

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, October 28, 2013
Santa Ana College
1530 W. 17th Street, Room U-102
Santa Ana, California

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of October 14, 2013

Action

1.6 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.7 Report from Santa Ana College (SAC) Foundation

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

- Accreditation

2.2 Reports from College Presidents

- Accreditation
- Enrollment
- Facilities
- College activities
- Upcoming events

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

- Student activities

2.5 Reports from Academic Senate Presidents

- Senate meetings

3.0 HUMAN RESOURCES

3.1 Management/Academic Personnel

Action

- Approval of Appointments
- Approval of Adjusted Salary Placements
- Approval of Final Salary Placements
- Approval of Adjusted Final Salary Placements
- Ratification of Resignations/Retirements
- Approval of Permission to Accept Outside Assignments
- Approval of Stipends
- Approval of FARSCCD Part-time Hourly Step Increase Effective Fall 2013
- Approval of Part-time Hourly Hires/Rehires

3.2 Classified Personnel

Action

- Approval of Hourly On Going to Contract Assignments
- Approval of Longevity Increments
- Approval of Professional Growth Increments
- Approval of Changes in Position
- Approval of Corrections of Changes in Grade
- Approval of New Appointments
- Approval of Out of Class Assignments
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of Temporary Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters and Stipends

- 3.2 Classified Personnel – (cont.) Action
- Approval of Volunteers
 - Approval of Student Assistant Lists
- 3.3 Rejection of Claim Action
The district’s claims administrator recommends authorization be given to the chancellor or his designee to reject claim #13-12805 JT.
- 3.4 Approval of Modification to 2013-2014 Employee Calendar Action
The administration recommends approval of the revised 2013-2014 Employee Calendar.

4.0 INSTRUCTION

- *4.1 Approval of New OTA Agreement – AccentCare Home Health – El Centro Branch Action
The administration recommends approval of the agreement with AccentCare Home Health – El Centro Branch in El Centro, California.

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *5.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *5.2 Approval of Agreement with Knowland Construction Services for Division of State Architect (DSA) Inspection Services for Perimeter Site Improvements and Building “G” Renovation Projects at Santa Ana College Action
The administration recommends approval of the contract with Knowland Construction Services for DSA inspection services for the perimeter site improvements and Building “G” renovation projects at SAC as presented.
- *5.3 Approval of Amendment to Agreement with Bernards Management Services for Additional Construction Management Services for Close Out of Bid Packages 1, 2 and 3 at Santa Ana College Action
The administration recommends approval of the amendment to agreement with Bernards Management Services for additional construction management services for the close out of packages 1, 2, and 3 projects at SAC as presented.
- *5.4 Approval of Amendment to Agreement with Bernards Management Services for Additional Construction Management Services for Gymnasium Building “G” Renovations at Santa Ana College Action
The administration recommends approval of the amendment to agreement with Bernards Management Services for additional construction management services for the close out of Gymnasium Building “G” renovations at SAC as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *5.5 Approval of Change Order #1 for Bid #1197 – Contract with Haitbrink Asphalt Paving Inc. for Resurfacing of Parking Lots 6 and 8 at Santa Ana College Action
The administration recommends approval of change order #1 for Bid #1197 for resurfacing of parking lots 6 and 8 at SAC as presented.
- *5.6 Approval to Reject All Bids for Bid #1202 – Parking Lot 11 Expansion and Improvements at Santa Ana College Action
The administration recommends approval of rejecting all bids for Bid #1202 – Parking Lot 11 Expansion and Improvements at SAC as presented.
- *5.7 Approval to Reject All Bids for Bid #1206 – Tessman Planetarium Upgrade and Restroom Addition at Santa Ana College Action
The administration recommends approval of rejecting all bids for Bid #1206 – Tessman Planetarium Upgrade and Restroom Addition at SAC as presented.
- *5.8 Approval of Agreement with Westberg + White Architects for Architectural and Engineering Services for Construction Administration Services for Boiler Replacement Projects at Santa Ana College and Santiago Canyon College (SCC) Action
The administration recommends approval of the agreement with Westberg + White Architects for architectural services for construction administration for the boiler replacement projects at SAC and SCC as presented.
- *5.9 Adoption of Resolution No. 13-36 for Bid #1151, Change Order #6 – Contract with Southern California Grading for Earthwork for Humanities Building at Santiago Canyon College Action
The administration recommends adoption of Resolution No. 13-36 for Southern California Grading for Bid #1151 for earthwork for the Humanities building at SCC as presented.
- *5.10 Adoption of Resolution No. 13-37 – Bid #1151 - Change Order #7 – Contract with Southern California Grading for Earthwork for Humanities Building at Santiago Canyon College Action
The administration recommends adoption of Resolution No. 13-37 for Southern California Grading for Bid #1151 for earthwork for the Humanities building at SCC as presented.
- *5.11 Adoption of Resolution No. 13-38 for Bid #1151 – Change Order #8 – Contract with Southern California Grading for Earthwork for Humanities Building at Santiago Canyon College Action
The administration recommends adoption of Resolution No. 13-38 for Southern California Grading for Bid #1151 for earthwork for the Humanities building at SCC as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *5.12 Approval of Change Order #5 for Bid #1137 – Contract with Industrial Masonry Inc. for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #5 for Bid #1137 for Industrial Masonry Inc. for the Humanities Building at SCC as presented.
- *5.13 Approval of Change Order #6 for Bid #1137 – Contract with Industrial Masonry Inc. for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #6 for Bid #1137 for Industrial Masonry Inc. for the Humanities Building at SCC as presented
- *5.14 Approval of Change Order #7 for Bid #1137 – Contract with Industrial Masonry Inc. for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #7 for Bid #1137 for Industrial Masonry Inc. for the Humanities Building at SCC as presented
- *5.15 Approval of Change Order #12 for Bid #1138 – Contract with Blazing Industrial Steel Inc. for Structural Steel for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #12 for Bid #1138 for Blazing Industrial Steel Inc. for structural steel for the Humanities building at SCC as presented.
- *5.16 Approval of Change Order #18 for Bid #1139 – Contract with Dynalectric Inc. for Electrical Work for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #18 for Bid #1139 for Dynalectric Inc. for the Humanities building at SCC as presented.
- *5.17 Approval of Change Order #19 for Bid #1139 – Contract with Dynalectric Inc. for Electrical Work for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #19 for Bid #1139 for Dynalectric Inc. for the Humanities building at SCC as presented.
- *5.18 Approval of Change Order #11 for Bid #1141 – Contract with West Tech Mechanical for HVAC for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #11 for Bid #1141 for West Tech Mechanical for the Humanities building at SCC as presented.

