

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 North Broadway, #107
Santa Ana, CA 92706

Board of Trustees (Regular meeting)

Monday, October 24, 2011

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:30 p.m. by Mr. Brian Conley. Other members present were Ms. Arianna Barrios, Dr. David Chapel, Mr. John Hanna, Mr. Andrew Hanson, Mr. Larry Labrado, Mr. Mark McLoughlin, and Mr. Phillip Yarbrough.

Administrators present during the regular meeting were Mr. John Didion and Mr. Juan Vázquez. Ms. Anita Lucarelli was present as record keeper.

Mr. Conley indicated Dr. Raúl Rodríguez, Chancellor, was not present due to leading an accreditation team on its visit to De Anza College; Dr. Erlinda Martinez, Santa Ana College President, was not there due to a death in the family; and Mr. Peter Hardash, Vice Chancellor, Business Operations/Fiscal Services, was not there due to an Association of Chief Business Officials conference.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Ms. Marti Reiter, President, CSEA, Chapter 579.

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Yarbrough, seconded by Mr. McLoughlin, and carried unanimously to approve an addendum for Item 3.2 (Classified Personnel).

1.4 Public Comment

There were no public comments.

1.5 Approval of Minutes

It was moved by Mr. McLoughlin, seconded by Mr. Yarbrough, and carried unanimously to approve the minutes of the regular meeting held on October 10, 2011. Mr. Hanna asked that recordings of meetings that have accreditation-related discussions be retained in the board's files.

1.6 Approval of Consent Calendar

It was moved by Mr. Yarbrough, seconded by Mr. Hanson, and carried unanimously to approve the recommended action on the following items as listed on the Consent Calendar (as indicated by an asterisk on the agenda), with the exception of Item 5.3 (Construction Management Proposal for Video Surveillance System and Installation Project at Santa Ana College) removed by Mr. Yarbrough and Item 6.1 (Resource Development Items) removed from the Consent Calendar by Mr. McLoughlin.

- 4.1 Approval of Amendment #5 to CJA Agreement – County of Orange
The board approved the amendment with the County of Orange in Santa Ana, California.
- 4.2 Approval of OTA Agreement Renewal – Special Services for Group - Occupational Therapy Training Program
The board approved the agreement with Special Services for Group – Occupational Therapy Training Program in Torrance, California.
- 4.3 Approval of OTA Agreement Renewal – Vibra Healthcare/Ballard Rehabilitation Hospital
The board approved the agreement with Vibra Healthcare/Ballard Rehabilitation Hospital in San Bernardino, California.
- 4.4 Approval of OTA Agreement Renewal – Greater Anaheim SELPA
The board approved the agreement with Greater Anaheim SELPA in Buena Park, California.
- 4.5 Approval of OTA New Agreement – Kindred Rehab Services, Inc., dba RehabCare
The board approved the agreement with Kindred Rehab Services, Inc., dba RehabCare in Louisville, Kentucky.
- 4.6 Approval of OTA New Agreement – Intergro Rehab Services
The board approved the agreement with Intergro Rehab Services in Huntington Beach, California.
- 4.7 Approval of OTA New Agreement – Step-By-Step Pediatric Therapy, Inc.
The board approved the agreement with Step-By-Step Pediatric Therapy, Inc., in Hacienda Heights, California.
- 5.1 Approval of Payment of Bills
The board approved payment of bills as submitted.
- 5.2 Approval of Budget Transfers and Budget Increases/Decreases
The board approved budget transfers, increases, and decreases during the months of July through September 2011.

1.6 Approval of Consent Calendar – (cont.)

5.4 Approval of Notice of Completion for Bid #1177 for Data Center Upgrades at Santa Ana College

The board approved the Notice of Completion for the concrete and masonry projects as presented.

5.5 Adoption of Resolution No. 11-46 for Plumbing for Athletic/Aquatic Complex at Santiago Canyon College (SCC)

The board adopted Resolution No. 11-46 for Interpipe Construction, Inc., for Bid #1140 for plumbing for the Athletic/Aquatic Complex at SCC as presented.

5.6 Adoption of Resolution No. 11-47 for Concrete for Loop Road Extension at Santiago Canyon College

The board adopted Resolution No. 11-47 for Guy Yocom Construction, Inc., for Bid #1136 for concrete for the Loop Road Extension at SCC as presented.

5.7 Adoption of Resolution No. 11-48 for Electricity for Santiago Canyon Road Entry and Parking Lot at Santiago Canyon College

The board adopted Resolution No. 11-48 for Dynalectric for Bid #1139 for electricity for the Santiago Canyon Road entry and parking lot at SCC as presented.

