



**Rancho Santiago Community College District**  
**District Council Meeting**  
**November 30, 2015**  
**Executive Conference Room**  
**3:00 – 5:00 p.m.**

**Agenda**

1. Approval of Minutes of November 2, 2015 Meeting
2. December 7 Board of Trustees Meeting Agenda Rodríguez
3. Reorganization Didion
4. Governance Summit – December 9 at 2 p.m. in Board Room Didion
5. AB 1725 Refresher Rodríguez
6. Committee Reports
  - a. Planning & Organizational Effectiveness Committee Didion
  - b. Human Resources Committee Didion
    - i. FON Obligation Recommendation
  - c. Fiscal Resources Committee Hardash
  - d. Physical Resources Committee Hardash
  - e. Technology Advisory Group Krichmar
7. Constituent Representative Reports
  - a. Academic Senate - SAC Jones
  - b. Academic Senate – SCC Evet
  - c. Classified Staff Andrews
  - d. Student Government – SAC Cortes
  - e. Student Government – SCC Pham
8. Other

**Next Meeting: December 14, 2015**

**Mission Statement**

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.



## Rancho Santiago Community College District District Council Meeting

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### MINUTES

November 2, 2015

Members:	Raúl Rodríguez	Present
	John Didion	Present
	Peter Hardash	Present
	Erlinda Martinez	Present
	John Weispfenning	Present
	Elliott Jones	Present
	Corinna Evett	Present
	Tom Andrews	Present
	Oscar Cortes	Absent
	Kevin Pham	Present
	Lee Krichmar	Present
	Bonnie Jaros	Present
	Mary Mettler	Present
	Jim Granitto	Absent
	Victoria Williams	Present

1. Approval of Minutes of October 19, 2015

It was moved by Ms. Krichmar, seconded by Ms. Williams and carried unanimously to approve the minutes of the October 19, 2015 meeting.

2. November 9, 2015 Board of Trustees Meeting Agenda

Chancellor Rodríguez shared highlights of the agenda for the November 9, 2015 Board of Trustees Meeting.

3. Administrative Regulations

Executive Vice Chancellor Didion presented the following administrative regulations:

- AR 2712-Conflict of Interest Code: new.
- AR 6100-Delegation of Authority, Business and Fiscal Affairs: new.
- AR 6150-Designation of Authorized Signatures: new.
- AR 6200-Budget Preparation: technical changes.
- AR 6250-Budget Management: changes to reflect current practice.
- AR 6300-Fiscal Management: changes to reflect current practice.
- AR 6305-Reserves: changes to reflect current numbering.

3. Administrative Regulations (continued)

- AR6320-Investments: new.
- AR6400-Financial Audits: new.
- AR7346-Employees Called to Military Duty: changes to reflect current practice.

Discussion ensued. It was moved by Dr. Martinez, seconded by Mr. Hardash and carried unanimously to approve the administrative regulations as presented.

4. Committee Reports

A. Planning and Organizational Effectiveness Committee (POE)

Mr. Didion reported that the chancellor accepted POE's recommendation of use of one-time funds and the committee is working on the annual report to the board of trustees which will be part of the board's planning process.

B. Human Resources Committee (HRC)

Mr. Didion reported that the committee reviewed the district's diversity statistics and indicated that statewide statistics show that RSCCD is in the mid-range area. He stated that the district would need to improve its pool of applicants to continue to make progress in its diversity. Mr. Didion reported that at the current time the district needs to hire 32 faculty members (20 at SAC & 12 at SCC), but the numbers are likely to increase by next fall due to retirements and resignations.

C. Fiscal Resources Committee (FRC)

Vice Chancellor Hardash reported the next scheduled meetings are November 18, 2015 and February 24, 2016, and he plans to send an update of the Governor's proposed budget via email in January 2016 to FRC members.

D. Physical Resources Committee (PRC)

Mr. Hardash reported that upcoming meetings are scheduled for November 4, 2015 and February 3, 2016. He indicated that the groundbreaking ceremony for the Central Plant at SAC is November 3 at noon.

E. Technology Advisory Group (TAG)

Assistant Vice Chancellor Krichmar reported the next meeting is scheduled for November 4 and the committee plans to review a draft board policy for Accessibility of Electronic and Information Technology (Section 508). Ms. Krichmar also reported that the committee will be reviewing a list of ITS projects, and receiving a demonstration of Windows 10 and Office 16. Ms. Mettler and Mr. Pham explained the need for a geo tag for both colleges on Snapchat; Ms. Krichmar indicated she will discuss this request with Mr. Dean Hopkins.

5. Constituent Representative Reports

- a. Academic Senate/SAC: Academic Senate President Jones reported on Academic Senate activities.
  - b. Academic Senate/SCC: Academic Senate President Evett reported on Academic Senate activities.
  - c. CSEA: CSEA President Tom Andrews reported on classified activities.
  - d. Student Government/SAC: No report.
  - e. Student Government/SCC: ASG President Kevin Pham reported on the ASG activities at SCC.
6. Next Meeting: The next District Council meeting will be held on Monday, November 30, 2015 in the Executive Conference Room (#114).

Meeting Adjournment: 3:50 p.m.

Approved:

# Estimated Fall 2016 Full-time Faculty Obligation

<b>A Fall 2015 Obligation</b>	<b>348.80</b>
<b>B Fall 2015 Actual FTEF</b>	<b>347.00</b>
<b>C Difference Between Fall 15 Obligation and Fall 15 Actual [ A - B ]</b>	<b>1.80</b>
<b>D 2014-15 Late Terminations (Dutton, Kikawa, Pugh, Siddons, Yang, S. Wright: 5 SAC, 1 SCC)</b>	<b>6.00</b>
<b>E 2015-16 Terminations (Birnbaum, S. Brown, Frances, McClure, Nance, Powell, Smith, Summers (3 SAC, 5 SCC)</b>	<b>8.00</b>
<b>F Fall 2016 Projected FTEF [ (B) - ( D + E) ]</b>	<b>333.00</b>
<b>G Difference Between Fall 2016 Obligation and Estimate [ A - F ]</b>	<b>15.80</b>
<b>H Estimated Increase in Fall 2015 Obligation Based on 2015/16 Estimated Growth (0%)</b>	<b>0.00</b>
<b>I Additional FTF Obligation from 2015-16 Budget Act</b>	<b>16.19</b>
<b>J Current Estimate of Hiring Required to Meet Fall 2016 Obligation*</b>	<b>31.99</b>

\*Estimate will increase by 1 FTE for each FT Faculty resignation/retirement received before Spring Break.

**SAC Vacancies**

Replacements	8
50% of 1.80 FTE deficit	1
70% of Additional (16 x 70%)	11
<b>Total SAC</b>	<b>20</b>

**SCC Vacancies**

Replacements	6
50% of 1.80 FTE deficit	1
30% of Additional (16 x 30%)	5
<b>Total SCC</b>	<b>12</b>

As of 11/2/2015