- *5.19 Approval of Change Order #12 for Bid #1141 – Contract with West Tech Mechanical for HVAC for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #12 for Bid #1141 for West Tech Mechanical for the Humanities building at SCC as presented.
- *5.20 Approval of Change Order #1 for Bid #1146 – Contract with Inland Building Construction Company for Chapman Entry Drive and Learning Resource Center (LRC) Parking Lot at Santiago Canyon College Action
The administration recommends approval of change order #1 for Bid #1146 for Inland Building Construction Company for the Chapman entry drive and LRC parking lot at SCC as presented.
- *5.21 Approval of Change Order #1 for Bid #1146 – Contract with Inland Building Construction Company for Loop Road Extension at Santiago Canyon College Action
The administration recommends approval of change order #1 for Bid #1146 for Inland Building Construction Company for the Loop Road extension at SCC as presented.
- *5.22 Approval of Change Order #1 for Bid #1147 – Contract with Inland Empire Architectural Specialties Inc. for Chapman Entry Drive and Learning Resource Center Parking Lot at Santiago Canyon College Action
The administration recommends approval of change order #1 for Bid #1147 for Inland Empire Architectural Specialties Inc. for the Chapman entry drive and LRC parking lot at SCC as presented.
- *5.23 Approval of Change Order #13 for Bid #1147 – Contract with Inland Empire Architectural Specialties Inc. for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #13 for Bid #1147 for Inland Empire Architectural Specialties Inc. for the Humanities building at SCC as presented.
- *5.24 Approval of Rejection of all Bid #1209 – Janitorial Services Action
The administration recommends approval of rejecting all bids for Bid #1209 – Janitorial Services as presented.
- *5.25 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period September 6, 2013, through October 12, 2013.

* Item is included on the Consent Calendar, Item 1.6.

6.0 GENERAL

- *6.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:
- Basic Skills Initiative (SAC & SCC) \$683,675
 - Facilities Renovation and Repair (District) \$100,000
 - Upward Bound Math & Science Program – Year 2 (SCC) - -\$ 31,222
- Adjustment*
- *6.2 Adoption of Resolution No. 13-39 – California Department of Education (CRPM-3049) Action
The administration recommends adoption of Resolution No. 13-39 with the California Department of Education and authorization be given to the chancellor or his designee to sign the contract on behalf of the district.
- *6.3 Adoption of Revised and Renumbered Board Policies Action
The administration recommends adoption of the revised and renumbered board policies.
- 6.4 Review and Discussion of Self-Evaluation Responses from Community and Staff Information
The survey responses from community and staff are presented to the board for review and discussion.
- 6.5 Reports from Board Committees Information
 - Board Facilities Committee
- 6.6 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Part-time Faculty
 - b. Classified Staff
 - c. Student Workers
 - d. Professional Experts
 - e. Educational Administrator Appointments
 - (1) Interim Assistant Dean
 - f. Other Educational and Classified Administrators

* Item is included on the Consent Calendar, Item 1.6.

2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])
4. Liability Claim (pursuant to Government Code Section 54956.95)
a. 13-12805 JT
5. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Dr. Raúl Rodríguez, Chancellor
Unrepresented Management Employees

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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- 7.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on Tuesday, November 12, 2013.