

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees (Regular meeting)**  
**Monday, July 26, 2010**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**Vision Statement (Board of Trustees)**

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS**

**4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.4 Approval of Minutes - Regular meeting of June 21, 2010  
- Special meeting of June 29, 2010

**Action**

1.5 Approval of Consent Calendar

**Action**

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
  - Enrollment
  - Facilities
  - College activities
  - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
  - Student activities
- 2.5 Reports from Academic Senate Presidents
  - Senate meetings
- 2.6 Informational Presentation on the Budget

## **RECESS TO CLOSED SESSION**

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)*

*Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Part-time Faculty
  - b. Classified Staff
  - c. Student Workers
  - d. Professional Experts
  - e. Other Educational and Classified Administrators
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services  
Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association, Chapter 579  
Continuing Education Faculty Association  
Child Development Centers Teachers Association
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])
4. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)

## **RECONVENE**

### **Issues discussed in Closed Session (Board Clerk)**

#### **Public Comment**

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Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for board consideration.

### **3.0 HUMAN RESOURCES**

#### **3.1 Management/Academic Personnel**

#### **Action**

- Approval of Interim to Permanent Assignments
- Approval of Interim Assignments
- Ratification of Resignations/Retirements
- Approval of 2010-2011 Athletic Coaching Assignments/Stipends
- Approval of 2010-2011 Contract Extension Days
- Approval of 2010-2011 Coordinator Assignments/Stipends for 192/225 Day Faculty
- Approval of Permission to Accept Outside Assignments
- Approval of Extension of Interim Assignments
- Approval of Change of Locations
- Approval of Leaves of Absence
- Approval of Adjusted Dates for Leaves of Absence
- Approval of Stipends
- Approval of Part-time/Hourly Hires/Rehires
- Approval of Non-paid Instructors of Record
- Approval of Non-paid Intern Services

#### **3.2 Classified Personnel**

#### **Action**

- Approval of Miscellaneous Pay Schedule 2010-2011
- Approval of Voluntary Furloughs
- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Approval of Change in Positions
- Approval of Change in Salary Placements
- Approval of Change in Locations
- Ratification of Resignations/Retirements
- Approval of New Assignments

3.2 Classified Personnel – (cont.)

- Approval of Change of Assignments
- Approval of Temporary to Hourly On Going Assignments
- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Approval of Temporary Assignments
- Approval of Change in Temporary Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters/Stipends
- Approval of Volunteers
- Approval of Student Assistant Lists

3.3 Adoption of Resolution No. 10-16 regarding Reduction in Force of Classified Staff Action

The administration recommends adoption of Resolution No. 10-16.

3.4 Approval of Agreement with Liebert Cassidy Whitmore for Management Training and Legal Services Action

The administration recommends authorization be given to the chancellor to renew the agreement with Liebert Cassidy Whitmore for the 2010-2011 fiscal year.

3.5 Presentation of Continuing Education Faculty Association (CEFA) Initial Bargaining Proposal to Rancho Santiago Community College District Action

The administration recommends receiving this bargaining proposal and scheduling a public hearing for August 23, 2010.

3.6 Approval of Public Disclosure of Collective Bargaining Agreement between Rancho Santiago Community College District and California School Employees Association, Chapter 579 Action

The administration recommends approval of the successor three-year agreement with the California School Employees Association, Chapter 579, for the period of July 1, 2010, through June 30, 2013.

3.7 Authorization for Board Travel/Conferences Action

#### **4.0 INSTRUCTION**

- \*4.1 Approval of Renewal of Nursing Agreement – Children’s Hospital of Orange County – With Instructor Action  
The administration recommends approval of this clinical affiliation agreement renewal with Children’s Hospital of Orange County.
- \*4.2 Approval of Renewal of Nursing, Pharmacy Technician, Occupational Therapy Assistant, and Speech Agreement – Children’s Hospital of Orange County – Without Instructor Action  
The administration recommends approval of this clinical affiliation agreement renewal with Children’s Hospital of Orange County.
- \*4.3 Approval of Renewal of Nursing Agreement – Children’s Hospital at Mission Action  
The administration recommends approval of this clinical affiliation agreement renewal with Children’s Hospital at Mission.
- \*4.4 Approval of Speech-Language Pathology Assistant Program Agreement with Spectrum Speech and Feeding, LLC Action  
The administration recommends approval of the Speech-Language Pathology Assistant Program agreement with Spectrum Speech and Feeding, LLC in Newport Beach, California.
- \*4.5 Approval of Speech-Language Pathology Assistant Program Agreement with Language and Speech Therapy Action  
The administration recommends approval of the Speech-Language Pathology Assistant Program agreement with Language and Speech Therapy in Garden Grove, California.
- \*4.6 Approval of New Pharmacy Technology Agreement – Newport Bay Hospital Action  
The administration recommends approval of this contract with Newport Bay Hospital in Newport Beach, California.
- \*4.7 Approval of New Pharmacy Technology Agreement – Procure Pharmacy Action  
The administration recommends approval of this contract with Procure Pharmacy in Garden Grove, California.
- \*4.8 Approval of Clinical Affiliation Agreement for Athletic Training: California State University Long Beach Action  
The administration recommends approval of this affiliation agreement with California State University Long Beach in California.

