

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, October 13, 2014
Santa Ana College
1530 W. 17th Street, Room U-102
Santa Ana, California

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of September 22, 2014

Action

1.6 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

- 1.7 Partnership Recognition with Santa Ana College
 - Sims-Orange Welding Supply Inc.
 - Sheet Metal Workers International Association, Local Union 105
- 1.8 Presentation on Status of Measure E and Measure Q Projects

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
 - Accreditation
- 2.2 Reports from College Presidents
 - Accreditation
 - Enrollment
 - Facilities
 - College activities
 - Phi Theta Kappa Honor Society
 - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
 - Student activities
- 2.5 Reports from Academic Senate Presidents
 - Senate meetings

3.0 INSTRUCTION

- *3.1 Approval of OTA Agreement Renewal – Alliance of Abilities (dba Lotus House and Integrity House) Action

The administration recommends approval of the agreement with Alliance of Abilities (dba Lotus House and Integrity House) in Santa Ana, California.
- *3.2 Approval of CJA Agreement Renewal – California Narcotic Officer’s Association (CNOA) Action

The administration recommends approval of the agreement with CNOA in Valencia, California.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action

The administration recommends payment of bills as submitted.
- *4.2 Acceptance of 2013-2014 Measure E Citizens’ Bond Oversight Committee Annual Report Action

The administration recommends acceptance of the Measure E Citizens’ Bond Oversight Committee Annual Report to the Community for 2013-2014 as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *4.3 Approval of Agreement with Hammel, Green & Abrahamson, Inc. for Professional Design Services for Science, Technology, Engineering and Math (STEM) Building at Santa Ana College (SAC) Action
The administration recommends approval of the agreement with Hammel, Green and Abrahamson, Inc. for the STEM building at SAC as presented.
- *4.4 Approval of Agreement with Leland Saylor Associates for Cost Estimating Consulting Services for Central Plant Project at Santa Ana College Action
The administration recommends approval of the agreement with Leland Saylor Associates for cost estimating consulting services for the Central Plant project at SAC as presented.
- *4.5 Approval of Change Order #1 for Bid #1235 for Artesia Street Improvements at Santa Ana College Action
The administration recommends approval of change order #1 for Bid #1235 for Artesia Street improvements at SAC as presented.
- *4.6 Approval of Change Order #1 for Bid #1238 for Football Field Turf Replacement Project at Santa Ana College Action
The administration recommends approval of change order #1 for Bid #1238 for the football field turf replacement project at SAC as presented.
- *4.7 Approval of Notice of Completion with Silver Creek Industries for Portables of the Temporary Village at Santa Ana College Action
The administration recommends approval of the Notice of Completion with Silver Creek Industries for purchase, delivery, installation and modification of portables for the Temporary Village at SAC as presented.
- *4.8 Approval of Notice of Completion for Bid #1238 for Football Field Turf Replacement Project at Santa Ana College Action
The administration recommends approval of the Notice of Completion with So Cal Land Maintenance, Inc. for the football field turf replacement project at SAC as presented.
- *4.9 Rejection of All Bids of Bid #1246 – Hammond Hall (Building H) Painting and Windows Replacement at Santa Ana College Action
The administration recommends rejection of all bids of Bid #1246 – Hammond Hall (Building H) Painting and Windows Replacement at SAC as presented.
- *4.10 Award of Bid #1244 – Purchase of Printing & Copier Paper Action
The administration recommends acceptance of the bids and approval of awarding Bid #1244 – Purchase of Printing & Copier Paper to Spicer’s Paper, Inc., Staples Contract & Commercial, Inc. (operating as Staples Advantage), and Unisource Worldwide, Inc. as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *4.11 Approval of Lease Agreement with MyGuard Systems Action
The administration recommends approval of the lease agreement with MyGuard Systems and authorization of the Vice Chancellor of Business Operations and Fiscal Services to execute the agreement on behalf of the district as presented.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- Cooperative Agencies Resources for Education (CARE) \$ 78,259
(SAC/SCC)
 - Equality Employment Opportunity (EEO) – Diversity \$ 11,670
Allocation Funds (District)
 - Extended opportunity programs & Services (EOPS) \$1,543,040
(SAC/SCC)
 - Retail/Hospitality/Tourism Sector Grant Boot Camps \$ 48,075
(District)
 - Strengthening Transfer Education and Matriculation in STEM \$ 120,699
(STEM²) – Year 4 (SCC)
 - Student Success and Support Program (SSSP) – Credit \$3,538,029
(SAC/District)
 - Student Success and Support Program (SSSP) – Credit \$1,318,136
(SCC/District)
- *5.2 Approval of Sub-Agreement between RSCCD and Orange Unified School District (OUSD)/El Modena High School for Business and Entrepreneurship Center Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.3 Approval of Sub-Agreements between RSCCD and Orange County Superintendent of Schools/Central Orange County Career Technical Education Partnership, South Orange County Community College District/Irvine Valley College/Saddleback Community College, and Coast Community College/Golden West College for Small Business Deputy Sector Navigator Grant Action
The administration recommends approval of the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

* Item is included on the Consent Calendar, Item 1.6.

- *5.4 Approval of Sub-Agreements between RSCCD and North Orange County Community College District/Fullerton College, Orange Unified School District, and Project Tomorrow for California Career Pathways Trust Grant Action
The administration recommends approval of the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.5 Approval of Agreement with Mishreki PR Action
The administration recommends approval of the agreement with Mishreki PR for public affairs support services as presented.
- 5.6 Adoption of Board of Trustees Annual Self-Evaluation Instrument, List of Designated Recipients, and Self-Evaluation Timeline Action
The administration recommends adoption of the self-evaluation survey instrument, the list of designated individuals who will receive the survey, and the self-evaluation timeline.
- 5.7 Reports from Board Committees Information
 - Orange County Community Colleges Legislative Task Force
- 5.8 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
 - f. Educational Administrator Appointments
 - (1) Assistant Vice Chancellor
 - (2) Vice President
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services

Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association

* Item is included on the Consent Calendar, Item 1.6.

3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])
4. Liability Claim (pursuant to Government Code Section 54956.95)
Rejection of Claim – File #14-16390 RV

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

Action

- Approval of Appointments
- Approval of Interim Assignments
- Approval of Final Salary Placements
- Approval of 2014-2015 Contract Extension Days
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of Stipends
- Approval of Part-time Hourly New Hires/Rehires
- Approval of Non-paid Instructors of Record
- Approval of Non-paid Interns

6.2 Classified Personnel

Action

- Approval of Hourly On Going to Contract Assignments
- Approval of Longevity Increments
- Approval of Out of Class Assignments
- Approval of Changes in Position
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of New Appointments
- Approval of Temporary Assignments
- Approval of Changes in Temporary Assignment
- Approval of Additional Hours for On Going Assignments
- Approval of Substitute Assignments
- Approval of Instructional Associates/Associate Assistants

- 6.2 Classified Personnel – (cont.) Action
- Approval of Miscellaneous Positions
 - Approval of Community Service Presenters and Stipends
 - Approval of Volunteers
 - Approval of Student Assistant Lists

- 6.3 Rejection of Claim Action
- The district's claims administrator recommends the board authorize the chancellor or his designee to reject claim #14-16390 RV.

- 6.4 Authorization for Board Travel/Conferences Action

- 7.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held at Santiago Canyon College on October 27, 2014.