

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees (Regular meeting)**  
**Monday, April 27, 2015**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**District Mission**

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS**

**4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Recognition of Santiago Canyon College Student – Mr. Joe Kahn

1.4 Approval of Additions or Corrections to Agenda

**Action**

1.5 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.6 Approval of Minutes – Regular meeting of April 13, 2015

**Action**

1.7 Approval of Consent Calendar

**Action**

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

- 1.8 Public Hearing – Continuing Education Faculty Association (CEFA) Initial Bargaining Proposal to Rancho Santiago Community College District
- 1.9 Public Hearing – Adopt certain findings prerequisite to award of energy service contract under Government Code Sections 4217.10 – 4217.18 for Request for Proposal #1415-94 for the Energy Management Systems Upgrade at Santiago Canyon College.

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
  - Enrollment
  - Facilities
  - College activities
  - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
  - Student activities
- 2.5 Reports from Academic Senate Presidents
  - Senate meetings

## **3.0 INSTRUCTION**

- \*3.1 Approval of New Occupational Therapy Assistant (OTA) Agreement - AFFIRMA Rehabilitation, Inc. Action  
The administration recommends approval of the new agreement with AFFIRMA Rehabilitation, Inc. in Aliso Viejo, California.
- \*3.2 Confirmation of Santa Ana College (SAC) Associate Degrees and Certificates for Fall 2014 Action  
The administration recommends confirmation of the list of recipients of the SAC Associate Degrees and Certificates for fall 2014 as presented.
- \*3.3 Confirmation of Santiago Canyon College (SCC) Associate Degrees and Certificates for Fall 2014 Action  
The administration recommends confirmation of the list of recipients of the SCC Associate Degrees and Certificates for fall 2014 as presented.

## **4.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- \*4.1 Approval of Payment of Bills Action  
The administration recommends payment of bills as submitted.

\* Item is included on the Consent Calendar, Item 1.7.

- \*4.2 Approval of Budget Increases/Decreases and Budget Transfers Action  
The administration recommends approval of budget increases, decreases and transfers during the month of March 2015.
- \*4.3 Approval of Amendment to Agreement with WLC Architects, Inc. for Professional Design Services for Americans with Disabilities Act (ADA) Compliance and Tenant Improvements at District Office Action  
The administration recommends approval of the amendment with WLC Architects, Inc. for professional design services for ADA compliance and tenant improvements at the district office as presented.
- \*4.4 Rejection of all Bids for Bid #1248 – Hammond Hall Louvers, Paint, and Windows at Santa Ana College Action  
The administration recommends rejection of all bids for Bid #1248 – Hammond Hall Louvers, Paint, and Windows at SAC as presented.
- \*4.5 Adoption of Resolution No. 15-08 – Agreement for Energy Conservation Services with Climatec Inc. for Energy Management Systems Upgrade at Santiago Canyon College Action  
The administration recommends adoption of Resolution No. 15-08 – Agreement for Energy Conservation Services with Climatec Inc. for the energy management system upgrades at SCC.
- \*4.6 Ratification of Award of Bid #1261 for Door Hardware Upgrade at Buildings A (Administration) and B (Classrooms and Faculty) at Santiago Canyon College Action  
The administration recommends ratification of the award of Bid #1261 to Montgomery Hardware Company as presented.
- \*4.7 Ratification of Award of Bid #1262 for Electrical Panel Replacement at Buildings A (Administration), B (Classrooms and Faculty), and C (Child Development Center) at Santiago Canyon College Action  
The administration recommends ratification of the award of Bid #1262 to Sunbelt Electric as presented.
- \*4.8 Approval of Statement of Work (SOW) for Ad Hoc Consulting and Programming Services – Rose & Tuck Action  
The administration recommends approval of the agreement for ad hoc consulting and programming between Rose & Tuck and Rancho Santiago Community College District (RSCCD) as presented.
- \*4.9 Approval of Donation of Two (2) Double-Wide Portable Classrooms Action  
The administration recommends approval of the donation of two (2) double-wide portable classrooms to the City of Santa Ana Police Department as presented.

\* Item is included on the Consent Calendar, Item 1.7.

- \*4.10 Approval of Purchase Orders Action  
The administration recommends approval of the purchase order listing for the period March 8, 2015, through April 11, 2015.

## **5.0 GENERAL**

- \*5.1 Approval of Resource Development Items Action  
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- Child Development Training Consortium (SAC/SCC) - \$7,500  
*Augmentation*
  - Pharmacy Technology Program Mini-Grant (SAC) \$4,900

- 5.2 Reports from Board Committees Information
- Board Facilities Committee
  - Orange County Community Colleges Legislative Task Force

- 5.3 Board Member Comments Information

## **RECESS TO CLOSED SESSION**

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)*

*Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
  - e. Professional Experts
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services  
Employee Organizations: California School Employees Association, Chapter 888  
Continuing Education Faculty Association
4. Liability Claim (pursuant to Government Code Section 54956.95)  
Rejection of Claim – File #EMP15007930 JW

\* Item is included on the Consent Calendar, Item 1.7.

5. Conference with Real Property Negotiators (pursuant to Government Code Section 54956.8)

Property Address: 500 W. Santa Ana Blvd., Santa Ana, California  
Agency Negotiator: Dr. Raúl Rodríguez, Chancellor  
Negotiating Parties: CIM Urban Reit Properties I LP  
Under Negotiation: Price and Terms of Payment

## **RECONVENE**

### **Issues discussed in Closed Session (Board Clerk)**

#### **Public Comment**

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## **6.0 HUMAN RESOURCES**

### **6.1 Management/Academic Personnel**

**Action**

- Approval of Employment Agreements
- Approval of Adjusted Effective Dates for Ratification of Resignations/Retirements
- Approval of Appointments
- Ratification of Resignations/Retirements
- Approval of Stipends
- Approval of Part-time Hourly New Hires/Rehires
- Approval of Non-Paid Instructors of Record

### **6.2 Classified Personnel**

**Action**

- Approval of Revised Job Descriptions
- Approval of Out of Class Assignments
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of Temporary Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Volunteers
- Approval of Student Assistant Lists

6.3 Rejection of Claim Action  
The district's claims administrator recommends that the board authorize the chancellor or his designee to reject claim #EMP1500793 JW.

6.4 Authorization for Board Travel/Conferences Action

**7.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on May 11, 2015.