PLANNING AND ORGANIZATIONAL EFFECTIVENESS COMMITTEE
POE is the district-level planning and accreditation oversight and coordinating committee that makes recommendations to District

A G E N D A

Wednesday, August 28, 2019
3:30pm-4:30pm - District Office – Santa Ana Room #103

I.   **MINUTES FOR REVIEW AND APPROVAL** – June 26, 2019

II.   **REPORT FROM DISTRICT COUNCIL –** August 26, 2019

III.   **UPDATE ON 2019-2022 STRATEGIC PLAN**

IV.   **UPDATE ON IEPI PLAN**

V.   **UPDATE ON FUNCTIONS / MAPPING OF RESPONSIBILITIES**

VI.   **GUIDED PATHWAYS**
       a. Santiago Canyon College
       b. Santa Ana College

VII.   **PLANNING AT THE COLLEGES**
       a. Santiago Canyon College
       b. Santa Ana College

VIII. **GRANT DEVELOPMENT SCHEDULE –** Information

IX.   **OTHER**

       NEXT MEETING: ***Wednesday, September 25, 2019***

RSCCD Mission Statement

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

2013 – 2023 RSCCD Goals

RSCCD Goal 1
RSCCD will assess the educational needs of the communities served by RSCCD and will adjust instructional programs, offerings, and support services and will allocate resources as needed to optimize the alignment of students' needs with services and fiscal resources.

RSCCD Goal 2
RSCCD will assess the educational needs of the communities served by RSCCD and then pursue partnerships with educational institutions, public agencies, non-profit organizations, and business/industry/labor to collaboratively meet those needs.

RSCCD Goal 3
RSCCD will annually improve the rates of course completion and completion of requirements for transfer, degrees, certificates, and diplomas.

RSCCD Goal 4
RSCCD will support innovations and initiatives that result in quantifiable improvement in student access, preparedness, and success.

RSCCD Goal 5
RSCCD will use a cycle of integrated planning that will demonstrate the effective use of resources.

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draft MINUTES

Wednesday, June 26, 2019 -- 3:30pm-4:30pm

Present:
Dr. Marilyn Flores, Cristina Morones, Enrique Perez, Nga Pham, Sarah Santoyo, Monica Zarske
& Dr. Fernando Ortiz attended on behalf of Dr. Jeffrey Lamb
Absent: Susana Arriaga, Michael DeCarbo, Claudia Del Valle, Melissa Govea, Dr. Jeffrey Lamb,
Yadira Rayo-Penaloza, Kristen Robinson, Mark Smith & Aaron Voelcker

Mr. Perez called meeting to order at 3:40pm.

I.   MINUTES FOR REVIEW AND APPROVAL – May 22, 2019
No corrections were made.
It was moved by Ms. Zarske, seconded by Dr. Flores to approve the May 22, 2019 minutes.

II.   REPORT FROM DISTRICT COUNCIL – June 3, 2019
Mr. Perez provided a report. This was the last District Council meeting Chancellor Rodriguez
attended.

III.   REVIEW OF DRAFT 2019-2022 STRATEGIC PLAN
Ms. Pham provided a handout of the final draft objectives; seeking approval on the objectives.
Discussion ensued, particularly the data metrics. Ms. Pham will make edits as suggested and will take
it back to administrators assigned to objectives for final input.

IV.   IEPI PLAN – STATUS UPDATE
Mr. Perez provided an updated handout. Discussion ensued. Mr. Perez will clarify with Cabinet the
district's role in enrollment management and bring back a recommendation for discussion.

V.   PROPOSED MEETING SCHEDULE 2019-2020
The proposed meeting schedule was reviewed. Ms. Zarske will connect with the new Academic
Senate President for SAC, Mr. Roy Shahbazian on availability to attend the July and August meetings
as proposed. Ms. Duenez will include him on future emails and will connect with the colleges ASG
presidents for new representation. The meeting schedule was agreed on. Any adjustments to dates
will be made as needed.

