

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 North Broadway, #107
Santa Ana, CA 92706

Board of Trustees (Regular meeting)

Monday, September 27, 2010

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:31 p.m. by Mr. Larry Labrado. Other members present were Mr. Brian Conley, Dr. David Chapel, Mr. John Hanna, Mr. Nathan Selvidge, Ms. Lisa Woolery, and Mr. Phillip Yarbrough. Mr. Mark McLoughlin arrived at the time noted.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Erlinda Martinez, Dr. Raúl Rodriguez, and Mr. Juan Vázquez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Trustee Woolery and her two children, Liam and Kate.

1.3 Public Comment

There were no public comments.

1.4 Approval of Minutes

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve the minutes of the regular meeting held September 13, 2010.

1.5 Approval of Consent Calendar

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve the recommended action on the following items on the Consent Calendar (as indicated by an asterisk on the agenda):

4.1 Ratification of Santa Ana College (SAC) Associate Degrees and Certificates for Spring 2010

The board ratified the recipients of the Santa Ana College associate degrees and certificates for Spring 2010 as presented.

1.5 Approval of Consent Calendar – (cont.)

4.2 Ratification of Santiago Canyon College (SCC) Spring 2010 Graduates and Degrees

The board ratified the recipients of the SCC associate degrees, certificates of achievements, and certificates for Spring 2010 as presented.

4.3 Approval of Renewal of Nursing, Health Sciences, Occupational Therapy, and Pharmacy Technicians Agreement – Western Medical Center Santa Ana

The board approved this clinical affiliation agreement renewal with Western Medical Center Santa Ana.

4.4 Approval of Nursing Agreement – Children’s Hospital at Mission Without Instructor

The board approved this clinical affiliation agreement with Children’s Hospital at Mission in Mission Viejo, California.

4.5 Approval of Renewal of OTA Agreement – White Memorial Medical Center

The board approved this contract with White Memorial Medical Center in Los Angeles, California.

5.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

5.2 Approval of Budget Transfers and Budget Increases/Decreases

The board approved budget transfers, increases, and decreases during the month of June 2010.

5.3 Approval of Public Hearing for 2010-2011 Proposed Adopted Budget

The board scheduled a public hearing on the 2010-2011 proposed adopted budget at the October 11, 2010, board of trustees meeting.

5.4 Approval of Conflict of Interest Code

The board approved Appendix A-1 of the Conflict of Interest Code as presented.

5.5 Approval of Asbestos Testing/Monitoring – Child Development Center at Santa Ana College

The board approved entering into an agreement with Executive Environmental Services Corporation for monitoring of asbestos abatement as presented.

5.6 Approval of Additional Geotechnical Observation & Testing Services – Santiago Canyon Road Entry and Parking Lot at Santiago Canyon College

The board approved the change order for geotechnical observation and testing as presented.

1.5 Approval of Consent Calendar – (cont.)

5.7 Approval of Architect Change Order – Athletic/Aquatic Center at Santiago Canyon College

The board approved amending and increasing the Austin Company architectural agreement in the amount of \$11,500 as presented.

5.8 Approval of Change Order #1 for Bid #1054 for Landscaping for Science Building (State Portion) at Santiago Canyon College

The board approved change order #1 for Marina Landscape, Inc., for Bid #1054 for landscaping for the science building at SCC as presented.

5.9 Approval of Change Order #2 for Bid #1054 for Landscaping for Science Building (Bond Portion) at Santiago Canyon College

The board approved change order #2 for Marina Landscape, Inc., for Bid #1054 for landscaping for the science building at SCC as presented.

5.10 Approval of Donation of Fire Engines from City of Orange

The board approved accepting the donation of a 1992 Seagraves Fire Engine Pumper and a 1995 Seagraves Fire Engine Pumper from the City of Orange as presented.

5.11 Approval of Termination of Contract with Omega Elevator Corporation and Award of Contract to the Second Lowest Responsible and Responsive Bidder, GMS Elevator Services, Inc.

