



PLANNING AND ORGANIZATIONAL EFFECTIVENESS COMMITTEE
POE is the district-level planning and accreditation oversight and coordinating committee that makes recommendations to District

Minutes

Wednesday, July 27, 2022 3:30pm-4:30pm via zoom

Members Present: Matthew Beyersdorf • Dr. Melba Castro • Dr. Adriene (Alex) Davis • James Isbell • Dr. Jeffrey Lamb • Dr. James Kennedy • Tyler Nguyen • Nga Pham • Roxana Pleitez • Kristen Robinson • Craig Rutan • Jose F. Vargas • Aaron Voelcker
Guests: Iris Ingram, Cristina Morones
Patricia Duenez present as record keeper.

Dr. Davis called the meeting to order at 3:33pm.

I. WELCOME

Introductions were made.

II. *APPROVAL OF MINUTES – Action

a. June 22, 2022 regular meeting

It was moved by Ms. Pham; seconded by Mr. Beyersdorf and by roll call vote, carried with abstention by Dr. Alex Davis to approve the June 22, 2022 minutes.

III. DISTRICT COUNCIL UPDATE – Information

a. June 6, 2022, June 21, 2022, July 18, 2022

Mr. Rutan provided updates on June and July District Council meetings.

IV. COMMITTEE MEETINGS – HYBRID / VIRTUAL – Discussion

Discussion ensued on holding meeting hybrid.

With Districtwide Guided Pathways Subcommittee meetings being held directly after POE meetings, those meeting can remain virtual.

Members shared preference to keep POE meetings virtual as this option supports better attendance. If agenda item is of a difficult subject, in person preferred.

Co-chairs will decide what meetings will be held in person as it depends on the agenda.

V. PLANNING AT THE COLLEGES - Information

a. Santiago Canyon College

i. Planning Update

Mr. Voelcker provided update. There is a pending item related to DO and SCC master planning process and rfp/consultant; no update on that.

Dr. Davis will follow up with Ms. Ingram on RFP/Consultant.

Mr. Voelcker reported on work being done with Equity plan.

ii. Enrollment Update

POE COMMITTEE MEMBERS:

Matthew Beyersdorf • Dr. Melba Castro • Dr. Adriene (Alex) Davis • Dr. Vaniethia Hubbard • James Isbell • Dr. Jeffrey Lamb • Dr. James Kennedy • Tyler Nguyen • Nga Pham • Roxana Pleitez • Kristen Robinson • Craig Rutan • Sarah Santoyo • Michael Taylor • Jose F. Vargas • Aaron Voelcker

Mr. Vargas reported on enrollment: summer increased FTES by 5%, Fall target looking to hit 100% target.

Discussion ensued related to contract education at SCC.

Ms. Ingram provided input on contract education needing to be open access to public and a portion of instructor salary needs to be from general fund.

Dr. Davis will follow-up with Ms. Ingram on contract ed/Ed Code; also related with industry roundtable

State toolkit link provided:

Toolkit link provided in chat:

<https://www.cccco.edu/About-Us/Chancellors-Office/Divisions/Workforce-and-Economic-Development/Contract-Education/Contract-Ed-Toolkit>

b. Santa Ana College

i. Planning Update

Dr. Lamb reported; committees on hiatus for summer; moving forward on Equity Plan-SEPI Strategic Equity Plan Initiative

Dr. Davis, Dr. Lamb and Lorena Chavez will schedule to meet for a deeper dive related to grants for Formerly Incarcerated students and including educational component in their probation.

Dr. Davis, Dr. Kennedy and Dr. Lamb will schedule to meet and discuss training for employees of airports in our district service area and hiring done by County of Orange

Dr. Lamb reported on submitting final docs for IEPI RPT grant of \$200, 000.

ii. Enrollment Update

Dr. Lamb reported on enrollment. Shared screen of RG0542 summer enrollment and reported on fall enrollment. Reminded members of Family Night at SAC.

Dr. Kennedy reported on 1,300 rsvps so far for Family Night, registering available on site.

Dr. Kennedy reported on noncredit enrollment: SCC finished year up 8% FTES, SAC up 4% compared to last year. SCC Summer on track to hit target; SAC exceeded target and fall early registration looking good.

VI. BOARD INSTITUTIONAL EFFECTIVENESS COMMITTEE (BIEC) – Information

a. July 14, 2022 meeting: SCC Student Services

b. September 15, 2022 meeting: SAC Student Services

Ms. Pham reported on BIEC meetings and agenda items.

VII. *GRANT DEVELOPMENT SCHEDULE – Information

This item provided as informational. Members can forward Ms. Santoyo any questions.

VIII. *DISTRICTWIDE ENROLLMENT MANAGEMENT WORKGROUP MEETING - Information

a. Update from July 21, 2022 meeting

This item provided as informational.

IX. OTHER

Next meeting scheduled for Wednesday, August 24, 2022.

Dr. Davis adjourned meeting at 4:30pm.

Approved: August 24, 2022