\* Item is included on the Consent Calendar, Item 1.5.

- \*4.9 Approval of New Pharmacy Technology Agreement – Veterans Affairs Greater Los Angeles Healthcare System Action  
The administration recommends approval of this contract with Veterans Affairs Greater Los Angeles Healthcare System in Los Angeles, California.
- \*4.10 Approval of RSCCD Agreement with Credentials, Inc. – Automation of Online Transcript Process and Software License Action  
The administration recommends approval of the service agreement with Credentials, Inc., on behalf of Santa Ana College and Santiago Canyon College.

## **5.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- \*5.1 Approval of Payment of Bills Action  
The administration recommends payment of bills as submitted.
- \*5.2 Approval of Contract Renewal – Chancellor’s Office Tax Offset Program Action  
The administration recommends authorization be given to renew the COTOP contract with the State Chancellor’s Office as presented.
- \*5.3 Approval of HMC Architectural Services for IPP/FPP Updates and Preparation of Five Year Construction Plan for Submittal to State Chancellor’s Office Action  
The administration recommends approval of the three proposals from HMC Architects as submitted for a total fee of \$27,000 as presented.
- \*5.4 Approval of Architectural Services with R2A Architecture for Building Analysis Services at Orange Education Center Action  
The administration recommends approval of the proposal for phase one architectural services with R2A Architecture for \$54,113 plus reimbursable expenses not to exceed \$7,600 as presented.
- \*5.5 Approval of Engineering Services with P2S Engineering, Inc. for Energy Conservation Study for Santa Ana College Action  
The administration recommends approval of the proposal for engineering services with P2S Engineering for \$72,500 as presented.
- \*5.6 Approval of Additional Architectural Services for Child Development Center at Santa Ana College Action  
The administration recommends approval of additional services provided by Harley Ellis Devereaux for \$14,000 as presented.

\* Item is included on the Consent Calendar, Item 1.5.

- \*5.7 Approval of Awarding Bid #1163 for ADA Upgrades at Baseball Complex at Santa Ana College Action  
The administration recommends approval of awarding Bid #1163 for ADA upgrades to the baseball complex at SAC to B-One Construction Company as presented.
- \*5.8 Approval of Proposal for Pre-Construction Services for Santa Ana College Infrastructure Repair and Site Improvements Action  
The administration recommends approval of the additional pre-construction management services for Bernards Management Services as presented.
- \*5.9 Approval of Reimbursable Costs for Bernards Management Services for Child Development Center at Santa Ana College Action  
The administration recommends approval of additional operating costs for Bernards Management Services as presented.
- \*5.10 Approval of Final Parcel Map for Santa Ana College Action  
The administration recommends approval of the agreement with Stantec Engineers to provide a final parcel map for SAC as provided.
- \*5.11 Approval of Change Order #4 for Bid #1097 for General Construction for Child Development Center at Santa Ana College Action  
The administration recommends approval of change order #4 for ISEC, Inc. for Bid #1097 for general construction for the Child Development Center at SAC as presented.
- \*5.12 Approval of Change Order #1 for Bid #1098 for Landscaping for Child Development Center at Santa Ana College Action  
The administration recommends approval of change order #1 for Nature Tech Landscaping, Inc., for Bid #1098 for landscaping of the Child Development Center at SAC as presented.
- \*5.13 Approval of Change Order #4 for Bid #1102 for Drywall and Plastering at Child Development Center at Santa Ana College. Action  
The administration recommends approval of change order #4 for Insul Drywall and Plastering, Inc., for Bid #1102 for drywall and plastering at the Child Development Center at SAC as presented.
- \*5.14 Approval of Change Order #1 for Bid #1108 for Painting of the Child Development Center at Santa Ana College Action  
The administration recommends approval of change order #1 for Kronos Painting, Inc., for Bid #1108 for painting of the Child Development Center at SAC as presented.

\* Item is included on the Consent Calendar, Item 1.5.

