

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, July 21, 2014
2323 North Broadway, #107
Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of June 9, 2014
- Special meeting of June 30, 2014

Action

1.6 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

- 1.7 Presentation on Rancho Santiago Community College District (RSCCD) Public Safety Task Force Report

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
- Accreditation
- 2.2 Reports from College Presidents
- Accreditation
 - Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
- Student activities
- 2.5 Reports from Academic Senate Presidents
- Senate meetings

3.0 INSTRUCTION

- *3.1 Approval of Clinical Affiliation Agreement for Athletic Training - Chapman University Action
The administration recommends approval of the affiliation agreement with Chapman University in Orange, California.
- *3.2 Approval of OTA Agreement Renewal – Garfield Medical Center Action
The administration recommends approval of the agreement with Garfield Medical Center in Monterey Park, California.
- *3.3 Approval of OTA Agreement Renewal – Casa Colina Hospital Action
The administration recommends approval of the agreement with Casa Colina Hospital in Pomona, California.
- *3.4 Approval of New Speech-Language Pathology Assistant Agreement - Rancho Physical Therapy Action
The administration recommends approval of the agreement with Rancho Physical Therapy in Murrieta, California.
- *3.5 Approval of New Speech-Language Pathology Assistant Agreement Renewal – Irvine Unified School District Action
The administration recommends approval of the agreement with Irvine Unified School District in Irvine, California.

* Item is included on the Consent Calendar, Item 1.6.

- *3.6 Approval of Amendment #1 to Criminal Justice Academy Agreement - County of Orange Action
The administration recommends approval of the amendment to the agreement with the County of Orange in Santa Ana, California.
- *3.7 Approval of Acceptance of Donation of Steinway Grand Piano Action
The administration recommends approval of acceptance of the donation of the Steinway Grand Piano as presented.
- *3.8 Approval of Santa Ana College (SAC) Community Services Program for Fall 2014 Action
The administration recommends approval of the proposed Community Services program for Fall 2014.
- *3.9 Approval of Santiago Canyon College (SCC) Community Services Program for Fall 2014 Action
The administration recommends approval of the proposed Community Services program for Fall 2014.
- *3.10 Approval of Metropolitan Water District of Southern California Master Cost Agreement Action
The administration recommends approval of the Master Cost Agreement with Metropolitan Water District of Southern California for 2014-2015 as presented.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of Budget Increases/Decreases and Budget Transfers Action
The administration recommends approval of budget increases, decreases and transfers during the month of May 2014.
- *4.3 Adoption of Resolution No. 14-22 – Fiscal Accountability Action
The administration recommends adoption of Resolution No. 14-22 – Fiscal Accountability and submission of the application to the Orange County Department of Education.

* Item is included on the Consent Calendar, Item 1.6.

