

# Physical Resources Committee

Wednesday, March 5, 2014 – 1:30 p.m.  
Executive Conference Room (114) – District Office

## Agenda

1. Call to Order - Hardash
2. Measure E Projects Update – February 26, 2014 – Matsumoto
3. Measure Q Projects Update – February 21, 2014 – Matsumoto
4. Scheduled Maintenance Projects - Matsumoto
5. Prop 39 Projects – Matsumoto
6. Bond Budget Update – February 5, 2014 – Hardash
7. Update on Campus Facilities Meetings – Collins/Kawa
  - SAC – Facilities Committee Update
    - Approved Minutes – September 17, 2013 Meeting
    - Approved Minutes – November 19, 2013 Meeting
  - SCC – Facilities Committee Update
    - Approved Minutes - October 21, 2013
    - Approved Minutes - November 18, 2013
    - Approved Minutes - January 27, 2014
8. Approval of Meeting Minutes – November 6, 2013 - Hardash
9. Next Meeting: Wednesday, April 2, 2014 at 1:30 p.m. – Executive Conference Room, District Office
10. Other
11. Adjournment

**The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.**

## PROJECT UPDATES



Physical Resources  
Committee Meeting  
03/05/14





## ACTIVE MAJOR PROJECT

### Santa Ana College

- ▶ Perimeter Site Improvements
- ▶ Building "G" Renovation
- ▶ Parking Lot #11 Expansion & Improvements
- ▶ Tessman Planetarium Upgrade & Restroom Addition
- ▶ Temporary Village
- ▶ Chavez Hall Renovation
- ▶ Property Acquisition of 17<sup>th</sup> St. & Bristol St.

### Santiago Canyon College

- ▶ Humanities Building
- ▶ Athletics and Aquatics Center
- ▶ Athletic Field Fencing
- ▶ Orange Education Center Building Certification

### District/Districtwide

- ▶ Division of the State Architect Projects Certification



## PROJECT UPDATES

### *ESTIMATED*

<b><u>PROJECT</u></b>	<b><u>TOTAL BUDGET</u></b>	<b><u>STATUS</u></b>	<b><u>CONSTRUCTION</u></b>
❖ 17 <sup>th</sup> /Bristol Parking Lot	\$ 1.7 Million	In Design	November 2014 – February 2015
❖ Dunlap Hall Renovation	\$14.2 Million	Out To Bid	March 2014 - June 2015
❖ Central Plant	\$68.1 Million	In Design	September 2014 - January 2017
❖ Johnson Renovation	\$16.7 Million	Programming	May 2016 - July 2017
❖ Science, Technology Engineering and Mathematics (STEM)	\$66 Million	Programming	June 2017 - June 2019
❖ Health Sciences Building	\$50 Million	Pending	To Be Determined



## PROP 39 PROJECTS BACKGROUND

- ❖ CA Clean Energy Jobs Act passed November 2012
- ❖ In 2013-2014 Budget proposed \$51 million to community colleges to support energy efficiency projects and workforce development training.
- ❖ Potentially 4 years of additional funding may be available
- ❖ RSCCD offers educational programs in 8 locations accounting for 1,251,353 sq. ft.
- ❖ Districtwide usage is approximately 15 million kWh/yr
- ❖ Approx. \$2,000,000/annually at a blended rate of about \$.14/kWh
- ❖ Prop 39 Implementation Guidelines October 2013
- ❖ Partnerships with CCCCO-District-Utilities

## PROP 39 PROJECTS

### Year 1

- SAC: LED Lighting Upgrade (interior and exterior)
- SCC: Science Building Retro-Commissioning
- Projects Bundled/Batched together to meet Savings Investment Ratio (SIR)
- Total Allocation to District: \$1,017,539



## SAC LED LIGHTING UPGRADE

### Project Summary:

- ▶ Replace fluorescent and incandescent lights with LED retrofit kits for all applicable interior lights and replace exterior parking lights with new LED fixtures.
- ▶ Approximately 14 buildings interior lights
- ▶ Exterior replacement of high pressure sodium and metal halide fixtures in 4 parking lots
- ▶ Retrofit all 2x2 and 2x4 troffer style light fixtures with retrofit kits
- ▶ Only ballast and bulb removed replaced with LED strips and LED driver (power)





## SAC LED LIGHTING UPGRADE

- ❖ Campus has approximately 9.1 million kWh of usage annually
- ❖ Estimated Energy Savings Interior is 405,107 kWh/yr
- ❖ Estimated Energy Savings Exterior is 363,156 kWh/yr
- ❖ Project Cost - \$1,516,730
- ❖ Source of Funding
  - ▶ Prop 39 - \$783,505
  - ▶ Projected Energy Saving Rebates - \$154,472
  - ▶ District - \$578,753
- ❖ Annual Cost Savings \$88,775 (electric)
- ❖ Delivery Method: Design-Bid-Build
- ❖ Status: Pending Bid in March and complete by June 30, 2014

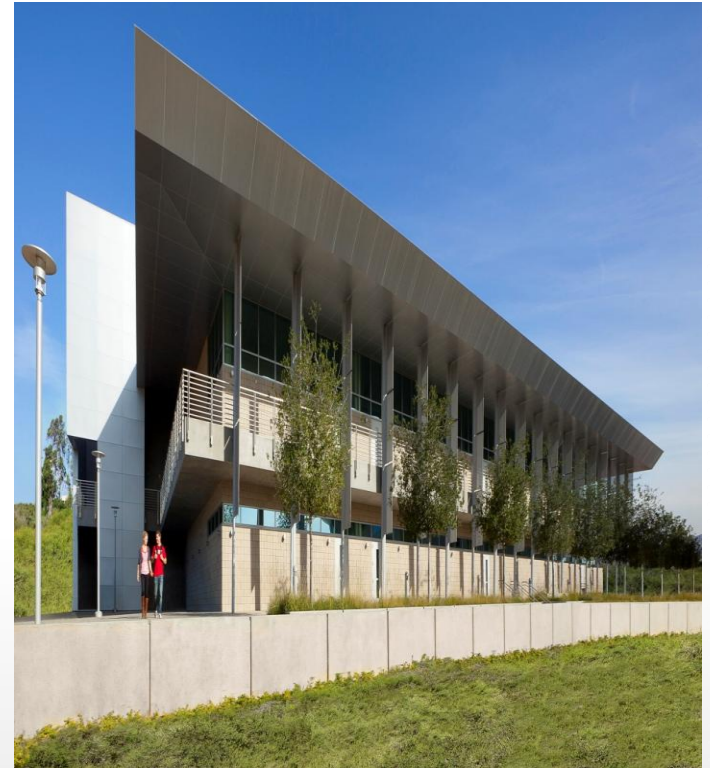




## SCC SCIENCE & MATH BUILDING RETRO-COMMISSIONING

### Project Summary:

- ▶ Two Story Masonry Block Building with Metal Framed Roof
- ▶ Fix problems with existing controls in Labs and with HVAC system, temperature and air flow, eliminate constant running of equipment, integrate HVAC controls with new Energy Management System



## SCC SCIENCE & MATH BUILDING RCx

### 8 Energy Efficiency Measure Categories of Work

- ▶ Occupancy Sensor Based Demand Control Ventilation
- ▶ Lab Exhaust Fan Controls
- ▶ Variable Speed Exhaust Fan Operation
- ▶ Demand Control Ventilation
- ▶ Fan Static Pressure Reset
- ▶ Equipment Scheduling
- ▶ Hot Water Boilers Staging and Shutdown
- ▶ EMS System Replacement



## SCC SCIENCE & MATH BUILDING RCx

- ❖ Campus has approximately 5.5 million kWh and 157,000 natural gas therm usage annually
- ❖ Estimated Energy Savings is 445,000 kWh/yr
- ❖ Estimated Gas Savings is 21,400 therm/yr
- ❖ Project Cost - \$710,339
- ❖ Source of Funding
  - ▶ Prop 39 - \$234,034
  - ▶ Projected Energy Saving Rebates - \$130,488
  - ▶ District - \$ 345,817
- ❖ Annual Cost Savings \$74,992 (electric & gas)
- ❖ Delivery Method: Government Code Sections 4217-10 through 4217.18 and Public Contract Code 20133 (c) (1), Best Value Criteria
- ❖ Board approval 2/18/14 of construction contract to be completed by June 30, 2014.



**RANCHO SANTIAGO**  
Community College District

## Future Year 2 Prop 39 Projects

### Santiago Canyon College

- Replace interior lights with LED
- Replace exterior lights with LED lights

### District Office

- Replace interior lights with LED

## Other Future Energy Saving Projects

### Santa Ana College

- Central Plant
- Campus wide Monitoring Base Commissioning
- Campus wide Replacement of Premium Efficiency Motors & Fan Wheels
- Campus wide Energy Management System

### Santiago Canyon College

- Campus wide Monitoring Base Commissioning
- Central Plant

## Other Hand-Outs

- Funds 4I Facilities Summary
- Master Schedule – All Construction Projects



**RANCHO SANTIAGO**  
Community College District

*CITIZENS'*  
*BOND OVERSIGHT COMMITTEE MEETING*  
*FEBRUARY 2014*



Project Updates



**SANTA ANA**  
**COLLEGE**



## Major Project Update Santa Ana College Dunlap Hall Renovation

### Project Summary:

- Renovate and replace the aging guard rails around the pedestrian walk ways on all levels of Dunlap Hall, as well as, providing a new elevator and stair tower.
- Remodel the existing restrooms.

### Current Status:

- Plans approved by the Division of State Architect.
- Pending bid utilizing Lease-Leaseback construction delivery method.
- The work is expected to begin in March of 2014 with target completion expected in June 2015.

### Budget:

- \$14.2 million
- Under review.
- Pending further funding and budget modification.







# Major Project Update

## Santa Ana College

### Central Plant (const.) PROJECT

#### Project Summary:

- Construction of the Central Plant in 3 phases.
- It includes a new central cooling plant, underground chilled water piping loop as well as upgrading existing site gas and domestic water piping system, sewer, drainage and fire water systems.
- It will also include HVAC system conversion for 8 existing buildings to be connected to the new Central Cooling Plant and a new campus wide energy management system (EMS).
- The central plant building will be designed to achieve LEED Silver accreditation.

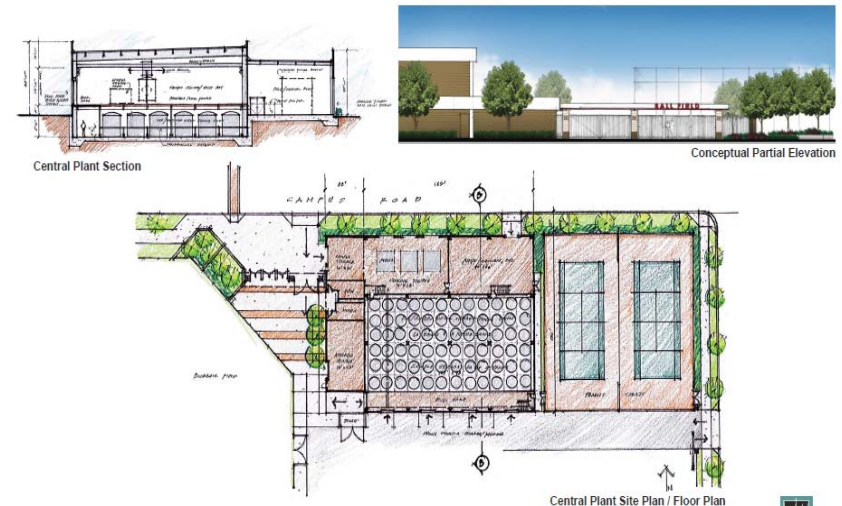
#### Current Status:

- Project is in design.
- First phase of the work is expected to begin in September 2014.

#### Budget:

- \$68.1 million
- Under review.
- Pending further funding and budget modifications.

#### Santa Ana College - Central Plant Concept



Rancho Santiago Community College District





# Major Project Update

## Santa Ana College

### Johnson Center Renovation PROJECT

#### Project Summary:

- Renovate the Johnson building to better utilize the space available and repurpose the space to support the new program requirements established by the master plan.
- The old bookstore annex will be torn down due to seismic safety issues.
- New elevators will be added to increase accessibility for students and faculty. Measure E funds supported the programming phase. The construction will be funded by Measure Q.

#### Current Status:

- Programming is complete.
- Pending start of design phase in October 2014.
- Target construction start is May 2016.

#### Budget:

- \$16.7 million
- Under review.





## Major Project Update

# Santa Ana College Science, Technology Engineering And Mathematics (STEM)

### Project Summary:

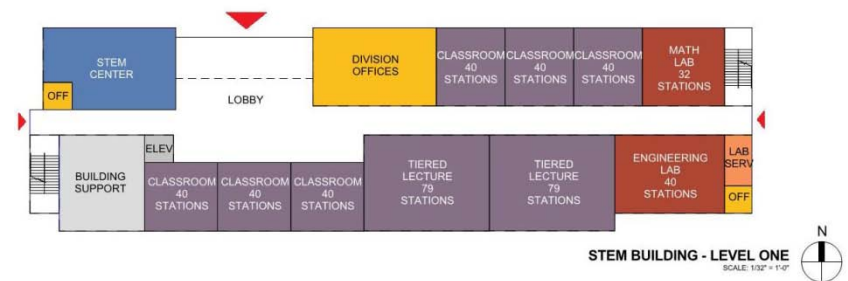
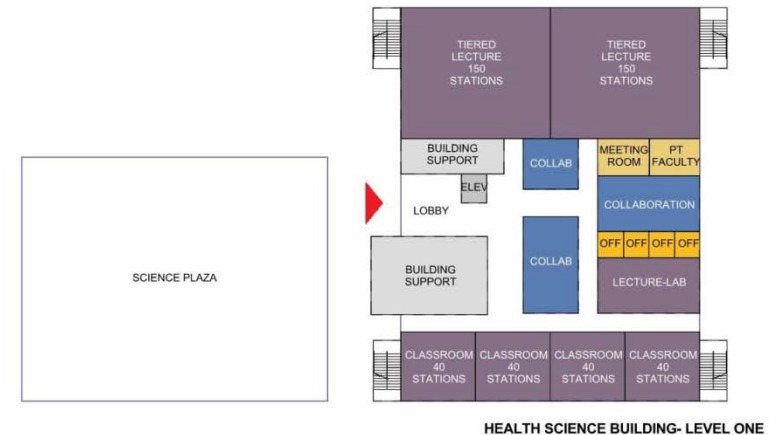
- Construction of a new 63,100 square foot science and math complex housing modern laboratories, classrooms, lecture halls, and faculty offices.

### Current Status:

- The project is in the planning stages.
- Pending start of programming phase in June 2014.
- Target construction phase start June 2017.

### Budget:

- \$66 million
- Under review.





