

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, November 17, 2014
2323 North Broadway, #107
Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of October 27, 2014

Action

1.6 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
 - Accreditation
- 2.2 Reports from College Presidents
 - Accreditation
 - Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
 - Student activities
- 2.5 Reports from Academic Senate Presidents
 - Senate meetings

3.0 INSTRUCTION

- *3.1 Approval of OTA Agreement (Renewal): Head to Toe Therapy Action
The administration recommends approval of the agreement renewal with Head to Toe Therapy in Santa Ana, California.
- *3.2 Approval of OTA Agreement (Revised): County of Los Angeles Action
The administration recommends approval of the revised agreement with the County of Los Angeles in Los Angeles, California.
- *3.3 Approval of Amendment #1 to OTA Agreement: County of Riverside Action
The administration recommends approval of the agreement amendment with the County of Riverside in Riverside, California.
- *3.4 Approval of Amendment #6 to CJA Agreement: County of Orange Action
The administration recommends approval of the agreement amendment with the County of Orange in Santa Ana, California.
- *3.5 Confirmation of Santa Ana College (SAC) Associate Degrees and Certificates for Summer 2014 Action
The administration recommends confirmation of the list of recipients of the SAC Associate Degrees and Certificates for summer 2014 as presented.
- *3.6 Confirmation of Santiago Canyon College (SCC) Associate Degrees and Certificates for Summer 2014 Action
The administration recommends confirmation of the list of recipients of the SCC Associate Degrees and Certificates for summer 2014 as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *3.7 Approval of Santa Ana College (SAC) Community Services Program for Spring 2015 Action
The administration recommends approval of the proposed SAC Community Services program for spring 2015 as presented.
- *3.8 Approval of Santiago Canyon College (SCC) Community Services Program for Spring 2015 Action
The administration recommends approval of the proposed SCC Community Services program for spring 2015 as presented

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of Budget Transfers and Budget Increases/Decreases Action
The administration recommends approval of budget transfers, increases and decreases during the month of October 2014.
- 4.3 Confirmation of Bond Sale Costs – Series A Information
The total cost of issuance for Santa Ana College Improvement District No. 1 of Rancho Santiago Community College District General Obligation Bonds, Election of 2012, 2014 Series A is provided as information.
- *4.4 Approval of Agreement with Westburg + White, Inc. for Architectural Services for the Central Plant, Infrastructure and Mechanical Upgrades Project at Santa Ana College Action
The administration recommends approval of the agreement with Westburg + White for architectural services for the central plant, infrastructure and mechanical upgrades project at Santa Ana College as presented.
- *4.5 Approval of Notice of Completion for RFP#1314-45 – Agreement for Energy Conservation Services with Sun Industries for the LED Lighting Conversion Project at Santa Ana College Action
The administration recommends approval of the Notice of Completion with Sun Industries for the LED lighting conversion project at Santa Ana College as presented.
- *4.6 Approval of Resolution No. 14-29 Authorizing the Partial Release of Retention to McCarthy Building Companies, Inc. for Santa Ana College Projects (Tessman Planetarium Upgrade and Restroom Addition, Parking Lot #11 Expansion and Improvements and Temporary Village) Action
The administration recommends approval of Resolution No. 14-29 Authorizing the partial release of retention to McCarthy Building Companies, Inc. as presented.

- *4.7 Approval of Agreement with WLC Architects, Inc. for Architectural and Engineering Consulting Services for the Interior Renovations of Building “D” at Santiago Canyon College Action
The administration recommends approval of the agreement with WLC Architects, Inc. for architectural and engineering services for interior renovations of Building “D” at Santiago Canyon College as presented.
- *4.8 Approval of Agreement with WLC Architects, Inc. for Architectural and Engineering Consulting Services for the “U” Portable Certification and Renovations Project at Santiago Canyon College Action
The administration recommends approval of the agreement with WLC Architects, Inc. for architectural and engineering consulting services for the “U” portable certification and renovations project at Santiago Canyon College as presented.
- *4.9 Approval of Notice of Completion for RFP#1314-24 – Agreement for Energy Conservation Services with Southland Industries for HVAC Renovation at District Office Center Action
The administration recommends approval of the Notice of Completion with Southland Industries for the HVAC renovation project at District Office Center as presented.
- *4.10 Approval of the Acceptance of Technology Hardware and Support Services from Dell Marketing L.P. Action
The administration recommends approval of the acceptance of technology hardware and support services from Dell Marketing L.P. as presented.
- *4.11 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period October 12, 2014, through November 1, 2014.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- | | |
|--|-------------|
| - Board Financial Assistance Program (BFAP) (SCC) | \$ 293,321 |
| - GEAR UP 2009 – Year 6 (SAC) | \$ 800,000 |
| - National Science Foundation I-USE Project (SAC) | \$ 124,465 |
| - SBA/CSUF – SBDC (District) | \$ 602,000 |
| - Workforce Investment Act Title II – Adult Education and Family Literacy Programs (SAC/SCC) | \$3,760,827 |

* Item is included on the Consent Calendar, Item 1.6.