- \*5.15 Approval of Change Order #2 for Bid #1109 for Plumbing for Child Development Center at Santa Ana College Action  
The administration recommends approval of change order #2 for J.M. Farnan Company, Inc., for Bid #1109 for plumbing for the SAC Child Development Center as presented.
- \*5.16 Approval of Change Order #3 for Bid #1121 for Structural Steel at Child Development Center at Santa Ana College Action  
The administration recommends approval of change order #3 for Columbia Steel, Inc., for Bid #1121 for structural steel for the Child Development Center at SAC as presented.
- \*5.17 Approval of Change Order #2 for Bid #1122 for Glass and Glazing at Child Development Center at Santa Ana College Action  
The administration recommends approval of change order #2 for E & R Glass Contractors for Bid #1122 for glass and glazing at the Child Development Center at SAC as presented.
- \*5.18 Approval of Change Order #1 for Bid #1123 for Flooring for Child Development Center at Santa Ana College Action  
The administration recommends approval of change order #1 for Precision Floor Covering for Bid #1123 for flooring for the Child Development Center at SAC.
- \*5.19 Approval of Award of Bid #1150 for Swimming Pool for Athletic/Aquatic Center at Santiago Canyon College Action  
The administration recommends approval of awarding Bid #1150 for the swimming pool for the Athletic/Aquatic Center at SCC to Nadal, Inc., as presented.
- \*5.20 Approval of Additional Emergency Repairs to the Main Electrical Duct Bank at Science Building at Santiago Canyon College Action  
The administration recommends approval of additional emergency repairs as presented in Exhibit A (attached to the agenda) in the amount of \$99,965.58.
- \*5.21 Approval of Amended Change Order #2 for Bid #1055 for Concrete for Science Building (Bond Portion) at Santiago Canyon College (Item 5.7 on May 10, 2010, agenda) Action  
The administration recommends approval of change order #2 for Angeles Contractor, Inc., for Bid #1055 for concrete for the science building at SCC as presented.



- \*5.22 Approval of Change Order #3 for Bid #1055 for Concrete for Science Building (Bond Portion) at Santiago Canyon College Action  
The administration recommends approval of change order #3 for Angeles Contractor, Inc., for Bid #1055 for concrete for the science building at SCC as presented.
- \*5.23 Approval of Amended Change Order #3 for Bid #1055 for Concrete for Science Building (State Portion) at Santiago Canyon College (Item 5.8 On May 10, 2010, agenda) Action  
The administration recommends approval of change order #3 for Angeles Contractor, Inc., for Bid #1055 for concrete for the science building at SCC as presented.
- \*5.24 Approval of Change Order #4 for Bid #1055 for Concrete for Science Building (Bond Portion) at Santiago Canyon College Action  
The administration recommends approval of change order #4 for Angeles Contractor, Inc., for Bid #1055 for concrete for the science building at SCC as presented.
- \*5.25 Approval of Change Order #4 for Bid #1055 for Concrete for Science Building (State Portion) at Santiago Canyon College Action  
The administration recommends approval of change order #4 for Angeles Contractor, Inc., for Bid #1055 for concrete for the science building at SCC as presented.
- \*5.26 Approval of Change Order #3 for Bid #1058 for Concrete for Science Building (Bond Portion) at Santiago Canyon College Action  
The administration recommends approval of change order #3 for Angeles Contractor, Inc., for Bid #1058 for concrete for the science building at SCC as presented.
- \*5.27 Approval of Change Order #4 for Bid #1058 for Concrete for Science Building (State Portion) at Santiago Canyon College Action  
The administration recommends approval of change order #4 for Angeles Contractor, Inc., for Bid #1058 for concrete for the science building at SCC as presented.
- \*5.28 Approval of Change Order #5 for Bid #1058 for Concrete for Science Building (State Portion) at Santiago Canyon College Action  
The administration recommends approval of change order #5 for Angeles Contractor, Inc., for Bid #1058 for concrete for the science building at SCC as presented.

- \*5.29 Approval of Change Order #2 for Bid #1065 for HVAC for Science Building (Bond Portion) at Santiago Canyon College Action  
The administration recommends approval of change order #2 for Athena Engineering, Inc., for Bid #1065 for HVAC for the science building at SCC as presented.
- \*5.30 Approval of Change Order #4 for Bid #1076 for Glass and Glazing for Science Building (Bond Portion) at Santiago Canyon College Action  
The administration recommends approval of change order #4 for Best Contracting Services for Bid #1076 for glass and glazing for the science building at SCC as presented.
- \*5.31 Approval of Change Order #4 for Bid #1076 for Glass and Glazing for Science Building (State Portion) at Santiago Canyon College Action  
The administration recommends approval of change order #4 for Best Contracting Services for Bid #1076 for glass and glazing for the science building at SCC as presented.
- \*5.32 Approval of Change Order #5 for Bid #1078 for Maintenance & Operations (M & O) Building and Parking Lot at Santiago Canyon College Action  
The administration recommends approval of change order #5 for MEPCO Services, Inc., for Bid #1078 for construction of M & O building and parking lot at SCC as presented.
- \*5.33 Approval of Change Order #6 for Bid #1078 for Maintenance & Operations Building and Parking Lot at Santiago Canyon College Action  
The administration recommends approval of change order #6 for MEPCO Services, Inc., for Bid #1078 for construction of M & O building and parking lot at SCC as presented.
- \*5.34 Approval of Change Order #1 for Bid #1151 for SCC Santiago Canyon Road Entry and Parking Lot (DSA #04-110566) Action  
The administration recommends approval of change order #1 for Southern California Grading for Bid #1151 for earthwork for the Humanities Building, Athletic/Aquatic Center, Santiago Canyon Road Entry and Parking Lot, Chapman Avenue Entry and Learning Resource Center (LRC) Parking and Loop Road Extension projects at Santiago Canyon College.
- \*5.35 Approval of Bid #1157 – Purchase of Olympus (or equal) Microscopes and Components Action  
The administration recommends acceptance of the bids and approval of Bid #1157 for the purchase of Olympus microscopes and components to Olympus America as presented.

