

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
2323 N. Broadway, Santa Ana, California 92706  
Office: (714) 480-7489 Fax: (714) 796-3937  
Human Resources Committee  
Decision Room – #340  
3:00 p.m. – 4:30 p.m.

**Meeting Minutes for June 3, 2015**

Members Present: John Didion, Mary Mettler, Victoria Williams, John Zarske, Aracely Mora, Diane Kincheloe, Amber Stapleton, Steve Bautista,

Members Absent: Omar Torres, Cristina Gheorghe, Morrie Barembaum, Judy Chitlik

Guests: Elouise Marasigan, Employment Services Manager

The meeting was called to order at 3:03 p.m.

**1. Approval of Minutes**

The motion to approve the minutes of the May 13, 2015 meeting was moved by John Zarske, seconded by Amber Stapleton. The motion carried unanimously.

**2. Continue Review of AR 7120.2 and 7120.3**

The Human Resources Committee reviewed and made revisions of the second draft of AR 7120.2 Classified Employee (CSEA Bargaining Unit) Recruitment and Selection. Motion to recommend moving forward Administrative Regulation 7120.2 Classified Employee (CSEA Bargaining Unit) Recruitment and Selection with revisions to District Council was moved by Amber Stapleton, seconded by John Zarske. The motion carried unanimously.

AR 7120.3 Management Recruitment and Selection will be added to the September 9, 2015 Agenda.

**3. Proposed Revision to AR 7150 Employee Evaluation**

After discussion and review of revised AR 7150 Employee Evaluation, a motion to recommend moving forward Administrative Regulation 7150 to District Council was made by John Zarske, seconded by Steve Bautista. The motion carried unanimously.

**4. Other**

- Proposed Meeting Schedule: Committee approved the 2015/16 meeting scheduled as is with the exception of November. If a meeting is required in November it will be done electronically. Motion to approve the Human

Resources Committee 2015/16 meeting schedule was moved by Amber Stapleton, seconded by Aracely Mora.

- Elouise Marasigan, Employment Services Manager, reported that of the 33 faculty vacancies, 1 position for Santa Ana College, Counselor, had their final interview on June 2. The total faculty vacancies filled were 35. Of the 35, two were transfers for Santa Ana College.

5. Future Agenda Items - None

**Next Meeting**

September 9, 2015

The meeting adjourned at 4:17 pm.

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