

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**Board of Trustees (Regular meeting)**

**Monday, August 23, 2010**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The meeting was called to order at 5:00 p.m. by Mr. Larry Labrado. Other members present were Mr. Brian Conley, Dr. David Chapel, Mr. John Hanna, Mr. Mark McLoughlin, Mr. Nathan Selvidge, and Mr. Phillip Yarbrough. Ms. Lisa Woolery was not in attendance due to family business requiring travel out of the country.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Erlinda Martinez, Dr. Raúl Rodriguez, and Mr. Juan Vázquez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Kevin Dilger, Student President at Santiago Canyon College.

1.3 Public Comment

There were no public comments.

1.4 Approval of Minutes

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve the minutes of the regular meeting held July 26, 2010.

1.5 Approval of Consent Calendar

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve the recommended action on the following items on the Consent Calendar (as indicated by an asterisk on the agenda) with the exception of Item 5.4 (Approval of Agreement to Provide Civil Engineering Services at Santa Ana College) and Item 5.24 (Approval of Purchase Orders) removed by Mr. Hanna.

4.1 Approval of Adoption of Cooperative Work Experience Education Plan

The board approved the Cooperative Work Experience Education Plan and its submission to the state chancellor's office.

1.5 Approval of Consent Calendar- (cont.)

4.2 Approval of Apprenticeship-Barbering Lease Agreement

The board approved the contract with Creation Salon for 2010-2011 as presented.

4.3 Approval of Santiago Canyon College Community Services Program for Fall 2010

The board approved the proposed Fall 2010 Community Services Program for Santiago Canyon College.

4.4 Approval of Santa Ana College Community Services Program for Fall 2010

The board approved the proposed Fall 2010 Community Services Program for Santa Ana College.

4.5 Approval of New OTA Agreement – InJOY Life Resources, Inc.

The board approved this contract with InJOY Life Resources, Inc. in Bellflower, California.

4.6 Approval of Renewal of Emergency Medical Technician Agreement with Schaefer Ambulance

The board approved this clinical affiliation agreement with Schaefer Ambulance in Santa Ana, California.

4.7 Approval of Renewal of Emergency Medical Technician Agreement with Emergency Ambulance

The board approved this clinical affiliation agreement with Emergency Ambulance in Brea, California.

4.8 Approval of Renewal of Emergency Medical Technician Agreement with Medix Ambulance

The board approved this clinical affiliation agreement with Medix Ambulance in Mission Viejo, California.

4.9 Approval of Renewal of Emergency Medical Technician Agreement with Care Ambulance

The board approved this clinical affiliation agreement with Care Ambulance in Orange, California.

4.10 Approval of Collaboration Agreement Between Rancho Santiago Community College District and Regents of University of California at Irvine-Graduate Student/Faculty Internship Program

The board approved the collaboration agreement with the Regents of the University of California of Irvine for the graduate student/faculty internship program.

1.5 Approval of Consent Calendar- (cont.)

5.1 Approval of Payment of Bills

The board approved the payment of bills for the period July 17, 2010, through August 13, 2010.

5.3 Approval of Quarterly Financial Status Report (CCFS-311Q) for period Ended June 30, 2010

The board approved CCFS-311Q for the period ending June 20, 2010, as presented.

5.5 Approval of Change Order #5 – Bid #1097 – General Construction for the Child Development Center at Santa Ana College

The board approved change order #5, ISEC, Inc. for Bid #1097 for general construction for the Child Development Center at Santa Ana College as presented.

5.6 Approval of Change Order #2 – Bid #1098 – Landscaping for Child Development Center at Santa Ana College

The board approved change order #2, Nature Tech Landscaping, Inc. for Bid #1098 for landscaping for the Child Development Center at Santa Ana College as presented.

5.7 Approval of Change Order #5 – Bid #1102 – Drywall and Plastering at Child Development Center at Santa Ana College

The board approved Change Order #5, Insul Drywall and Plastering, Inc. for Bid #1102 for drywall and plastering at the Child Development Center at Santa Ana College as presented.

