

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees (Regular meeting)**  
**Monday, September 27, 2010**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**Vision Statement (Board of Trustees)**

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS**

**4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.4 Approval of Minutes – Regular meeting of September 13, 2010

**Action**

1.5 Approval of Consent Calendar

**Action**

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

- 2.1 Report from the Chancellor
  - Board Retreat
- 2.2 Reports from College Presidents
  - Enrollment
  - Facilities
  - College activities
  - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
  - Student activities
- 2.5 Reports from Academic Senate Presidents
  - Senate meetings
- 2.6 Informational Presentation on the Budget

## **RECESS TO CLOSED SESSION**

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)*

*Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

The following item(s) will be discussed in closed session:

- 1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
  - e. Professional Experts
- 2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])  
  
*Quisenberry v. Rancho Santiago Community College Foundation et al, Los Angeles Superior Court Case BC443003*
- 3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

## **RECONVENE**

### **Issues discussed in Closed Session (Board Clerk)**

### Public Comment

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**Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

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## **3.0 HUMAN RESOURCES**

### **3.1 Management/Academic Personnel** Action

- Approval of Changes of Assignments
- Approval of Changes of Assignment from Part-time/Hourly to Long-term Substitute
- Approval of 2010-2011 Contract Extension Days
- Approval of Stipends
- Approval of Adjusted Salary Placements
- Approval of Leaves of Absence
- Approval of Part-time/Hourly Hires/Rehires

### **3.2 Classified Personnel** Action

- Approval of Reduction in Force Lay Offs
- Approval of Short Term to Contract Assignments
- Approval of Changes in Salary Placements
- Ratification of Resignations/Retirements
- Approval of New Appointments
- Approval of Temporary to Hourly On Going Assignments
- Approval of Changes in Positions
- Approval of Temporary Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Substitute Assignments
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters and Stipends
- Approval of Volunteers
- Approval of Student Assistant Lists

### **3.3 Rejection of Claim** Action

The district's claim administrator recommends the Board of Trustees authorize the chancellor or his designee to reject claim #10-86134JW.

#### **4.0 INSTRUCTION**

- \*4.1 Ratification of Santa Ana College (SAC) Associate Degrees and Certificates for Spring 2010 Action  
The administration recommends ratification of the recipients of the Santa Ana College associate degrees and certificates for Spring 2010 as presented.
- \*4.2 Ratification of Santiago Canyon College (SCC) Spring 2010 Graduates and Degrees Action  
The administration recommends ratification of the recipients of the SCC associate degrees, certificates of achievements, and certificates for Spring 2010 as presented.
- \*4.3 Approval of Renewal of Nursing, Health Sciences, Occupational Therapy, and Pharmacy Technicians Agreement – Western Medical Center Santa Ana Action  
The administration recommends approval of this clinical affiliation agreement renewal with Western Medical Center Santa Ana.
- \*4.4 Approval of Nursing Agreement – Children’s Hospital at Mission Without Instructor Action  
The administration recommends approval of this clinical affiliation agreement with Children’s Hospital at Mission in Mission Viejo, California.
- \*4.5 Approval of Renewal of OTA Agreement – White Memorial Medical Center Action  
The administration recommends approval of this contract with White Memorial Medical Center in Los Angeles, California.

#### **5.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- \*5.1 Approval of Payment of Bills Action  
The administration recommends payment of bills as submitted.
- \*5.2 Approval of Budget Transfers and Budget Increases/Decreases Action  
The administration recommends approval of budget transfers, increases, and decreases during the month of June 2010.

\* Item is included on the Consent Calendar, Item 1.5.

