



PLANNING AND ORGANIZATIONAL EFFECTIVENESS COMMITTEE
POE is the district-level planning and accreditation oversight and coordinating committee that makes recommendations to District

Minutes

Wednesday, February 22, 2023 3:30pm-5:00pm virtual by zoom

Present: Karley Dinh • Dr. Vaniethia Hubbard • James Isbell • Dr. Jeffrey Lamb • Dr. James Kennedy • Veronica Munoz • Tyler Nguyen • Enrique Perez • Nga Pham • Roxana Pleitez • Sergio Rodriguez on behalf of Dr. Melba Castro and Aaron Voelcker, Craig Rutan • Sarah Santoyo • Alana Gates on behalf of Michael Taylor
Guests: Adam O'Connor, Daniel Martinez

Mr. Perez called meeting to order at 3:32pm.

I. WELCOME

Mr. Perez provided welcoming remarks.

II. APPROVAL OF MINUTES – Action

a. *January 25, 2023 regular meeting

It was moved by Dr. Kennedy; seconded by Mr. Rutan with abstentions from Mr. Perez and Ms. Santoyo to approve the January 25, 2023 minutes. Motion carried unanimously.

III. DISTRICT COUNCIL UPDATE – Information

a. Update from January 30, 2023

b. Next meeting March 6, 2023

Mr. Rutan provided update from January 30th meeting. Next meeting scheduled for March 6, 2023.

IV. UPDATE ON COMPREHENSIVE MASTER PLAN – Discussion

Mr. Perez provided update; work projected to start in July. Plan is to bring in professional consultant now to help in areas that are available to start earlier and start bulk of work in July. Mr. Perez will connect with presidents and senates. Goal is to have agreement board approved at March board meeting. Will begin scheduling meetings with stakeholders from colleges.

V. PLANNING - Information

a. District Office

i. *I&EP Update

Mr. Perez provided update to plan.

b. Santiago Canyon College

i. Planning Update

Mr. Rodriguez reported on spring implementation, details of Strategic Master Plan and work with consultant.

Mr. Rutan shared on overhaul being done to collegial governance structure; hasn't been done in past 10yrs, staffing not same. Trying to consolidate and make clear responsibilities.

ii. Enrollment Update

Mr. Rodriguez reported on enrollment and modality analysis. 60% students online; 36% F2F.

POE COMMITTEE MEMBERS:

Matthew Beyersdorf • Dr. Melba Castro • Karley Dinh • Dr. Vaniethia Hubbard • James Isbell • Dr. Jeffrey Lamb • Dr. James Kennedy • Veronica Munoz • Tyler Nguyen • Enrique Perez • Nga Pham • Roxana Pleitez • Kristen Robinson • Craig Rutan • Sarah Santoyo • Michael Taylor • Aaron Voelcker

Dr. Lamb shared SAC seeing historic numbers in number of places. F2F classes almost tripled. Encourages SCC to think broadly and deeply about offering more F2F, has seen it take a bit more time but F2F demand does increase.

Ms. Santoyo shared information related to Datamart.

c. Santa Ana College

i. Planning Update

Dr. Lamb reported on Equity Planning Institute, new strategies, leveraging people. Looked at IEPI agenda from Feb. 8 meeting, using that as place, looking at classified representation for participatory committees. Has a goal worksheet that they use for each committee, also will be rating effectiveness, updating websites, using websites as tool, using training on how to run meetings along with Roberts Rules.

ii. Enrollment Update

Dr. Lamb reported credit up 12%, headcount up 4%, section count is flat which means using sections to fullest. Keeping close eye on schedule and 8weeks opportunity coming up. Pulls report on how many students are within 2-3 classes of completion and ensures next schedule has those classes available with reach out to students and EW's dropped students.

Dr. Hubbard shared work being done in Student Services; welcome groups throughout campus, outreach efforts, looking at where there are gaps in early decision students—next step to onboard as summer students and onboarding seminar for parents re: PROMISE opportunity.