5.8 Approval of Change Order #2 for Bid #1136 for Concrete for Humanities Building at Santiago Canyon College

The board approved change order #2 for Bid #1136 for Guy Yocom Construction, Inc., for concrete for the Humanities building at SCC as presented.

5.9 Approval of Change Order #1 for Bid #1139 for Electricity for Loop Road Extension at Santiago Canyon College

The board approved change order #1 for Bid #1139 for Dynalectric for electricity for the Loop Road Extension at SCC as presented.

5.10 Approval of Change Order #7 for Bid #1139 for Electricity for Athletic/Aquatic Complex at Santiago Canyon College

The board approved change order #7 for Bid #1139 for Dynalectric, Inc., for electricity for the Athletic/Aquatic Complex at SCC as presented.

5.11 Approval of Change Order #1 for Bid #1141 for HVAC for Athletic/Aquatic Complex at Santiago Canyon College

The board approved change order #1 for Bid #1141 for West Tech Mechanical for HVAC for the Athletic/Aquatic Complex at SCC as presented.

1.6 Approval of Consent Calendar – (cont.)

5.12 Approval of Change Order #2 for Bid #1141 for HVAC for Humanities Building at Santiago Canyon College

The board approved change order #2 for Bid #1141 for West Tech Mechanical for HVAC for the Humanities building at SCC as presented.

5.13 Approval of Change Order #3 for Bid #1147 for Interiors for Athletic/Aquatic Complex at Santiago Canyon College

The board approved change order #3 for Bid #1147 for IEAS for interiors for the Athletic/Aquatic Complex at SCC as presented.

5.14 Approval of Change Order #1 for Bid #1151 for Earthwork for Loop Road Extension at Santiago Canyon College

The board approved change order #1 for Bid #1151 for Southern California Grading, Inc., for earthwork for the Athletic/Aquatic Complex at SCC as presented.

5.15 Approval of Change Order #1 for Bid #1181 for Signalization Project at Santiago Canyon College

The board approved change order #1 for Bid #1181 for Dynalectric for the signalization project at SCC as presented.

5.16 Approval of Bid #1184 – Purchase of VRTEX 360 Virtual Reality Welding Trainer Unit and System 5 Robotic Cell Arc Mate 100iC, R-30iA, A-CAB Hollow Arm (or equal)

The board accepted the bid and approved Bid #1184 – Purchase of a VRTEX 360 Virtual Reality Welding Trainer Unit and a System 5 Robotic Cell Arc Mate 100iC, R-30iA, A-CAB Hollow Arm to Cameron Welding Supply as presented.

5.17 Approval of Independent Contractors

The board approved the following independent contractor: Christine Draa for consulting services to provide oversight and coordination for the Youth Entrepreneurship Program as part of the statewide Business & Entrepreneurship Center program. Date of service: November 1, 2011, through October 31, 2012. The fee is estimated at \$40,000.

5.18 Approval of Independent Contractors

The board approved the following independent contractor: Joslyn Hamilton for consulting services to provide website content development and social media expertise for the statewide Business & Entrepreneurship Center program. Date of service: November 1, 2011, through October 31, 2012. The fee is estimated at \$15,000.

1.6 Approval of Consent Calendar – (cont.)

5.19 Approval of Independent Contractors

The board approved the following independent contractor: Muckenthaler & Associates, Inc., for consulting services to provide professional and technical assistance to the existing Early Head Start program. Date of service: October 25, 2011, through March 31, 2012. The fee is estimated at \$60,000.

5.20 Approval of Purchase Orders

The board approved the purchase order listing for the period September 11, 2011, through October 8, 2011.

6.2 Approval of Subcontract Agreements between RSCCD and MOMS Orange County and CHOC/Help Me Grow for Early Head Start Expansion

The board approved the subcontract agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services, or his designee to enter into related contractual agreements on behalf of the district.

1.7 Review and Discussion of Self-Evaluation Responses from Community and Staff

The survey responses from community and staff were presented to the board for review and discussion. Mr. Hanna indicated that he and his colleagues have reviewed the survey results. He asked that future annual self-evaluation meeting dates be posted on the district's website to notify the public/staff of the opportunity to publicly comment on the board's evaluation.

Since Ms. Barrios is a new trustee, Mr. Hanna briefly explained the difference between the current self-evaluation and prior self-evaluations. He encouraged Ms. Barrios to review BP9022 (Board of Trustees Self-Evaluation).

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from Chancellor

In Dr. Rodríguez's absence, Mr. John Didion, Executive Vice Chancellor, Human Resources & Educational Services, provided a report to the board.

2.2 Reports from College Presidents

Mr. Juan Vázquez, President, Santiago Canyon College, provided a report to the board.

There was no representation from Santa Ana College.

