

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees (Regular meeting)**  
**Monday, March 14, 2011**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**Vision Statement (Board of Trustees)**

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS**

**4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

**Action**

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of February 22, 2010

**Action**

1.6 Approval of Consent Calendar

**Action**

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

- 1.7 Public Hearing – California School Employees Association Chapter 579 (CSEA)  
Initial Bargaining Proposal to the Rancho Santiago Community College District
- 1.8 Recognition of Staff/Students by Board of Trustees

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
  - Enrollment
  - Facilities
  - College activities
  - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
  - Student activities
- 2.5 Reports from Academic Senate Presidents
  - Senate meetings
- 2.6 Informational Presentation on the Budget

## **RECESS TO CLOSED SESSION**

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)*

*Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
  - e. Professional Experts
  - f. Educational Administrator Appointments
    - (1) Dean
    - (2) Assistant Dean
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services  
Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association, Chapter 579  
Continuing Education Faculty Association  
Child Development Centers Teachers Association

4. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
  - a. Chancellor

## **RECONVENE**

### **Issues discussed in Closed Session (Board Clerk)**

#### **Public Comment**

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## **3.0 HUMAN RESOURCES**

### **3.1 Management/Academic Personnel**

Action

- Approval of Appointments
- Ratification of Resignations/Retirements
- Approval of Requests to Retreat to Faculty Assignments
- Approval of Tenure Review Recommendations for 2011-2012
- Approval of Additional Faculty Service Areas
- Approval of Interim Assignments
- Approval of STRS Reduced Workload Agreements
- Approval of Stipends
- Approval of Part-time/Hourly Hires/Rehires
- Approval of Non-paid Instructors of Record
- Approval of Non-paid Intern Services

### **3.2 Classified Personnel**

Action

- Approval of New Appointments
- Approval of Temporary to Contract Assignments
- Approval of Out of Class Assignments
- Approval of Changes in Positions
- Approval of Voluntary Furloughs
- Ratification of Resignations/Retirements
- Approval of Temporary to Hourly On Going Assignments
- Approval of Changes in Positions/Locations
- Approval of Leaves of Absence
- Approval of Temporary Assignments
- Approval of Additional Hours for On Going Temporary Assignments
- Approval of Substitute Assignments
- Approval of Volunteers
- Approval of Student Assistant Lists

3.3 Authorization for Board Travel/Conferences Action

**4.0 INSTRUCTION**

\*4.1 Approval of OTA Agreement Renewal – Huntington Hospital Action  
The administration recommends approval of the agreement with Huntington Hospital in Pasadena, California.

\*4.2 Approval of New OTA Agreement – Naval Medical Center, San Diego Action  
The administration recommends approval of the agreement with Naval Medical Center, San Diego in San Diego, California.

**5.0 BUSINESS OPERATIONS/FISCAL SERVICES**

\*5.1 Approval of Payment of Bills Action  
The administration recommends payment of bills as submitted.

\*5.2 Approval of Additional Architectural Services for Child Development Center at Santa Ana College (SAC) Action  
The administration recommends approval of additional services provided by Harley Ellis Devereaux in the estimated amount of \$9,350, as presented.

\*5.3 Approval of Name Change from Progressive Floor Covering, Inc., to Signature Commercial Floor Covering, Inc. Action  
The administration recommends approval of the name change from Progressive Floor Covering, Inc., to Signature Commercial Floor Covering, Inc., as presented.

\*5.4 Approval of Change Order #2, Bid #1165 for Roof Maintenance and Rain Gutter Repair at Centennial Education Center (CEC) Action  
The administration recommends approval of change order #2, Bid #1165 for Rite-Way Roof Corporation for roof maintenance and rain gutter repair at CEC as presented.

\*5.5 Approval of Additional Architectural Services for Humanities Building at Santiago Canyon College (SCC) Action  
The administration recommends approval of additional services provided by LPA, Inc., in the amount of \$9,500 as presented.

