



## Rancho Santiago Community College District District Council Meeting

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### MINUTES

July 9, 2018

Members:	Raúl Rodríguez	Absent
	Peter Hardash	Present
	Enrique Perez	Absent
	Tracie Green	Present
	Linda Rose	Absent
	John Hernandez	Present
	Jesse Gonzalez	Present
	Monica Zarske	Present
	Michael DeCarbo	Present
	Leanna Nolan	Present
	Amber Stapleton	Absent
	Breanna Ceja	Present
	Evan Ostrow	Absent
	Mary Mettler	Absent
	Diane Hill	Present
	Michael Taylor	Absent
Guests:	Adam O'Connor	Present
	Alistair Winter	Present

Vice Chancellor Peter Hardash convened the meeting at 3:04 p.m. Because there were new members to District Council in attendance, self-introductions took place.

Discussion of Item 3 – 2018-2019 Adopted Budget Assumptions was moved up for discussion at this time to allow Assistant Vice Chancellor Adam O'Connor to leave for another commitment.

### 3. 2018-2019 Adopted Budget Assumptions

Assistant Vice Chancellor O'Connor presented the 2018-2019 Adopted Budget Assumptions. These are recommended by the Fiscal Resources Committee for approval by District Council. Mr. O'Connor noted the following changes from the 2018-2019 Tentative Budget Assumptions that were included because of new information received:

- a. An increase in lottery funding, interest earnings and scheduled maintenance funding.
- b. An increase in health and welfare benefits costs.

3. 2018-2019 Adopted Budget Assumptions (continued)

Mr. Hardash spoke to the following increase in district services costs:

- a. Increase to district safety budget due to addition of armed officers.
- b. Transfer of funds from the colleges to district services for fire alarm testing and repairs due to the responsibility of this being moved to the Safety & Security department.
- c. One time funding to conduct a search for a new chancellor because of the retirement of the current chancellor.
- d. Increase to district services budget because of addition of onboarding module in iGreentree. Discussion ensued on this item. While there was no objection to the item, it was noted that the process outlined in the Budget Allocation Model was not followed. This request should have been made to POE, recommended to District Council and sent to FRC for funding. This was noted for future requests.

Mr. Hardash also noted that:

- a. There may be changes to the adopted budget as elements of the new Student-Focused Funding Formula are finalized. In addition, whatever new/additional information is known prior to the final budget going to the Board for approval will be included.
- b. The ending balances will grow because not all collective bargaining has been settled.
- c. FRC will be the committee to work with the consultant on the development of the new Budget Allocation Model.

It was moved by Ms. Zarske, seconded by Ms. Nolan and carried unanimously to approve the 2018-2019 Adopted Budget Assumptions.

1. Approval of Minutes of June 4, 2018 Meeting

It was moved by Mr. DeCarbo, seconded by Ms. Zarske and carried unanimously to approve the minutes of the June 4, 2018 meeting.

2. July 16, 2018 Board of Trustees Meeting

Mr. Hardash shared highlights of the agenda for the July 16, 2018 Board of Trustees meeting.

4. Board Policies/Administrative Regulations

Mr. Hardash presented new board policy and administrative regulation BP/AR 3580 Use of Unmanned Aircraft Systems which was created to address the requests for drone use on the campuses. Both campuses have reviewed this new policy and administrative regulation.

It was moved by Ms. Nolan, seconded by Dr. Hernandez and carried unanimously to approve the new BP/AR 3580 and recommended that the BP be referred to the Board Policy Committee for adoption.

5. Committee Reports

a. Planning and Organizational Effectiveness Committee (POEC)

Mr. DeCarbo reported on the work of POE and noted the next meeting is scheduled for August 22, 2018.

5. Committee Reports (continued)
  - b. Human Resources Committee (HRC)  
Ms. Green reported on the work of HRC and noted the next meeting is scheduled for September 12, 2018.
  - c. Fiscal Resources Committee (FRC)  
Mr. Hardash reported that the next meeting is scheduled for August 15, 2018.
  - d. Physical Resources Committee (PRC)  
Mr. Hardash reported that the next meeting is scheduled for September 5, 2018.
  - e. Technology Advisory Group (TAG)  
Mr. Gonzalez reported that the next meeting is scheduled for September 6, 2018.
  
6. Constituent Representative Reports
  - a. Academic Senate/SAC: Ms. Zarske reported that it was summer break with limited activities.
  - b. Academic Senate/SCC: Mr. DeCarbo reported that members of the SCC Academic Senate participated in a meeting on Guided Pathways.
  - c. CSEA: Ms. Nolan reported on the activities of CSEA.
  - d. Student Government/SAC: Ms. Ceja reported on the activities of the SAC ASG.
  - e. Student Government/SCC: No report.
  
7. Other

A reorg that was distributed after publication of the agenda and prior to the meeting was presented for approval – Reorg #1088 DO/Educational Services.

It was moved by Mr. DeCarbo, seconded by Ms. Green and carried unanimously to approve Reorg #1088.
  
8. Next Meeting: It was agreed that the August 6, 2018 District Council meeting would be cancelled and the next meeting be held on Monday, August 20, 2018 in the Executive Conference Room (#114).

Meeting Adjourned: 4:10 p.m.

Approved: August 20, 2018