



PLANNING AND ORGANIZATIONAL EFFECTIVENESS COMMITTEE

POE is the district-level planning and accreditation oversight and coordinating committee that makes recommendations to District

MINUTES

Wednesday, July 28, 2021 3:30pm-5:00pm – via zoom

Present: Dr. Vaniethia Hubbard • James Isbell • Dr. Jeffrey Lamb • Dr. James Kennedy • Cristina Morones • Nga Pham • Craig Rutan • Mark Smith • Martin Stringer • Aaron Voelcker

Mr. Isbell called the meeting to order at 3:39pm.

I. WELCOME

Mr. Isbell provided welcoming remarks. Mr. Rutan introduced Mr. Isbell as co-chair and incoming Academic Senate president for SAC.

II. *APPROVAL OF MINUTES – Action

a. June 23, 2021 meeting

It was moved by Ms. Pham; seconded by Mr. Stringer to approve the July 28, 2021 minutes. Abstentions from Mr. Isbell and Mr. Rutan.

III. DISTRICT COUNCIL UPDATE – Information

a. July 19, 2021

Mr. Rutan provided a brief report on; Sept. 30, 2021 ends virtual Brown Act meetings, reorg requests and the adopted state budget.

IV. DISTRICTWIDE PLANNING FOR FALL – Discussion / Action

a. Districtwide Planning Process Survey

Ms. Pham provided feedback on districtwide planning and processes; 50% of invitees have responded; encouraged all members to respond to survey if haven't done so; results will be brought back at next meeting.

b. Planning for 2023-2033 Comprehensive Master Plan – Timeline (draft)

Ms. Pham shared screen of draft RSCCD 2023-2033 Comprehensive Master Plan; need to have plan in place for planning next 10yrs; encouraged members to provide feedback; looking at scope of work for the proposal to planning consultant who will assist with process.

Ms. Pham will draft scope of work for RFP to contract planning consultant; scheduled for August 2021.

Ms. Pham will bring this back at next meeting.

Mr. Smith joined the meeting at this time.

Discussion ensued on value of having a 10yr plan and 3yr goals since much can change in 10 and 3yrs.; a constant is that implementations may be different but goals are same.

Ms. Pham will bring back refined draft with suggestions to next meeting.

c. Strategic Plan Objectives -Schedule of Data Availability (draft)

Ms. Pham shared screen of 5pg file of 2019-2022 RSCCD Strategic Plan – Data Availability

Most data found was at end of August; student data for spring semester available in July.

POE COMMITTEE MEMBERS:

Yuri Betancourt • Dr. Vaniethia Hubbard • James Isbell • Dr. Jeffrey Lamb • Dr. James Kennedy • Cristina Morones • Enrique Perez • Nga Pham • Kristen Robinson • Craig Rutan • Sarah Santoyo • Mark Smith • Martin Stringer • Michael Taylor • Jose F. Vargas • Aaron Voelcker

Discussion ensued on Objective 4.c. 'Number of traditional face-to-face students transitioning to online programs'. It was suggested good information to have would be number of new online programs that were designed, example: moving an instructional f2f to online programs.
Importance was made that the point of this exercise: the analysis of the data is what is time consuming from the data that is available.

V. PLANNING AT THE COLLEGES - Information

- a. Santiago Canyon College
 - i. Planning Update on Accreditation
Mr. Voelcker reported on updating the educational master plan, goal of end of this academic year; met with planning coach; document due to ACCJC next Monday.
 - ii. Enrollment Update – Fall F2F and Online Courses
Mr. Stringer shared screen of update to enrollment; will double check data on lab numbers.
- b. Santa Ana College
 - i. Planning Update on Accreditation
Dr. Lamb provided similar updates to work being done at SCC.
 - ii. Enrollment Update – Fall F2F and Online Courses
Dr. Lamb shared screen of Report Repository RG0542 FTES for summer and fall terms.
Dr. Hubbard reported on campus events; open house for Student Johnson Center today and tomorrow; marketing campaign for K-12 providers and radio event on campus. Student Success teams will have Guided Pathways representatives present to engage students at events.
Dr. Lamb reported on recent retreat with SAUSD; goal of expansion of dual enrollment program.
Dr. Kennedy provided update to noncredit enrollment; fall just opened, more reliable data will available as registration continues.

VI. BOARD INSTITUTIONAL EFFECTIVENESS COMMITTEE (BIEC) – Information

- a. Update from July 15, 2021 Meeting
Ms. Pham reported on marketing and guided pathways study sessions the board is interested in doing.
Mr. Stringer will be presenting on Apprenticeship at the August 12 meeting.
Mr. Stringer also gave sincere appreciation to faculty for work being done for BIEC meetings.
Discussion ensued and concern was raised related to the July 15th meeting.
Mr. Rutan reported he would raise these concerns with the Chancellor at their next one-on-one meeting.

VII. *GRANT DEVELOPMENT SCHEDULE – Information

This item was informational; no questions were raised.

VIII. GUIDED PATHWAYS - Information

- a. Santa Ana College
 - b. Santiago Canyon College
- Mr. Rutan reported that Guided Pathways updates were made at the July 15 BIEC meeting.

IX. OTHER

Next meeting is scheduled for Wednesday, August 25, 2021; committee agreed moving forward with date.

Mr. Isbell adjourned the meeting at 4:57pm

Approved: August 25, 2021

**attachment provided*