Dr. Kennedy shared 2022-23 Year Over Year Differences in FTES & Enrollment by Program:

Spring 2022 vs. 2023 (Date)	FTES 2022SPN	FTES 2023SPN	FTES DIFF	FTES % DIFF	ENROLL 2022SPN	ENROLL 2023SPN	ENROLL DIFF	ENROLL % DIFF
1/19/2023	1014.67	947.05	-67.62	-7%	11476	14622	3146	27%
2/6/2023	1401.21	1,117.94	-283.27	-20%	13126	16489	3363	26%
2/13/2023	1427.01	1,189.09	-237.92	-17%	14501	18055	3554	25%
2/22/2023	1491.73	1,290.13	-201.60	-14%	15734	19540	3806	24%

Select term to view all current and prior-term dates:

Selected Date	Term Start Date	Prior Term Comparison	Prior Date Comparison	Days
Thursday, January 19, 2023	1/9/2023	2022SPN	1/22/2022	10
Monday, February 06, 2023	1/9/2023	2022SPN	2/9/2022	28
Monday, February 13, 2023	1/9/2023	2022SPN	2/16/2022	35
Wednesday, February 22, 2023	1/9/2023	2022SPN	2/25/2022	44

SANTA ANA COLLEGE
School of Continuing Education

2022SPN vs. 2023SPN Year-Over-Year Differences in FTES & Enrollment by Program

IEP NON-IEP CDCP NON-CDCP NCDE PANC

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Area continuing to grow is adult ed for HS Diploma:

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1/19/2023	33.19	64.34	31.15	94%	5289	9401	4112	78%
2/6/2023	58.02	182.63	124.61	215%	4402	10990	6588	150%
2/13/2023	82.98	242.77	159.79	193%	5610	12382	6772	121%
2/22/2023								
ABE	4.87	14.18	9.31	191%	257	510	253	98%
Career Education	38.98	35.25	-3.73	-10%	984	1363	379	39%
Citizenship	5.28				232			
ESL	3.15	201.75	198.60	6305%	98	4462	4364	4453%
HS Diploma	63.26	28.21	-35.05	-55%	3255	2463	-792	-24%
Older Adult Ed.	0.93	20.07	19.14	2058%	136	3087	2951	2170%
Parent Education		0.30				15		
Substantial Disabilities		0.08				17		
Success Center	4.25	6.27	2.02	48%	1896	1535	-361	-19%

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Dr. Kennedy reported SCC up for spring, Inmmate Education Program increasing in headcount and FTES.

VI. *GRANT DEVELOPMENT SCHEDULE – Information

a. New Resource Development Initiatives

Ms. Santoyo reported on updates to Grant Schedule, will follow up with Michelle on question raised.

Mr. Perez shared work being done with Senator offices on Earmarks. Will be reaching out to put together workgroups.