# Major Project Update

## Santa Ana College

### Health Sciences Project

#### Project Summary:

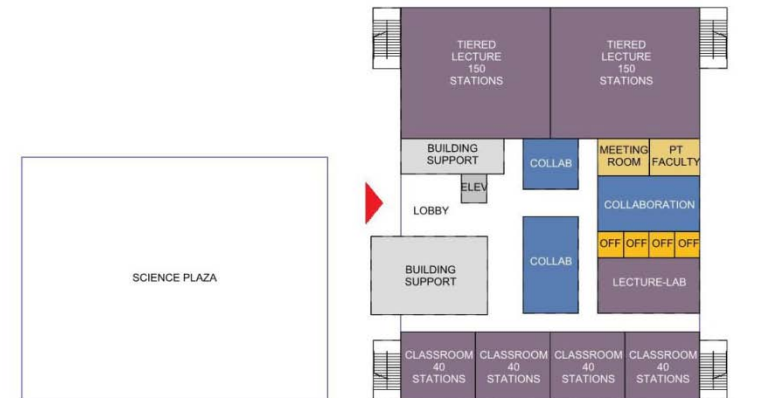
- Construction of a 55,138 square feet facility to allow for the consolidation and growth of the Health Sciences Programs including Nursing, Occupational Therapy Assistant, Medical Assistant, Emergency Medical Technician and Pharmacy Technology.

#### Current Status:

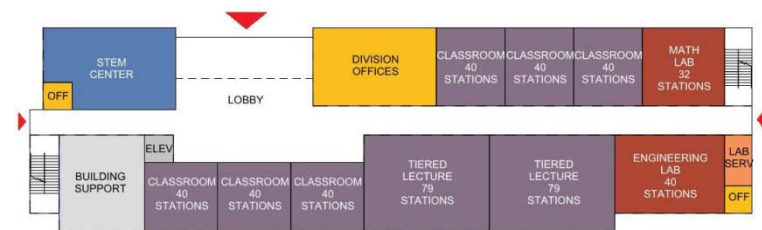
- This project has been submitted to the state for future funding.
- Design and construction start to be determined.

#### Budget:

- \$50 million
- Under review.



HEALTH SCIENCE BUILDING - LEVEL ONE



STEM BUILDING - LEVEL ONE  
SCALE: 1/32" = 1'-0"



# Major Project Update

## Santa Ana College

### 17<sup>th</sup> & BRISTOL PARKING LOT

#### Project Summary:

- Construction of parking lot.

#### Current Status:

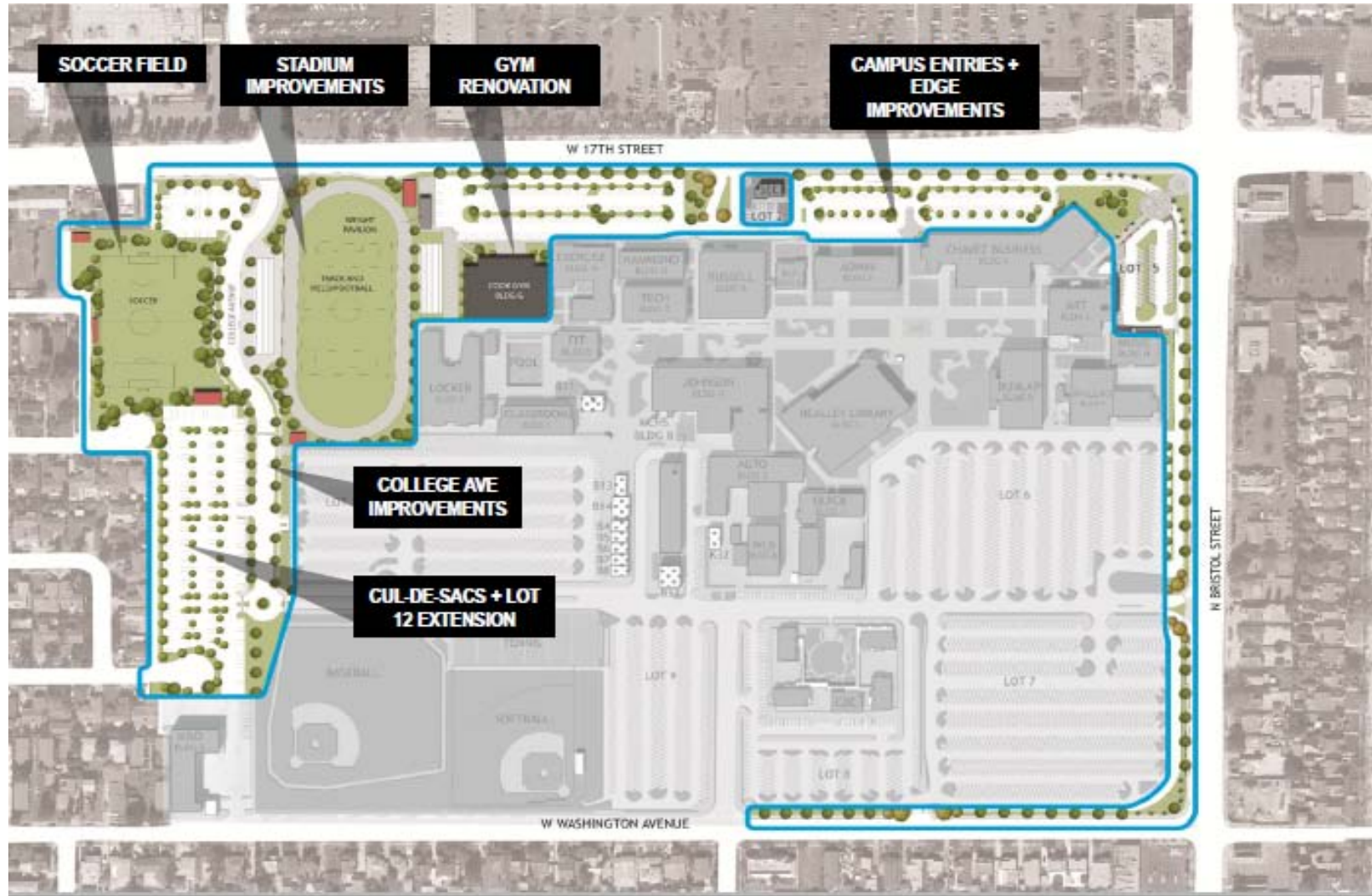
- Design to begin March 2014.
- Construction to begin in November 2014.
- Acquisition of land was funded from Measure E.
- Design and construction to be funded from Measure Q.