The board terminated the contract with Omega Elevator Corporation and awarded the contract including renewals to GMS Elevator Services, Inc., pursuant to Bid #1162, to provide elevator repair and maintenance service to district-owned elevators.

5.12 Approval of Purchase Orders

The board approved the purchase order listing for the period August 8, 2010, through September 11, 2010.

5.13 Adoption of Master Sub-Agreement for Entrepreneurship Career Pathways Project and Authorization to Allocate Project Funds to Sub-Recipients

The board approved the master sub-agreement for this program and authorized the Vice Chancellor, Business Operations/Fiscal Services to execute these agreements with the community college districts designated by the Chancellor's Office of the California Community Colleges.

1.5 Approval of Consent Calendar – (cont.)

6.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:

- ARCHES Linked Learning Professional Development (SAC) \$ 9,000
- Early Head Start Expansion (District) \$1,815,450
- Tech Prep Demonstration Site Grant (SCC) \$ 100,000

6.2 Approval of First Amendment to Sub-Award Agreements between RSCCD and CSU Fullerton Auxiliary Services Cooperation and between RSCCD and NOCCCD – Fullerton College for College Cost Reduction and Access Act (CCRAA) Year 2

The board approved the amendments to the sub-award agreements and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to sign the amendments.

6.3 Adoption of Resolution No. 10-21 – California Department of Education (CSPP-0362)

The board adopted the resolution agreement with the California Department of Education which authorizes the chancellor or his designee to sign the contract documents for the 2010-2011 fiscal year.

6.5 Approval of Resolution #10-22 authorizing payment to Trustee Absent from Board Meetings

The board authorized payment to Lisa Woolery for her absence from board meetings on August 23, 2010, and September 13, 2010, due to family business requiring travel out of the country.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college presidents provided reports to the board:

- Dr. Erlinda Martínez, President, Santa Ana College (SAC)
- Mr. Juan Vázquez, President, Santiago Canyon College (SCC)

2.3 Report from Student Trustee

Mr. Nathan Selvidge provided a report to the board.

2.4 Reports from Student Presidents

The following student presidents provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Mr. Kevin Dilger, Student President, Santiago Canyon College
Ms. Nadia Lopez, Student President, Santa Ana College

2.5 Reports from Academic Senate Presidents

The following academic senate presidents provided reports to the board:

Mr. Morrie Barembaum, Academic Senate President, Santiago Canyon College
Mr. John Zarske, Academic Senate President, Santa Ana College

2.6 Informational Presentation on the Budget

Mr. Hardash provided an informational presentation on the budget.

RECESS TO CLOSED SESSION

The board convened into closed session at 5:23 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])

Quisenberry v. Rancho Santiago Community College Foundation et al, Los Angeles Superior Court Case BC443003
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

Mr. McLoughlin arrived during closed session.

RECONVENE

The board reconvened at 5:39 p.m.

Closed Session Report

Mr. Yarbrough reported the board discussed the abovementioned items, and took action during closed session to suspend Ms. Nancy Carri, Child Development Center Director, for ten days.

Public Comment

There were no public comments.

3.0 HUMAN RESOURCES

3.1 Management/Academic Personnel

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve the following action on the management/academic personnel docket:

- Approve Changes of Assignments
- Approve Changes of Assignment from Part-time/Hourly to Long-term Substitute
- Approve 2010-2011 Contract Extension Days
- Approve Stipends
- Approve Adjusted Salary Placements
- Approve Leaves of Absence
- Approve Part-time/Hourly Hires/Rehires

3.2 Classified Personnel

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve the following action on the classified personnel docket:

- Approve Reduction in Force Lay Offs
- Approve Short Term to Contract Assignments
- Approve Changes in Salary Placements
- Ratify Resignations/Retirements
- Approve New Appointments
- Approve Temporary to Hourly On Going Assignments
- Approve Changes in Positions
- Approve Temporary Assignments
- Approve Additional Hours for On Going Assignments

3.2 Classified Personnel – (cont.)

- Approve Substitute Assignments
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters and Stipends
- Approve Volunteers
- Approve Student Assistant Lists

3.3 Rejection of Claim

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to authorize the chancellor or his designee to reject claim #10-86134JW.