VII. OTHER

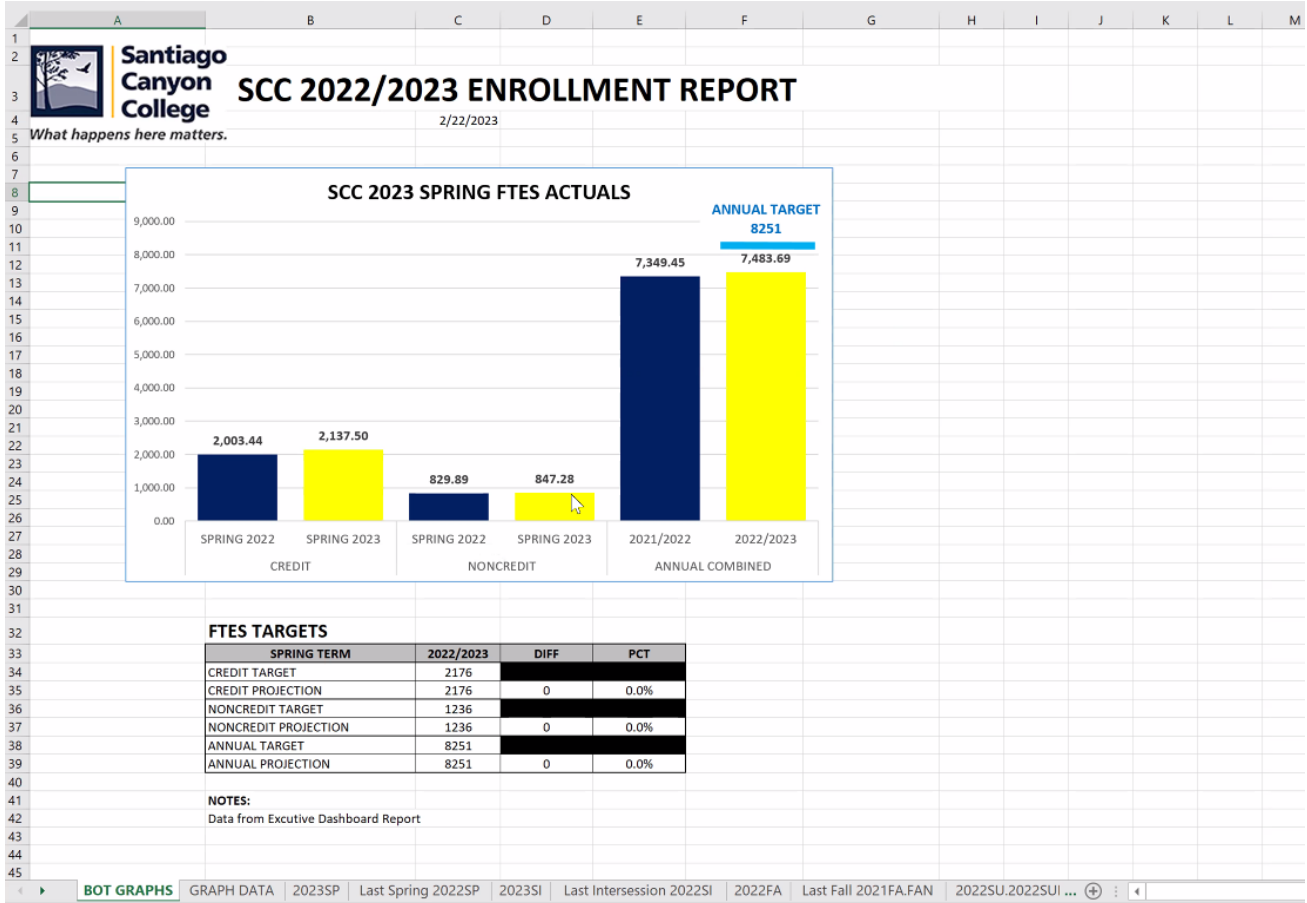
Ms. Pham shared next BIEC meeting scheduled for March 16, on agenda is Dual Enrollment and document re: functions at colleges and district operations. Ms. Pham shared Economic Impact Reports being done and funded by OCRC, draft projected by end of month.

Mr. Perez will connect with co-chair and individual members related to previous conversations on revisions to membership.

Next meeting scheduled for Wednesday, March 22, 2023.

Mr. Perez adjourned the meeting at 4:28pm.

V. b. ii. – shared screen:



2023SP SCC Student Enrollment Analysis by Modality			
02.09.2023			
2023SP Section Modalities			
MODALITY	SECTIONS	PCT	
ONLINE	350	50%	
HYBRID	52	7%	
ON-CAMPUS	298	43%	
TOTAL	700		
2023SP Enrolled Seats by Modality			
MODALITY	SEATS	PCT	
ONLINE	10398	59%	
HYBRID	919	5%	
ON-CAMPUS	6386	36%	
TOTAL	17703		
2023SP Student Class Load by Modality			
MODALITY	STUDENTS	PCT	
ONLINE ONLY	3374	46%	81% of students have an online component
MIXED LOAD	2610	36%	
ON-CAMPUS ONLY	1364	19%	
TOTAL	7348		
2023SP Low Enrolled (< 20) Sections by Modality			

2023SP Student Class Load by Modality			
MODALITY	STUDENTS	PCT	
ONLINE ONLY	3374	46%	81% of students have an online component
MIXED LOAD	2610	36%	
ON-CAMPUS ONLY	1364	19%	
TOTAL	7348		
2023SP Low Enrolled (< 20) Sections by Modality			
MODALITY	SECTIONS	PCT	
ONLINE	80	35%	
HYBRID	29	13%	
ON-CAMPUS	120	52%	
TOTAL	229		
NOTES:			
~ONLINE consists of Canvas, Zoom, or Virtual Hybrid			
~HYBRID consists of Canvas/On-Campus or Zoom/On-Campus			
~ON-CAMPUS consists of On-Campus or Off-Campus synchronous meetings			
~MIXED LOAD consists of any combination of On-Campus, Hybrid, and Online			
~Data excludes Apprenticeship			