#### Budget:

- \$1.7 million



# SAC Facility Master Plan

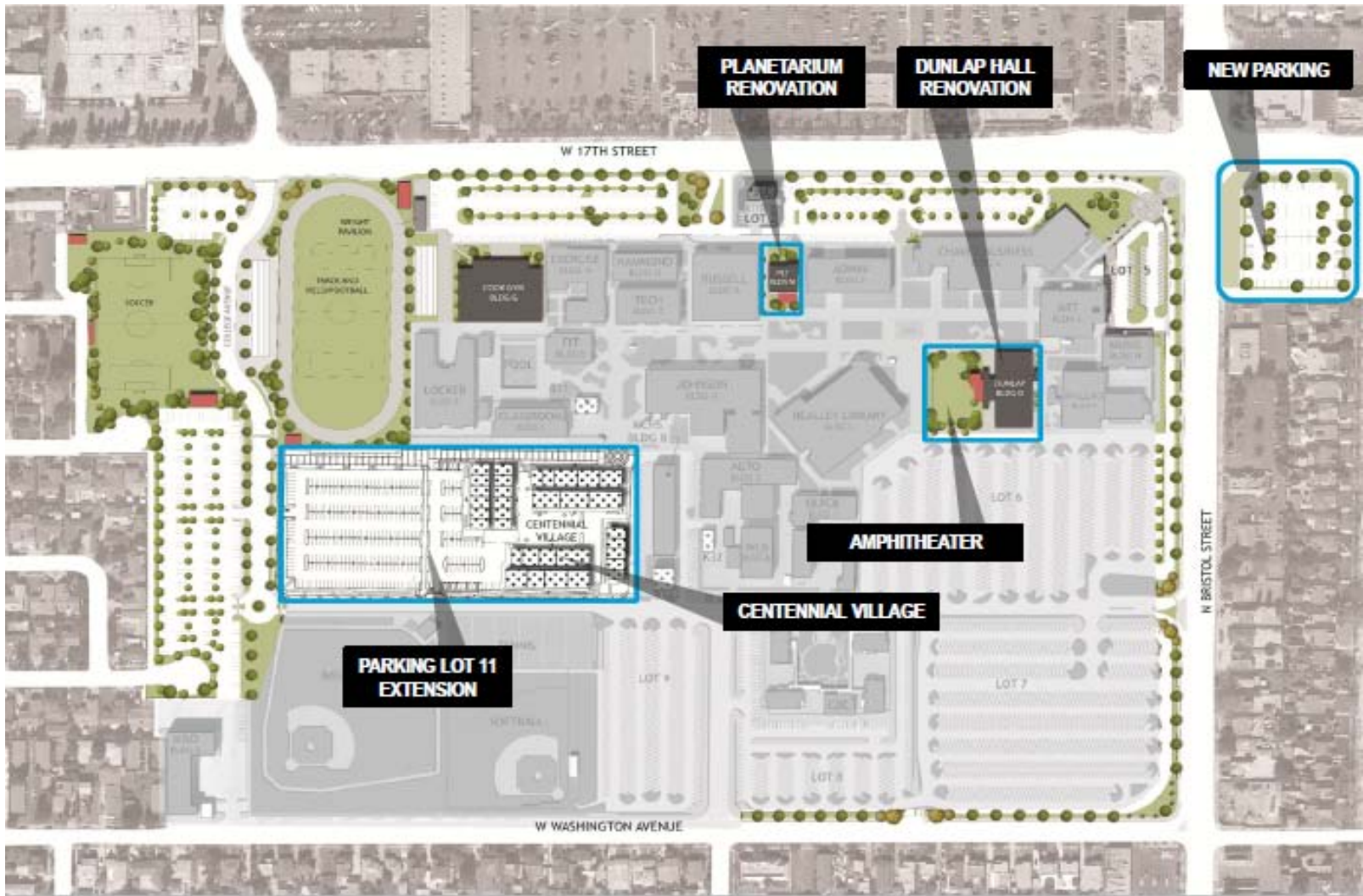


SANTA ANA COLLEGE

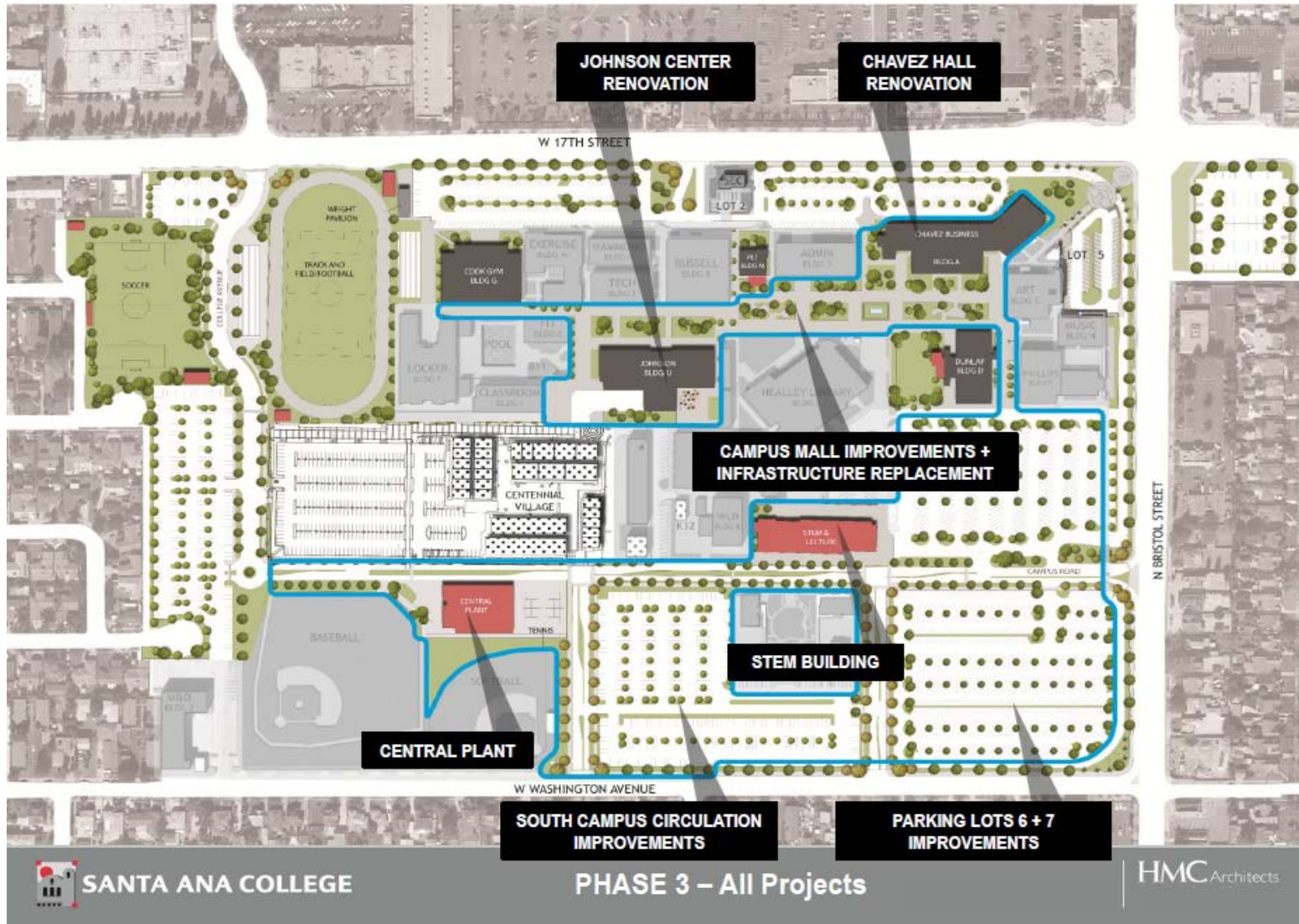
PHASE 1 – All Projects

HMC Architects

# SAC Facility Master Plan



# SAC Facility Master Plan



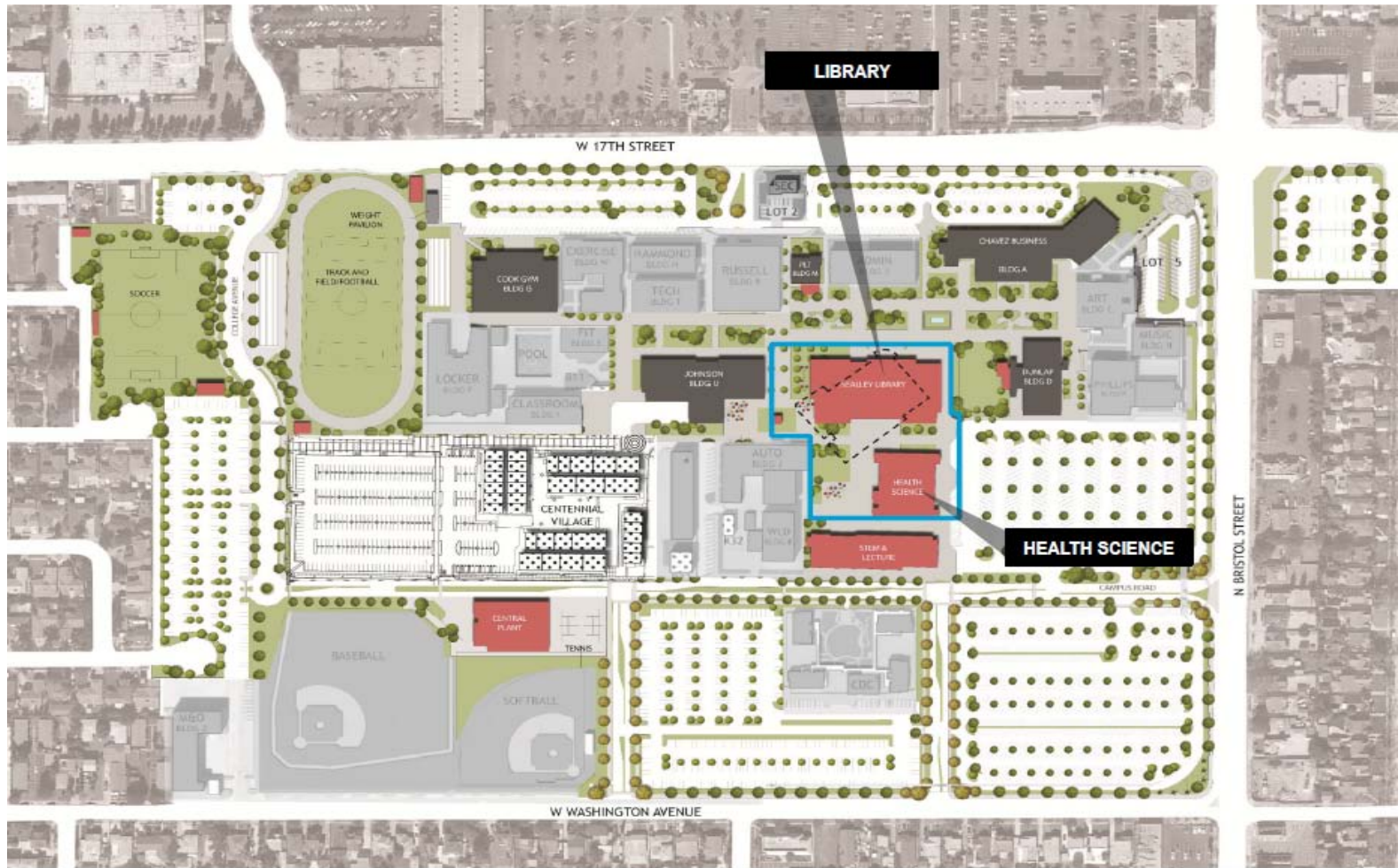
SANTA ANA COLLEGE

PHASE 3 – All Projects

HMC Architects



# SAC Facility Master Plan



SANTA ANA COLLEGE

PHASE 4 – All Projects

HMC Architects



CITIZENS'  
BOND OVERSIGHT COMMITTEE MEETING  
FEBRUARY 26, 2014

<b><u>PROJECT</u></b>	<b><u>ESTIMATED TOTAL BUDGET</u></b>	<b><u>STATUS</u></b>	<b><u>CONSTRUCTION</u></b>
❖ 17 <sup>th</sup> /Bristol Parking Lot	\$ 1.7 Million	In Design	November 2014 – February 2015
❖ Dunlap Hall Renovation	\$14.2 Million	Pending Bid	March 2014 - June 2015
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❖ Science, Technology Engineering and Mathematics (STEM)	\$66 Million	Programming	June 2017 - June 2019
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Fund 41 Facilities Summary (After Transfers)

2013-2014

SCHEDULED MAINTENANCE	Budget	YTD Expenses	YTD Encumbrances	YTD Balance
<b>Santa Ana College</b>				
2872 SAC Bldg A,F,R Boiler Replacem	\$ 321,850.00	\$ 143,021.00	\$ 176,278.00	\$ 2,551.00
2873 SAC High Voltage PM Project	\$ 61,146.00	\$ -	\$ -	\$ 61,146.00
2874 SAC Main Substation Project	\$ 81,000.00	\$ -	\$ -	\$ 81,000.00
2875 SAC Glastic Insulators Project	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00
2880 SAC Door Hardware Upgrade Proj	\$ 176,800.00	\$ 20,193.00	\$ 7,401.00	\$ 149,206.00
2995 SAC LED Lighting	\$ 1,516,730.00	\$ -	\$ -	\$ 1,516,730.00
NEW SAC CEC Pkg Lot Hrdscp & Water	\$ 600,000.00	\$ -	\$ -	\$ 600,000.00
NEW SAC Roof Repairs Bldgs C,H,N,P,F	\$ 1,060,000.00	\$ -	\$ -	\$ 1,060,000.00
NEW SAC Windows & Screen Bldg H	\$ 170,000.00	\$ -	\$ -	\$ 170,000.00
NEW SAC Paint Bldgs H & R	\$ 58,000.00	\$ -	\$ -	\$ 58,000.00
NEW SAC Football Field Reconditioning	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
<b>Total</b>	<b>\$ 4,165,526.00</b>	<b>\$ 163,214.00</b>	<b>\$ 183,679.00</b>	<b>\$ 3,818,633.00</b>
<b>Santiago Canyon College</b>				
2881 SCC Parking Lot Overlay & Seal	\$ 499,943.00	\$ 499,943.00	\$ -	\$ -
2882 SCC Chiller Upgrade & Actuator	\$ 81,000.00	\$ -	\$ -	\$ 81,000.00
2883 SCC Bldg D Re-Roof Project	\$ 630,886.00	\$ 630,407.00	\$ 479.00	\$ -
2884 SCC Bldg D Boiler Replacement	\$ 91,096.00	\$ 37,283.00	\$ 41,560.00	\$ 12,253.00
2996 SCC Math & Science Bldg RCx	\$ 710,339.00	\$ -	\$ -	\$ 710,339.00
NEW SCC Bldg D Repair Emerg Genera	\$ 132,500.00	\$ -	\$ -	\$ 132,500.00
<b>Total</b>	<b>\$ 2,145,764.00</b>	<b>\$ 1,167,633.00</b>	<b>\$ 42,039.00</b>	<b>\$ 936,092.00</b>
<b>District Office</b>				
2870 HS 07 - Hazardous Waste Study	\$ 65,000.00	\$ -	\$ -	\$ 65,000.00
2885 DO Bldg Retro-Commissioning	\$ 19,250.00	\$ 19,250.00	\$ -	\$ -
<b>Total</b>	<b>\$ 84,250.00</b>	<b>\$ 19,250.00</b>	<b>\$ -</b>	<b>\$ 65,000.00</b>
<b>TOTAL ALL SCHEDULED MAINT</b>	<b>\$ 6,395,540.00</b>	<b>\$ 1,350,097.00</b>	<b>\$ 225,718.00</b>	<b>\$ 4,819,725.00</b>

CAPITAL FACILITIES	Budget	YTD Expenses	YTD Encumbrances	YTD Balance
<b>Santa Ana College</b>				
3580 Non-Resident Tuition	\$ 352,651.00	\$ 54,146.00	\$ 43,557.00	\$ 254,948.00
3581 SAC Renovations	\$ 1,844.00	\$ 1,246.00	\$ 598.00	\$ -
3583 SAC Central Plant Energy Proj	\$ 1,819.00	\$ -	\$ 1,819.00	\$ -
3648 SAC Asbestos Abatement Proj	\$ 50,000.00	\$ 3,770.00	\$ 450.00	\$ 45,780.00
3678 MISC Architect/Engineering Svs	\$ 30,075.00	\$ -	\$ 30,075.00	\$ -
3680 SAC WI-FI Project	\$ 96,059.00	\$ 74,953.00	\$ 4,500.00	\$ 16,606.00
3690 Video Surveillance System	\$ 564,532.00	\$ 258,099.00	\$ 20,610.00	\$ 285,823.00
3734 17th & Bristol - Cell Tower	\$ 4,839.00	\$ -	\$ -	\$ 4,839.00
NEW SAC Site Wide ADA	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
<b>Total</b>	<b>\$ 1,201,819.00</b>	<b>\$ 392,214.00</b>	<b>\$ 101,609.00</b>	<b>\$ 707,996.00</b>
<b>Santiago Canyon College</b>				
3580 Non-Resident Tuition	\$ 129,832.00	\$ 75,062.00	\$ 13,837.00	\$ 40,933.00
3585 SCC Fiber Infrastructure	\$ 63,436.00	\$ -	\$ -	\$ 63,436.00
3586 SCC Central Plant Energy Proj	\$ 49,233.00	\$ 2,383.00	\$ 46,850.00	\$ -
3599 OEC Temp Relocation/Site Impro	\$ 1,411,803.00	\$ 184,183.00	\$ 73,492.00	\$ 1,154,128.00
3649 SCC Asbestos Abatement	\$ 20,000.00	\$ 949.00	\$ -	\$ 19,051.00
3046 OEC Building Certification	\$ 11,000,000.00	\$ -	\$ -	\$ 11,000,000.00
NEW SCC Site Wide ADA	\$ 200,000.00	\$ -	\$ -	\$ 200,000.00
NEW SCC Building D Interior Upgrades	\$ 340,090.00	\$ -	\$ -	\$ 340,090.00
<b>Total</b>	<b>\$ 13,214,394.00</b>	<b>\$ 262,577.00</b>	<b>\$ 134,179.00</b>	<b>\$ 12,817,638.00</b>

**District Office**

3033 DSA Close Out Fees	\$ 49.00	\$ 49.00	\$ -	\$ -
3330 District Office Projects	\$ 130,645.00	\$ 14,614.00	\$ 91,016.00	\$ 25,015.00
3560 Miscellaneous Planning Service	\$ 493,982.00	\$ 92,209.00	\$ 70,122.00	\$ 331,651.00
3589 DO Bldg Retro-Commissioning	\$ 922,515.00	\$ -	\$ -	\$ 922,515.00
3677 Construction Consulting Svcs	\$ 1,647,000.00	\$ 919,778.00	\$ 727,222.00	\$ -
3679 Hazardous Waste Disposal	\$ 50,000.00	\$ 1,957.00	\$ -	\$ 48,043.00
3681 IT Equipment	\$ 61,151.00	\$ -	\$ -	\$ 61,151.00
NEW DO Int Imp, Hndrls, Rpr ADA Drs &	\$ 245,000.00	\$ -	\$ -	\$ 245,000.00
NEW DO Plumbing, Electrical & HVAC R	\$ 60,000.00	\$ -	\$ -	\$ 60,000.00
<b>Total</b>	<b>\$ 3,610,342.00</b>	<b>\$ 1,028,607.00</b>	<b>\$ 888,360.00</b>	<b>\$ 1,693,375.00</b>

<b>TOTAL ALL CAPITAL FACILITIES</b>	<b>\$ 18,026,555.00</b>	<b>\$ 1,683,398.00</b>	<b>\$ 1,124,148.00</b>	<b>\$ 15,219,009.00</b>
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**REDEVELOPMENT**

**Budget**

**YTD Expenses**

**YTD Encumbrances**

**YTD Balance**

**Santa Ana College**

3120 RDA - Garden Grove 72-73 AB129(	\$ 1,437.00	\$ -	\$ -	\$ 1,437.00
3121 RDA - Garden Grove 73-74 AB129(	\$ 38,852.00	\$ -	\$ -	\$ 38,852.00
3122 RDA - Garden Grove 76-77 AB129(	\$ 2,366.00	\$ -	\$ -	\$ 2,366.00
3123 RDA - Garden Grove 79-80 AB129(	\$ 111,677.00	\$ -	\$ -	\$ 111,677.00
3124 RDA - Garden Grove 80-81 AB129(	\$ 65.00	\$ -	\$ -	\$ 65.00
3125 RDA - Garden Grove 98-99 AB129(	\$ 1,072.00	\$ -	\$ -	\$ 1,072.00
3126 RDA - Garden Grove 01-02 AB129(	\$ 3,775.00	\$ -	\$ -	\$ 3,775.00
3127 RDA - Garden Gr Comm Project P1	\$ 6,346.00	\$ -	\$ -	\$ 6,346.00
3128 RDA - Garden Gr Buena-Clinton 81	\$ 7,083.00	\$ -	\$ -	\$ 7,083.00
3132 RDA - H&S OC SA Heights pass	\$ 35,003.00	\$ -	\$ -	\$ 35,003.00
3150 RDA - SA Bristol 89-90 pass	\$ 2,913,905.00	\$ 562,021.00	\$ 140,865.00	\$ 2,211,019.00
3151 RDA - SA N. Harbor 81-82 AB1290	\$ 78,344.00	\$ 9,588.00	\$ 35,613.00	\$ 33,143.00
3152 RDA - SA S. Harbor 81-82 pass	\$ 7,316,346.00	\$ -	\$ -	\$ 7,316,346.00
3153 RDA - SA S Main 81-82 pass-thru	\$ 2,840,916.00	\$ -	\$ -	\$ 2,840,916.00
3154 RDA - SA Downtown AB 1290	\$ 103,668.00	\$ -	\$ -	\$ 103,668.00
3155 RDA -SA Intercity Commuter AB1	\$ 34,681.00	\$ -	\$ -	\$ 34,681.00
3170 RDA - Tustin MCAS pass-thru	\$ 23,103.00	\$ -	\$ -	\$ 23,103.00
<b>Total</b>	<b>\$ 13,518,639.00</b>	<b>\$ 571,609.00</b>	<b>\$ 176,478.00</b>	<b>\$ 12,770,552.00</b>

**Santiago Canyon College**

3100 RDA - Anaheim Alpha 72-73	\$ 22.00	\$ -	\$ -	\$ 22.00
3101 RDA - Anaheim River Valley 83-84	\$ 1,178.00	\$ -	\$ -	\$ 1,178.00
3110 RDA - County Neighbor 87-88	\$ 41,903.00	\$ -	\$ -	\$ 41,903.00
3131 RDA - H&S Orange SW AM#1	\$ 31,123.00	\$ -	\$ -	\$ 31,123.00
3140 RDA - Orange NW pass-thru	\$ 272,786.00	\$ 228,038.00	\$ -	\$ 44,748.00
3141 RDA - Orange SW 84-85	\$ 4,694.00	\$ -	\$ -	\$ 4,694.00
3142 RDA - Orange SW AM#2	\$ 49,386.00	\$ -	\$ -	\$ 49,386.00
3143 RDA - Orange SW AM#3	\$ 1,024.00	\$ -	\$ -	\$ 1,024.00
3144 RDA - Orange Tustin St	\$ 21,952.00	\$ -	\$ -	\$ 21,952.00
3145 RDA - Orange Tustin AM#1	\$ 26,307.00	\$ -	\$ -	\$ 26,307.00
3160 RDA - Yorba Linda 83-84	\$ 26,000.00	\$ -	\$ -	\$ 26,000.00
<b>Total</b>	<b>\$ 476,375.00</b>	<b>\$ 228,038.00</b>	<b>\$ -</b>	<b>\$ 248,337.00</b>