- *4.4 Approval of Agreement for Special Services – Atkinson, Andelson, Loya, Ruud & Romo Action
The administration recommends the board authorize the Vice Chancellor of Business Operations/Fiscal Services or his designee to renew the proposed agreement between Rancho Santiago Community College District and Atkinson, Andelson, Loya, Ruud & Romo for the period of July 1, 2014, through June 30, 2015, as presented.
- *4.5 Approval of Agreement with Nixon Peabody LLP – Bond Counsel for Measure Q Action
The administration recommends approval of the legal services agreement with Nixon Peabody LLP to provide bond counsel services for Measure Q as presented.
- *4.6 Approval to Renew Independent Audit Contract – Vavrinek, Trine, Day & Co. LLP Action
The administration recommends approval of the contract renewal with Vavrinek, Trine, Day & Co., LLP for auditing services for the 2013-2014 fiscal year audit and authorization be given to the Vice Chancellor of Business Operations/Fiscal Services to execute the agreement on behalf of the district as presented.
- *4.7 Approval of Lease Agreement with IMPACT Magazine Action
The administration recommends approval of the lease agreement with IMPACT Magazine and authorization be given to the Vice Chancellor of Business Operations and Fiscal Services to execute the agreement on behalf of the district as presented.
- *4.8 Approval of Lease Agreement with Upward Synergy Action
The administration recommends approval of the lease agreement with Upward Synergy and authorization be given to the Vice Chancellor of Business Operations and Fiscal Services to execute the agreement on behalf of the district as presented.
- 4.9 Discussion of 2014-2015 Proposed Adopted Budget Assumptions Discussion
The administration recommends the board discuss the proposed adopted budget assumptions for the 2014-2015 fiscal year.
- *4.10 Approval of Amendment No. 1 to Agreement with R2A Architecture for Architectural Programming Services for Orange Education Center (OEC) Action
The administration recommends approval of Amendment No. 1 to the agreement with R2A Architecture for architectural programming services for OEC as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *4.11 Approval of Agreement with BKF Engineers for Parking Lot Resurfacing at District Operations Center Action
The administration recommends approval of the agreement with BKF Engineers for the parking lot resurfacing at the District Operations Center as presented.
- *4.12 Approval of Change Order #1 for Bid #1226 – Contract with NCM Demolition and Remediation, LP for Demolition and Removal Services of 17th and Bristol Street Project at Santa Ana College Action
The administration recommends approval of change order #1 for Bid #1226 – Contract with NCM Demolition and Remediation, LP for demolition and removal services of the 17th and Bristol Street Project at SAC as presented.
- *4.13 Approval of Notice of Completion for Bid #1226 – Contract with NCM Demolition and Remediation, LP for Demolition and Removal Services of 17th and Bristol Street Project at Santa Ana College Action
The administration recommends approval of the Notice of Completion with NCM Demolition and Remediation, LP for the demolition and removal services of the 17th and Bristol Street project at SAC as presented.
- *4.14 Ratification of Amendment No. 1 to Agreement with Koury Geotechnical Services, Inc. for Geotechnical Engineering Consulting Services for Central Plant Project at Santa Ana College Action
The administration recommends ratification of the amendment to the agreement with Koury Geotechnical Services, Inc. for geotechnical engineering consulting services for the Central Plant project at SAC as presented.
- *4.15 Ratification of Award for Bid #1235 for Artesia Street Improvements at Santa Ana College Action
The administration recommends ratification of the award for Bid #1235 to All American Asphalt as presented.
- *4.16 Rejection of all Bids for Bid #1234 – Football Field Reconditioning at Santa Ana College Action
The administration recommends rejection of all bids for Bid #1234 – Football Field Reconditioning at SAC as presented.
- *4.17 Ratification of Award for Bid #1238 for Football Field Turf Replacement at Santa Ana College Action
The administration recommends ratification of the award of Bid #1238 to So Cal Land Maintenance, Inc. as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *4.18 Approval of Amendment No. 1 to Agreement with LPA, Inc. for Construction Administration Services for Sports Field Netting Project at Santiago Canyon College Action
The administration recommends approval of the amendment to the agreement with LPA, Inc. for construction administration services for the sports field netting project at SCC as presented.
- *4.19 Ratification of Award for Bid #1228 for Repair of Emergency Generator for Building “D” at Santiago Canyon College Action
The administration recommends ratification of the award of Bid #1228 to Coast Electric as presented.
- *4.20 Ratification of Award for Bid #1229 – Building “D” Actuator Repairs at Santiago Canyon College Action
The administration recommends ratification of the award of Bid #1229 to PMK Professional, Inc. as presented.
- *4.21 Approval of Rancho Santiago Community College District Strategic Technology Plan for 2014-2016 Action
The administration recommends approval of the RSCCD 2014-2016 Strategic Technology Plan as presented.
- *4.22 Approval of Surplus Cafeteria Equipment and Fixtures at Santa Ana College Action
The administration recommends declaration of the equipment and fixtures as surplus property and utilization of The Liquidation Company to conduct an auction as presented.
- *4.23 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period May 25, 2014, through June 29, 2014.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- | | |
|--|------------|
| - Basic Skills Initiative (SAC) - <i>Augmentation</i> | \$ 204,053 |
| - Basic Skills Initiative (SCC) - <i>Adjustment</i> | -\$ 14,072 |
| - SBA/CSUF – SBDC (District) | \$ 46,088 |
| - Assessment, Remediation & Retention for Associate Degree Nursing Program – (SAC) | \$ 91,200 |

* Item is included on the Consent Calendar, Item 1.6.

- *5.1 Approval of Resource Development Items – (cont.)
- California Career Pathways Trust – Orange County Pathways Partnership (CCPT-OCPP) – (SAC) – Year 1 \$ 204,500
 - California Career Pathways Trust – Orange County Teacher Pathway Partnership (OC TPP) – (SCC) \$6,000,000
 - Career and Technical Education Act (CTEA) Title I-C - (District/SAC/SCC) \$1,477,060
 - Enrollment Growth for Associate Degree Nursing Program - (SAC) \$ 101,087
 - Math, Engineering and Science Achievement (MESA) Program – (SAC) \$ 50,500
 - Saint Joseph Hospital Clinical Training Grant – (SAC) \$ 123,691
 - Santa Ana Middle College High School – (SAC) \$ 99,000
 - Song-Brown Health Care Workforce Training Act - Registered Nurse Education: Capitation ADN Funding – (SAC) \$ 180,000
 - Song Brown Health Care Workforce Training Act – Registered Nurse Education: Special Program – (SAC) \$ 115,000
 - Student Mental Health Program – (SCC) \$ 33,500
 - Youth Empowerment Strategies for Success – Independent Living Program (YESS – ILP) – (SAC) \$ 22,500

*5.2 Approval of Sub-Agreement between RSCCD and Garden Grove Unified School District for AB 86 Adult Education Consortium Planning Grant Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

*5.3 Adoption of Resolution No. 14-20 – California Department of Education (CSPP-4327) Action
The administration recommends adoption of Resolution No. 14-20 with the California Department of Education and authorization be given to the chancellor or his designee to sign and enter into a related contractual agreement on behalf of the district.