VI.   GUIDED PATHWAYS
a. Santiago Canyon College
b. Santa Ana College

Dr. Ortiz provided a handout of deliverables to be discussed at the Districtwide Guided Pathways Subcommittee meeting.

    c. Districtwide Committee

VII. PLANNING AT THE COLLEGES

    a. Santiago Canyon College

    b. Santa Ana College
       No discussion due to time constraints.

VIII. GRANT DEVELOPMENT SCHEDULE – Information
The Grant Schedule was provided. The committee is to review on their own and forward any questions to Mr. Perez.

IX. OTHER
NEXT MEETING: *Wednesday, July 24, 2019*

Mr. Perez adjourned the meeting at 4:33pm

RSCCD Resource Development Grant Development Schedule

Grant	District/ College	RSCCD Goals	Due	Status	Expected Notification Date	Match	If awarded …	Institution-alization?	District/College authorized submission
Submitted									
Scaling Apprenticeships through Sector-Based Strategies Department of Labor ($120,000/yr for 4 years)	District sub-awardee in national proposal - Dr. Davis	Goals #1, #2 and #4	10/16/18	**UPDATE: Awarded**	Spring 2019	No	District would work with LA and OC colleges to develop IT apprenticeship programs, and would benefit from additional business & workforce development partners.	No	Yes
Humanities Initiatives at Community Colleges Or Humanities Initiatives at Hispanic Serving Institutions National Endowment of the Humanities ($100,000)	SCC – Cale Cramer and Rachel Petrocelli	Goal #4	7/12/19	Submitted	Late fall 2019	No	Implement a project to strengthen the Humanities through integration with applied learning programs, such as MUN or the Forensics teams.	Possible continued use of instructional content for humanities courses and programs	Yes
OC Community Foundation ($50-$100,000)	DO – Leila Mozaffari SAC – Christina Romero & Madeline Grant	Goals #2, #3, and #4	7/26/19	Submitted	September 2019	No	Workforce dev. project to move people into middle-skill jobs in health-care, adv. Manufac-turing, IT. Target groups: hs seniors, disconnected older youth, under-employed adults.	No	Yes

RSCCD Resource Development Grant Development Schedule

Grant	District/ College	RSCCD Goals	Due	Status	Expected Notification Date	Match	If awarded …	Institution-alization?	District/College authorized submission
Late Summer/Fall (due dates not out yet)									
California Apprenticeship Initiative – New and Innovative Grant Program – CCCCO $100,000 - $500,000	DO/SAC/SCC: Denise Foley (SCC), Kathy Takahashi (SAC), DO Leila Mozaffari DO – Dr. Alex Davis	Goals #1, #2, #3, and #4	9/13/19	Considering	October 4, 2019	20% match, employer-contributions	DO/SAC/SCC: develop a regional biotech apprenticeship program DO: develop a regional ICT apprenticeship program	Yes. Funds are to start-up apprenticeship programs that will be sustained after grant funding ends.	
Apprenticeships: Bridging the GAP DOL $500,000 - $6 million	DO/SAC/SCC Leila Mozaffari, Denise Foley	Goals #1, #2, and #4	9/26/19	Considering	Spring 2020	45% cash & in-kind.	Still considering	No	
Student Support Services U.S. Department of Education $265,000/per year for up to 5 years (Student Support Services may offer multiple programs for special populations: e.g., STEM majors, students with disabilities, ESL, teacher prep.)	SAC (2): Brenda Estrada: SSS-Vets Romelia Madrigal: SSS-Regular	Goals #1, #2 and #3	Expected to be due in spring 2020	Planning	June 2019	No	Provide wrap-around student support services to students at the college who are low-income, first-generation and/or academically at risk to attain ambitious achievement targets in persistence, GPA at 3.0 or greater, completion, transfer, and persistence to the 2nd year at four-year universities.	No	Pending
	SCC (4) LaKyshia Perez: SSS Reg Janis Perry: SSS-Teacher Prep Martin Stringer & STEM faculty: SSS-STEM Joseph Alonzo: SSS-Vets		Expected to be due in spring 2020	Planning	June 2019	No			

RSCCD Resource Development Grant Development Schedule

Grant	District/ College	RSCCD Goals	Due	Status	Expected Notification Date	Match	If awarded …	Institution-alization?	District/College authorized submission
March 2020									
National Science Foundation S-STEM Grant *$650,000 over 3 years*	SAC – Maria de la Cruz, Cathie Shaffer	Goals #1, #3 and #4	3/25/20	Planning	7/2020	No	Provide support services and scholarships for low-income students with high potential for success as STEM majors.	No	Pending

RSCCD Resource Development Grant Development Schedule

1) Plans for personnel to be hired by the grants listed above: please refer to attachments.