**District Office**

3130 RDA - Health & Safety pass	\$ 679,848.00	\$ 52,271.00	\$ 30,096.00	\$ 597,481.00
<b>Total</b>	<b>\$ 679,848.00</b>	<b>\$ 52,271.00</b>	<b>\$ 30,096.00</b>	<b>\$ 597,481.00</b>

<b>TOTAL ALL REDEVELOPMENT</b>	<b>\$ 14,674,862.00</b>	<b>\$ 851,918.00</b>	<b>\$ 206,574.00</b>	<b>\$ 13,616,370.00</b>
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<b>TOTAL ALL FUND 41</b>	<b>\$ 39,096,957.00</b>	<b>\$ 3,885,413.00</b>	<b>\$ 1,556,440.00</b>	<b>\$ 33,655,104.00</b>
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Fund 41 Facilities Unfunded Projects  
2013-2014

<b>SCHEDULED MAINTENANCE</b>	<b>Budget</b>	<b>YTD Expenses</b>	<b>YTD Encumbrances</b>	<b>YTD Balance</b>
<b>Santiago Canyon College</b>				
SCC HVAC Renovations Bldg C & D	\$ 480,000.00	\$ -	\$ -	\$ 480,000.00
SCC CDC Bldg Roof Replacement	\$ 400,000.00	\$ -	\$ -	\$ 400,000.00
SCC Main Elect Panel Bldg A Utility Yard	\$ 150,000.00	\$ -	\$ -	\$ 150,000.00
SCC Campus Wide Door Replacement	\$ 180,000.00	\$ -	\$ -	\$ 180,000.00
SCC Replace Siding Bldgs A & B	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00
<b>Total</b>	<b>\$ 1,460,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,460,000.00</b>
<b>TOTAL ALL SCHEDULED MAINT</b>	<b>\$ 1,460,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,460,000.00</b>

<b>CAPITAL FACILITIES</b>	<b>Budget</b>	<b>YTD Expenses</b>	<b>YTD Encumbrances</b>	<b>YTD Balance</b>
<b>Santa Ana College</b>				
SAC Install RO System Bldg F	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00
SAC Renovation Bldg E at CEC	\$ 1,000,000.00	\$ -	\$ -	\$ 1,000,000.00
SAC Paint Exterior Bldg E & J	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00
<b>Total</b>	<b>\$ 1,075,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,075,000.00</b>
<b>District Office</b>				
DO Replace Window & Weatherstripping	\$ 110,000.00	\$ -	\$ -	\$ 110,000.00
DO Parking Lot & Flatwork	\$ 90,000.00	\$ -	\$ -	\$ 90,000.00
<b>Total</b>	<b>\$ 200,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000.00</b>
<b>TOTAL ALL CAPITAL FACILITIES</b>	<b>\$ 1,275,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,275,000.00</b>

<b>PROP 39</b>	<b>Budget</b>	<b>YTD Expenses</b>	<b>YTD Encumbrances</b>	<b>YTD Balance</b>
<b>Santa Ana College</b>				
SAC MBCx	\$ 350,000.00	\$ -	\$ -	\$ 350,000.00
SAC Replace with High Efficiency Motors	\$ 300,000.00	\$ -	\$ -	\$ 300,000.00
SAC Replace w High Efficiency Fan Whe	\$ 300,000.00	\$ -	\$ -	\$ 300,000.00
<b>Total</b>	<b>\$ 950,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 950,000.00</b>
<b>Santiago Canyon College</b>				
SCC LED Lighting Upgrade	\$ 1,124,600.00	\$ -	\$ -	\$ 1,124,600.00
SCC MBCx	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
SCC Replace with High Efficiency Motors	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
SCC Replace w High Efficiency Fan Whe	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
<b>Total</b>	<b>\$ 1,424,600.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,424,600.00</b>
<b>District Office</b>				
DO LED Lighting Upgrade	\$ 232,000.00	\$ -	\$ -	\$ 232,000.00
DO MBCx	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00
<b>Total</b>	<b>\$ 282,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 282,000.00</b>
<b>TOTAL ALL PROP 39</b>	<b>\$ 2,656,600.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,656,600.00</b>
<b>TOTAL ALL UNFUNDED PROJECTS</b>	<b>\$ 5,391,600.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,391,600.00</b>

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

MEASURE E

Projects Cost Summary  
2/05/14

Special Project Numbers	Description	Project Allocation	Total PY Expenditures	FY 2013-2014		Cumulative Exp & Enc	Project Balance	% Spent
				Expenditures	Encumbrances			
<b>ACTIVE PROJECTS</b>								
<b>SANTA ANA COLLEGE</b>								
3001	Renovation of Buildings / Building "G" Renovation	9,821,991	8,805,445	434,313	535,442	9,775,200	46,791	100%
3003	Renovate Campus Infrastructure Design/Construct Maintenance/Operations Design/Construct Classroom Building	25,107,448	24,814,523	109,397	183,528	25,107,448	-	100%
3008	Renovate & Expand Athletic Fields	10,087,487	9,724,371	346,004	17,112	10,087,487	-	100%
3029	Parking Lot #11 Expansion and Improvements	8,912,265	1,512,846	44,697	224,022	1,781,565	7,130,700	20%
3030	Perimeter Site Improvements	7,021,303	2,250,658	2,721,584	1,608,648	6,580,890	440,413	94%
3031	Tessman Planetarium Upgrade and Restroom Addition	2,318,500	22,367	27,344	74,622	124,333	2,194,167	5%
3032	Dunlap Hall Renovation	1,566,050	676,197	1,071	888,782	1,566,050	-	100%
3035	Johnson Center Renovation	51,800	22,801	26,499	2,500	51,800	-	100%
3036	Temporary Village	5,253,500	52,487	1,327,901	1,291,066	2,671,454	2,582,046	51%
3042	Central Plant (Design)	3,394,992	-	325,437	3,069,555	3,394,992	-	100%
3043	Property Acquisition 17th/Bristol	5,062,998	-	180,755	4,861,243	5,041,998	21,000	100%
3045	Chavez Hall Renovation	3,500,000	-	5,000	-	5,000	3,495,000	0%
<b>TOTAL SANTA ANA COLLEGE</b>		<b>82,098,334</b>	<b>47,881,695</b>	<b>5,550,002</b>	<b>12,756,520</b>	<b>66,188,217</b>	<b>15,910,117</b>	<b>81%</b>
<b>SANTIAGO CANYON COLLEGE</b>								
3004	SCC Infrastructure	37,927,873	37,044,235	115,002	433,858	37,593,095	334,778	99%
3022	Humanities Building	32,731,753	28,088,199	2,415,392	926,770	31,430,361	1,301,392	96%
3025	Athletics and Aquatics Center: Netting and Sound System	20,454,610	19,422,287	51,140	284,542	19,757,969	696,641	97%
3026	Science and Math Building	26,450,914	26,415,954	10	34,950	26,450,914	-	100%
3046	Orange Education Center Building Certification	3,824,922	-	-	-	-	3,824,922	0%
<b>TOTAL SANTIAGO CANYON COLLEGE</b>		<b>121,390,072</b>	<b>110,970,675</b>	<b>2,581,544</b>	<b>1,680,120</b>	<b>115,232,339</b>	<b>6,157,733</b>	<b>95%</b>
<b>DISTRICT/ DISTRICTWIDE OPERATIONS</b>								
3044	Project Closeout/Certification	1,046,825	-	69,867	52,956	122,823	924,002	12%
<b>TOTAL DISTRICT/DISTRICTWIDE</b>		<b>1,046,825</b>	<b>-</b>	<b>69,867</b>	<b>52,956</b>	<b>122,823</b>	<b>924,002</b>	<b>12%</b>
<b>ACTIVE PROJECTS - ALL SITES</b>		<b>204,535,231</b>	<b>158,852,370</b>	<b>8,201,413</b>	<b>14,489,596</b>	<b>181,543,379</b>	<b>22,991,852</b>	<b>89%</b>

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

MEASURE E

Projects Cost Summary  
2/05/14

Special Project Numbers	Description	Project Allocation	Total PY Expenditures	FY 2013-2014		Cumulative Exp & Enc	Project Balance	% Spent
				Expenditures	Encumbrances			
<b>COMPLETED PROJECTS</b>								
<b>SANTA ANA COLLEGE</b>								
3002	SAC Library Renovation	339,623	339,623	-	-	339,623	-	100%
3007	Child Care/Classroom-Centennial Renovate and Improve Centennial Ed Center	1,662,032	1,662,032	-	-	1,662,032	-	100%
3013	Acquisition of Land Adjacent to SAC	15,962,453	15,962,453	-	-	15,962,453	-	100%
3016	Design New Child Development Center Construct New Child Development Center	10,362,051	10,362,051	-	-	10,362,051	-	100%
3017	Design Women's Locker Room Construct Women's Locker Room Augment State-Funded PE Seismic Project	14,455,332	14,455,332	-	-	14,455,332	-	100%
3019	Design Sheriff Training Facility Construct Sheriff Training Facility Fire Science Program (Net 6 Facility)	29,121,885	29,121,885	-	-	29,121,885	-	100%
3020	Design/Construct Digital Media Center	14,000,656	14,000,656	-	-	14,000,656	-	100%
3028	Design & Construct Parking Structure	2,046,955	2,046,955	-	-	2,046,955	-	100%
3034	SAC Sheriff Training Academy Road	56,239	56,239	-	-	56,239	-	100%
3038	Campus Lighting Upgrade	6,825	3,412	3,413	-	6,825	-	100%
<b>TOTAL SANTA ANA COLLEGE</b>		<b>88,014,051</b>	<b>88,010,638</b>	<b>3,413.00</b>	<b>-</b>	<b>88,014,051</b>	<b>-</b>	<b>100%</b>
<b>SANTIAGO CANYON COLLEGE</b>								
3011	Land Acquisition	24,791,777	24,791,777	-	-	24,791,777	-	100%
3012	Acquire Prop & Construct Cont Ed	27,554,640	27,554,640	-	-	27,554,640	-	100%
3014	Construct New Library & Resource Center	4,375,350	4,375,350	-	-	4,375,350	-	100%
3021	Construct Student Services & Classroom Bldg	8,073,049	8,073,049	-	-	8,073,049	-	100%
3027	Construct Additional Parking Facilities	1,047,212	1,047,212	-	-	1,047,212	-	100%
<b>TOTAL SANTIAGO CANYON COLLEGE</b>		<b>65,842,028</b>	<b>65,842,028</b>	<b>-</b>	<b>-</b>	<b>65,842,028</b>	<b>-</b>	<b>100%</b>
<b>DISTRICT/ DISTRICTWIDE OPERATIONS</b>								
3009	Replace Aging Telephone & Computer Network	14,056,433	14,056,433	-	-	14,056,433	-	100%
3039	LED Lighting Upgrade	157,200	-	157,200	-	157,200	-	100%
<b>TOTAL DISTRICT/ DISTRICTWIDE</b>		<b>14,213,633</b>	<b>14,056,433</b>	<b>157,200</b>	<b>-</b>	<b>14,213,633</b>	<b>-</b>	<b>100%</b>
<b>COMPLETED PROJECTS - ALL SITES</b>		<b>168,069,712</b>	<b>167,909,099</b>	<b>160,613</b>	<b>-</b>	<b>168,069,712</b>	<b>-</b>	<b>100%</b>
<b>RECAP:</b>								
Santa Ana College		170,112,385	135,892,333	5,553,415	12,756,520	154,202,268	15,910,117	<b>91%</b>
Santiago Canyon College		187,232,100	176,812,703	2,581,544	1,680,120	181,074,367	6,157,733	<b>97%</b>
District/Districtwide Operations		15,260,458	14,056,433	227,067	52,956	14,336,456	924,002	<b>94%</b>
<b>GRAND TOTAL - ALL SITES</b>		<b>372,604,943</b>	<b>326,761,469</b>	<b>8,362,026</b>	<b>14,489,596</b>	<b>349,613,091</b>	<b>22,991,852</b>	<b>94%</b>



SAC FACILITIES MEETING  
 MINUTES – SEPTEMBER 17, 2013  
 1:30P.M. – 3:00P.M.

Approved 11/19/13

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Administrators		Academic Senate		CSEA	
Michael Collins, Co-chair	Rhonda Langston	Maria Aguilar Beltran	Susan Sherod(a)	Edward Luna	Mike Ediss(a)
Bart Hoffman	Loy Nashua (a)	Ray Hicks(a)	Valinda Tivenan(a)	Sarah Salas	Maria Taylor
Jim Kennedy	Linda Rose	Elliott Jones	John Zarske	District Liaison	
Eve Kikawa	Mark Wheeler(a)		Louis Pedroza(a)	Carri Matsumoto	Alex Oviedo
Guests				Campus Safety & Security	
Arnold Arsenault, Bernards	Gary Dominguez	Don Mahany		James Wooley	
Scott Connors, FPPS	Ron Jones	Becky Miller		ASG Representative	
Cher Carrera	Rosa Langle	Mary Steckler		Jorge Sandoval	
1. WELCOME AND INTRODUCTIONS					
		Self introductions were made. Committee welcomed Rosa Langle, USC doctorate student and Carri Matsumoto, Assistant Vice Chancellor, Facility Planning & District Construction & Support Services/RSCCD.		Meeting to order - 1:31p.m. Adjourned at 3:02p.m.	
2. PUBLIC COMMENTS					
		<p>A concern was shared regarding the evacuation chairs that are located in the building across campus.          Discussion ensued.</p> <ul style="list-style-type: none"> <li>• The current evacuation chairs in the buildings are no longer used for transport.             <ul style="list-style-type: none"> <li>○ There are two striker chairs located in the Safety office that are to be used for transport of disabled individuals.                 <ul style="list-style-type: none"> <li>▪ The HEPSS task force will review and discuss the situation of the evacuation chairs that are housed in the buildings but no longer used.</li> </ul> </li> </ul> </li> </ul>			
3. MINUTES		DISCUSSION/COMMENTS		ACTIONS/ FOLLOW UPS	
		The May 21, 2013 meeting minutes were presented for approval.		ACTION Motion was moved by J Kennedy to approve the May 21, 2013 Facilities committee minutes as presented. 2 <sup>nd</sup> - A. Oviedo.	