\*5.6 Approval of City of Orange Fees associated with Street Improvements along Santiago Canyon Road at Cannon Street for Santiago Canyon College Action  
The administration recommends approval of the City's breakdown of the District's contribution for work associated with street improvements in the traffic study for the SCC Master Plan as presented.

\* Item is included on the Consent Calendar, Item 1.6.

- \*5.7 Approval of Southern California Edison Signalization Project on Santiago Canyon Road at Santiago Canyon College Action  
The administration recommends approval of the traffic control and signalization project from Southern California Edison at Santiago Canyon Road at SCC as presented.
- \*5.8 Approval of Change Order #2, Bid #1139 for Electric for Athletic/Aquatic Complex at Santiago Canyon College Action  
The administration recommends approval of change order #2 for Bid #1139 for Dynalectric, Inc., for electric for the Athletic/Aquatic Complex at SCC as presented.
- \*5.9 Approval of Change Order #1, Bid #1144 for Roofing for Athletic/Aquatic Complex at Santiago Canyon College Action  
The administration recommends approval of change order #1, Bid #1144 for Troyer Contracting, Company, Inc., for roofing for the Athletic/Aquatic Complex at SCC as presented.
- \*5.10 Approval of Change Order #1, Bid #1152 for Earthwork for Athletic/Aquatic Complex at Santiago Canyon College Action  
The administration recommends approval of change order #1, Bid #1151 for Southern California Grading, Inc., for earthwork for the Athletic/Aquatic Complex at SCC as presented.
- \*5.11 Approval of Division of State Architect (DSA) Inspection Services - Humanities Building, Athletic/Aquatic Center, Santiago Canyon Road Entry and Parking Lot, Chapman Avenue Entry and Learning Resource Center (LRC) Parking and Loop Road Extension Projects at Santiago Canyon College Action  
The administration recommends approval of the contract with TYR-IOR Services to provide DSA mandated inspection services for the five above-mentioned projects at SCC and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services to sign the contract between TYR-IOR Services and RSCCD which has been approved by district's legal counsel as presented.
- \*5.12 Approval of PlanNet Consulting Agreement Action  
The administration recommends approval of the consulting agreement for PlanNet Consulting in the amount of \$147,800 as presented.
- \*5.13 Approval of Rose & Tuck Consulting Contract Action  
The administration recommends approval of the contract for consulting services with Rose & Tuck Consulting as presented.

\* Item is included on the Consent Calendar, Item 1.6.

\*5.14 Approval of Rejection of Bid #1171 – Storage Area Network Systems With a Virtual Storage Software Solution Action

The administration recommends approval to reject the bid for Bid #1171 for Storage Area Network Systems with a Virtual Storage Software Solution and rebid as presented.

**6.0 GENERAL**

\*6.1 Approval of Resource Development Items Action

The administration recommends approval of budgets, acceptance of grants, and authorization for the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:

- Basic Skills Initiative (SAC & SCC) - *Augmentation* \$ 38,180
- Equality Employment Opportunity (EEO) Diversity Allocation Funds (District) \$ 12,781
- Matriculation – Credit (SAC) \$945,168
- Matriculation Non-Credit (CEC/OEC) – *Augmentation* \$ 66,415
- NSF – Fullerton Mathematics Teacher and Master Teacher Fellows Project (FULL MT<sup>2</sup>) – Year 1 (SAC) \$ 20,000
- Santa Ana Middle College High School – *Augmentation* (SAC) \$ 14,850
- Women’s Business Center, year 5 (District) \$150,000

6.2 First Reading of New and Revised Board Policies Information  
The policies are presented for first reading as information.

6.3 Board of Trustees Cast Ballot for California Community College Trustees Board of Directors Election – 2011 Action

6.4 Board of Trustees’ Legislative Advocacy Report for January and February 2011 Information  
The legislative advocacy report is presented as information.

6.5 Reports from Board Committees Information

- Board Facilities Committee

6.6 Board Member Comments Information

**7.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on March 28, 2011.

\* Item is included on the Consent Calendar, Item 1.6.