

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, April 28, 2014
2323 North Broadway, #107
Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of April 14, 2014

Action

1.6 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.7 Public Hearing – Continuing Education Faculty Association (CEFA) Initial Bargaining Proposal to Rancho Santiago Community College District (RSCCD)

1.8 Presentation on RSCCD Bookstore Textbook Prices and Course Material Options

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

- Accreditation

2.2 Reports from College Presidents

- Accreditation
- Enrollment
- Facilities
- College activities
- Upcoming events

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

- Student activities

2.5 Reports from Academic Senate Presidents

- Senate meetings

3.0 INSTRUCTION

*3.1 Ratification of New OTA Agreement – MYTherapyCompany Action
The administration recommends ratification of the agreement with MyTherapyCompany in Oceanside, California.

*3.2 Confirmation of Santa Ana College Associate Degrees and Certificates Awarded in Fall 2013 Action
The administration recommends confirmation of the list of recipients of the associate degrees and certificates for fall 2013 as presented.

*3.3 Confirmation of Santiago Canyon College Associate Degrees and Certificates Awarded in Fall 2013 Action
The administration recommends confirmation of the list of recipients of the associate degrees and certificates for fall 2013 as presented.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

*4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.

* Item is included on the Consent Calendar, Item 1.6.

- *4.2 Approval of Budget Increases/Decreases and Budget Transfers Action
The administration recommends approval of budget increases, decreases and transfers during the month of March 2014.
- *4.3 Approval of State Categorical Program Flexibility Transfer Action
The administration recommends approval of the State Categorical Flexibility Transfer request per Education Code 84043 as presented.
- *4.4 Adoption of Resolution No. 14-16 for Emergency Repair of Continuing Education Center (CEC) Domestic Water Line Action
The administration recommends adoption of Resolution No. 14-16 for emergency repair of the domestic water line leak at CEC as presented.
- *4.5 Approval of Change Order #9 for Bid #1180 for Contract with Woodcliff Corporation for Perimeter Site Improvements for Santa Ana College (SAC) Action
The administration recommends approval of change order #9 for Bid #1180 for Woodcliff Corporation for perimeter site improvements at SAC as presented.
- *4.6 Approval of Notice of Completion for Bid #1180 for Contract with Woodcliff Corporation for Perimeter Site Improvements at Santa Ana College Action
The administration recommends approval of the Notice of Completion with Woodcliff Corporation for perimeter site improvements at SAC as presented.
- *4.7 Ratification of Award for Informal Bid #1226 Building Demolition and Site Development at Santa Ana College Action
The administration recommends ratification of the award of Bid #1226 to NCM Demolition and Remediation, LP as presented.
- *4.8 Approval of Change Order #1 for Boiler Replacement Project at Santa Ana College and Santiago Canyon College (SCC) Action
The administration recommends approval of change order #1 for ACCO Engineered Systems for the boiler replacement project at SAC and SCC as presented.
- *4.9 Approval of Notice of Completion for Boiler Replacement Project with ACCO Engineered Systems, Inc. at Santa Ana College Action
The administration recommends approval of the Notice of Completion with ACCO Engineered Systems, Inc. for the boiler replacement project at SAC as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *4.10 Approval of Notice of Completion for Boiler Replacement Project with ACCO Engineered Systems, Inc. at Santiago Canyon College Action
The administration recommends approval of the Notice of Completion with ACCO Engineered Systems, Inc. for the boiler replacement project at SCC as presented.
- *4.11 Approval of Agreement with Blackboard Connect Inc. - Emergency Mass Communication Software and Services Action
The administration recommends approval of the agreement with Blackboard Connect Inc. for a single sign on emergency mass communication services with Rancho Santiago Community College District as presented.
- *4.12 Approval of Disposal of Surplus Vehicles Action
The administration recommends the declaration of the list of equipment as surplus property and utilization of Ken Porter Auctions to conduct an auction as presented.
- *4.13 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period March 9, 2014, through April 12, 2014.

5.0 GENERAL

- *5.1 Approval of Capacity Building Grant – Project Implementation Plan Action
The administration recommends approval of the Project Implementation Plan report for RSCCD's Child Development Services' Capacity Building Grant for 2014.
- 5.2 Rancho Santiago Community College District Functions/Mapping of Responsibilities Document Information
The RSCCD Functions/Mapping of Responsibilities document is presented as information.
- 5.3 Board Member Comments Information

* Item is included on the Consent Calendar, Item 1.6.

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Part-time Faculty
 - b. Classified Staff
 - c. Student Workers
 - d. Professional Experts

2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (2 cases)

3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: California School Employees Association, Chapter 888
Continuing Education Faculty Association

4. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
 - a. Chancellor

5. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

6. Conference with Real Property Negotiators (pursuant to Government Code Section 54956.8)
Agency Negotiator: Dr. Raúl Rodríguez, Chancellor
Property Address: 4540 E. Riverdale Avenue, Anaheim, California
Negotiating Parties: Orange Unified School District
Under Negotiation: Sale of Property

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel Action

- Approval of New Job Descriptions
- Approval of Leaves of Absence
- Approval of Stipends
- Approval of Part-time Hourly New Hires/Rehires
- Approval of Non-paid Instructors of Record

6.2 Classified Personnel Action

- Approval of New Appointments
- Approval of Longevity Increments
- Approval of Changes in Positions
- Approval of Professional Growth Increments
- Ratification of Resignations/Retirements
- Approval of Temporary Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Community Service Presenters and Stipends
- Approval of Student Assistant Lists

6.3 Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to Continuing Education Faculty Association Action

It is recommended that the board receive and file the district's initial bargaining proposal to CEFA and schedule a public hearing for May 12, 2014.

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on May 12, 2014.