2) <u>GRANT OPPORTUNITIES</u>

CAREER EDUCATION

- **Advanced Technological Education**. $70,000 - $7.5 million. National Science Foundation. Funds for career education programs related to STEM, implementation of innovation and development of models that can be taken to scale. Applications are due 10/3/19.

    o Emphasis on 2-year college programs that focus on technicians for high-technology fields that drive nation's economy. Program involves partnerships with K12, other IHEs, and industry partners. Invites research proposals that advance knowledge related to technician education.

- **California Apprenticeship Initiative – New and Innovative Grant Program**. $100,000 - $500,000 per award. Funds are for projects that will expand apprenticeships to fields in growing and emerging industries that do not typically utilize apprenticeship-training programs and actively engage under-represented populations in apprenticeships. Applications are due 9/13/19.

LIBRARY

- **Laura Bush 21st Century Librarian Grant (correction).** $50,000 - $1,000,000. Pre-application due 9/27/19; invitations for full proposals March 2020.

STEM

- **Improving Undergraduate STEM Education**. National Science Foundation. Applications are due 9/30/19.

    o **Exploration and Design**: Engaged Student Learning up to $300,000 for 3 years; Institutional and Community Transformation up to $300,000 for up to 3 years; - $3,000,000. National Science Foundation.

    o **Development and Implementation**: Engaged student learning up to $600,000 for up to 3 years; Institutional and Community Transformation up to $3 million for up to 5 years.

- **Scholarship in STEM Program**. Up to $650,000. National Science Foundation. Scholarship funds for STEM majors. National Science Foundation. Applications are due 3/25/20.

Grant Schedule

Summary Sheet of Positions related to grant proposals

Site	Grant	Staff proposed in grant applications
DO	DOL Scaling Apprenticeships through Sector-Based Strategies	Faculty stipends to develop curricula and to provide training for apprentices
DO	OC Community Foundation	Hourly instruction to teach autism program courses
DO/SCC/SAC	CA Apprenticeship Initiative – Expansion and Innovation - BIOTECH	Program coordinator Job developer
DO/LA&OC	CA Apprenticeship Initiative – Expansion and Innovation - ICT/DIGITAL MEDIA	Program coordinator Job developer
SAC	National Science Foundation S-STEM	PT Coordinator Faculty release/stipends – scholarship selection, cohort support
SAC Foundation	OC Community Foundation	Unknown at this time
SAC	TRIO Student Support Services Program (**existing**)	Director 50% of 1 FTE Coordinator 100% Senior Clerk 100% Faculty hourly 4 hrs/wk x 28 wks Tutors 15 hrs/wk x 28 wks
SAC	TRIO Veterans Student Support Services Program (**existing**)	Director 50% of 1 FTE Coordinator 6% of 1 FTE Stud Prog Spec 19 hr/OG Senior Clerk 19 hr/OG Adjunct counselor 11 hrs/wk 52 wks Adjunct instructor 6 hrs/wk 18 wks
SCC	Humanities Initiatives at Community Colleges	10% release Dr. Rachel Petrocelli 10% release Cale Crammer
SCC	TRIO Student Support Services Program (**existing**)	Director 50% of 1 FTE Coordinator 100% Senior Clerk 19 hr/OG Faculty stipend $500 x 4
SCC	TRIO Student Support Services Program - Veterans (**new**) TRIO Student Support Services – Teacher Prep (**new**) TRIO Student Support Services – STEM (**new**)	Full-time Director or 50% director if split to cover another services program Support staff