



Rancho Santiago Community College District  
**Sustainable RSCCD Committee**

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**Meeting Notes**  
**September 18, 2019**

Members:	Carri Matsumoto	Present
	Bart Hoffman	Absent
	Arleen Satele	Present
	Jim Kennedy	Present
	Jose Vargas	Absent
	Kimo Morris	Absent
	Kelly Ro	Present
	Angela Guevara	Present
	Aggie Kellett	Absent
	Ambar Nakagami	Present
	Leanna Nolan	Absent
	Omar Cortes	Present

Assistant Vice Chancellor Carri Matsumoto convened the meeting at 3:05 p.m.

1. Introductions

Committee members introduced themselves. Ms. Matsumoto noted the vacancies in membership. The current vacancies include one faculty member appointed by SCC Academic Senate, one District Office classified staff appointed by CESA, one student appointed by SAC Associated Student Government and two students appointed by SCC Associated Student Government.

2. Meeting Notes of May 15, 2019

Ms. Matsumoto noted the meeting notes from the May 15, 2019 meeting were attached to the agenda for today's meeting.

3. 2018-2019 Status of Completed Programs and Projects/Achievements

Ms. Matsumoto asked the committee to identify all completed programs and projects/achievements from last year and e-mail them to her by the end of this calendar year so they can be included in the next SRC report.

4. Reuse for Better Use Initiative for Plastic Reduction

Ms. Matsumoto asked the committee for ideas on how they can continue to focus on this initiative for the next year. Mr. Cortes noted that at SAC, the bookstore sells hydroflasks but they are expensive and suggested that the campus provide a more affordable re-usable water bottle option to sell as well. Ms. Satele suggested that the campuses provide paper straws instead of plastic straws. Mr. Kennedy suggested the possibility of the campuses providing biodegradable straws and utensils. Ms. Matsumoto noted she will discuss these suggestions with the campus stores and Purchasing department. Mr. Cortes noted he would like to put laminated maps on campus at SAC that show students where all the hydration stations are on campus. Ms. Matsumoto noted the Facility Planning department already has this map created and can update it with future hydration stations and send it to Mr. Cortes.

5. Review of March 2019 Programs, Projects and Planning List

Ms. Matsumoto noted this list is from the Sustainability Plan and needs to be updated and will be brought back to the next meeting. Ms. Matsumoto asked the committee members to review the list and propose any changes that should be made. Ms. Matsumoto asked the committee members to think of ideas that could be possible to adopt for green practice for procurement. Ms. Matsumoto asked if each campus's Associated Student Government had created a sub-committee devoted to sustainability. Ms. Satele noted SCC has a Director of Green Operations and Mr. Cortes noted he is the Sustainable Commissioner at SAC.

6. Next Meeting Date

Ms. Matsumoto asked for a motion to approve changing the next meeting date from October 16, 2019 to October 30, 2019. A motion was made by Ms. Satele and seconded by Ms. Guevara and approved unanimously.

***The next meeting will be held on Wednesday, October 30, 2019, at 3 p.m. in the Executive Conference Room (#114) at the District Office.***

7. Other

Ms. Satele noted SCC will celebrate the 20<sup>th</sup> anniversary of the campus and Earth Day on Saturday, April 25, 2020. Mr. Cortes noted he would like to plan an environmental awareness day separate from SAC's Sustain-A-Palooza so students can learn how to minimize their carbon foot print.

Meeting Adjournment: 3:50 p.m.