4. PROJECT UPDATES	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
<p>SAC Active Project Update</p>	<p>Arnold Arsenault, construction manager for Bernard's presented an overview of the campus active projects. (Please see attachment.)</p> <p><u>Bid No. 1180 - Perimeter Site Improvements</u></p> <p>The Perimeter Site Improvement Project is being constructed in five (5) phases. Each phase of construction will enhance the appearance of the Campus perimeter and main entrances, in preparation for the 2015 Campus centennial anniversary.</p> <p><u>Phase I</u> - New asphalt paving, curbs, gutters and a concrete paver drive entrance has been installed. Bordering the property, masonry walls and pilasters with decorative tile insets have been constructed. Illumined 'Santa Ana College' signage has been mounted on the masonry walls adjacent to the Bristol Street entrance. Site lighting, irrigation, landscaping and ADA upgrades will complete the design.</p> <p><u>Phase II</u> - The existing hardscape and landscape at 17<sup>th</sup> Street and Bristol Avenue has been removed to enable access to a new pedestrian entryway. This entrance is the focal point and main path-of-travel for the students and community as they enter this area of the campus. The new improvements include; pour-in-place concrete benches with decorative ceramic tile inserts, concrete sidewalk pathways, site lighting, irrigation and landscaping. In addition, a structural steel 'Art Wall' will be created as a tribute to the upcoming 2015 Campus centennial anniversary</p> <ul style="list-style-type: none"> <li>• Recent Construction Activities Include: <ul style="list-style-type: none"> <li>o Complete installation of pedestrian pavers</li> <li>o Delivery of trees and shrubs</li> <li>o Landscape and irrigation of parking lot 5</li> </ul> </li> </ul> <p><u>Phase III</u> - New asphalt paving, curbs, gutters and a concrete paver drive entrance has been installed. Bordering the property, masonry walls and pilasters with decorative tile insets have been constructed. Illumined 'Santa Ana College' signage has been mounted on the masonry walls, adjacent to the 17<sup>th</sup> Street entrance. This new design will also include; site lighting, public sidewalk, handicap access ramps, irrigation and landscaping. In addition, the Security and Administration parking lots have been redesigned, to allow for more efficient traffic flow.</p> <ul style="list-style-type: none"> <li>• Recent Construction Activities Include: <ul style="list-style-type: none"> <li>o Asphalt paving and striping</li> <li>o Installation of pedestrian pavers</li> <li>o Installation of trees and shrubs</li> <li>o Pour ADA ramps at main entrance</li> </ul> </li> </ul>	

PROJECT UPDATES (cont.)	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>To date the following has been completed on the project:</p> <ul style="list-style-type: none"> <li>• The building has been painted on three sides. (The front of the building will be painted as well.)</li> <li>• Gutter system near completion.</li> <li>• Stairs are being formed for pouring.</li> <li>• Old entry doors to be removed this weekend.</li> <li>• New door front system installed beginning Monday.</li> <li>• New pavers from the parking lot and pavers up to the new store front system will be installed in the coming week.</li> </ul> <p>There was an inquiry regarding the status of the inoperable electronic gate arm located in parking lot 4.</p> <p>Members were informed that a list for each phase consisting of outstanding and or damaged items has been made for the contractor. Once those outstanding items are completed then the architects will put together a punch list for each phase.</p> <p>In addition there was a concern raised regarding the location of the limit line at the exit of lot 4.</p> <p><u>Upcoming Projects:</u></p> <ul style="list-style-type: none"> <li>• <u>Bid No. 1202</u> Parking lot expansion, road improvements, and new retention basin. Bids due September 23, 2013. Project duration 304 calendar days</li> <li>• <u>Bid No. 1206</u> Planetarium upgrade and restroom addition. Bids due September 26, 2013. Project Duration 212 calendar days.</li> </ul>	<p><u>FOLLOW UPS</u> Arnold Arsenault will review the gate arm issue and follow up with Dr. Collins.</p> <p><u>FOLLOW UPS</u> Bernards will follow up and coordinate with SAC Facilities.</p>
Scheduled Maintenance	<p>Members were provided a brief overview of how Scheduled Maintenance monies come into the college and are prioritized for use.</p> <ul style="list-style-type: none"> <li>• A review of the campus facilities needs as they relate to Scheduled Maintenance projects is made.</li> <li>• A prioritized list is being put together for FY 13/14 based on the Resource Allocation Requests and the routine and preventative projects on campus.</li> <li>• A recommendation is then moved forward on how to utilize the funds.</li> <li>• Efforts are coordinated with the district to prevent funding projects with campus funds that will be managed through bond funding.</li> <li>• The 13/14 Schedule Maintenance list is being established at this time. The list will be brought to the Facilities committee for review. <ul style="list-style-type: none"> <li>o The parking lot and water line projects at CEC will be folded into the scheduled maintenance projects.</li> </ul> </li> <li>• Facilities projects not funded this year in Scheduled Maintenance and RAR will be rolled over and prioritized.</li> </ul>	

PROJECT UPDATES (cont.)	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Scott Connors from FPPS presented an update on the scheduled maintenance/RDA funded projects (Please see attachment). Additional commentary as follows:</p> <p>The following projects will/have been transferred to another project:</p> <ul style="list-style-type: none"> <li>• The addition of the isolation valves to domestic water project will be a part of the Central Plant project.</li> <li>• The Electric Car Charging station project will be included in the expansion of Lot 11.</li> </ul> <p><u>Replace Irrigation Timers and Control Valves</u> Project is in scope development and budget analysis.</p> <p><u>Door Hardware Upgrade</u></p> <ul style="list-style-type: none"> <li>• The new hardware standard has already been incorporated in Russell Hall.</li> <li>• The standard has also been incorporated in the Planetarium and Dunlap projects.</li> </ul> <p><u>Campus Lighting Upgrade for Energy Efficiency Project</u></p> <ul style="list-style-type: none"> <li>• The college expects the entire budget shown for this project to be funded through Prop. 39.</li> <li>• College is waiting for release of the Prop. 39 funds from the state.</li> <li>• Objective is to complete the work in 13/14 year.</li> <li>• LED lighting is and has been incorporated into the campus projects.</li> <li>• The college will realize cost savings in utility expenditures.</li> <li>• Changing ballast and bulb - the lifespan of the bulbs affects manpower utilization as they have to be changed out less often, as well as hazmat disposal costs.</li> </ul> <p><u>Solar PV Project</u> This project is temporarily being housed under Scheduled Maintenance. The project will be folded into a larger project however that determination has not yet been made.</p> <p><u>CEC</u> It was noted that the due to a lease negotiation, the college had been limited to providing only immediate fixes to CEC. With the long-term lease issue being resolved with the City of Santa Ana and the Nat'l Park Service, the college will be able to invest in the site.</p> <p>Members were informed that the costs of the projects are more than the monies allocated by the state. The district contributes matching funds and the college also receives funding from some of the Redevelopment agencies.</p>	

PROJECT UPDATES (cont.)	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
<p>Bond Project Update</p>	<p>Carri Matsumoto, presented the Project Update report that had been included at the District Physical Resources Committee. (Please see attachment)            Additional commentary as follows:</p> <p><u>MEASURE E PROJECTS</u></p> <p><u>Perimeter Site Improvements</u></p> <ul style="list-style-type: none"> <li>• Behind schedule. Room for improvement on behalf of the contractor.</li> <li>• Due to delays, meeting the project’s budget is uncertain.</li> </ul> <p><u>Bldg. G.</u></p> <ul style="list-style-type: none"> <li>• Project delayed due to unsatisfactory concrete work, (stairs) and a deferred approval that was awaiting DSA approval regarding the store front doors.</li> </ul> <p><u>Parking Lot 11 Expansion</u></p> <ul style="list-style-type: none"> <li>• Bids due September 23.</li> </ul> <p><u>Tessman Planetarium Upgade and Restroom Addition</u></p> <ul style="list-style-type: none"> <li>• Bids due back Thursday, Sept. 19</li> </ul> <p>It was noted that when the budget is identified as “Under review” this means that is likely to experience a change.</p> <p><u>Temporary Village</u></p> <p>In addition to the projects listed, this project may also provide interim housing for multiple other projects. More discussion to follow at a later time.</p> <p><u>Dunlap Hall</u></p> <p>Members were informed that the district is currently evaluating different delivery methods. Discussion ensued.</p> <ul style="list-style-type: none"> <li>• It was noted that legislation allows CC districts to engage in different project delivery methods.</li> <li>• “Lease Lease Back” and Design Build” project delivery methods are common in other districts around the state, however it has never been used in RSCCD.</li> <li>• The different delivery methods allows for the district to:               <ul style="list-style-type: none"> <li>▪ Go through a qualifying process.</li> <li>▪ Select a qualified contractor.</li> <li>▪ Negotiate a guaranteed maximum price.</li> </ul> </li> </ul>	

PROJECT UPDATES (cont.)	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p><u>MEASURE Q PROJECTS</u></p> <p><u>Central Plant</u>  The central plant is a centralized location where water is cooled and pumped out to the campus via a loop. This project will create great energy efficiency and will allow for the removal of the air conditioning units, the chillers and condensers, as well as alleviate the issues with the old and brittle water and gas lines.</p> <ul style="list-style-type: none"> <li>• Project will be broken up into 3 phases <ul style="list-style-type: none"> <li>○ Lay the underground utility infrastructure.</li> <li>○ Build the Central Plant.</li> <li>○ Each building is hooked up to the Central Plant.</li> </ul> </li> <li>• Duration of construction - 30 months</li> <li>• Will impact almost every building.</li> <li>• Most complicated project in terms of logistics, sequencing and coordination.</li> <li>• Project will add great value to the campus by creating energy efficiency.</li> <li>• The design cost is coming from Measure E funds.</li> <li>• The execution and construction is coming from Measure Q.</li> </ul> <p><u>Johnson Building Project</u></p> <ul style="list-style-type: none"> <li>• It was noted that the Board has requested that the district go through a qualification process for the selection of consultants. The district is working on a list of qualified consultants, architects and engineers per the Board's request.</li> <li>• The design program is available for review and has been provided to Dr. Lundquist for review.</li> </ul> <p><u>Health Service building</u></p> <ul style="list-style-type: none"> <li>• Currently an approved FPP for 14/15</li> <li>• If not funded by the state in 14/15, FPP would be pushed to the 15/16 state bond.</li> <li>• Building has been planned with the Stem Building, but not programmed completely.</li> </ul> <p><u>Library</u></p> <ul style="list-style-type: none"> <li>• It is not known if this project will be completely funded under Measure Q.</li> <li>• "Light" programming of the project will determine what the need for the space is as well as the need for the college.</li> <li>• The building assessment will also be considered in determining the building's options.</li> </ul> <p>Renovation or New Construction? - More information needed.</p>	

PROJECT UPDATES (cont.)	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p><u>Chavez Hall</u></p> <ul style="list-style-type: none"> <li>• Further assessment is needed to define what the potential problem is. It relates to the “wet look” on the exterior GFRC panels - also the potential for moisture with the slab. <ul style="list-style-type: none"> <li>○ Once defined a scope of work will be developed to address it.</li> </ul> </li> <li>• Budget may move to Measure E.</li> </ul> <p><u>FACILITIES MASTER PLAN</u></p> <p>Members were also informed that due to the work that has been done on the campus, an update to the Facilities Master plan is underway.</p> <ul style="list-style-type: none"> <li>○ HMC will be making a presentation to the SAC Facilities Committee at the October meeting.</li> </ul> <p>Members were updated that all budgets and scopes of work are under review for both Measure E and Measure Q projects.</p> <p>It was noted that for future meeting, the project reporting process will be coordinated between District Facility Planning, FPPS and Bernards.</p> <p>All presentations and information can be found on the Facilities Committees webpage.</p>	
	<p><u>PROJECT SEQUENCING</u></p> <p>Scott Connors from FPPS presented a sequencing schedule for the campus projects. (Please see attachment). Additional commentary as follows:</p> <p>The Sequencing schedule shows the detail of the major projects before after and during.</p> <p>Swing space is one of the first projects shown as it will be used to accommodate the Dunlap Hall and Johnson bldg. project as well as other projects as needed.</p> <ul style="list-style-type: none"> <li>• Initiating the use of swing space is a strategy to reduce the schedule from 24 - 16mons. <ul style="list-style-type: none"> <li>○ This strategy should also have a favorable impact on the budget.</li> </ul> </li> <li>• Projects are listed in the order of how the construction occurs. <ul style="list-style-type: none"> <li>○ Projects are staggered so that there are no more than 3 major projects going on at one time.</li> <li>○ Each project is a different type of project.</li> <li>○ These efforts are being made to minimize disruption.</li> </ul> </li> <li>• Some of the projects may be floating on the schedule depending on the funding source.</li> <li>• Dates may slip due to the builders or designers.</li> </ul>	

5. STANDING REPORTS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
HEPSS (Health, Emergency Preparedness, Safety and Security) Task Force	<p>No HEPSS meeting in the summer. (See Attachment)</p> <p>An ICS training was held for the SAC ICS team on August 16.</p> <ul style="list-style-type: none"> <li>• The training was patterned after the Great California Shakeout.</li> <li>• The team was provided with 5 scenarios to strategize through.</li> <li>• Theme of the training was “Success is having a plan.”</li> </ul> <p>Members were reminded that the Great California Shakeout will occur on 10/17 at 10:17a.m.</p>	
5. STANDING REPORTS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<ul style="list-style-type: none"> <li>• All were encourage to review the video on the SAC Safety and Security website - Emergency Procedures and Practices.</li> </ul>	
Facilities Report	<p>The Facilities report was presented by Dr. Collins on Mark Wheeler’s behalf. (Please see attachment).</p> <p><u>Soccer Field</u></p> <p>The temporary use of the soccer field for parking will continue on a week to week basis.</p> <p><u>Campus Key Issue</u></p> <ul style="list-style-type: none"> <li>• The new key hardware will consist of only changing the cores.</li> <li>• Key cutting responsibility will be brought on to campus.</li> <li>• Patience and consideration during the process was encouraged. <ul style="list-style-type: none"> <li>o Efforts are being made to lessen the impact of the change.</li> </ul> </li> <li>• Campus will be communicated to as the process begins.</li> </ul> <p>Campus key services as well as college transportation services have been transferred to the M&amp;O building. Support team for campus key and college transportation services have also been transferred to M&amp;O.</p> <p><u>CEC</u></p> <p>Jim Kennedy commended the M&amp;O department for the outstanding response time in providing temporary air conditioners in light of the theft of the air conditioning unit in D110 and D111.</p> <p>Members were reminded of the importance to use the online work order system. The system allows for the department to track work, track resources and be as efficient as possible.</p>	
Environmental Task Force	Report was provided for members to review.	
6. Old Business	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
End of Year Report	<p>A discussion ensued regarding the importance of committee feedback.</p> <ul style="list-style-type: none"> <li>• Important to hear from the constituencies represented.</li> <li>• Helps to keep the meetings on point.</li> <li>• Important to evaluate the process to be sure that the needs and expectations of what the constituencies are asking for are being met.</li> </ul> <p>The End of Year survey will be emailed out again to the membership.</p>	<p><u>FOLLOW UP</u></p> <p>The End of the Year report will be sent to the membership and results discussed at the October meeting.</p>

Old Business (cont.)	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
Update on speaker on north side of Hammond	Options for another speaker on the north side of Hammond will be discussed with Mark Wheeler.	<u>FOLLOW UP</u> Lt. Wooley will work with Mark Wheeler to possibly secure a new speaker.
7. New Business	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
Committee Goals	Committee goals will be discussed at the October meeting.	<u>FOLLOW UP</u> The revised goals as presented by Sylvia Turner will be sent out to the membership for review.
Door Hardware	Item previously discussed earlier in the meeting in the Facilities Report. <ul style="list-style-type: none"> <li>• The campus may look at some type of electronic access.</li> <li>• Once the door hardware standard is complete, it will be shared with the SAC Facilities committee.</li> </ul>	
8. Other	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<u>Bird Prevention on Security Cameras</u> District IT has requested to put spikes on the security cameras to deter the birds landing and leaving droppings. <ul style="list-style-type: none"> <li>• Ron Jones will work with District IT on this issue and report back to the committee.</li> </ul> <u>E-Cigarettes</u> It was confirmed that a motion had been made to allow the e-cigarettes to be used only in the designated smoking areas until research is complete.  Members were reminded that the committee website contains all project updates and information shared at the meetings.	<u>FOLLOW UP</u> Ron Jones will work with District IT on this issue and report back to the committee.

