

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees (Regular meeting)**  
**Monday, February 3, 2014**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**District Mission**

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS**

**4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

**Action**

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of January 13, 2014

**Action**

1.6 Approval of Consent Calendar

**Action**

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.7 Public Hearing – Rancho Santiago Community College District Initial Bargaining Proposal to Child Development Center Teachers, CSEA Chapter 888

1.8 Presentation on Early Head Start Program

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

2.1 Report from the Chancellor

- Accreditation
- Baccalaureate Degree Program

2.2 Reports from College Presidents

- Accreditation
- Enrollment
- Facilities
- College activities
- Upcoming events

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

- Student activities

2.5 Reports from Academic Senate Presidents

- Senate meetings

## **3.0 INSTRUCTION**

\*3.1 Approval of Nursing Program Agreement Renewal – St. Jude Medical Center **With** Instructor Action

The administration recommends approval of the renewal of clinical affiliation agreement with St. Jude Medical Center located in Fullerton, California.

\*3.2 Approval of Nursing Program Agreement Renewal – St. Jude Medical Center **Without** Instructor Action

The administration recommends approval of the renewal of clinical affiliation agreement with St. Jude Medical Center located in Fullerton, California.

\*3.3 Approval of Nursing Program Agreement Renewal – Companion Hospice Action

The administration recommends approval of the renewal of clinical affiliation agreement with Companion Hospice located in Orange, California.

- \*3.4 Approval of Amendment #6 to OTA Agreement – Cedars-Sinai Medical Center Action  
The administration recommends approval of the agreement amendment with Cedars-Sinai Medical Center in Los Angeles, California.
- \*3.5 Approval of Amendment #2 to OTA Agreement – Northridge Hospital Medical Center Action  
The administration recommends approval of the agreement amendment with Northridge Hospital Medical Center in Northridge, California.
- \*3.6 Approval of Consulting Agreement with Orange Unified School District (OUSD) Action  
The administration recommends approval of the consulting agreement with OUSD to authorize Santiago Canyon College (SCC) Orange Education Center (OEC) to provide noncredit classes at OUSD facilities for the period of January 27, 2014, through May 30, 2014, as presented.
- \*3.7 Approval of Agreement with Sheraton Cerritos for Los Angeles/Orange County Regional Consortia Chief Instructional Officer meeting on February 13, 2014 Action  
The administration recommends approval of the agreement with Sheraton Cerritos for the Los Angeles/Orange County Regional Consortia California Community College Chief Instructional Officers meeting on February 13, 2014.
- \*3.8 Approval of Renewal Agreement with Sheraton Cerritos for Los Angeles/Orange County Regional Consortia Monthly Meetings in April, May, and June 2014 Action  
The administration recommends approval of the agreement with Sheraton Cerritos for the Los Angeles/Orange County Regional Consortia monthly meetings in April, May and June 2014.

#### **4.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- \*4.1 Approval of Payment of Bills Action  
The administration recommends payment of bills as submitted.
- 4.2 Quarterly Investment Report as of December 31, 2013 Information  
The quarterly investment report as of December 31, 2013, is presented as information.
- \*4.3 Approval of Budget Increases/Decreases and Budget Transfers Action  
The administration recommends approval of budget increases, decreases and transfers during the month of December 2013.

\* Item is included on the Consent Calendar, Item 1.6.

- \*4.4 Approval of Quarterly Financial Status Report (CCFS-311Q) for period Ended December 31, 2013 Action  
The administration recommends approval of the CCFS-311Q report for the period ending December 31, 2013, as presented.
- \*4.5 Adoption of Resolution No. 14-03 – Separate Bank and Investment Accounts Action  
The administration recommends adoption of Resolution No. 14-03 regarding separate bank and investments accounts as presented.
- \*4.6 Approval of Agreement with Newcomb, Anderson, and McCormick, Inc. for Consulting Services for Development of District Sustainability Plan Action  
The administration recommends approval of the contract with Newcomb, Anderson, and McCormick, Inc. for consulting services for the development of a district sustainability plan as presented.
- \*4.7 Approval of Agreement with R2A Architecture for Architectural Services for Orange Education Center Action  
The administration recommends approval of the contract with R2A Architecture for architectural programming services for OEC as presented.
- \*4.8 Approval of Agreement with LSA Associates, Inc. for California Environmental Quality Act (CEQA) and Parking Consulting Services for Santa Ana College (SAC) Action  
The administration recommends approval of the contract with LSA Associates, Inc. for CEQA and parking consulting services for SAC as presented.
- \*4.9 Approval of Change Order #1 for Bid #1189 – Contract with Optima RPM, Inc. for Building “G” Renovations at Santa Ana College Action  
The administration recommends approval of change order #1 for Bid #1189 for the contract with Optima RPM, Inc. for Building “G” renovations at SAC as presented.
- \*4.10 Approval of Notice of Completion for Bid #1189 – Contract with Optima RPM, Inc. for Building “G” Renovations at Santa Ana College Action  
The administration recommends approval of the notice of completion for Bid #1189 for the contract with Optima RPM, Inc. for Building “G” renovations at SAC as presented.

