



## Rancho Santiago Community College District Sustainable RSCCD Committee

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### Meeting Notes

October 16, 2013

Members:	Raúl Rodríguez	Present
	Peter Hardash	Absent
	Carri Matsumoto	Present
	Michael Collins	Present
	Steve Kawa	Absent
	Jim Kennedy	Absent
	Jose Vargas	Present
	Kimo Morris	Absent
	Lisa McKowan-Bourguignon	Leave of Absence
	Doug Deaver	Present
	Tammy Cottrell	Absent
	Laurene Lugo	Present
	Jana Cruz	Absent
	Hugh Nguyen	Absent
	Chandler Beaudette - SCC	Absent
	TBD – SAC	Absent
Also Attending:	Judy Iannaccone	Sheryl Sterry, HMC Architects
	Elisabeth Pechs	Eera Babtiwale, HMC Architects
	Susan Sherod	

#### Welcome

Chancellor Rodríguez opened the meeting and welcomed Sheryl Sterry and Eera Babtiwale, representatives from HMC Architects who are assisting in the development of a Sustainability Plan for the district. Dr. Rodríguez reported that the Trustees recently participated in a tour of the Coastkeeper Garden at SCC. Since sustainability is very important to those managing the garden, it was suggested that representatives from the group be invited to a future SRC meeting to share their thoughts and strategies in this area.

1. Development of a Sustainability Plan

Representatives from HMC Architects, along with Assistant Vice Chancellor Carri Matsumoto, presented the elements to be used and a proposed process to develop the district sustainability plan:

A. Sustainability Template

It was suggested that the district use the template designed by the state chancellor's office to develop the plan. The data elements included in the template, with a focus on using existing resources, will assist in determining which strategies to pursue. Development of a timeline for implementation would follow.

B. Analysis

The district will provide the following information for analysis: energy usage; water usage; waste hauling/recycling; and student and faculty commuting/zip code information. Additional elements to be reviewed in the analysis include: terrain, solar, wind, climate, storm water, plants and associated water usage, energy consumption, water consumption, waste, transportation, renewable energy, and carbon footprint. Strategies will be proposed based on the result of the analysis, along with a cost analysis of the proposed strategies.

C. Prop 39 Overview

Ms. Matsumoto presented the district's current information relating to Prop 39 and Energy Saving projects – both active and future. It is important that the district plan to take advantage of the funding that is available. Funding for 2013-2014 is approximately \$1 million. It was noted that it is important to think "out of the box" when appropriate in identifying and proceeding with projects.

D. Process

The proposed process to move forward with the development of a sustainability plan included: data analysis; followed by a workshop to define objectives for a sustainability plan and develop strategies to be researched for implementation. A second workshop will be held to identify and prioritize the proposed strategies; and a final workshop will be held to present recommendations and draft a sustainability plan.

The above process was approved and it was determined that the next step is for the district to provide the data requested by HMC. An update on the process will be provided at the next SRC meeting.

2. Subcommittee Assignments

This item was carried over for discussion at the November meeting.

3. Next Meeting

*The next meeting will be held on Wednesday, November 20, 2013, at 3 p.m. in the Decision Room #340 at the District Office. Assistant Vice Chancellor Carri Matsumoto will chair the meeting.*

Meeting Adjournment: 4:15 p.m.