- *5.2 Approval of Sub-Agreement between RSCCD and South Orange County Community College District/Irvine Valley College for the Business and Entrepreneurship Center Grant Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.3 Approval of Sub-award Agreements between RSCCD and Santa Ana Unified School District and between RSCCD and the Regents of the University of California (UCI) for Gaining Early Awareness & Readiness for Undergraduate Programs (GEAR UP) 2009 – Year 6 Action
The Administration recommends approval of the sub-award agreements and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- *5.4 Approval of Sub-Agreements between RSCCD and Garden Grove Unified School District and Santa Ana Unified School District for the California Career Pathways Trust Grant Action
The administration recommends approval of the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- *5.5 Approval of Sub-Agreement between RSCCD and City College of San Francisco for the Information Communications Technology/Digital Media Sector Navigator Grant Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.6 Approval of Sub-Agreement between RSCCD and Foothill-De Anza Community College District for the Information Communications Technology/Digital Media Sector Navigator Grant Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

* Item is included on the Consent Calendar, Item 1.6.

- *5.7 Approval of Sub-Agreement between RSCCD and San Diego Community College District for the Information Communications Technology/Digital Media Sector Navigator Grant Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- 5.8 Review of RSCCD Board of Trustees Self-Evaluation Information
It is recommended the Board of Trustees review the evaluation responses and complete the self-evaluation process for 2014.
- 5.9 Board of Trustees Express Interest in Board Officer Positions Information
The board president shall solicit expressions of interest from board members regarding service as president, vice president, and clerk for 2014-2015.
- 5.10 Adoption of Board Policy Action
It is recommended that the Board adopt BP 6610 Opportunities for Local Hires and Local Businesses on District Capital Improvement and Construction Projects.
- 5.11 Reports from Board Committees Information
 - Board Fiscal/Audit Committee
- 5.12 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Part-time Faculty
 - b. Classified Staff
 - c. Volunteers
 - d. Student Workers
 - e. Professional Experts
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)

* Item is included on the Consent Calendar, Item 1.6.

3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association
4. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
a. Chancellor
5. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

Action

- Approval of Adjusted Salary/Allowances/TSA Reflecting .85% COLA (per Employee Agreement)
- Approval of Permanent 2014-2015 Cabinet Salary Schedule
- Approval of Permanent 2014-2015 Management Salary Schedule
- Approval of Changes of Assignments
- Approval of Interim Assignments
- Approval of Leaves of Absence
- Approval of Final Salary Placements
- Ratification of Resignations/Retirements
- Approval of Stipends
- Approval of Part-time Hourly New Hires/Rehires
- Approval of Non-paid Instructors of Record
- Approval of Non-paid Interns

- 6.2 Classified Personnel Action
- Approval of New Appointments
 - Approval of Professional Growth Increments
 - Approval of Out of Class Assignments
 - Approval of Changes in Location/Position
 - Approval of Leaves of Absence
 - Approval of Changes in Salary Placement
 - Approval of Temporary Assignments
 - Approval of Additional Hours for On Going Assignment
 - Approval of Substitute Assignments
 - Approval of Changes in Temporary Assignment
 - Approval of Miscellaneous Positions
 - Approval of Instructional Associates/Associate Assistants
 - Approval of Volunteers
 - Approval of Student Assistants

- 6.3 Public Disclosure of Collective Bargaining Agreement between the Rancho Santiago Community College District (RSCCD) and the Faculty Association of Rancho Santiago Community College District (FARSCCD) Action
- It is recommended that the Board of Trustees approve the collective Bargaining agreement with FARSCCD for the period of July 1, 2014 through June 30, 2015.

- 6.4 Approval of Amended and Restated Alternate Retirement System Action
- It is recommended that the Board of Trustees approve the amended and Restated Alternate Retirement System plan and authorize the Executive Vice Chancellor, Human Resources and Educational Services, to execute the plan agreement.

- 7.0 **ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on December 8, 2014.