SUBMITTED BY Geni Lusk 10/3/2013





SAC FACILITIES MEETING  
 MINUTES – NOVEMBER 19, 2013  
 1:30P.M. – 3:00P.M.

Approved 2/18/14

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Administrators		Academic Senate		CSEA	
Michael Collins, Co-chair	Rhonda Langston	Maria Aguilar Beltran	Susan Sherod	Edward Luna	Mike Ediss(a)
Bart Hoffman(a)	Loy Nashua	Ray Hicks	Valinda Tivenan(a)	Sarah Salas(a)	Maria Taylor
Jim Kennedy	Linda Rose(a)	Elliott Jones, D.M.A. Co-chair	John Zarske	District Liaison	
Eve Kikawa	Mark Wheeler(a)		Louis Pedroza(a)	Carri Matsumoto	Alex Oviedo
Guests				Campus Safety & Security	
Arnold Arsenault, Bernards	Don Mahany	Alistair Winter		James Wooley	
Scott Connors, FPPS	Deborah Shepley, HMC			ASG Representative	
Ron Jones	Sheryl Sterry, HMC			Cristina Zainos	
1. WELCOME AND INTRODUCTIONS					
				Meeting called to order – 1:31p.m. Adjourned at 3:06p.m.	
2. PUBLIC COMMENTS					
		Mario Salazar – ASG Environmental Awareness Commissioner brought forward two concerns to the committee. <u>Recycling on campus</u> <ul style="list-style-type: none"> <li>• Students concerned about recycling efforts on campus.</li> <li>• Currently community members come on campus and recycle bottles and cans from the trash receptacles for their own needs.</li> <li>• Efforts are being made to build a more robust recycling program that would include construction debris, cardboard, mulching and green waste.</li> <li>• A higher level of sustainability will included when bidding waste management services.</li> <li>• There are discussions in regards to a district wide program at the SRC meetings (Sustainable RSCCD).             <ul style="list-style-type: none"> <li>○ Mario will be attending this district committee meeting representing SAC ASG.</li> <li>○ At the February SAC Facilities committee, Jim Kennedy will provide an update on the SRC progress towards the district wide recycling program.</li> </ul> </li> </ul>		<u>FOLLOW UP</u> Jim Kennedy will provide an update from the SRC February meeting in regards to the district wide recycling efforts.	

	<p>Dr. Collins welcomed the combined efforts of the ASG, Maintenance &amp; Operations and Student Services toward recycling efforts on campus.</p> <p><u>Drinking Fountains</u>  It was noted that some of the drinking fountains on campus do not work properly or do not work at all.  The idea of including hydration stations in plans for future buildings was suggested.  Campus could sell reusable water containers.</p>	
3. MINUTES	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	The Sept. 17, 2013 meeting minutes were presented for approval.	ACTION Motion was moved by E. Kikawa to approve the Sept. 17, 2013 Facilities committee minutes as presented. 2 <sup>nd</sup> - J. Kennedy
4. PROJECT UPDATES	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
SAC Active Project Update	<p>Carri Matsumoto, presented the Project Update report for the members: (Please see attachment)</p> <ul style="list-style-type: none"> <li>• The report consisted of: <ul style="list-style-type: none"> <li>• Measure E Active Major Project Updates</li> <li>• Measure Q Major Project Updates</li> <li>• Active Scheduled Maintenance &amp; Other Projects</li> </ul> </li> <li>• It was noted that only the projects that have changed from the previous meeting will be highlighted for the members.</li> <li>• <u>Perimeter Site Improvements</u> <ul style="list-style-type: none"> <li>• Cherry tree distributor has been located.</li> <li>• Work is being concentrated on Phase V, however miscellaneous work going on in all phases.</li> <li>• Installation of new art wall will be complete before the holiday break.</li> <li>• Project tracking behind schedule.</li> </ul> </li> <li>• Gate arm in Lot 1 <ul style="list-style-type: none"> <li>○ Members were advised that the gate arm in Lot 1 will not be installed at this time.</li> <li>○ It has been recommended that a traffic engineer study be conducted for the entire campus for a better understanding of the campus needs to ensure safety, appropriate circulation and improved internal traffic flow.</li> <li>○ The data from the study along with working with the campus will allow for a plan to be developed to address campus needs.</li> </ul> </li> <li>• Project delayed due to unsatisfactory concrete work, (stairs) and a deferred approval that was awaiting DSA approval regarding the store front doors.</li> </ul>	

PROJECT UPDATES (cont.)	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p><u>Parking Lot 11 Expansion</u></p> <ul style="list-style-type: none"> <li>• The bids for the project have been rejected</li> <li>• This project will be packaged with the Tessman Planetarium and the Temporary Village project and delivered under the lease lease back delivery method. Lease, lease back allows for the district to go through a qualifying process, select a qualified contractor and negotiate a guaranteed maximum price. In addition:</li> <li>• This will improve the ability to manage the project utilizing one contractor.</li> <li>• Meet the timeline in completing the village which is critical for temporary housing for the Dunlap Hall and Johnson renovations.</li> <li>• Projects are phased. The goal is to get them completed this summer with the possibility of a few areas trickling into September and October.</li> <li>• Discussions regarding details of specific program relocations have not taken place yet.</li> <li>• A move management company will be hired to assist with the moves related to the renovation projects.</li> </ul> <p><u>Central Plant</u></p> <ul style="list-style-type: none"> <li>• The lease lease back delivery method is being considered for this project.</li> </ul> <p><u>Property Acquisition of 17<sup>th</sup> and Bristol</u></p> <ul style="list-style-type: none"> <li>• A spot soil remediation was required before the completion of the acquisition of the property.</li> </ul> <p>It was clarified that the interim plan for the property is a surface parking lot.</p> <p>MEASURE Q PROJECTS</p> <p><u>Dunlap Hall Project</u></p> <ul style="list-style-type: none"> <li>• Design phase funded through Measure E.</li> <li>• Construction funded through Measure Q.</li> <li>• A lease lease back delivery method will be used for this project.</li> <li>• Project is ready to go out to bid.</li> <li>• Project will move through the course of next year. Scheduled to wrap up in June 2015.</li> </ul> <p><u>Central Plant Project</u></p> <p>The project will be completed in phases.</p> <p><u>Johnson Building Project</u></p> <ul style="list-style-type: none"> <li>• Once the architect has been selected for this project the programming for this project will be confirmed for further refinement.</li> </ul> <p><u>Health Service building - TBD</u></p> <ul style="list-style-type: none"> <li>• No start date.</li> <li>• Measure Q does not adequately cover the cost of the project.</li> <li>• Project is contingent on state funding to complete construction. <ul style="list-style-type: none"> <li>○ Eligible for 19mil of state funding.</li> </ul> </li> </ul>	

PROJECT UPDATES (cont.)	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<ul style="list-style-type: none"> <li>• Project will require state funding and a new state bond.</li> <li>• There may be other opportunities for this project to move forward if there are savings realized from the other projects and/or other monies are available.</li> </ul> <p>Members were provided a visual overview of the projects as they are phased. In addition, members were provided with the master program budget for Measure Q.</p> <p>Members were updated on the process for a project to be “officially” closed out once the construction is completed.</p> <ul style="list-style-type: none"> <li>• The project is walked with the contractor.</li> <li>• Punch list is created - does the work meet the expectation?</li> <li>• DSA signs off on the project.</li> <li>• Architects signs off on the project.</li> </ul> <p>Scheduled Maintenance</p> <ul style="list-style-type: none"> <li>• Boiler Replacement Projects.</li> <li>• Scheduled shut offs (heat only) are planned.</li> <li>• College wide communication will be sent out outlining the timeline and as well as a caution against using portable heaters.</li> </ul> <p>Russell Hall Guard Rail</p> <ul style="list-style-type: none"> <li>• This project may be delayed into January depending on fabrication.</li> <li>• The project will be expedited under Emergency Resolutions.</li> <li>• Budget was set at \$400,000 however the expectation is that there will be significant savings from that original amount.</li> </ul> <p>Members were provided and overview of 2013/2014 anticipated Scheduled Maintenance projects.</p> <ul style="list-style-type: none"> <li>• Work is in progress in preparing the scope of work and developing budgets.</li> <li>• Many of these projects were identified through the Resource Allocation requests from last year’s budget development process.</li> <li>• The last six projects on the list identified as Roof Replacement/Repair projects listed either need a full replacement or repair. <ul style="list-style-type: none"> <li>○ Some cases the repair costs are comparable to replacement costs.</li> <li>○ Each building’s need, costs and available funding are being carefully reviewed.</li> <li>○ It was noted that the college has in place a comprehensive way to evaluate the campus roofs. This allows for the roofs to be maintained in a sequential order based on priority.</li> </ul> </li> </ul> <p><u>Prop. 39 Projects</u></p> <p>Members were presented with the Prop. 39 projects for review. These projects will be paid for through Proposition 39.</p>	

PROJECT UPDATES (cont.)	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<ul style="list-style-type: none"> <li>• Proposition 39 is also known as the Clean Energy Jobs Act. The proposition provides funding to local educational agencies for improving energy efficiency and creating clean energy jobs. <ul style="list-style-type: none"> <li>○ The district has received 1mill for this 1<sup>st</sup> year outside of the budget.</li> </ul> </li> <li>• The projects are going out to bid and look to be completed before the end of June.</li> <li>• Monies from Prop. 39 could continue for the next four years if monies are set aside. <ul style="list-style-type: none"> <li>○ District needs to be prepared by identifying future projects.</li> <li>○ Efforts will be made to plan future projects.</li> </ul> </li> </ul>	
<p>5. HMC Facilities Master Plan 2014 “draft” update</p>	<p>DISCUSSION/COMMENTS</p>	<p>ACTIONS/ FOLLOW UPS</p>
	<p>A Facilities Master Plan “draft” update was presented by HMC Architects to the membership.</p> <ul style="list-style-type: none"> <li>• The “draft” update will be presented to the Physical Resource committee and then forwarded on for board approval in January/February.</li> <li>• The updates are to the 2011 Facilities Master Plan. Updates only include the update of the recommendation chapter. <ul style="list-style-type: none"> <li>○ Once the updates are approved they will be added to the 2011 Facilities Master Plan.</li> <li>○ The updated plan will be the 2014 Facilities Master Plan.</li> </ul> </li> <li>• The Planning Principles were reviewed for the committee. <ul style="list-style-type: none"> <li>○ HMC has met with the Facilities Master Plan committee to ensure that the planning principles are being followed.</li> </ul> </li> <li>• The 2014 Facilities Master “revised” campus plan was provided to members. <ul style="list-style-type: none"> <li>○ The Johnson Center renovation, STEM bldg./Health Science bldg. and the Fine &amp; Performing Arts Complex required more discussion to develop the revised plan.</li> <li>○ User groups came together for discussion. Working with the user groups allowed for a more accurate footprint of the master plan to be developed.</li> </ul> </li> </ul> <p>HMC provided input on two areas that changed the footprint of the plan.</p> <ul style="list-style-type: none"> <li>■ STEM bldg./Health Science bldg.</li> <li>■ Fine and Performing Arts Complex. <ul style="list-style-type: none"> <li>• Both user groups were brought together for input.</li> <li>• Based on user group discussion, diagrams were developed to understand the overall size of the buildings and what types of spaces would be included.</li> <li>• Important to consider these two buildings in concert as will function together and are in one zone of the campus.</li> </ul> </li> </ul>	

HMC Facilities Master Plan 2014 "draft" update (cont.)	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<ul style="list-style-type: none"> <li>• Both buildings will be 3 stories and the same relative scale.</li> <li>• There will interdisciplinary classrooms in both buildings.</li> </ul> <p>Members were provided with a building diagram of the Fine and Performing Arts Complex.</p> <ul style="list-style-type: none"> <li>• User group input was used in preparing the Final Proposal Project (FPP) to provide to the State Chancellor's Office for funding consideration.</li> <li>• Although the diagram presented was not very detailed, members were assured that comprehensive discussions occurred within the user groups related to the size and functionality of the complex.</li> <li>• This is a replacement for Phillips Hall, Fine and Performing Arts and the Music. Those buildings will be demolished.</li> </ul> <p>HMC provided an overview of the phases for the members.</p> <ul style="list-style-type: none"> <li>• Phase 2 does not have a finite timeline.</li> <li>• It was clarified that the work on Chavez Hall is related to the building exterior. <ul style="list-style-type: none"> <li>○ An assessment of the building is underway in an effort to remedy the exterior problem.</li> </ul> </li> </ul> <p>In regards to the temporary village, the idea of using a higher tech type tents was suggested.</p> <p>Health Sciences and STEM buildings will be programmed at the same time.</p> <p>The library is requires further study to determine if the project needs to be a renovation or a replacement.</p> <ul style="list-style-type: none"> <li>• The Master Plan will be presented for approval with a narrative that further discussion is required.</li> <li>• There will be no movement on this project until funding is identified.</li> </ul> <p>Student Services building will have instructional space.</p> <ul style="list-style-type: none"> <li>• Campus Safety will relocate into the new Student Services building. <ul style="list-style-type: none"> <li>○ The relocation of Campus Safety will allow for a new pedestrian gateway into the campus.</li> <li>○ Entry court will be built in unison with the Student Services building.</li> </ul> </li> </ul> <p>Administration Building renovation</p> <ul style="list-style-type: none"> <li>• Once Student Services offices move to the new Student Services building, there will be some reprogramming and renovation to the Administration building allowing for consolidation of services. <ul style="list-style-type: none"> <li>○ Phase 6 projects were included with the idea of a full build out long term. The projects include: <ul style="list-style-type: none"> <li>▪ Parking Structure</li> <li>▪ Voc Tech Complex</li> </ul> </li> </ul> </li> </ul>	

