

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, October 26, 2015
Santa Ana College
1530 W. 17th Street, Room U-102
Santa Ana, California

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of October 12, 2015

Action

1.6 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.7 Recognition of Faculty Members by Board of Trustees

1.8 Presentation on Community and Student Workforce Project Agreement

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

2.2 Reports from College Presidents

- Enrollment
- Facilities
- College activities
- Upcoming events

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

- Student activities

2.5 Report from Classified Representative

2.6 Reports from Academic Senate Presidents

- Senate meetings

2.7 Reports from Board Committee Chairpersons

- Board Facilities Committee

3.0 INSTRUCTION

*3.1 Approval of Pharmacy Technology Agreement Renewal – Newport Bay Hospital Action

The administration recommends approval of the pharmacy technology agreement renewal with Newport Bay Hospital in Newport Beach, California.

*3.2 Approval of Corrected Affiliation Agreement with Western Interpreting Network (WIN) Action

The administration recommends approval of the corrected affiliation agreement with WIN for sign language interpreter services from September 14, 2015, through June 30, 2018.

*3.3 Approval of Career Technical Education (CTE) Employment Outcomes Survey Agreement with Sonoma County Junior College District Action

The administration recommends approval of the agreement with Sonoma County Junior College District in Petaluma, California.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

*4.1 Approval of Payment of Bills Action

The administration recommends payment of bills as submitted.

* Item is included on the Consent Calendar, Item 1.6.

- *4.2 Approval of Budget Increases/Decreases and Budget Transfers Action
The administration recommends approval of budget increases, decreases and transfers during the month of September 2015.
- *4.3 Approval of Quarterly Financial Status Report (CCFS-311Q) for Period ended September 30, 2015 Action
The administration recommends approval of the CCFS-311Q for the period ending September 30, 2015, as presented.
- 4.4 Quarterly Investment Report as of September 30, 2015 Information
The quarterly investment report as of September 30, 2015, is presented as information.
- *4.5 Approval of Agreement with Jacobus & Yuang for Cost Estimating Consulting Services for Science Center at Santa Ana College (SAC) Action
The administration recommends approval of the agreement with Jacobus & Yuang for cost estimating consulting services for the Science Center at SAC as presented.
- *4.6 Approval of Amendment to Agreement with Facilities Planning & Program Services (FPPS) for Program Planning and Management Consulting Services Action
The administration recommends approval of the amendment with FPPS for program planning and management consulting services as presented.
- *4.7 Approval of Agreement with Credentials Order Processing Services Inc. ParkingPlus® Permit Order Management Service Action
The administration recommends approval of the agreement with Credentials Order Processing Services Inc. ParkingPlus® Permit Order Management Service as presented.
- *4.8 Approval of Agreement with Margolis Healy & Associates LLC - Clery Act and Title IX Compliance Training Action
The administration recommends approval of the agreement with Margolis Healy & Associates LLC to provide training on Clery Act compliance as presented.
- *4.9 Approval of Foundation for California Community Colleges Office Products Contract #15-003 Action
The administration recommends approval of the district's use of the Foundation for California Community Colleges Contract #15-003 including future renewals and extensions for office products to Office Depot, Inc. as presented.

* Item is included on the Consent Calendar, Item 1.6.

*4.10 Approval of Independent Contractors Action

The administration recommends approval of the following independent contractor: Paul De La Cerda – Clover Agency Inc. for consulting services to develop and implement regional alignment activities regarding the Career Technical Education Enhanced Fund project including gap analysis, program inventory, strategic plan and communication strategy at the rate of \$68 per hour. Dates of service are November 1, 2015, through June 30, 2016. The fee is estimated at \$20,000.

*4.11 Approval of Purchase Orders Action

The administration recommends approval of the purchase order listing for the period September 13, 2015, through October 10, 2015.

5.0 GENERAL

*5.1 Approval of Resource Development Items Action

The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- Basic Skills Initiative (SAC & SCC)	\$728,221
- Board Financial Assistance Program (BFAP) (SAC)	\$694,628
- Pharmacy Technology Program Mini-Grant (SAC)	\$ 3,000

*5.2 Approval of Capacity Building Grant – Project Implementation Plan Action

The administration recommends approval of the Final Report for Rancho Santiago Community College District’s (RSCCD) Child Development Services’ Capacity Building Grant.

5.3 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts

* Item is included on the Consent Calendar, Item 1.6.

2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association
4. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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6.0 HUMAN RESOURCES

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| 6.1 | <u>Management/Academic Personnel</u> | <u>Action</u> |
| | <ul style="list-style-type: none">• Approval of Adjustments to Placements• Ratification of Resignations/Retirements• Approval of Leaves of Absence• Approval of Stipends• Approval of Part-time Hourly New Hires/Rehires• Approval of Non-paid Instructors of Record | |
| 6.2 | <u>Classified Personnel</u> | <u>Action</u> |
| | <ul style="list-style-type: none">• Approval of On Going to Contract Assignments• Approval of Longevity Increments• Approval of Out of Class Assignments• Approval of Changes in Position• Ratification of Resignations/Retirements• Approval of Out of Class Assignments• Approval of Changes in Temporary Assignment• Approval of Additional Hours for On Going Assignments | |

6.2 Classified Personnel

- Approval of Additional Hours for On Going Assignments
- Approval of Miscellaneous Positions
- Approval of Community Service Presenters and Stipends
- Approval of Volunteers
- Approval of Student Assistant Lists

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on November 9, 2015.