*5.4 Adoption of Resolution No. 14-21 – California Department of Education (CCTR-4162) Action
The administration recommends adoption of Resolution No. 14-21 with the California Department of Education and authorization be given to the chancellor or his designee to sign and enter into a related contractual agreement on behalf of the district.

* Item is included on the Consent Calendar, Item 1.6.

*5.5 Adoption of Resolution No. 14-23 – Office of Statewide Health Planning and Development/Song-Brown Program for Registered Nurse Education Capitation Grant (#14-5358) Action

The administration recommends adoption of Resolution No. 14-23 with the Office of Statewide Health Planning and Development and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

*5.6 Adoption of Resolution No. 14-24 – Office of Statewide Health Planning and Development/Song-Brown Program for Registered Nurse Education Special Program Grant (#14-5359) Action

The administration recommends adoption of Resolution No. 14-24 with the Office of Statewide Health Planning and Development and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

*5.7 Adoption of Revised Board Policies Action

It is recommended that the board adopt the revisions to the following policies:

- BP 2105 Election of Student Member
- BP 2210 Officers
- BP 2315 Closed Sessions
- BP 2330 Quorum and Voting
- BP 2715 Code of Ethics/Standards of Practice
- BP 2746 Board of Trustees ~~Annual Evaluation~~ Assessment of District Goals and Strategic Objectives
- BP 3224 Auxiliary Services – Student Business Office (delete)
- BP 3225 Auxiliary Services – Special Services (delete)
- BP 3410 Nondiscrimination
- BP 3430 Prohibition of Harassment
- BP 4010 Academic Calendar —~~BP6114~~
- BP 4020 Program, Curriculum, and Course Development —~~BP6117~~
- BP 6001 Instruction General Policy Statement (delete)
- BP 6123 Curriculum Design (delete)
- BP 6124 Experimental/Innovative Programs (delete)
- BP 6131 Evaluation of the Instructional Program (delete)
- BP 6134 Program Discontinuance (delete)
- BP 4025 Philosophy and Criteria for Associate Degree and General Education (new)
- BP 4030 Personnel —~~Faculty Academic Freedom~~ —~~BP4201~~
- BP 4040 Library Services (new)

* Item is included on the Consent Calendar, Item 1.6.

*5.7 Adoption of Revised Board Policies – (cont.)

- BP 4050 Articulation (new)
- BP 4060 High School Graduation Delineation of Functions Agreements –~~BP 6122~~
- BP 4100 Graduation Requirements for Degrees and Certificates –~~BP6119~~
- BP 4106 Nursing Programs (new)
- BP 4110 Honorary Degrees (new)
- BP 4220 Standards of Scholarship (new)
- BP 4225 Course Repetition (new)
- BP 4226 Multiple and Overlapping Enrollments (new)
- BP 4230 Grading and Academic Record Symbols –~~BP6120~~
- BP 4231 Grade Changes (new)
- BP 4235 Credit by Examination –~~BP6121~~
- BP 4240 Academic Renewal (new)
- BP 4250 Probation, Dismissal and Readmission –~~BP5010~~
- BP 4260 Course Prerequisites, and Corequisites, and Advisories –~~BP6133~~
- BP 4300 Field Trips and Excursions (new)
- BO 4400 Community Services Programs Activities –~~BP1350~~
- BP 4410 Educational Research –~~BP6125~~
- BP 6115 Ceremonies and Observances (delete)
- BP 6116 Guest Speakers (delete)
- BP 6118 Instructional Divisions (delete)
- BP 6128 Publications (delete)
- BP 6129 Minimum Class Size (delete)
- BP 5010 Admissions and Concurrent Enrollment Requirements –~~BP5001~~
- BP 5002 Career Advanced Placement Students (delete)
- BP 5005 Admission/Continuing Education (delete)
- BP 5015 Residency Residence Determination –~~BP5006~~
- BP 5008 Interdistrict Attendance (delete)
- BP 5020 Nonresident Tuition –~~BP5007~~
- BP 5030 Fees –~~BP5011~~
- BP 5035 Withholding of Student Records –~~BP5555~~
- BP 5040 Student Confidentiality, Disclosure and Review Records, Directory Information, and Privacy –~~BP5117~~
- BP 5049 Military Withdrawals –~~BP5121~~
- BP 5050 Matriculation Student Success and Support Program –~~BP5460~~
- BP 5052 Open Enrollment –~~BP5009~~
- BP 6132 Open Courses (delete)
- BP 5110 Counseling –~~BP5451~~
- BP 5120 Transfer Center (new)
- BP 5130 Financial Aid
- BP 5140 Disabled Students Programs and Services (new)

* Item is included on the Consent Calendar, Item 1.6.

