**Institutional Research Meeting
Minutes
November 5, 2014
9:00am**

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| 1. Semester GPU’s, Cum Att., Compl. And GPU’s need to be reviewed one more time. Check with Albert to see which view is the most like the official transcript calculations. Complete
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| 1. Institutional Research to review EMT, to identify what fields they will need pulled into a new table for the Data Warehouse Waiting on information from IR staff
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| 1. Benefits Table: Missing 20113ET data, also starting 20122ET Benefit Units have only null values. Also no benefits have been run for 2013 or 2014 fiscal years. Need way to not hardcode the fiscal year. Complete
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| 1. Enrollment Status Table Update: Complete
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| 1. Steps to convert
	1. Fix existing tables (2 remain) Complete
	2. Verify Data Old vs. New: Paul to make sure that data is the same between both databases. Once he is done we need IR staff to validate all data within a month.
	3. Convert to New
	4. Train in SQL to move from Access to SPSS
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Attendees: Stuart Davis, Paul Hwang, Suzi Russell, Cristina Gheorghe, Nga Pham

**Next Meeting: November 19, 9:00am**

**Datatel Training Room**