



Rancho Santiago Community College District District Council Meeting

MINUTES

March 17, 2014

Members:	Raúl Rodríguez	Present
	John Didion	Present
	Peter Hardash	Present
	Michael Collins for Erlinda Martinez	Present
	Juan Vázquez	Present
	John Zarske	Present
	Corinna Evett	Present
	Sean Small	Absent
	Sylvia LeTourneau	Absent
	Jorge Sandoval	Present
	Jimmy Ko	Present
	Michael DeCarbo	Present
	Victoria Williams	Present
	Bonnie Jaros	Present
	George Sweeney	Present
Also in Attendance:		
	Barry Resnick	

1. Approval of Minutes of February 10, 2014

It was moved by Dr. Jaros, seconded by Dr. Collins and carried unanimously to approve the minutes of the February 10, 2014 meeting.

2. Administrative Regulations

Executive Vice Chancellor Didion presented the following Administrative Regulations in the business and human resource areas which have been updated:

- AR 3310/Records Retention and Destruction – revised
- AR 5501/Student Athletics/Activities Code of Conduct – revised
- AR 6010/Equitable Opportunities for Business Enterprises; 6330/Purchasing; 6332/Competitive Bidding and Quotations; 6503/Inventory Control; 6504/Moveable Inventory Control Responsibilities; 6505/Inventory Order Quantity and Storage Controls; 6550/Disposal of Property; 6603/Informal Bidding Procedures Under the Uniform Public Construction Cost Accounting Act; 6752/Donation of Vehicles – revised
- AR 7005/Personnel Files; 7008/Employee Evaluation; 7120/Recruitment and Hiring; 7120.5/Employee Transfer; 7120.6/Employment Eligibility Verification; 7120.7/Employee Fingerprinting; 7120.8/Verification of Valid Drivers License; 7121/Applicant Travel Reimbursement; 7310/Nepotism – revised

It was moved by Ms. Evett, seconded by Ms. Williams and carried unanimously to approve the Administrative Regulations.

3. TAG Funding Request

On behalf of the Technology Advisory Group, Mr. Sweeney presented a funding request of \$1,122,400 for technology hardware replacements on both campuses. This request is for one year funding of a five year plan and in support of the goals of the Technology Plan. It was recommended that the district fund 80% of the amount and the colleges fund 20% of the amount. Further, it was recommended that district support would gradually decrease and transition the entire cost of hardware replacements to the colleges. Discussion ensued. Ms. Evett requested the request be split out – (1) funding request and (2) funding structure going forward. It was agreed by consensus to refer the funding request to the Fiscal Resource Committee and the funding structure back to TAG for further analysis.

4. Committee Reports

A. Planning and Organizational Effectiveness Committee (POE)

Mr. Didion reported that the POE will be meeting next week to prioritize the district services budget augmentations. This prioritized list will be brought to District Council. Discussion ensued about the process as outlined in the District Planning Manual relating to budget augmentations.

B. Human Resources Committee (HRC)

Mr. Didion reported that the HRC is working on the EEO Plan and the HR & Staffing Plan, which is an analysis of our processes and includes more detail. Both will be brought to District Council when complete.

C. Fiscal Resources Committee (FRC)

Mr. Hardash reported that the FRC in its past two meetings has been discussing the 2014-15 budget assumptions and budget process. At the FRC meeting this week, the budget model will be discussed.

D. Physical Resources Committee (PRC)

Mr. Hardash reported that the PRC met on March 5 and information was shared at the meeting which should be shared with all employees. He encouraged all representatives to the committee to attend.

E. Technology Advisory Group (TAG)

Mr. Sweeney reported that TAG was currently reviewing a system to improve the district and college websites.

5. Constituent Representative Reports

A. Academic Senate/SAC: Academic Senate President Zarske reported on the activities of the Academic Senate.

B. Academic Senate/SCC: Academic Senate President Evett reported on the activities of the SCC Academic Senate.

C. CSEA: CSEA Vice President Williams expressed appreciation for the March 4 New Classified Orientation and requested again that a classified representative be permitted to provide updates at Board meetings.

D. Student Government – SAC: ASG President Jorge Sandoval reported on the ASG activities at SAC.

5. Constituent Representative Reports (continued)

E. Student Government – SCC: ASG President Jimmy Ko reported on the ASG activities at SCC.

6. Other

Chancellor Rodríguez noted that the next District Council meeting was scheduled on April 7, 2014 during spring break. It was agreed that this meeting would be cancelled.

7. Next Meeting: The next meeting of the District Council will be held on Monday, April 21, 2014 in the Executive Conference Room (#114).

Meeting Adjournment: 4:45 p.m.

Approved: April 21, 2014