5.8 Approval of Change Order #2 – Bid #1108 – Painting of Child Development Center at Santa Ana College

The board approved change order #2, Kronos Painting, Inc. for Bid #1108 for painting of the Child Development Center at Santa Ana College as presented.

5.9 Approval of Change Order #3 - Bid #1122 – Glass and Glazing at Child Development Center at Santa Ana College

The board approved change order #3, E & R Glass Contractors for Bid #1122 for glass and glazing at the Child Development Center at Santa Ana College as presented.

5.10 Approval of Change Order #2 - Bid #1124 - HVAC at Child Development Center at Santa Ana College

The board approved change order #2, APEX Construction, Inc. for Bid #1124 for HVAC at the Child Development Center at Santa Ana College as presented.

1.5 Approval of Consent Calendar- (cont.)

5.11 Approval of Change Order #5 - Bid #1129 – Electrical at the Child Development Center at Santa Ana College

The board approved change order #5, EMAE International, Inc. for Bid #1129 for electrical at the Child Development Center at Santa Ana College as presented.

5.12 Approval of Change Order #2 for Bid #1156 – Renovation of Child Development Center at Centennial Education Center

The board approved change order #2, MDE Group, Inc. for Bid #1156 for renovation of the Child Development Center at Centennial Education Center as presented.

5.13 Approval of Notice of Completion – Bid #1055 – Repair and Resurface of Parking Lot #7 at Santa Ana College

The board approved the notice of completion for the repair and resurfacing of parking lot #7 at Santa Ana College as presented.

5.14 Approval of Architect Change Order – SCC Humanities Building

The board approved the request for additional services in the amount of \$17,000 to LPA Architects to cover the district's request to add solar panels to the Santiago Canyon College Humanities Building as presented.

5.15 Approval of Architect Change Order – SCC Maintenance & Operations Building

The board approved the request for additional services in the amount of \$97,250 plus added reimbursables of \$9,725 to LPA Architects to cover schedule delays in the construction of the maintenance & operations building at Santiago Canyon College as presented.

5.16 Approval of Award of Bid #1149 – Equipment and Furnishings for Athletic and Aquatics Center at Santiago Canyon College

The board awarded Bid #1149 for the equipment and furnishings for the athletic and aquatic center at Santiago Canyon College to Herk Edwards as presented.

5.17 Approval of Change Order #4 – Bid #1058 – Concrete for Science Building (Bond Portion) at Santiago Canyon College

The board approved change order #4, Angeles Contractor, Inc., for Bid #1058 for concrete for the science building at Santiago Canyon College as presented.

5.18 Approval of Change Order #3 – Bid #1060 – Casework and Fixtures for Science Building (State Portion) at Santiago Canyon College

The board approved change order #3, Dow Diversified, Inc. for Bid #1060 for casework and fixtures in the Santiago Canyon College science building as presented.

1.5 Approval of Consent Calendar- (cont.)

5.19 Approval of Change Order #5 – Bid #1064 – Electrical for Science Building (Bond Portion) at Santiago Canyon College

The board approved change order #5, Baker Electric for Bid #1064 for electrical in the science building at Santiago Canyon College as presented.

5.20 Approval of Change Order #2 - Bid #1065 – HVAC for Science Building (State Portion) at Santiago Canyon College

The board approved change order #2, Athena Engineering, Inc. for Bid #1065 for HVAC for the Santiago Canyon College science building as presented.

5.21 Approval of Amended Change Order #5 - Bid #1076 – Glass/Glazing for Science Building (Bond Portion) at Santiago Canyon College

The board approved change order #5, Best Contracting Services, for Bid #1076 for glass and glazing for the Santiago Canyon College science building as presented.

5.22 Approval of Change Order #5 - Bid #1076 – Glass/Glazing for the Science Building (State Portion) at Santiago Canyon College

The board approved change order #5 for Best Contracting Services for Bid #1076 for glass and glazing for the science building at Santiago Canyon College as presented.

5.23 Approval of Extension and Name Change to Capistrano Unified School District's Bid #0708-05

The board approved the continuation of the district's participation in the Capistrano Unified School District Bid #0708-05, including extension through June 30, 2011, and name change from Collins & Aikman Flooring, Inc. to Tandus Flooring, Inc. and future extension as presented.

