

10.4 CHANGES TO FACULTY SERVICE AREAS

Any changes, additions, or deletions to the approved Disciplines List will be negotiated upon notification to the District and the Association of such changes.

- A. In the process of adding a new course, courses, program or discipline, the curriculum committee shall determine the FSA(s) affected and, upon adoption, shall notify the Human Resources Office. In the case of a new FSA, that FSA will be sent to the Association and the Board of Trustees for approval.
- B. Upon the request from a department chair, Dean, or member of the Association Executive Board, a FSA must be reviewed before changing the definition of the FSA. A review panel consisting of representatives of the affected FSA(s), the appropriate Dean, one Association representative, and the Executive Vice Chancellor of Human Resources or designate (non-voting) will examine existing conditions and evaluate alternatives. If changes are to be made, they will be presented to the Board of Trustees. Approved changes become effective not earlier than February 16 or the academic year following the decision so that each year retains the same terms of reference for FSA recognition and specific FSA competency standards.
- C. Upon request of either the Board or the Association, this article may be opened for review of district policy or standards. Any changes resulting from the process must be approved by the Board of Trustees and the Association and become effective no earlier than February 16 of the academic year following the decision so that each year retains the same terms of reference for district policy and procedures.