HMC Facilities Master Plan 2014 "draft" update (cont.)	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<ul style="list-style-type: none"> <li>▪ Instructional building - MCHS</li> <li>▪ New pool</li> </ul> <p>The plan for these projects is to include them in the Facilities Master Plan with more discussion to follow.</p> <p>There was a suggestion that as the 17<sup>th</sup> and Bristol property is built out the same consideration may be given to the bus stop thought considered in the pedestrian access discussed in Phase 5. With several students utilizing the bus system, this would be a welcoming component of the project. In addition, a retail area similar to the El Don Express was also suggested.</p>	
6. Standing Reports	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
HEPSS (Health, Emergency Preparedness, Safety and Security) Task Force	<p>A HEPSS report was provided for the members (Please see attachment.) The after action report from the Great California Shakeout was reviewed.</p> <ul style="list-style-type: none"> <li>• There continues to be difficulty hearing announcements outside of H building in the front parking area of parking lot #1.</li> </ul> <p>There is discussion of moving the ICS to a building.</p> <ul style="list-style-type: none"> <li>○ There is a need for emergency back-up power.</li> <li>○ Larger space required.</li> <li>○ Area outside of an ICS needs to also be considered.</li> </ul> <p>An emergency preparedness drill will be conducted specifically for the M&amp;O staff related to their role in an emergency.</p> <p>E-cigarettes policy will fall under the current Tobacco Free campus policy.</p> <p>CERT training is being considered for Santa Ana College. More information to follow.</p>	
Facilities Report	<p>The Facilities report was presented by Mark Wheeler. (Please see attachment.)</p> <p>An update was provided on the recent water leak in lot 1. A 6" water main located at the bottom of a previously excavated channel intended to be used for compaction was nicked resulting in an extremely large pool of water.</p> <ul style="list-style-type: none"> <li>• There were a couple of buildings that were without water - that was quickly resolved.</li> <li>• Only water shut off remains in lot 1.</li> <li>• Once the water is pumped out, the repair will take place.</li> </ul> <p>Boiler replacement Members were advised that communication would be forth coming regarding the boiler replacement in Russell Hall on Friday, November 22 from 6:00a.m. - 12:00nn.</p>	

Standing Reports (cont.)	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<ul style="list-style-type: none"> <li>• This will occur on the 3<sup>rd</sup> floor of Russell Hall.</li> <li>• The 17<sup>th</sup> entrance will be shut down.</li> <li>• Two existing boilers will be removed and replaced with two new boilers.</li> <li>• There is to be no one allowed in that area during the work.</li> <li>• Once the work is complete, faculty and staff will be allowed back in and the 17<sup>th</sup> entrance will be opened.</li> </ul>	
Environmental Task Force	<p>Report was provided by Susan Sherod for members to review. (Please see attachment.)</p> <p>In addition, she provided members with handout that addressed managing energy costs in colleges and universities.</p>	
7. Old Business	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
Committee Goals	<p>Committee goals</p> <p>The End of the Year results gathered from committee input was provided for review. Discussion ensued.</p> <ul style="list-style-type: none"> <li>• In reviewing the goals it was noted that some of the goals had been met while others were expectations.</li> <li>• The committee goals will be reviewed by the co-chairs taking the report result into consideration.</li> <li>• Members were reminded that in considering goals it is important to consider what the committee wants to achieve rather than what we continue to do.</li> <li>• The revised goals will be presented at the February meeting.</li> </ul>	<p><u>FOLLOW UP</u></p> <p>The revised goals will be provided to the membership at the February 18 meeting.</p>
8. New Business	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>RAR Funded Facilities Requests 13/14</p> <p>Members were updated that the funded Facilities Resource Allocation Requests were available for review on the Facilities Committee webpage. The report shows:</p> <ul style="list-style-type: none"> <li>• What projects were funded?</li> <li>• What was the funding level?</li> <li>• How it was funded.</li> </ul> <p>It was noted that this is good information to review in preparation for the 14/15 RARs.</p> <p>Members were also encouraged to frequently review the SAC Facilities committee page for current information.</p>	
9. Other	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p><u>Smoking Locations</u></p> <p>The butt can/smoking signage map was provided for review.</p> <ul style="list-style-type: none"> <li>• The locations as noted on the map were physically review by Dr. Collins. <ul style="list-style-type: none"> <li>○ As a result, improvements for signage and butt can locations were identified.</li> </ul> </li> </ul> <p>Dr. Collins has been charged with updating the current “tobacco free” campus resolution by College Council.</p>	



Other(cont.)	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<ul style="list-style-type: none"> <li>• The major change is the inclusion of the electronic cigarette.               <ul style="list-style-type: none"> <li>◦ Work is going on regarding this issue at the district level.</li> <li>◦ State Chancellor’s office has provided the districts the ability to cite if they so choose.</li> <li>◦ Important for the college resolution to be consistent with the district.</li> </ul> </li> <li>• Members discussed concerns regarding current “smoking hangouts.”</li> <li>• This resolution also includes clove cigarettes, chewing tobacco and snuff.</li> <li>• ASG was encouraged to provide students with a clear definition of the issue when conducting upcoming poll.               <ul style="list-style-type: none"> <li>◦ Important to hear out students, faculty and staff concerns.</li> </ul> </li> </ul> <p>The college’s responsibility was noted:</p> <ul style="list-style-type: none"> <li>• Important to sign the campus properly.</li> <li>• Educate the campus on the issue.</li> <li>• Continued support from Campus Safety in their contact with smokers on campus.</li> </ul> <p>Members were advised that once the resolution is revised, it will be brought to the Facilities Committee and then forwarded on to College Council.</p> <p><u>Shared Governance Questionnaire</u>  Members were asked to fill out a questionnaire related to Accreditation on behalf of Teresa Mercado Coto.</p>	

SUBMITTED BY Geni Lusk 1/13/2014

**Santiago Canyon College Facilities Committee**

**Meeting Minutes – October 21, 2013**

**Members in Attendance – Rick Adams, Pat Alvano, Ed Cervantes, Eric Hovanitz, Steve Kawa, Bonnie Slager**

**Martin Stringer and Victoria Williams**

**Guests: Ruth Babeshoff, Curt Childress, Ken Gouldsmith and Julie Peeken**

OLD BUSINESS & PROJECT STATUS REPORTS		OUTCOME/FOLLOW UP
1. Review of Minutes From September, 2013 meeting		Minutes were approved
2. Status of Projects Science Center Gymnasium Humanities Building	<p>Science Center – No additional information regarding the project that addresses the overall HVAC problems. Although it appears on a District list of projects scheduled to be done, no start date has been announced. In addition, Southern California Edison is paying for some of the work so they also need to confirm the start date.</p> <p>Gymnasium – commissioning report has been prepared and Steve said he would send that out to committee members. Sound system contract has been awarded and we will be working on when the contractor can start.</p> <p>Humanities Building – The commissioning report is not yet available. The Inspector of Record has approved occupancy of the building. Initial classroom purchase orders for furniture has been submitted. We have run into a problem with the classroom projectors. We had ordered projectors from Sharp which is the manufacturer of the most of the projectors at the college. Sharp is discontinuing the manufacturing of projectors so now we need to select a different manufacturer. The photo voltaic system is waiting for approval from Southern California Edison.</p>	
3. Noise Transmission between SC103 and SC104, from SC 105, and between SC205 and SC206	Not completed	
4. Magnets on white boards in E-203 not strong enough and do support holding document(s).	Not completed	
5. Science Center – exterior signage to be combined with Humanities and Gymnasium signage	Not completed	
6. Plans for facilities after the Humanities Building is completed. Include information provided by CTE Division	Ruth Babeshoff said she wanted to be involved with any planning that involved her organization. She had heard the Math Department or the CTE Division would be moving onto the 3 <sup>rd</sup> floor of E Bldg. where her division has offices and a classroom.	Steve to pursue with the District about bringing on a consultant to help with planning.

OLD BUSINESS & PROJECT STATUS REPORTS cont'd		OUTCOME/FOLLOW UP
6. Plans for facilities after the Humanities Building is completed. Include information provided by CTE Division cont'd.	<p>It was also expressed that the proposal to have the CTE Division occupy the second floor of E Bldg. would not work satisfactorily for the CTE Division.</p> <p>It was suggested that we bring in an outside party such as an architect to provide programming services.</p>	
7. Problem with bird droppings at the northeast end of the second floor of the science center.	Not completed	
8. Problem with too many cars driving up the road between T and U Buildings to drop off students.	There are still some cars going to the top of the hill and dropping off students.	Security will continue to monitor.
9. Request for additional blackout for SC-205 (Astronomy) and Physics	No change	To be included with other work needed for the science center.
11. Relocation OEC Classes	Pat stated that some people were going through the building but she did not know what they were doing and she did not receive any advance notice they were coming.	Will bring this up at the District Physical Resources Meeting.
12. Electric Car Charging Stations	No change	Continue to keep on the agenda
13. D Bldg. Roof Replacement and Refurbishment	Except for some problems in knowing what entrance(s) to use on specific day, the overall project went well and we believe the appearance is good.	No further action until we see how it performs when it rains.
14. Construction Projects and Funding Including Measure E Funds	No change. District Facilities Planning will try and help us complete all the projects we have identified. Since we do not have redevelopment funds at our discretion, we need to rely on the District to provide funding.	
15. Fume hoods and lab ventilation continue to be problems and may present unsafe conditions for our students.	It was important that any testing of the labs be done when the space is being utilized. The best time would be during the spring semester.	Steve will request to have testing done during the spring semester.
16. Campus directory needs to be updated.	No change in status.	Steve to follow up with Eric Harsen to make sure we have current diagram to send to the contractor.
17. Use of electronic cigarettes on campus	It was agreed that this had already been brought up at College Council and there was no expectation of our Committee to address this issue.	No further action. Drop as an agenda item.
18. Board of Trustees meeting - October 14 <sup>th</sup> , 2013	Meeting was held and there were no problems.	Drop as an agenda item.

OLD BUSINESS & PROJECT STATUS REPORTS cont'd		OUTCOME/FOLLOW UP
19. Child Development Center Certification	Child Development Center inspection went well and they were re-certified.	No further action necessary
20. Report on District Physical Resources Committee meeting	Not enough members attended. Future meetings will be held at the District	No further action.
21. Gymnasium Problems - In the team rooms, there is no hot water and the HVAC is inadequate.	Hot water has been restored and Administrative Services will follow up on the HVAC problems.	Admin. Services to follow up on HVAC problems
22. Can the gymnasium be used for commencement?		Steve will forward suggestion on to the Commencement Committee.
23. Humanities Bldg - Will we re-do the Languages classrooms so they meet the needs of the department.	Now that inspector has signed off on the building, we can make the modifications	Admin. Svcs. to follow up with a contractor
24. Writing Center - Changes	Now that inspector has signed off on the building, we can make the modifications	Admin. Svcs. to follow up with a contractor
NEW BUSINESS	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Suggestion from El Modena High School Principal	Steve will be meeting with the principal of El Modena about the possibility of having a joint-use facility. One possibility might be the Performing Arts Center	Steve will report on the meeting.
2. Speed Bumps and staff parking proposal - Lot 7	Ken Gouldsmith showed the plans for placing speed bumps on the road to lot no. 7. Committee members found the plan to be satisfactory.	Schedule a time for the contractor to do the work.
3. D-116-8 temperature is very cold		Admin. Svcs. to investigate.
4. Concern about the condition of the E Bldg. restrooms		Admin. Svcs. to investigate.
5. Trim trees in Lot no. 7. Very difficult to see traffic coming from other directions.		Admin. Svcs. to contact the landscape contractor.
6. Next Meeting	Monday, November 18, 3:00 pm - SC 103	

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**Santiago Canyon College Facilities Committee**

**Meeting Minutes - November 18, 2013**

**Members in Attendance - Ed Cervantes, Eric Hovanitz, Steven Kawa, Craig Nance, Bonnie Slager,**

**Martin Stringer and Victoria Williams**

**Guests: Curt Childress and Julie Peeken**

OLD BUSINESS & PROJECT STATUS REPORTS		OUTCOME/FOLLOW UP
1. Review of Minutes From October 21, 2013 meeting		Minutes were approved.
2. Status of Projects Science Center Gymnasium Humanities Building	Science Center - No additional information on modifying the HVAC system.  Gymnasium - The sound system project will begin after all the events have taken place. This will be either late December and/or in January, 2014. Humanities Building - <ul style="list-style-type: none"> <li>• The commissioning report has not yet been presented.</li> <li>• We have not yet received approval from SCE to start the photo-voltaic system</li> <li>• We are close to selecting the projector system to replace the Sharp projectors we had planned for the classrooms</li> </ul>	Steve to provide reports at monthly meetings.
3. Noise Transmission between SC103 and SC104, from SC 105, and between SC205 and SC206	Not completed	Admin. Svcs. to continue follow up.
4. Magnets on white boards in E-203 not strong enough and do support holding document(s).	Not completed	Admin. Svcs. will pursue when a white board becomes available.
5. Science Center - exterior signage to be combined with Humanities and Gymnasium signage	Not completed	Admin. Svcs. to ensure this is addressed by the District.
6. Plans for facilities after the Humanities Building is completed. Include information provided by CTE Division	We did receive preliminary agreement from the District to program the stacking of D Bldg.	Admin. Svcs. to follow up with the District to ensure this is completed.
7. Problem with bird droppings at the northeast end of the second floor of the science center.	The spikes have been received and need to be installed.	Admin. Svcs. to complete the work.
8. Problem with too many cars driving up the road between T and U Buildings to drop off students.	Security has been monitoring this area.	Security will continue to monitor.
9. Request for additional blackout for SC-205 (Astronomy) and Physics	Steve is expecting that this work and some other related Science Center work will be done as project funded by the District	Admin. Svcs. to work with the District to make sure this job is done.

