

Physical Resources Committee

Meeting of November 6, 2013

1:30 p.m.

Executive Conference Room – District Office

Meeting called by: Peter Hardash

Time called: 1:35 p.m.

Attendees: Michael Collins, Patricia Alvano, Ed Cervantes, Steve Kawa, Peter Hardash and Dolores Paguirigan

Minutes

Agenda item: Welcome – Mr. Hardash called the meeting to order at 1:35 p.m. Ms. Matsumoto was not present at the meeting as she is attending the CCFC conference in Sacramento.

Agenda item: Bond Projects Update – November 6, 2013

Discussion: Mr. Hardash informed the committee that Ms. Matsumoto will make a presentation at the next Board meeting including an update of all scheduled maintenance projects, Measure E projects, Measure Q projects and budgets which will provide more details as well as the increased cost of some of the Measure Q projects. Mr. Hardash reviewed the projects update.

At Santa Ana College, Measure E projects:

- Perimeter Site Improvements project is currently running behind schedule.
- Building “G” (Gym) project is complete.
- Parking Lot #11, Tessman Planetarium upgrades and restroom addition bids came in, unfortunately the staff was not happy with the results. The staff and consultants decided to repackage with a new delivery method, lease lease-back, and rebid. This project will fall behind schedule by approximately three months at this time.
- The Central Plant budget for the engineering and architectural design is \$3.43 million out of Measure E, the larger portion of this building will be charged to Measure Q.
- September 2014 is the target date for the renovation of the Chavez Building which is estimated to be approximately \$3.5 million.

At Santiago Canyon College, Measure E projects:

- The Humanities, Arts and Social Science building is substantially complete and in the closeout phase. The building is scheduled to open sometime during the spring. The audio/visual part is still pending bid.
- Athletics/Aquatics Center is due to have the new sound system installed within the next few months.
- Architects are still working on closing out the Science and Math building.
- The M&O building is complete and also in the close out phase. All buildings will remain on this project update summary until they are completely closed out by DSA.

- The Student Services building is in the close out phase as well. The contractors were paid to see the project through close out, therefore, they must assume the responsibility of completely closing out the projects.
- Parking Lot #1 is complete.
- The Athletic Field Sport fencing, the netting is due to be installed within the next two months.

At Santa Ana College, Measure Q projects:

- The Dunlap Hall project replacement the aging guard rails, pedestrian walk, elevator and stair towers and the restrooms. This project cost has increased to \$14.2 million and is expected to begin in March of 2014.
- The Central Plant building will include construction in three phases and is estimated to cost \$68.1 which is in addition to the \$3.43 million out of Measure E.
- The Johnson Building project is a remodel for better space utilization, the bookstore annex will be removed due to seismic safety issues. The current budget is \$16.7 million and the design phase should begin in March 2014.
- The Science Technology Engineering and Mathematics (STEM) building is in the planning stages, the programming phase should be complete by March 2014. The current budget for this project is \$66 million.
- The Health Sciences project has been submitted to the state for future funding. It is estimated to be approximately \$50 million. If state funding is received, the remaining savings of Measure Q funds will go toward renovations of the library.

Agenda Item: Measure Q Citizens' Bond Oversight Committee

Discussion: Mr. Hardash informed the committee that the M-Q CBOC met for the first time on October 24, 2013. Seven of the eleven members were present for the meeting. The next meeting is scheduled for February 20th at 6:00 p.m. in the District Board Room. There are a few vacancies: SAC Student representative, Senior Citizens' Organization representative, the Taxpayers Association representative and a Community At-Large representative. Mr. Alderete was voted as Chair and Mr. Nguyen was voted as the Co-Chair. Mr. Hardash reviewed the terms of each committee member. This committee will meet, as does the Measure E CBOC, three times a year.

Agenda Item: Measure E Financial Summary – November 1, 2013

Discussion: Mr. Hardash reviewed the Project Financial Summary with the committee. The format has changed; each campus is listed on the first page, these projects are on-going projects or projects waiting close out. The second page is now the completed projects. As a reminder, the Board of Trustees approved using \$5 million out of Measure E for the renovation of OEC. There are two new accounts: 3039 and 3044 which is for the LED Lighting upgrades and Project Closeout/Certification. We are fronting the funds out of Measure E for the lighting until the Prop 39 funds are received.

Agenda item: Campus Facilities Meetings Update

Discussion: Mr. Hardash asked for comments on the SAC Facilities meeting in September. Mr. Collins said the committee will meet on November 19th and will review the Draft Facilities

Master Plan with HMC and reanalyzing the campus smoking policy such as cigarettes versus electronic smoking devices, locations, etc.

Mr. Kawa asked when the RFPs for OEC will be complete. Mr. Hardash said the Facility Planning department is reviewing the responses and hopefully will go to Board in December or January. Ms. Alvarado asked for clarification on who is allowed to walk the building such as consultants, architects and attorneys. All requests for access to OEC should be addressed by the Facility Planning Office. Facilities will provide the necessary escorted access. A decision has not been made yet as to what happens to the warehouse and publications. They will need to move out during the renovation. Mr. Hardash reminded the committee that OEC must be maintained, if the building is abandoned and not maintained by the maintenance staff and at least one manager that spends more than 50% of their time in the building, the district is in jeopardy of losing \$1.1 million in funding as a district center.

Mr. Kawa informed the committee that the roof replacement went well, there were a few missteps; however, relocation of classrooms was not necessary. The project was completed on schedule.

Agenda item: Meeting Minutes – October 2, 2013

Discussion: Mr. Hardash called for a motion to approve the PRC Meeting Minutes of the October 2, 2013 meeting. Mr. Collins made a motion, Mr. Kawa seconded the motion, the meeting Minutes of October 2, 2013 were approved unanimously.

Agenda item: Future Meeting Schedule

Discussion: The next meeting is scheduled for Wednesday, January 8, 2014 at 1:30 p.m. in the Executive Conference Room, District Office.

The presentation to the Board of Trustees by Ms. Matsumoto on all of the projects will be posted to the district web site the following day.

Adjournment: 2:40 p.m.