6.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:

- Job Tech Center – Green Economy Training (DO)	\$201,648
- SBDC – Latino Training Assistance Program (TAP) (DO)	\$ 50,000
- Saint Joseph Hospital – Clinical Training (SAC)	\$117,464
- USDA – Partnerships for Transfer Success Program (PTSP) (SAC)	\$290,000

6.2 Approval of Subcontract Agreement (DO-10-013) Between RSCCD and Central County Regional Occupational Program (CCROP) for 2009-2012 Workforce Innovation Partnership Grant

The board approved the subcontract agreement between the district and CCROP for the 2009-2012 Workforce Innovation Partnership Grant and the Vice Chancellor, Business/Fiscal Services or his designee be authorized to sign the subcontract agreement.

1.5 Approval of Consent Calendar- (cont.)

6.3 Approval of 3<sup>rd</sup> Amendment to Subcontract Agreement (DO-09-006) between RSCCD and Central County ROP

The board approved the 3<sup>rd</sup> amendment to the subcontract agreement and authorized the Vice Chancellor, Business/Fiscal Service to sign the subcontract agreement.

1.6 Public Hearing – Continuing Education Faculty Association (CEFA) Initial Bargaining Proposal to the Rancho Santiago Community College District

There were no public comments.

**2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

2.1 Report from Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college presidents provided reports to the board:

Dr. Erlinda Martínez, President, Santa Ana College (SAC)  
Mr. Juan Vázquez, President, Santiago Canyon College (SCC)

2.3 Report from Student Trustee

Mr. Nathan Selvidge provided a report to the board.

2.4 Reports from Student Presidents

The following student presidents provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Mr. Kevin Dilger, Student President, Santiago Canyon College  
Ms. Nadia Lopez, Student President, Santa Ana College

2.5 Reports from Academic Senate Presidents

The following academic senate presidents provided reports to the board:

Mr. Morrie Barembaum, Academic Senate President, Santiago Canyon College  
Mr. John Zarske, Academic Senate President, Santa Ana College

## 2.6 Facilities Master Plan Update

Ms. Deborah Shepley, Principal Community College Practice Leader at HMC Architects, provided a report to the board.

Mr. Yarbrough left the meeting at this time.

### **RECESS TO CLOSED SESSION**

The board convened into closed session at 6:25 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957.b.1)
  - a. Part-time Faculty
  - b. Classified Staff
  - c. Student Workers
  - d. Professional Experts
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government code Section 54956.9[b]-[c])) – 3 cases
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Mr. John Didion, Exec Vice Chancellor, Human Resources and Educational Services  
Employee Organizations: Continuing Education Faculty Association
4. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

### **RECONVENE**

The board reconvened at 6:52 p.m.

#### Closed Session Report

Mr. Labrado reported the board discussed the abovementioned items and took no action during closed session.

#### Public Comment

There were no public comments.

### **3.0 HUMAN RESOURCES**

#### **3.1 Management/Academic Personnel**

It was moved by Mr. Conley, seconded by Mr. Selvidge, and carried unanimously to approve the following action on the management/academic personnel docket:

- Approve Extensions of Interim Assignments
- Approve Adjusted Effective Date for Appointment
- Approve 2010-2011 Coordinator Assignments/Stipends for 175 Faculty
- Approve 2010-2011 Coordinator Assignments/Stipends for 192 Day Faculty
- Approve Appointments
- Approve Hiring of Long-term Substitute Temporary Employee per Ed. Code 87482
- Approve Interim Assignments
- Approve Stipends
- Approve Part-time/Hourly Hires/Rehires
- Approve Non-paid Instructors of Record
- Approve Non-paid Intern Service

#### **3.2 Classified Personnel**

It was moved by Mr. Conley, seconded by Mr. Selvidge, and carried unanimously to approve the following action on the classified personnel docket:

- Approve 2010-2011 CSEA Salary Schedule
- Approve Professional Growth Increments
- Approve Out of Class Assignments
- Approve Changes in Positions
- Approve Change in Salary Placement
- Ratify Resignations/Retirements
- Approve New Assignments
- Approve Changes in Locations
- Approve Temporary Assignments
- Approve Changes in Temporary Assignments
- Approve Additional Hours for On Going Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters
- Approve Volunteers
- Approve Student Assistants



3.3 Rejection of Claim #10-0706DC

It was moved by Mr. Conley, seconded by Mr. Selvidge, and carried unanimously to authorize the chancellor or his designee to reject claim #10-0706DC.

