

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees (Regular meeting)**  
**Monday, May 7, 2012**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**Vision Statement (Board of Trustees)**

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS 4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of April 23, 2012 Action

1.6 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

- 1.7 Public Hearing – Child Development Center – CSEA Chapter 888 Initial Proposal to Rancho Santiago Community College District
- 1.8 Public Hearing – Rancho Santiago Community College District Initial Bargaining Proposal to Child Development Centers – CSEA Chapter 888
- 1.9 Public Hearing – Intent to Enter into an Easement with AT&T for the Establishment and Maintenance of Underground Facilities at Santa Ana College
- 1.10 Public Hearing – Intent to Enter into an Easement with Southern California Edison to Establish Underground Electrical Supply and Communications Facility at Santa Ana College
- 1.11 Presentation on New Trustee Area Boundaries
- 1.12 Adoption of Resolution No. 12-26 in Honor of Classified School Employee Week - May 20-26, 2012 Action  
The administration recommends adoption of Resolution No. 12-26.

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
  - Enrollment
  - Facilities
  - College activities
  - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
  - Student activities
- 2.5 Reports from Academic Senate Presidents
  - Senate meetings

## **RECESS TO CLOSED SESSION**

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)*

*Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Part-time Faculty
  - b. Classified Staff
  - c. Student Workers
  - d. Professional Experts
  - e. Educational Administrator Appointments
    - (1) Dean

2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services  
Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association, Chapter 579  
California School Employees Association, Chapter 888  
Continuing Education Faculty Association
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

## **RECONVENE**

### **Issues discussed in Closed Session (Board Clerk)**

#### **Public Comment**

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## **3.0 HUMAN RESOURCES**

- 3.1 **Management/Academic Personnel** **Action**
  - Approval of Appointments
  - Ratification of Resignations/Retirements
  - Approval of Additional Contract Extension Days for 2011-2012
  - Approval of Stipends
  - Approval of Part-time Hourly Hires/Rehires
- 3.2 **Classified Personnel** **Action**
  - Approval of New Appointments
  - Approval of Leaves of Absence
  - Ratification of Resignations/Retirements
  - Approval of Temporary Assignments
  - Approval of Changes in Temporary Assignments
  - Approval of Substitute Assignments
  - Approval of Miscellaneous Positions
  - Approval of Instructional Associates/Associate Assistants
  - Approval of Volunteers
  - Approval of Student Assistant Lists

#### **4.0 INSTRUCTION**

- \*4.1 Approval of Amendment of Permit for Use Agreement Action  
The administration recommends approval of the amendment of Permit for Use Agreement with ADCAMP, Inc., on behalf of Santa Ana College.

#### **5.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- \*5.1 Approval of Payment of Bills Action  
The administration recommends payment of bills as submitted.
- \*5.2 Approval of Budget Increases/Decreases and Budget Transfers Action  
The administration recommends approval of budget increases, decreases and transfers during the month of March 2012.
- \*5.3 Approval of Quarterly Financial Status Report (CCFS-311Q) for Period Ended March 31, 2012 Action  
The administration recommends approval of the Quarterly Financial Status Report (CCFS-311Q) for period ending March 31, 2012.
- \*5.4 Approval of Resolution No. 12-25 regarding Expenditure Transfers to Permit Payment of Obligations Action  
The administration recommends approval of the resolution regarding expenditure transfers to permit payment of obligations.
- 5.5 Quarterly Investment Report as of March 31, 2012 Information  
The quarterly investment report as of March 31, 2012, is presented as information.
- \*5.6 Approval of Increase of Architect Services Agreement with Westberg+White – Phase I, Package 4, New Parking Lot/Adjacent Campus Road Alignment and Package 5, West and East End of Campus Pedestrian Mall at Santa Ana College Action  
The administration recommends approval of the agreement with Westberg+White for Phase I, Package 4, new parking lot/adjacent campus road alignment and Package 5, West and East end of the campus pedestrian mall at SAC as presented.
- \*5.7 Approval of Architect Services Agreement with Westberg+White – Phase I, Central Plant Energy Analysis/Schematic Design Phase at Santa Ana College Action  
The administration recommends approval of the agreement with Westberg+White for Phase I, central plant energy analysis/schematic design phase at SAC as presented.

- \*5.8 Approval of Change Order #1 for Bid #1179 for Road Alignment/Cul-de-Sac and Parking Lot Expansion at Santa Ana College Action  
The administration recommends approval of change order #1 for Bid #1179 for road alignment/cul-de-sac and parking lot expansion at SAC as presented.
- \*5.9 Approval of Notice of Completion for Bid #1163 for Santa Ana College Baseball Complex ADA Upgrades Action  
The administration recommends approval of the notice of completion for the baseball complex ADA upgrades at SAC as presented.
- \*5.10 Award of Bid #1191 for Maintenance & Operations Roof at Santiago Canyon College Action  
The administration recommends awarding Bid #1191 for the Maintenance & Operations roof at Santiago Canyon College to Letner Roofing Company as presented.
- \*5.11 Approval of Additional Electrical Engineering Services to Revise Construction Documents for Security Camera Modifications for Humanities Building at Santiago Canyon College Action  
The administration recommends approval of additional electrical engineering services provided by LPA, Inc., in the amount of \$4,000 as presented.
- \*5.12 Approval of Using State-Approved Hewlett Packard Authorized Resellers Action  
The administration recommends approval of using state-approved Hewlett Packard (HP) authorized resellers for the purchase of HP computer equipment, software, peripherals and related services in accordance with the terms and conditions of the WSCA Master Price Agreement #B27146 as presented.
- \*5.13 Approval of Independent Contractor Agreement with International Consortium for Educational and Economic Development (ICEED) Action  
The administration recommends approval of the independent contractor agreement with the International Consortium for Educational and Economic Development (ICEED) as presented.

## **6.0 GENERAL**

- \*6.1 Approval of First Amendment to Subcontract Agreements between RSCCD and MOMS Orange County and CHOC/Help Me Grow for Early Head Start Action  
The administration recommends approval of the amendment to each subcontract agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district.

- \*6.2 Adoption of Resolution No. 12-22 – Office of Statewide Health Planning and Development – Song-Brown Registered Nurse Capitation Grant Action  
The administration recommends adoption of the resolution that authorizes the chancellor or his designee to sign and enter into a related contractual agreement on behalf of the district.
- \*6.3 Adoption of Resolution No. 12-23 – Office of Statewide Health Planning and Development – Song-Brown Registered Nurse Special Program Grant Action  
The administration recommends adoption of the resolution that authorizes the chancellor or his designee to sign and enter into a related contractual agreement on behalf of the district.
- 6.4 Adoption of Board Policy 9006 Action  
The administration recommends adoption of the revisions to this policy.
- 6.5 Approval of Privileges for Student Trustee Action  
It is recommended that the Board of Trustees approve the following privileges for the student trustee:
- The privilege to make and second motions;
  - The privilege to attend closed sessions on matters relating to student discipline;
  - The privilege to receive the same compensation as the other members of the board;
  - The privilege to serve on board committees.
- 6.6 Adoption of Resolution No. 12-24 and Order of Biennial Trustee Election 2012 and Specifications of the Election Order Action  
The administration recommends approval of Resolution No. 12-24 and Order of Biennial Trustee Election and Specifications of the Election Order.
- 6.7 Reports from Board Committees Information
  - Board Facilities Committee
  - Orange County Community Colleges Legislative Task Force
- 6.8 Board Member Comments Information
- 7.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on May 21, 2012.

\* Item is included on the Consent Calendar, Item 1.6.