RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 N. Broadway, Santa Ana, California 92706
Office: (714) 480-7489 Fax: (714) 796-3937
Planning and Organizational Effectiveness Committee
Decision Room – Room #340
3:30 p.m. – 5:00 p.m.

Meeting Minutes for January 30, 2013

Members Present: Bonnie Jaros, Nga Pham, Aracely Mora, Corinna Evett, Alex Taber, Rudy Tjiptahadi, Ray Hicks and Aaron Voelcker

Members Absent: John, Didion, Enrique, Perez, Linda Rose

The meeting was called to order by Co-Chair Dr. Bonnie Jaros at 3:34 p.m.

Review Draft 1 of Chapter 1 of Comprehensive Master Plan
- Page 1, change "The District" to "RSCCD"
- Page 2, 1st paragraph, change semicolons to comas
- Page 2, 1st paragraph, last sentence, change "on district's" to "on RSCCD's"
- Page 2, 1st paragraph, 3rd line, insert "statement of" before RSCCD
- Page 2, last bullet, change "demonstrating" to "demonstrate"
- Page 3, 3rd paragraph, 4th line, change "the district" to "RSCCD"
- Page 3, 4th paragraph, 3rd line, delete "Mount San Jacinto" insert "Riverside", change "south" to "east"
- Page 3, 4th paragraph, 4th line, delete hyphen on "north-east"
- Page 3, 5th paragraph, 3rd line, change "district" to "RSCCD"
- Page 4, 1st paragraph, change " twenty-six" to numerical "26" and eleven to numerical "11"
- Page 4, 2nd paragraph, 7th line insert comma after "added"
- Page 4, 3rd paragraph, 1st line, insert comma after "2012"
- Page 4, 4th paragraph, 1st line, change "seventeenth" to numerical "17"
- Page 4, 5th paragraph, 2nd line, insert comma after "space"
- Page 5, 4th paragraph, 3rd line, insert commas after "churches"
- Page 5, 6th paragraph, 1st line insert comma after "Orange"
- Page 5, 8th paragraph, 1st line insert comma after "2012"
- Page 6, 2nd paragraph, 3rd line delete "adult education"
- Page 6, 3rd paragraph two questions were brought up:
  - Should we add programs with 50% or more?
  - Do we want to include Community Services for both colleges?
- Page 7, 1st paragraph, 2nd line, delete apostrophe after "1930", insert "a" after "including"
- Page 7, 2nd paragraph, 5th line, insert comma after "49%"
- Page 7, 3rd paragraph, 1st line, insert comma after "slow", insert comma after "hopeful", insert "which is" after "housing"
- Page 7, 4th paragraph, 2nd line, insert comma after "46%"

- Page 7, 5th paragraph, 5th line, insert "a" after "with"
- Page 8, 1st paragraph, 3rd line, insert comma after "2013", change "high" to "higher"
- Page 8, 2nd paragraph, 5th line, insert comma after "then", insert "it" after "then"
- Page 8, 2nd paragraph, 7th line, change "is" to "was"
- Page 8, 3rd paragraph, 2nd line, delete colon after "recession", insert "in" after "recession"
- Page 8, 3rd paragraph, 4th line, insert semi colon after "services"
- Page 8, 3rd paragraph, 6th line, change semi colons to commas
- Page 8, 3rd paragraph, 7th line, change semi colons to commas
- Page 8, 4th paragraph, 3rd line, delete "including" insert "which includes"
- Page 8, 5th paragraph, 5th line, change "and" to "with"
- Page 9, 1st paragraph, 2nd line, inserts "systems" after "college"
- Page 9, 2nd paragraph, 2nd line, change period to colon after "challenges"
- Page 9, question was asked if technological challenges should be added to this section?
- Page 10, 2nd paragraph, last line, spell out percentage symbol after "42" and "43".
- Page 10, 4th paragraph, 4th line, change "black" to "African American"
- Page 10, 4th paragraph, 5th line, change "black" to "African American"
- Page 10, 4th paragraph, 7th line, insert comma after "Proportionately"
- Page 11, top of page, insert "as follows" after "are"
- Page 11, 2nd bullet, 5th line change semi colon to comma after "goals"
- Page 11, 2nd bullet, 6th line, change semi colon to comma after "college"
- Page 11, 2nd bullet, 12th line, insert "completed college" after "orientation", insert comma after "assessment"
- Page 12, 2nd paragraph, 3rd line, change "and" to "as well as"
- Page 12, last paragraph needs to be looked at and reworded. Possible change will be submitted for approval by