4.0 INSTRUCTION

All items were approved as part of Item 1.5 (Consent Calendar).

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

All items were approved as part of Item 1.5 (Consent Calendar).

6.0 GENERAL

Items 6.1, 6.2, 6.3, and 6.5 were approved as part of Item 1.5 (Consent Calendar).

6.4 Approval of Accreditation Follow-up Reports

It was moved by Mr. Yarbrough, seconded by Mr. Hanna, and carried unanimously to approve the follow-up reports for Santa Ana College and Santiago Canyon College and authorize the chancellor to submit these reports to the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges.

6.6 Approval of RSCCD Board Retreat Summary and Chancellor's Goals

It was moved by Mr. Conley and seconded by Mr. Yarbrough to approve the board retreat summary and chancellor's goals as established on September 18, 2010. Discussion ensued. As requested by Mr. Yarbrough, the chancellor submitted the following underlined additions to Item #7 of the board retreat summary:

Action: Understanding that board members are perceived as the RSCCD's primary leaders, members will behave in an appropriate manner with faculty, staff and community. Reciprocally, representation and recognition of the board and its members will be respected at public and district events when and where appropriate.

Each individual board member will help build a cohesive, thoughtful and educated governance unit that sets policy direction for the Rancho Santiago CCD.

The motion carried unanimously to approve the board retreat summary as amended and chancellor's goals as established on September 18, 2010.

6.7 Reports from Board Committees

Mr. Hanna provided a report on the September 23, 2010, Board Facilities Committee meeting.

Mr. Conley/Mr. Didion provided a report on the September 22, 2010, Board Policy Committee meeting. Mr. Hanna asked the minutes to include that the list of individuals designated to receive a board evaluation survey include a representative from each college's accreditation committee.

6.8 Board Member Comments

Mr. Hanna and Ms. Woolery thanked staff members for their efforts on completing the accreditation reports.

Mr. Conley reported he plans to attend the Association of Community College Trustees (ACCT) Community College Leadership Congress in Toronto, Canada, in October. Since he is the only RSCCD board representative attending this conference he asked for board members' input regarding the ACCT Board, Director-at-Large, and Diversity Committee candidates.

Mr. Yarbrough asked for a copy of the adopted budget. Mr. Hardash indicated it will be available in two weeks.

Ms. Woolery thanked staff members for their work on completing a budget as part of the Budget Allocation and Planning Review committee.

Since this is her first board meeting with the new chancellor, Ms. Woolery welcomed Dr. Rodriguez.

Ms. Woolery expressed regret on not being able to attend the September 18, 2010, board retreat since she just returned from Russia the night before. She looks forward to discussing the board retreat with Dr. Rodriguez.

Although Dr. Chapel voted to approve Item 6.6 (Approval of RSCCD Board Retreat Summary and Chancellor's Goals), he expressed numerous shortcomings related to the event and asked the board to hold more than one retreat a year in order to review topics adequately.

Dr. Chapel asked that the following be included in future board retreats:

- Invitation to student trustee
- Additional back-up materials/statistics
- Opportunity to evaluate the retreat

Dr. Chapel asked that the upcoming election for ACCT Board, Director-at-Large, and Diversity Committee candidates be placed on the next agenda.

Upon review of the board summary and chancellor's goals, Mr. Selvidge indicated he approved them and asked to be included in future discussions.

Based upon his experience at other school districts, Dr. Rodriguez indicated the student trustee normally does not participate in board retreats. He stated he will invite the student trustee to future board retreats.

Mr. Labrado commended the chancellor on the board retreat.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on October 11, 2010, at the District Office, 2323 N. Broadway, Santa Ana, California.

There being no further business, Mr. Labrado declared this meeting adjourned at 5:55 p.m.

Respectfully submitted,

Dr. Raúl Rodríguez
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: October 11, 2010