- *5.7 Adoption of Revised Board Policies – (cont.)
- BP 5150 Extended Opportunity Programs and Services (new)
 - BP 5200 Student Health Services –~~BP5510~~
 - BP 5205 Student Accident Insurance (new)
 - BP 5210 AIDS Policy Statement Communicable Disease –~~BP5511~~
 - BP 5300 Student Equity Affirmative Action Plan –~~BP5200~~
 - BP 5400 Associated Students Organization –~~BP5411~~
 - BP 5410 Associated Students Elections (new)
 - BP 5420 Associated Students Finance Auxiliary Services Student Business Office –~~BP3224~~
 - BP 3225 Auxiliary Services/Special Services (delete)
 - BP 5450 Management of Funds (delete)
 - BP 5421 Activities and Excursions Social Events: Meetings –~~BP5440~~
 - BP 5500 Standards of Student Conduct –~~BP5201~~
 - BP 5510 Off-Campus Student Organizations –~~BP5410~~
 - BP 5570 Student Credit Card Solicitations –~~BP5125~~
 - BP 5700 Athletics –~~BP6127~~
 - BP 5800 Prevention of Identity Theft in Student Financial Transactions –~~BP5012~~
 - BP 5003 Foreign Students (delete)
 - BP 5004 Apprentices (delete)
 - BP 5120 Withdrawals, Drops and Absences (delete)
 - BP 5400 Student Activities/Clubs (delete)
 - BP 5514 Placement Services (delete)
 - BP 5551 Grievance Procedure (delete)
 - BP 5552 Police Questioning and Apprehension (delete)
 - BP 5553 Student Production of Goods and Services (delete)
 - BP 6200 Budget Preparation
 - BP 6250 Budget Management
 - BP 6305 Fiscal Accountability
- *5.8 Approval of Agreement with Liebert Cassidy Whitmore for Management Training and Legal Services Action
The administration recommends the board authorize the chancellor to renew the agreement with Liebert Cassidy Whitmore for the 2014-2015 fiscal year.
- *5.9 Approval of Extension of Consulting Services – Townsend Public Affairs, Inc. Action
The administration recommends approval of the Supplement to Contract for Consulting Services (#4) with Townsend Public Affairs, Inc. as presented.

- 5.10 Approval of Naming of Santiago Canyon College Library Action
The administration recommends approval of the naming of the Santiago Canyon College Library as the Lorenzo A. Ramirez Library.
- 5.11 Appointment of RSCCD Community Representative (2014-2015) to Orange County Community Colleges Legislative Task Force (OCCCLTF) Action
It is recommended that the board select a community representative to serve on the 2014-2015 task force.
- 5.12 Reports from Board Committees Information
 - Board Facilities Committee
- 5.13 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
 - f. Educational Administrator Appointments
 - (1) Interim Dean
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])
4. Liability Claim (pursuant to Government Code Section 54956.95)
Rejection of Claim – File #14-17033 JT

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

Action

- Approval of New Job Descriptions
- Approval of Revised Job Descriptions
- Approval of Interim Assignments
- Approval of Interim Assignments/Employment of Retired STRS Members
- Approval of Extensions of Interim Assignments
- Approval of End of Assignments
- Ratification of Resignations/Retirements
- Approval of 2014-2015 Athletic Stipends
- Approval of 2014-2015 Coordinator Stipends
- Approval of 2014-2015 Contract Extension Days
- Approval of Appointments
- Approval of Part-time Hourly New Hires/Rehires
- Approval of Non-paid Instructors of Record
- Approval of Non-paid Interns

6.2 Classified Personnel

Action

- Approval of Revised Job Descriptions and Changes in Grade
- Approval of Temporary to Contract Assignments
- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Approval of Changes in Salary Placements
- Approval of Voluntary Furloughs
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of New Appointments
- Approval of Temporary to Hourly On Going Assignments
- Approval of Temporary Assignments
- Approval of Changes in Temporary Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants

6.2 Classified Personnel – (cont.)

- Approval of Community Service Presenters and Stipends
- Approval of Volunteers
- Approval of Student Assistant Lists

6.3 Rejection of Claim

Action

The district's claims administrator recommends the board authorize the chancellor or his designee to reject claim #14-17033 JT.

6.4 Authorization for Board Travel/Conferences

Action

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on August 18, 2014.