



Rancho Santiago Community College District District Council Meeting

MINUTES

August 12, 2013

Members:	Raúl Rodríguez	Present
	John Didion	Present
	Adam O'Connor for Peter Hardash	Present
	Erlinda Martinez	Present
	Juan Vázquez	Present
	John Zarske	Present
	Corinna Evett	Present
	Sean Small	Absent
	Sylvia LeTourneau	Present
	Jorge Sandoval	Absent
	Jimmy Ko	Present
	Michael DeCarbo	Absent
	Victoria Williams	Present
	Bonnie Jaros	Present
	George Sweeney	Present

1. Changes that Impact Tentative Budget

Assistant Vice Chancellor O'Connor presented the 2013-2014 proposed adopted budget assumptions and noted the areas in the projected funding that are not yet determined and remain a forecast. It was also noted that funds in the Educational Protection Account (EPA) are not additional funds, but an offset of what the state would provide the district in apportionment. This information will be presented to the Fiscal Resources Committee at its meeting of August 14, 2013.

Chancellor Rodriguez stated that the district continues to struggle to meet the requirements of the Fifty Percent Law. Again this year the district was slightly below the requirement and to remedy this \$1.5 million was transferred from the stabilization fund to the OPEB fund so that the requirement would be satisfied. This continues to be an area the district must monitor closely and work to find an ongoing solution.

2. Growth Funding Recommendation from POE

Executive Vice Chancellor Didion reported that the Planning and Organizational Effectiveness Committee (POE) reviewed data at its meeting of August 12, 2013 and identified no issues to satisfy an unmet need in the district to which growth funding should be applied. A similar review will also take place in the spring to allow for input into the development of the fall 2014 schedule. It was further reported that there were some issues with the data, primarily 2008 because of the implementation of Datatel.

Mr. Didion stated that discussion will take place regarding the integrity of the data for future analysis and planning. Presently the data shows that the local high school population served by the district is in decline and the out of district enrollment is increasing.

President Vázquez expressed his concern that productivity would diminish because of the neighboring districts' efforts to recruit new students. Mr. Vázquez recommended using money from the stabilization fund to go after growth in our district. Chancellor Rodríguez stated it was important that before this was done an analysis of the expected return on investment be done.

3. Reorganizations

Mr. Didion presented a proposed restructuring of the Public Affairs/Publications department. The restructuring included the establishment of two manager positions to oversee the website/social media/marketing and graphic design areas. An internal recruitment is being proposed for the openings. This restructuring does not involve an increased cost because of existing vacancies in the area. Mr. Vázquez moved and Ms. Evett seconded the approval of the proposed reorganization. The motion passed unanimously.

4. RSCCD Comprehensive Master Plan

Mr. Didion reported the draft of the RSCCD Comprehensive Master Plan is scheduled to be completed for adoption by the Board of Trustees in fall 2013.

5. Strategic Plan Implementation

Mr. Didion reported that the Strategic Plan covering the next two years which was approved by District Council in spring 2013 will be presented to the Board at the August 19, 2013 meeting for approval. The POE will review the current strategic plan at their meeting of August 28 and present it to District Council at the September 16 meeting.

6. Board Policies

Mr. Didion reported that the district subscribes to the CCLC policy service and is in the process of adopting the CCLC numbering system. Presented were the following policies with minor revisions that were approved by the Board Policy Committee and which will be on the August 19 Board meeting agenda for a first reading:

- a. BP 2015 – Student Member
- b. BP 2305 – Annual Organizational Meeting
- c. BP 2715 – Code of Ethics/Standards of Practice
- d. BP 2716 – Political Activity
- e. BP 3820 – Gifts

Mr. Didion then presented the old Section 3000/new Section 6000 policies that will be placed on the August 19 Board meeting agenda for a first reading. Any comments or questions regarding this section should be directed to Mr. Didion.

7. Board Docket Review

All members were reminded that there would no longer be a Board Docket Review included on the District Council agenda. For those wishing to review the agenda prior to a Board meeting, the full docket is posted to the district website the Thursday prior to each Board meeting date.

8. Reports

Academic Senate/SAC: Academic Senate President Zarske inquired about the meeting schedule with the Chancellor and was provided the information.

Academic Senate/SCC: No report.

CSEA: Ms. Victoria Williams reported that CSEA was preparing for negotiations.

Student Government – SAC: No report.

Student Government – SCC: ASG President Ko reported that members of the ASG were involved at the region level. Mr. Ko also reported that they continue to work on outreach.

POE: Mr. Didion reported that the next meeting is scheduled for August 28.

HRC: Mr. Didion reported that the district's Full Time Faculty Obligation number had dropped and it will on agenda for discussion at the next Human Resources Committee meeting.

FRC: Mr. O'Connor reported that the next meeting will be held on August 14, 2013.

PRC: Mr. O'Connor reported that the next meeting will be held on September 4, 2013.

TAG: Assistant Vice Chancellor LeTourneau reported that a discussion regarding the scope of responsibility of the TAG began in spring 2013 and will continue in fall 2013. It was also noted that a virtual desktop demo is scheduled for November.

9. Other

It was requested that all district committees include meeting time and location on the district webpage. It was also noted that the SAC Mission Statement was incorrect on the agenda. Dr. Jaros will provide the correct statement for future use.

Chancellor Rodríguez reported that the Board will be appointing Trustee John Hanna to serve as the Board liaison with the district/colleges in the area of accreditation. The Chancellor requested that Standard IV meeting notices be sent to he and Trustee Hanna. President Martinez suggested that "Accreditation Update" be placed on the District Council agenda as a recurring item.

10. Next Meeting: The next meeting of the District Council will be held on Monday, September 16, 2013 in the Executive Conference Room (#114).

Meeting Adjournment: 4:00 p.m.