10. Relocation OEC Classes	No change. Waiting for programming to commence	Admin. Svcs. to follow up with the District.
11. Electric Car Charging Stations	No change. Will review if funding becomes available.	Admin. Svcs. will advise the committee if funding becomes available.
12. D Bldg. Refurbishment	See status of Old Business Item No. 6 – suggest we consolidate the two items.	
13. Construction Projects and Funding Including Measure E Funds	No change will continue to work with the District to ensure all of our projects are considered.	Admin. Svcs. to provide monthly reports to the committee.
14. Fume hoods and lab ventilation continue to be problems and may present unsafe conditions for our students.	No change. The fume hoods and the general exhaust system will all be looked at with the HVAC project planned by the District. We will schedule the environmental testing specialist to conduct testing during the spring semester when students are using the fume hoods.	Admin. Svcs. to work with the contractors and schedule the environmental specialist.
15. Campus directory needs to be updated.	Waiting to receive an updated drawing from Eric Harsen and then it will be forwarded to the contractor who will provide a quotation.	Admin. Svcs. to provide a status report at next month's meeting.
16. Gymnasium Problems – In the team rooms, there is no hot water and the HVAC is inadequate.	The remaining major problem is the air conditioning needs for the athletic training room. The thermostat is located in the athletic department office which maintains a fairly constant temperature. The athletic training room has hydrotherapy tubs and they generate considerable heat. Admin. Svcs. has investigated putting in a stand alone AC unit but needs to get the funding to install it.	Admin. Svcs. to see if funding is available to complete this work.
17. Can the gymnasium be used for commencement?	The suggestion will be forwarded to college commencement committee.	Admin. Svcs. to forward information to the SCC Commencement Committee.
18. Humanities Bldg – Will we re-do the Languages classrooms so they meet the needs of the department.	This work is scheduled to start soon.	Admin. Svcs. to provide a status at the next meeting.
19. Writing Center – Changes	This work is also scheduled to start soon.	Admin. Svcs. to provide a status at the next meeting.
20. Suggestion from El Modena High School Principal	No further information.	Admin. Svcs. to provide a report when additional information is available.
21. Speed bumps and staff parking – Lot 7	This is scheduled to take place during the winter break.	Admin. Svcs. to provide a report at the next meeting.
22. D-116-8 Temperature too cold	A temperature adjustment was made however Bonnie stated there has not been any improvement.	Admin. Svcs. to see if other adjustments can be made.
23. Concern about the condition of the E Bldg. restrooms	This complaint was forwarded to the custodial staff.	Admin. Svcs. to monitor the conditions to see the improvements are ongoing.
24. Trim trees in Lot no. 7. Very difficult to see traffic coming from other directions	No action taken at this time.	Admin. Svcs. will notify the contractor prior to the start of the spring semester.

NEW BUSINESS	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Request from ASG representative for a room to use as a "lounge."	ASG representative was not present so no action was taken.	No further action
2. Netting project	This project is expected to go out to bid soon with the work to take place at the beginning of 2014	Admin. Svcs. will provide a status at the next meeting.
3. Need additional signage on the doors.	Signage, even if it is temporary, is needed on the buildings so students can identify the buildings with their schedule.	Admin. Svcs. will provide the signage.
4. Next Meeting	Monday, December 9th, 3:00 pm – SC 103	

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**Santiago Canyon College Facilities Committee**

**Meeting Minutes - January 27, 2014**

**Members in Attendance - Pat Alvano, Ed Cervantes, Eric Hovanitz, Steve Kawa, Craig Nance and Charleen Powers**

**Guests: Ken Gouldsmith, Curt Childress and Julie Peeken**

OLD BUSINESS & PROJECT STATUS REPORTS		OUTCOME/FOLLOW UP
1. Review of Minutes From November 18, 2013 meeting	Item No. 3 under new business, "Need additional signage at the doors" was clarified to mean main entrances to the buildings and did not mean interior signage.	The minutes will be changed. Minutes were approved with that change.
2. Status of Projects Science Center Gymnasium Humanities Building	The contract to modify the air conditioning system in the Science Center awaiting approval and work should begin within the next few weeks. Specifications require work to be done off hours so as not to interfere with classes.  Installation of the sound system is expected to finished by the end of the week.  Humanities Building - Our target is to have the building operational by the end of March. We are still waiting for the Commissioning report. We are also completing installation of the AV and data cabling for the building.	Steve to provide status reports at monthly meetings.
3. Noise Transmission between SC103 and SC104, from SC 105, and between SC205 and SC206	Not completed.	Admin. Svcs. to continue to follow up.
4. Magnets on white boards in E-203 not strong enough and do support holding document(s).	Not completed	Admin. Svcs. to continue to follow up.
5. Science Center - exterior signage to be combined with Humanities and Gymnasium signage	Steve said that the District would probably not support this project and having a second marquee installed. The consensus of the committee was that the exterior signage for our buildings was more important than a second marquee. As to what that exterior signage would look like, the committee would like to see some options.	Steve to advise the District about our preference for exterior signage vs. a second marquee. Steve to also pursue have a signage company look at what can be done and advise us of options.
6. Plans for facilities after the Humanities Building is completed. Include information provided by CTE Division	Steve reported that he did meet with a representative from the District and a consultant to go over what we would like to do once we move into the Humanities Building.	Admin. Svcs. to follow up with the District to ensure this is completed.
7. Problem with bird droppings at the northeast end of the second floor of the science center.	The spikes have been installed.	No further action.
8. Problem with too many cars driving up the road between T and U Buildings to drop off students.	Security has been monitoring this area.	Security will continue to monitor. This will be dropped as an agenda item.



OLD BUSINESS & PROJECT STATUS REPORTS - cont'd.		OUTCOME/FOLLOW UP
9. Request for additional blackout for SC-205 (Astronomy) and Physics	It was confirmed that blackout curtains are wanted in all astronomy and physics labs & classrooms (SC-104, SC-203, SC-204 and SC-205) Steve is expecting that this work and some other related Science Center work will be done as a project funded by the District	Admin. Svcs. to work with the District to make sure this job is done.
10. Relocation OEC Classes	No change. Waiting for programming to commence	Admin. Svcs. to follow up with the District.
11. Electric Car Charging Stations	No change. Will review if funding becomes available.	Admin. Svcs. will advise the committee if funding becomes available.
12. D Bldg. Refurbishment	See status of Old Business Item No. 6 - suggest we consolidate the two items.	This will be dropped as a separate agenda item.
13. Construction Projects and Funding Including Measure E Funds	No change will continue to work with the District to ensure all of our projects are considered.	Admin. Svcs. to provide monthly reports to the committee.
14. Fume hoods and lab ventilation continue to be problems and may present unsafe conditions for our students.	No change. The fume hoods and the general exhaust system will all be looked at with the HVAC project planned by the District. We will schedule the environmental testing specialist to conduct testing during the spring semester when students are using the fume hoods.	Admin. Svcs. to work with the contractors and schedule the environmental specialist. Charleen will provide the specific week for them to come.
15. Campus directory needs to be updated.	The updated directory has been completed and forwarded to the Contractor. The contractor has provided an estimate of \$6400 for an additional illuminated directory and \$4755 for a non-illuminated directory. The illuminated directory would involve electrical work which is not included. Recognizing that we do not currently have funding no further action taken.	Admin. Svcs. to provide a status report at next month's meeting.
16. Gymnasium Problems - In the team rooms, there is no hot water and the HVAC is inadequate.	The remaining major problem is the air conditioning needs for the athletic training room. The thermostat is located in the athletic department office which maintains a fairly constant temperature. The athletic training room has hydrotherapy tubs and they generate considerable heat. Admin. Svcs. has investigated putting in a stand alone AC unit but needs to get the funding to install it.	Admin. Svcs. to see if funding is available to complete this work.
17. Can the gymnasium be used for commencement?	The suggestion will be forwarded to college commencement committee.	Admin. Svcs. to forward information to the SCC Commencement Committee.
18. Humanities Bldg - Will we re-do the Languages classrooms so they meet the needs of the department.	Some of the work has been completed.	Admin. Svcs. to provide a status at the next meeting.
19. Writing Center - Changes	This work is also scheduled to start soon.	Admin. Svcs. to provide a status at the next meeting.
20. Suggestion from El Modena High School Principal	No further information.	Admin. Svcs. to provide a report when additional information is available.

OLD BUSINESS & PROJECT STATUS REPORTS - cont'd.		OUTCOME/FOLLOW UP
21. Speed bumps and staff parking - Lot 7	This is scheduled to take place during the winter break.	Admin. Svcs. to provide a report at the next meeting.
22. D-116-8 Temperature too cold	A temperature adjustment was made however Bonnie stated there has not been any improvement.	Admin. Svcs. to see if other adjustments can be made.
23. Concern about the condition of the E Bldg. restrooms	This complaint was forwarded to the custodial staff. Ed commented that one of the faucet sprays out. It's the middle sink in the second floor men's room.	Admin. Svcs. to follow up.
24. Trim trees in Lot no. 7. Very difficult to see traffic coming from other directions	No action taken at this time.	Admin. Svcs. will notify the contractor prior to the start of the spring semester.
25. Request from ASG representative for a room to use as a "lounge."	ASG representative was not present so no action was taken.	No further action
26. Netting project	This project will begin in February. The netting will be installed to prevent errant softballs and soccer balls from hitting anyone in the pool area.	Admin. Svcs. will provide a status at the next meeting.
27. Need additional signage on the doors.	Buildings need signage so students can identify the buildings that are Shown on their schedules.	Admin. Svcs. to follow up.
NEW BUSINESS	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Naming of Building - Process	Steve described what had happened at the last Board meeting and the request by an outside group to name our library, the "Lorenzo Ramirez Library." President Vazquez is appointing a committee to specifically look at this one request regarding the library. However, the Facilities Committee needs to develop a process for handling future requests for naming buildings. This will involve contacting other institutions to see how they handle their requests.	Will include in a future agenda.
2. Need additional speed bumps on the road next to the library.	There is still speeding taking place on the road between science center and the flag poles. We need to look at installing speed bumps there.	Ken will get an estimate from Empire Parking on what it would cost for installing the speed bumps.
3. Next Meeting	Monday, February 24, 3:00 pm - SC 103	

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# Physical Resources Committee

Meeting of November 6, 2013

1:30 p.m.

Executive Conference Room – District Office

**Meeting called by:** Peter Hardash

**Time called:** 1:35 p.m.

**Attendees:** Michael Collins, Patricia Alvano, Ed Cervantes, Steve Kawa, Peter Hardash and Dolores Paguirigan

## Minutes

**Agenda item:** Welcome – Mr. Hardash called the meeting to order at 1:35 p.m. Ms. Matsumoto was not present at the meeting as she is attending the CCFC conference in Sacramento.

**Agenda item:** Bond Projects Update – November 6, 2013

**Discussion:** Mr. Hardash informed the committee that Ms. Matsumoto will make a presentation at the next Board meeting including an update of all scheduled maintenance projects, Measure E projects, Measure Q projects and budgets which will provide more details as well as the increased cost of some of the Measure Q projects. Mr. Hardash reviewed the projects update.

At Santa Ana College, Measure E projects:

- Perimeter Site Improvements project is currently running behind schedule.
- Building “G” (Gym) project is complete.
- Parking Lot #11, Tessman Planetarium upgrades and restroom addition bids came in, unfortunately the staff was not happy with the results. The staff and consultants decided to repackage with a new delivery method, lease lease-back, and rebid. This project will fall behind schedule by approximately three months at this time.
- The Central Plant budget for the engineering and architectural design is \$3.43 million out of Measure E, the larger portion of this building will be charged to Measure Q.
- September 2014 is the target date for the renovation of the Chavez Building which is estimated to be approximately \$3.5 million.

At Santiago Canyon College, Measure E projects:

- The Humanities, Arts and Social Science building is substantially complete and in the closeout phase. The building is scheduled to open sometime during the spring. The audio/visual part is still pending bid.
- Athletics/Aquatics Center is due to have the new sound system installed within the next few months.
- Architects are still working on closing out the Science and Math building.
- The M&O building is complete and also in the close out phase. All buildings will remain on this project update summary until they are completely closed out by DSA.

- The Student Services building is in the close out phase as well. The contractors were paid to see the project through close out, therefore, they must assume the responsibility of completely closing out the projects.
- Parking Lot #1 is complete.
- The Athletic Field Sport fencing, the netting is due to be installed within the next two months.

At Santa Ana College, Measure Q projects:

- The Dunlap Hall project replacement the aging guard rails, pedestrian walk, elevator and stair towers and the restrooms. This project cost has increased to \$14.2 million and is expected to begin in March of 2014.
- The Central Plant building will include construction in three phases and is estimated to cost \$68.1 which is in addition to the \$3.43 million out of Measure E.
- The Johnson Building project is a remodel for better space utilization, the bookstore annex will be removed due to seismic safety issues. The current budget is \$16.7 million and the design phase should begin in March 2014.
- The Science Technology Engineering and Mathematics (STEM) building is in the planning stages, the programming phase should be complete by March 2014. The current budget for this project is \$66 million.
- The Health Sciences project has been submitted to the state for future funding. It is estimated to be approximately \$50 million. If state funding is received, the remaining savings of Measure Q funds will go toward renovations of the library.

**Agenda Item:** Measure Q Citizens' Bond Oversight Committee

**Discussion:** Mr. Hardash informed the committee that the M-Q CBOC met for the first time on October 24, 2013. Seven of the eleven members were present for the meeting. The next meeting is scheduled for February 20<sup>th</sup> at 6:00 p.m. in the District Board Room. There are a few vacancies: SAC Student representative, Senior Citizens' Organization representative, the Taxpayers Association representative and a Community At-Large representative. Mr. Alderete was voted as Chair and Mr. Nguyen was voted as the Co-Chair. Mr. Hardash reviewed the terms of each committee member. This committee will meet, as does the Measure E CBOC, three times a year.

**Agenda Item:** Measure E Financial Summary – November 1, 2013

**Discussion:** Mr. Hardash reviewed the Project Financial Summary with the committee. The format has changed; each campus is listed on the first page, these projects are on-going projects or projects waiting close out. The second page is now the completed projects. As a reminder, the Board of Trustees approved using \$5 million out of Measure E for the renovation of OEC. There are two new accounts: 3039 and 3044 which is for the LED Lighting upgrades and Project Closeout/Certification. We are fronting the funds out of Measure E for the lighting until the Prop 39 funds are received.

**Agenda item:** Campus Facilities Meetings Update

**Discussion:** Mr. Hardash asked for comments on the SAC Facilities meeting in September. Mr. Collins said the committee will meet on November 19<sup>th</sup> and will review the Draft Facilities

Master Plan with HMC and reanalyzing the campus smoking policy such as cigarettes versus electronic smoking devices, locations, etc.

Mr. Kawa asked when the RFPs for OEC will be complete. Mr. Hardash said the Facility Planning department is reviewing the responses and hopefully will go to Board in December or January. Ms. Alvarado asked for clarification on who is allowed to walk the building such as consultants, architects and attorneys. All requests for access to OEC should be addressed by the Facility Planning Office. Facilities will provide the necessary escorted access. A decision has not been made yet as to what happens to the warehouse and publications. They will need to move out during the renovation. Mr. Hardash reminded the committee that OEC must be maintained, if the building is abandoned and not maintained by the maintenance staff and at least one manager that spends more than 50% of their time in the building, the district is in jeopardy of losing \$1.1 million in funding as a district center.

Mr. Kawa informed the committee that the roof replacement went well, there were a few missteps; however, relocation of classrooms was not necessary. The project was completed on schedule.

**Agenda item:** Meeting Minutes – October 2, 2013

**Discussion:** Mr. Hardash called for a motion to approve the PRC Meeting Minutes of the October 2, 2013 meeting. Mr. Collins made a motion, Mr. Kawa seconded the motion, the meeting Minutes of October 2, 2013 were approved unanimously.

**Agenda item:** Future Meeting Schedule

**Discussion:** The next meeting is scheduled for Wednesday, January 8, 2014 at 1:30 p.m. in the Executive Conference Room, District Office.

The presentation to the Board of Trustees by Ms. Matsumoto on all of the projects will be posted to the district web site the following day.

**Adjournment:** 2:40 p.m.