



PLANNING AND ORGANIZATIONAL EFFECTIVENESS COMMITTEE
POE is the district-level planning and accreditation oversight and coordinating committee that makes recommendations to District

Minutes

Wednesday, April 26, 2023 3:30pm-5:00pm Virtual by Zoom

Present: Anaely Guadarrama • Dr. Vaniethia Hubbard • Dr. James Kennedy • Dr. Jeffrey Lamb • Veronica Munoz • Enrique Perez • Nga Pham • Roxana Pleitez • Kristen Robinson • Craig Rutan • Sarah Santoyo • Aaron Voelcker
Absent: Alana Gates • James Isbell • Michael Taylor
Guests: Iris Ingram, Dr. Daniel Martinez, Cristina Morones, Nicki Harrington, Cindy Griffith

Mr. Perez called the meeting to order at 3:37pm.

I. WELCOME & INTRODUCTIONS

Mr. Perez provided welcome.

II. *APPROVAL OF MINUTES – Action

a. March 22, 2023, regular meeting

It was moved by Ms. Pham; seconded by Mr. Voelcker with abstention from Ms. Robinson to approve the March 22, 2023, minutes. Motion carried.

III. DISTRICT COUNCIL UPDATE – Information

a. Update from April 3, 2023, meeting

b. Next meeting May 3, 2023

Mr. Rutan reported on April 3, 2023, District Council meeting.

HR has been to SAC senate, not yet with SCC.

Mr. Perez tasked himself to follow up with Asst. Vice Chancellor, Alistair Winter related to concerns with faculty hiring, academic support, and a meeting between Human Resources and SCC Academic Senate that has not been scheduled.

**IV. RSCCD COMPREHENSIVE MASTER PLAN & COLLEGE EDUCATIONAL MASTER PLANS–
Review & Discussion**

a. Timeline

Mr. Perez introduced Nicki Harrington of Collaborative Brain Trust (CBT). Ms. Harrington shared her background what CBT's role will be with RSCCD, mainly to assist with Educational Master Plans and lay out cycle and process for planning. RSCCD cycle has moved from a 10year to 8year Cycle.

Ms. Harrington introduced Cindy Griffith who shared her background.

Ms. Harrington shared approach of planning process and referenced to **additional handout 'RSCCD Strategic Consulting Project Overview'**.

Ms. Pham shared importance of aligning and streamlining plans with colleges and district both internally and externally.

Ms. Harrington shared that CBT has been engaged to provide Strategic Consulting Services for the development of an integrated and updated eight-year planning cycle and process that includes the following:

- Integrated and aligned district-wide planning cycle and timeline.

POE COMMITTEE MEMBERS:

Matthew Beyersdorf • Dr. Melba Castro • Anaely Guadarrama • Dr. Vaniethia Hubbard • James Isbell • Dr. Jeffrey Lamb • Dr. James Kennedy • Veronica Munoz • Enrique Perez • Nga Pham • Roxana Pleitez • Kristen Robinson • Craig Rutan • Sarah Santoyo • Michael Taylor • Aaron Voelcker

- RSCCD Comprehensive Master Plan (CMP)
- SCC Educational Master Plan
- SAC Educational Master Plan

Discussion ensued. Questions were raised and answered.

CBT reviewed approach, site visits, timeline and next steps with data collecting in summer and creating plans in fall.

CBT will provide update and draft timeline at next meeting.

Representation from Classified would like to be part of process.

Ms. Pham recorded suggestions of other persons and groups CBT needs to meet.

V. COMMITTEE MEMBERSHIP – Action

Due to time constraints, Mr. Perez moved Committee Membership to May meeting as discussion item.

VI. *EXTENSION OF RSCCD GOALS – Discussion & Action

Mr. Perez moved item VI ahead of IV to allow sufficient time for IV.

Ms. Pham reported on need to extend 2013-2023 goals by 1 (one) year due to pending work being done to creation of Comprehensive Master Plan. Request is to extend goals by 1 (one) year.

It was moved by Ms. Pham; seconded by Ms. Pleitez to approve the extension of RSCCD Goals by 1 (one) year.

Ms. Pham will forward Debra Gerard goals to place at next District Council meeting for approval.

VII. PLANNING - Information

- a. District Office
 - i. I&EP Update
- b. Santiago Canyon College
 - i. Planning Update
 - ii. Enrollment Update
- c. Santa Ana College
 - i. Planning Update
 - ii. Enrollment Update

Due to time constraints, no report provided to item VII.

VIII. *GRANT DEVELOPMENT SCHEDULE – Information

- a. New Resource Development Initiatives

Due to time constraints, no report provided to item VIII.

IX. OTHER

Next meeting scheduled for Wednesday, May 24, 2023.

Mr. Perez adjourned the meeting at 5:01pm.

Approved: June 28, 2023