- \*5.3 Approval of Public Hearing for 2010-2011 Proposed Adopted Budget Action  
The administration recommends the board hold a public hearing on the 2010-2011 proposed adopted budget at the October 11, 2010, board of trustees meeting.
- \*5.4 Approval of Conflict of Interest Code Action  
The administration recommends approval of Appendix A-1 of the Conflict of Interest Code as presented.
- \*5.5 Approval of Asbestos Testing/Monitoring – Child Development Center at Santa Ana College Action  
The administration recommends approval of entering into an agreement with Executive Environmental Services Corporation for monitoring of asbestos abatement as presented.
- \*5.6 Approval of Additional Geotechnical Observation & Testing Services – Santiago Canyon Road Entry and Parking Lot at Santiago Canyon College Action  
The administration recommends approval of the change order for geotechnical observation and testing as presented.
- \*5.7 Approval of Architect Change Order – Athletic/Aquatic Center at Santiago Canyon College Action  
The administration recommends approval of amending and increasing the Austin Company architectural agreement in the amount of \$11,500 as presented.
- \*5.8 Approval of Change Order #1 for Bid #1054 for Landscaping for Science Building (State Portion) at Santiago Canyon College Action  
The administration recommends approval of change order #1 for Marina Landscape, Inc., for Bid #1054 for landscaping for the science building at SCC as presented.
- \*5.9 Approval of Change Order #2 for Bid #1054 for Landscaping for Science Building (Bond Portion) at Santiago Canyon College Action  
The administration recommends approval of change order #2 for Marina Landscape, Inc., for Bid #1054 for landscaping for the science building at SCC as presented.
- \*5.10 Approval of Donation of Fire Engines from City of Orange Action  
The administration recommends approval of accepting the donation of a 1992 Seagraves Fire Engine Pumper and a 1995 Seagraves Fire Engine Pumper from the City of Orange as presented.

- \*5.11 Approval of Termination of Contract with Omega Elevator Corporation and Award of Contract to the Second Lowest Responsible and Responsive Bidder, GMS Elevator Services, Inc. Action

The administration recommends terminating the contract with Omega Elevator Corporation and awarding the contract including renewals to GMS Elevator Services, Inc., pursuant to Bid #1162, to provide elevator repair and maintenance service to district-owned elevators.

- \*5.12 Approval of Purchase Orders Action

The administration recommends approval of the purchase order listing for the period August 8, 2010, through September 11, 2010.

- \*5.13 Adoption of Master Sub-Agreement for Entrepreneurship Career Pathways Project and Authorization to Allocate Project Funds to Sub-Recipients Action

The administration recommends approval of the master sub-agreement for this program and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services to execute these agreements with the community college districts designated by the Chancellor's Office of the California Community Colleges.

## **6.0 GENERAL**

- \*6.1 Approval of Resource Development Items Action

The administration recommends approval of budgets, acceptance of grants, and authorization for the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:

- ARCHES Linked Learning Professional Development (SAC) \$ 9,000
- Early Head Start Expansion (District) \$1,815,450
- Tech Prep Demonstration Site Grant (SCC) \$ 100,000

- \*6.2 Approval of First Amendment to Sub-Award Agreements between RSCCD and CSU Fullerton Auxiliary Services Cooperation and between RSCCD and NOCCCD – Fullerton College for College Cost Reduction and Access Act (CCRAA) Year 2 Action

The administration recommends approval of the amendments to the sub-award agreements and authorization be given to the Vice Chancellor of Business Operations/Fiscal Services or his designee to sign the amendments.

- \*6.3 Adoption of Resolution No. 10-21 – California Department of Education (CSPP-0362) Action  
The administration recommends the board adopt the resolution agreement with the California Department of Education which authorizes the chancellor or his designee to sign the contract documents for the 2010-2011 fiscal year.
- 6.4 Approval of Accreditation Follow-up Reports Action  
The administration recommends approval of the follow-up reports for Santa Ana College and Santiago Canyon College and authorization be given to the Chancellor to submit these reports to the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges.
- \*6.5 Approval of Resolution #10-22 authorizing payment to Trustee Absent from Board Meetings Action  
This resolution requests authorization of payment to Lisa Woolery for her absence from board meetings on August 23, 2010, and September 13, 2010, due to family business requiring travel out of the country.
- 6.6 Approval of RSCCD Board Retreat Summary and Chancellor’s Goals Action  
The administration recommends approval of the board retreat summary and chancellor’s goals as established on September 18, 2010.
- 6.7 Reports from Board Committees Information
  - Board Facilities Committee
  - Board Policy Committee
- 6.8 Board Member Comments Information
- 7.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on October 11, 2010.

\* Item is included on the Consent Calendar, Item 1.5.