2.3 Report from Student Trustee

Mr. Andrew Hanson provided a report to the board.

2.4 Reports from Student Presidents

Ms. Evelyn Sanchez, Student President, Santa Ana College provided a report to the board.

There was no representation from Santiago Canyon College.

2.5 Reports from Academic Senate Presidents

The following academic senate presidents provided reports to the board:

Mr. Morrie Barembaum, Academic Senate President, Santiago Canyon College
Mr. Raymond Hicks, Academic Senate President, Santa Ana College

RECESS TO CLOSED SESSION

The board convened into closed session at 5:15 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Part-time Faculty
 - b. Classified Staff
 - c. Student Workers
 - d. Professional Experts

2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association

3. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
 - a. Chancellor

4. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

The board reconvened at 5:46 p.m.

Closed Session Report

Mr. McLoughlin reported the board discussed the aforementioned items, and no action was taken during closed session.

Public Comment

There were no public comments.

3.0 HUMAN RESOURCES

3.1 Management/Academic Personnel

It was moved by Mr. Yarbrough, seconded by Mr. Hanson, and carried unanimously to approve the following action on the management/academic personnel docket:

- Approve Final Salary Placements
- Approve Changes of Classifications
- Approve Leaves of Absence
- Approve Stipends
- Approve Part-time Hourly Hires/Rehires

3.2 Classified Personnel

It was moved by Mr. Yarbrough, seconded by Mr. Hanson, and carried unanimously to approve the following action on the classified personnel docket:

- Approve Changes in Positions
- Approve Temporary Assignments
- Approve New Appointments
- Approve Changes in Temporary Assignments
- Approve Additional Hours for On Going Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters and Stipends
- Approve Volunteers
- Approve Student Assistant Lists

3.3 Authorization for Board Travel/Conferences

It was moved by Mr. Yarbrough, seconded by Mr. Hanson, and carried unanimously to approve the submitted conference and travel by a board member.

4.0 INSTRUCTION

All items were approved as part of Item 1.6 (Consent Calendar).

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 5.1, 5.2, and 5.4 through 5.20 were approved as part of Item 1.6 (Consent Calendar).

5.3 Approval of Construction Management Proposal for Video Surveillance System and Installation Project at Santa Ana College (SAC)

It was moved by Mr. Labrado and seconded by Mr. Hanna to approve the construction management services for Bernards Builders and Management Services as presented. Discussion ensued. The motion carried unanimously.

6.0 GENERAL

Item 6.2 was approved as part of Item 1.6 (Consent Calendar).

6.1 Approval of Resource Development Items

It was moved by Mr. Yarbrough and seconded by Mr. Hanson to approve the budgets, accept grants, and authorize the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:

- Board Financial Assistance Program (BFAP) (SCC)	\$ 277,721
- ENGAGE in STEM Project – Year 1 (SAC)	\$1,193,110
- GEAR UP 2009 – Year 3 (SAC)	\$ 800,000

Discussion ensued. The motion carried unanimously.

6.3 Reports from Board Committees

Mr. Labrado provided a report on the October 20, 2011, Board Facilities Committee meeting.

6.4 Board Member Comments

Mr. Hanson extended well wishes for the upcoming Veterans Day holiday. On behalf of veterans, he extended gratitude to the board and staff for the work done in assisting veterans.

Dr. Chapel reported that he served on an accreditation team last week. He requested the opportunity to present a report to the board on the accreditation team experience including statewide issues discussed with leaders throughout California.

Mr. Yarbrough and Mr. Hanna reported they recently attended the Association of Community College Trustees (ACCT) conference in Dallas and gave a presentation on bipartisanship and collegiality of board members. During the conference, Mr. Hanna attended two workshops and plans to share materials received with staff. Upon staff review of the materials relating to strategies for private capital development (shared facilities) and public partnerships, Mr. Hanna asks for a report on the viability of these potential options.

6.4 Board Member Comments – (cont.)

Mr. Hanna thanked Mr. Hanson and other veterans for their service to the country.

Mr. Yarbrough indicated he recently learned of the district's \$9 million structural deficient and plans to forward questions to the chancellor relating to it.

Ms. Barrios reported she recently enjoyed a tour of SAC and SCC.

Ms. Barrios reported that she and Mr. Hanson recently attended an Orange County Legislative Task Force meeting where a joint press release relating to veterans' programs was discussed.

Mr. Conley reported he recently attended the ACCT conference in Dallas and commended Mr. Yarbrough and Mr. Hanna on their presentation.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on Monday, November 14, 2011.

There being no further business, Mr. Conley declared this meeting adjourned at 6:07 p.m.

Respectfully submitted,

Raúl Rodríguez, Ph.D.
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: November 14, 2011