Review Draft 1 of Chapter 2 of Comprehensive Master Plan
- Page 2 & 3, Recommendation was made to keep order of data consistent
- Page 5, 1st paragraph, delete comma after "miles"
- Page 4, 1st paragraph, 2nd line insert "(RSCCD)" after "District"
- Page 4, It was noted that some of the data sets have sources listed where others don't. Should all the data sets have sources?
- Page 5, 1st paragraph, 1st line, insert comma after "miles"
- Page 5, Data Set 1, recommendation was made to add percentages for the cities in addition to the whole numbers like Data Set 5.
- Page 6, 2nd bullet, need to review this bullet point and break down more specifically.
- Page 7, 2nd bullet, 2nd line, capitalize "About"
- Page 8, Data Set 5, Need to know what is included in the "Other". Does it include everyone who is not listed?
- Page 8, 1st bullet, 4th line, insert "being" after "residents"
- Page 8, 2nd bullet, 3rd line, delete "decease" add "decrease"
- Page 8, Data Set 6, 2nd bullet, 2nd line, add "s" to "exception", capitalize "There"
- Page 9, Data Set 7, 1st bullet, 4th line, add comma after "56%", delete "for" insert "the proportion of"

- Page 9, Data Set 8, 1st bullet, 1st line, add comma after "2010"
- Page 9, Data Set 8, 1st bullet, 4th line, delete semi colon after 53%
- Page 10, Data Set 10, 2nd bullet, 3rd line delete comma after "income", insert "is" after but
- Page 12, Data Set 12, 1st bullet, 1st line, insert comma after "occupations"
- Page 13, Data Set 14, 1st bullet, 1st line, change "very" to "every"
- Page 14, Data Set 15, 1st bullet, 3rd line, insert comma after "funded"
- Page 14, Data Set 15, 2nd bullet, 2nd line, insert "to" after "due"
- Page 14, Data Set 16, 1st bullet, 2nd line, delete comma after "year"
- Page 15, Data Set 17, 1st bullet, 1st line, insert comma after "years"
- Page 15, Data Set 17, 1st bullet, 4th line, delete comma after "steadily"
- Page 17, Data Set 21, 2nd bullet, 2nd line, change "higher" to "high"
- Page 19, Data Set 23, 1st bullet, 3rd line, delete "age"
- Page 19, Data Set 24, 1st bullet, 2nd line, insert comma after "2011"
- Page 21, Data Set 28, 2nd bullet, 2nd line, delete "is"
- Page 21 Data Set 28, 2nd bullet, 3rd line, insert comma after "average"
- Page 22, Data Set 29, 4th bullet, 6th line, delete comma after "increased"
- Page 23, Data Set 31, 1st bullet, 2nd line, change "transfer" to "transferred"
- Page 23, Data Set 31, 1st bullet, 3rd line, change "consistently" to "consistent"
- Page 24, 1st paragraph, 3rd line, delete "adult education and"
- Page 24, 1st bullet, 2nd line, at the end of offerings it should be a period
- Page 26, Data Set 36, 1st bullet, insert comma after "years"
- Page 26, Data Set 37, 1st line change numerical "2" to alpha "two"
- Page 26, Data Set 37, 1st bullet, 1st line, delete comma after "increased"
- Page 26, Data Set 37, 1st bullet, 2nd line, delete period after "36"
- Page 27, Data Set 39, 4th bullet, 1st line, insert comma after "slightly"
- Page 28, Data Set 40, 1st bullet, Two questions were brought up:
  - Do we want to add in what we've done to assist with this?
  - Video surveillance?
- Page 29, Data Set 42, 1st bullet, insert comma after "funded"
- Page 29, Data Set 42, 2nd bullet, insert "in" after "decrease"
- Page 29, Data Set 43, 1st paragraph, 2nd line, delete comma after "year"
- Page 30, Data Set 44, 1st bullet, insert comma after "year"
- Page 30, Data Set 44, 2nd bullet, 1st line, delete "Santa Ana's" insert "Santiago Canyon College"
- Page 30, Data Set 45, 1st bullet, 2nd line, delete comma after "years"
- Page 33, Data Set 49, 1st bullet, 2nd line, delete comma after graduates
- Page 33, Data Set 50, 1st bullet, 3rd line, delete "age"
- Page 33, Data Set 50, 1st bullet, 1st line, add comma after "84%"
- Page 34, Data Set 51, change "Santa Ana" to "Santiago Canyon"
- Page 36, Data Set 54, 1st bullet, 1st line, insert comma after "comparison"
- Page 36, Data Set 54, 2nd bullet, 1st line, insert comma after "2011"
- Page 39, 1st paragraph, 3rd line, "delete of adult education and"
- Page 40, Data Set 61, 1st bullet, 2nd line, change "have" to "has"
- Page 40, Data Set 61, 2nd bullet, 1st line, delete coma after "dramatically"

- Page 41, Data Set 64, 1st bullet, 2nd line, delete comma after "years"
- Page 42, Data Set 66, 3rd bullet, 1st line, delete comma after "low"

Action: Committee will finish reviewing Chapter 2 individually and email recommended changes to Nga Pham prior to the next scheduled meeting of February 6, 2013.

Review Rough Draft – "Implications For Planning"
Deferred to February 6, 2013 meeting

Next Steps
Deferred to February 6, 2013 meeting

Establish Regular Meeting Schedule
Deferred to February 6, 2013 meeting

Other Items of Concern
Deferred to February 6, 2013 meeting

Adjournment
Dr. Jaros adjourned the meeting at 5:35 p.m.

Meeting Schedule
February 6, 2013 3:30 p.m. Decision Room #340