3.4 Rejection of Claim #10-0712RH

It was moved by Mr. Conley, seconded by Mr. Selvidge, and carried unanimously to authorize the chancellor or his designee to reject claim #10-0712RH.

3.5 Authorization for Board Travel/Conferences

It was moved by Mr. Conley, seconded by Mr. Selvidge, and carried unanimously to approve travel by board members as presented.

**4.0 INSTRUCTION**

All items were approved as part of Item 1.5 (Consent Calendar).

**5.0 BUSINESS OPERATIONS/FISCAL SERVICES**

Items 5.1, 5.3, and 5.5 through 5.23 were approved as part of Item 1.5 (Consent Calendar).

5.2 Quarterly Investment Report as of June 30, 2010

The quarterly investment report as of March 31, 2009, was presented as information.

5.4 Approval of Agreement to Provide Civil Engineering Services at Santa Ana College

It was moved by Mr. Hanna and seconded by Mr. Conley to approve the proposal from Luzuriaga-Taylor, Inc. for civil engineering services at Santa Ana College as presented. Discussion ensued. The motion carried unanimously.

5.24 Approval of Purchase Orders

It was moved by Mr. Hanna and seconded by Mr. Conley to approve the purchase order listing for the period July 10, 2010 through August 6, 2010. Discussion ensued. The motion carried unanimously.

5.25 Acceptance of Resignation/Appointment for Measure E Citizens' Bond Oversight Committee

It was moved by Mr. Conley, seconded by Mr. McLoughlin, and carried unanimously to approve the resignation of Mr. Darin Woinarowicz and appointment of Ms. Shelly Berryman to the Citizens' Bond Oversight Committee as the business representative for a two-year term as presented.

5.26 Approval of Five Year Construction Plan (2012-2016)

It was moved by Mr. Conley, seconded by Dr. Chapel, and carried unanimously to approve the Five Year Construction Plan (2012-16) as presented.

**6.0 GENERAL**

Items 6.1, 6.2, and 6.3 were approved as part of Item 1.5 (Consent Calendar).

6.4 Appointment to Community College League of California (CCLC) Advisory Committee on Legislation (ACL)

It was moved by Dr. Chapel, seconded by Mr. McLoughlin, and carried unanimously to approve Trustee Hanna's appointment to the CCLC Advisory Committee on Legislation during the 2010-2011 calendar year.

6.5 Appointment of a RSCCD Community Representative (2010-2011) to the Orange County Community Colleges Legislative Task Force (OCLTF)

It was moved by Mr. McLoughlin, seconded by Mr. Hanna, and carried unanimously to select Mr. Greg Barazza as the RSCCD community representative to serve on the 2010-2011 task force.

6.6 Board Member Comments

Mr. Conley thanked the board and staff for well wishes on his recovery from knee surgery.

Mr. Hanna thanked the board for approving his appointment to the CCLC Advisory Committee on Legislation.

Mr. Hanna and Mr. Labrado congratulated the college presidents on their convocations to begin the academic year.

Mr. Hanna commended SCC on its recent water program event and the chancellor for signing a waiver to facilitate the passage of SB 1440 (student transfer bill).

Various board members welcomed the chancellor to the district.

Mr. Hanna thanked the chancellor for congratulating the three trustees who are running unopposed in the November elections; thereby eliminating district expenses related to an election.

Mr. Hanna indicated Assemblyman Solorio has authored a textbook bill that is in route to the Governor's desk.

**7.0 ADJOURNMENT**

The next regular meeting of the Board of Trustees will be held on September 13, 2010, at the District Office, 2323 N. Broadway, Santa Ana, California.

There being no further business, Mr. Labrado declared this meeting adjourned at 7:02 p.m.

Respectfully submitted,

---

Dr. Raúl Rodríguez  
Chancellor

Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: September 13, 2010