

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

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Budget Allocation and Planning Review Committee

District Office – Executive Conference Room #114

1:30 – 3:00

Meeting Minutes for November 29, 2006

Members Present: Morrie Barembaum, John Didion, Ann-Marie Gabel, Raul Gonzalez del Rio, Peter Hardash, John Hernandez, Noemi Kanouse, Steve Kawa, Erlinda Martinez, Marti Reiter, Julie Slark, Sergio Sotelo, George Troxcil, Juan Vazquez, and Paul Foster.

Members Absent: Rosi Enriquez and Peter Paolino.

Guests Present: John Grindel, Carl Jaeger, John Smith, Judy Strong and Jose Vargas.

Mr. Hardash called the meeting to order at 1:35 with a welcome.

Approval of Minutes from September 27, 2006

Mr. Hardash asked for a motion to approve the minutes of September 27, 2006. It was moved by Mr. Troxcil and seconded by Dr. Hernandez to approve the minutes. The motion carried unanimously.

2006-07 Fall Enrollment Update

Mr. Jaeger presented the 2006-07 fall and summer update through November 16th. The combined projection is unfavorable by 367.68; however, 200 FTES were transferred to 2005-06. Also, fall positive attendance will not be known until after the semester ends.

Mr. Vazquez mentioned that non-credit numbers should be reported monthly. Numbers should be reported by the 15th for the prior month and reviewed on a weekly basis. Under the current reporting method, numbers remain unchanged throughout the semester. Mr. Jaeger displayed another schedule in the attendance packet comparing actual year-to-date non-credit FTES with the target. Mr. Jaeger will provide a non-credit supplement with subsequent weekly FTES reports submitted to cabinet.

CCFS-320 Adjustment (CCFS-317)

Mr. Jaeger presented the CCFS-317 Adjustment Application filed for 2005-06 reflecting an increase of 22.42 non-credit FTES. The adjustment is due to the untimely attendance reporting for the 2006 spring semester. Some of the spring classes were extended to June 30, not allowing sufficient time to validate and process the attendance reports for the July 15th CCFS-320 report deadline. Although the non-credit instructional calendar shows a June 1 end date for spring 2007, this calendar is flexible. It would be advantageous to extend non-credit instruction to June 15th, which will allow sufficient time to report FTES by the July 15th deadline.

Considering the adjustment of 200 FTES transferred to the prior year, the District's combined 2006-07 growth to date is 2%. RSCCD is doing well. (Approximately half the districts in the California Community College system are on stability funding due to lack of growth.) There is optimism that the reduction in tuition fees for spring 2007 will draw more students.

SB 361 Workshop & Implementation

SB 361 handouts presented at the ACBO conference in October were reviewed. The credit numbers will be finalized on P-1, which comes out in February 2007; but the non-credit enhancement numbers for 2006-07 will not be finalized until P-2, which is released on June 30, 2007. The draft SB 361 regulations were distributed to committee members. The 361 implementation handout gives the criteria for enhanced non-credit classes. RSCCD is closely monitoring this implementation and will do a self-certification for P-1.

Mr. Hardash said districts will attempt to position themselves for the greatest benefit. Any over-reporting at P-1 will be corrected on the P-2 certification, followed by the redistribution of funds. The handout from the Drive-In Workshop for the SB 361 implementation was provided as an additional resource. Our CEC is grandfathered in as a center and will receive the maximum amount of funding due to the FTES generated. It will be advantageous for CEC and OEC to become CPEC certified centers. This is a costly process, but without the certification, funding is reduced whenever the non-credit center falls below 1,000 FTES.

Speculation regarding SB 361 implementation changes daily. The RSCCD portion of non-credit enhanced funding is estimated to be \$3 million. This amount was intentionally not included in the 2006-07 adopted budget. We are the second highest producer of non-credit FTES in the state. The latest information for SB 361 is posted on a Q and A page on the Chancellor's Office website.

Measure E and Measure O

Measure O was defeated on November 7th, with only 53% of the voters favoring the measure. An analysis will be done to determine what happened between the initial poll before the election and the final outcome. In the meantime, the district will have to find other ways to fund necessary master plan projects. The colleges are looking again at the projects and prioritizing the needs. Measure 1D did pass at the state level, so we will be able to apply for those funds. RSCCD is in a unique situation to qualify for more state dollars because SCC is an emerging college and SAC has major refurbishing needs. A performing arts center and a gym are needed to complete the SCC campus.

Measure E projects are being reviewed. The \$5 million from the August 2005 Series A refunding remains unallocated.

Projected Balances as of October 31, 2006: Ms. Gabel directed members' attention to the cash flow reports updated through October 31st with separate handouts for the two campuses and district operations. It is still early in our fiscal year, but the numbers look good so far.

Other

The Governor's proposed budget is due to be released January 10th. That will be our first look at COLA for 2007-08, which could be between 3.0% and 4.5%. Nothing has been finalized as yet. Proposition 98 guarantees a growth rate. California is still operating at a \$5 billion structural deficit; however, we are funded based on revenue, not the deficit. Looking at next year's budget, there is the question of how to backfill the one-time, \$30million non-credit funding we received this year. There is speculation that there will be more one-time money again next year. We will have to wait and see.

Mr. Hardash adjourned the meeting at 2:30.

Next BAPR meeting: January 24, 2007; 1:30-3:30; in the Executive Conference Room #114.