



Rancho Santiago Community College District
Sustainable RSCCD Committee

Meeting Notes

November 16, 2022

Members:	Carri Matsumoto	Present
	Bart Hoffman	Present
	Arleen Satele	Present
	Linda Melendez	Present
	Jose Vargas	Present
	Tae Kim	Present
	Kelvin Leeds	Present
	Vanessa Engstrom	Absent
	Hugo Curiel	Present
	Ambar Nakagami	Absent
	Tanisha Burrus	Absent
	Simone Wolfe	Present
	Amin Hairat	Present
	Evelyn Martinez	Absent
Guests:	Lisa Imai	Present

Assistant Vice Chancellor, Carri Matsumoto convened the meeting at 3:03 p.m.

1. Introductions

Committee members introduced themselves.

2. Meeting Notes of September 14, 2022

Ms. Matsumoto noted the meeting notes from the September 14, 2022 meeting were attached to the agenda for today's meeting and asked the committee if they had any questions, comments or edits. There were no changes.

3. Biennial Report Due June 2023

Ms. Matsumoto noted the next biennial Sustainability Report will be due June 2023 and asked the committee to provide updates for the report by May 1, 2023. The report covers two fiscal years.

4. Future Update to Sustainability Plan 2025

Mr. Curiel shared a progress update. Due to evolving State and District goals and priorities related to sustainability, the District is reconciling, categorizing, and

refining prior and current goals and objectives. Ms. Matsumoto noted the current Sustainability Plan was approved in 2015 and a new update will be done in 2025. In the update, we want to re-evaluate the goals and see if they are still applicable and provide any updates to the Administrative Regulation if necessary. Ms. Matsumoto asked the committee if anyone was interested in volunteering to be a part of the sub workgroup. Mr. Vargas, Ms. Satele, Ms. Engstrom and Mr. Hairat volunteered to help.

5. College Updates

Ms. Satele noted their initial Earth Day planning meeting will occur in January. Mr. Hoffman did not report any Santa Ana College updates.

6. Other

Mr. Hoffman asked when the notes for this meeting will be posted. Ms. Matsumoto noted they will be posted in the new year and we will e-mail the Sustainability Plan Progress Update presentation that was shared in today's meeting to the committee. Mr. Hoffman noted Sustainability should be an agenda item at every Facilities and Safety Committee meeting. Ms. Matsumoto noted Sustainability is always a standing agenda item at every Physical Resources Committee meeting.

7. Next Meeting Date

The next meeting will be held on Wednesday, March 15, 2023, at 3 p.m. via Zoom or TBD.

Meeting Adjournment: 3:36 p.m.