- \*4.11 Adoption of Resolution No. 14-02 for Change Order #7 for Bid #1180 - Contract with WoodCliff Corporation for Construction Services for Perimeter Site Improvements for Santa Ana College Action  
The administration recommends adoption of Resolution No. 14-02 for change order #7 for Bid #1180 for WoodCliff Corporation for construction services for perimeter site improvements for SAC as presented.
- \*4.12 Approval of Change Order #20 for Bid #1139 – Contract with Dynalectric, Inc. for Electrical Work for Humanities Building at Santiago Canyon College (SCC) Action  
The administration recommends approval of change order #20 for Bid #1139 for Dynalectric, Inc. for the Humanities building at SCC as presented.
- \*4.13 Approval of Award of Bid #1220 – Sports Field Netting Project at Santiago Canyon College Action  
The administration recommends approval of awarding Bid #1220 to West Coast Netting, Inc. for the sports field netting project at SCC as presented.
- \*4.14 Approval of Notice of Completion for Bid #1134 – Contract with Tropical Plaza Nursery Inc. for Landscaping for Humanities Building at Santiago Canyon College Action  
The administration recommends approval of the notice of completion with Tropical Plaza Nursery Inc. for landscaping for the Humanities building at SCC as presented.
- \*4.15 Approval of Independent Contractors Action  
The administration recommends approval of the following independent contractor: Jennifer Walsvick, LCSW, for consulting services to provide supervision and field instruction to Master of Social Work Interns assigned to RSCCD Early Head Start (EHS) program. Dates of service are February 4, 2014, through December 31, 2014. The fee is estimated at \$21,000 at \$50 per hour.

## **5.0 GENERAL**

- \*5.1 Approval of Resource Development Items Action  
The administration recommends approval of budgets, acceptance of grants, and authorization for the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:
- Cal WORKs/Work Study/TANF (SAC/SCC) \$513,392
  - First 5 California Child Signature Program (CSP) (District) \$ 55,000

\* Item is included on the Consent Calendar, Item 1.6.

\*5.2 Adoption of Resolution No. 14-04 – Children and Families Commission of Orange County (FCI-CSP-03) Action

The administration recommends adoption of Resolution No. 14-04 regarding the Children and Families Commission of Orange County and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

\*5.3 Approval of Contract with The Entrepreneurial Learning Initiative Action

The administration recommends approval of the agreement with The Entrepreneurial Learning Initiative and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign the contract on behalf of the district.

5.4 Approval of Board Legislative Committee Recommendations Action

It is recommended the board review and approve the Board Legislative Committee’s recommendations on the following bills:

AB 330	Chau	Student financial aid: disclosures	Watch
AB 548	Salas	Public postsecondary education: community college registered nursing programs	Support
AB 646	Cooley	Public education governance: regional P-20 councils: advisory committee	Watch
AB 675	Fong	Community colleges: employment of faculty	Support
AB 977	Salas	Community colleges: career technical education programs	Support
AB 1431	Gonzalez	School district and community college elections: conflict of interest	Watch
AB 1451	Holden	Concurrent enrollment in secondary school and community college	Support
SB 174	De León	Student financial aid: Cal Grant Programs	Support
SB 240	Yee	Vote by mail ballot drop boxes: higher education campuses	Watch
SB 798	De León	Income taxes: credits: contributions to education funds	Support
SB 845	Correa	Postsecondary education: electronic disbursement of student financial aid	Watch
SB 850	Block	Public postsecondary education: community college districts: baccalaureate degree pilot program	Watch

5.5 Reports from Board Committees Information

- Board Facilities Committee
- Board Legislative Committee

\* Item is included on the Consent Calendar, Item 1.6.

5.6 Board Member Comments

Information

**RECESS TO CLOSED SESSION**

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)*

*Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Professional Experts
  - e. Student Workers
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services  
Employee Organizations: California School Employees Association, Chapter 888
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])
4. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)

**RECONVENE**

**Issues discussed in Closed Session (Board Clerk)**

**Public Comment**

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**6.0 HUMAN RESOURCES**

6.1 Management/Academic Personnel

Action

- Approval of Changes in Position
- Approval of Changes in Title
- Approval of Extension of Interim Assignments
- Approval of Changes of Program
- Approval of Leaves of Absence

6.1 Management/Academic Personnel – (cont.)

- Approval of Adjusted Effective Dates of Ratification of Resignations/Retirements
- Ratification of Resignations/Retirements
- Approval of Stipends
- Approval of Part-time Hourly Hires/Rehires
- Approval of Non-paid Instructors of Record
- Approval of Non-paid Intern Service Forms & Waiver Agreements

6.2 Classified Personnel

Action

- Approval of New Appointments
- Approval of Hourly On Going to Contract Assignments
- Approval of Temporary to Contract Assignments
- Approval of Professional Growth Increments
- Approval of Longevity Increments
- Approval of Out of Class Assignments
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of Temporary to Hourly On Going Assignments
- Approval of Changes in Position
- Approval of Temporary Assignments
- Approval of Changes in Temporary Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Substitute Assignments
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters and Stipends
- Approval of Volunteers
- Approval of Student Assistant Lists

6.3 Adoption of Rancho Santiago Community College District's Initial Bargaining Proposal to Child Development Center Teachers, CSEA Chapter 888

Action

The administration recommends approval of the district's initial bargaining proposal to the Child Development Center Teachers, CSEA Chapter 888.

**7.0 ADJOURNMENT** - The next regular meeting and Board Planning Session of the Board of Trustees will be held on Tuesday, February 18, 2014.