- \*5.36 Approval of Bid #1160 – Purchase of Miscellaneous Science Equipment and Supplies Action  
The administration recommends acceptance of the bids and approval of awarding the bids to Fisher Scientific, Pasco Scientific, Sargent Welch, Wards Natural Science, Carolina Biological, Science Kit, Frey Scientific, and Parco Scientific for Bid #1160 – Purchase of Miscellaneous science equipment and supplies as presented.
- \*5.37 Approval of Bid #1162 – Elevator Repair and Maintenance Service Action  
The administration recommends acceptance of the bid and approval of awarding the contract including renewals to Omega Elevator Corporation to provide repair and maintenance service to district-owned elevators as presented.
- \*5.38 Approval of Purchase Orders Action  
The administration recommends approval of the purchase order listing for the period June 6, 2010, through July 9, 2010.

## 6.0 GENERAL

- \*6.1 Approval of Resource Development Items Action  
The administration recommends approval of budgets, acceptance of grants, and authorization for the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:
- |   |      |             |
|---|------|-------------|
| - Matriculation Non-Credit – <i>Reduction</i> (SAC/SCC) | - \$ | 38,871      |
| - Career and Technical Education Act (CTEA)             |      | \$1,776,360 |
| Title I-C (District Operations/SAC/SCC)                 |      |             |
| - Career and Technical Education (CTE) – Tech           | \$   | 139,416     |
| Prep Consortium (SAC/SCC)                               |      |             |
| - Community College Open Learning Initiative (SAC)      | \$   | 4,932       |
| - Family-Owned Business Forum (DO)                      | \$   | 6,000       |
| - Math, Science, and Engineering Achievement            | \$   | 50,568      |
| (MESA) Program (SAC)                                    |      |             |
| - Santa Ana Middle College High School (SAC)            | \$   | 84,604      |
| - VATAP (Vietnamese American Technical Assistance       | \$   | 50,000      |
| Program) (District) – Year 1 of 2                       |      |             |
- \*6.2 Adoption of Resolution No. 10-18 – California Department of Education (CCTR-0192) Action  
The administration recommends approval of the resolution agreement with the California Department of Education which authorizes the chancellor or his designee to sign the contract documents for the 2010-2011 fiscal year.

- \*6.3 Adoption of Resolution No. 10-19 – California Department of Education (CCAP-9050) Action  
The administration recommends approval of the resolution agreement with the California Department of Education which authorizes the chancellor or his designee to sign the contract documents for the 2009-2010 and 2010-2011 fiscal years.
- \*6.4 Second Amendment to Subcontract Agreement (DO-09-006) between RSCCD and Central County Regional Occupational Program (CCROP) for the Career Technical Education (CTE) Community Collaborative – Workforce Innovation Partnership Grant Action  
The administration recommends approval of the amendment to the subcontract agreement and authorization be given to the Vice Chancellor, Business Operations & Fiscal Services or his designee to sign the amendment.
- 6.5 Adoption of Revisions to Board Policies 9007 – Officers of the Board and 9013 – Annual Organizational Meeting Action  
The administration recommends adoption of revisions to Board Policies 9007 – Officers of the Board and 9013 – Annual Organization Meeting.
- 6.6 Adoption of Resolution No. 10-17 in Support of College Foundations Action  
The administration recommends adoption of Resolution No. 10-17 in support of college foundations.
- 6.7 Adoption of Board of Trustees Annual Self-Evaluation Timeline for 2010 Action  
It is recommended that the Board of Trustees adopt the 2010 self-evaluation timeline (attached to agenda).
- 6.8 Reports from Board Committees Information
  - Board Facilities Committee
- 6.9 Board Member Comments Information
- 7.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on August 23, 2010.

\* Item is included on the Consent Calendar, Item 1.5.