

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting)
Monday, March 13, 2017
2323 North Broadway, #107
Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of February 27, 2017

Action

1.6 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.7 Recognition in Honor of Women's History Month

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

2.2 Reports from College Presidents

- Enrollment
- Facilities
- College activities
- Upcoming events

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

- Student activities

2.5 Report from Classified Representative

2.6 Reports from Academic Senate Presidents

- Senate meetings

2.7 Reports from Board Committee Chairpersons

- Board Safety & Security Committee

3.0 INSTRUCTION

- *3.1 Approval of Community Services Program at Santa Ana College (SAC) for Summer 2017 Action
The administration recommends approval of the Community Services program at SAC for Summer 2017.

- *3.2 Approval of Community Services Program at Santiago Canyon College (SCC) for Summer 2017 Action
The administration recommends approval of the Community Services program at SCC for Summer 2017.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.

- *4.2 Approval of Budget Increases/Decreases, Transfers, and Intrafund Transfers Action
The administration recommends approval of budget increases, decreases, transfers, and intrafund transfers from February 11, 2017, to February 24, 2017.

- *4.3 Approval of Change Order #1 for P& P Develop, Inc. for Tenant Improvements at District Office Action
The administration recommends approval of change order #1 for P&P Develop, Inc. for tenant improvements at the district office as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *4.4 Approval of Amendment to Agreement with Creative Design Associates, Inc. for ADA Consulting Services for District's Americans with Disabilities Act (ADA) Transition Plan for Various Sites Action
The administration recommends approval of the amendment with Creative Design Associates, Inc. for ADA Consulting Services for the district's ADA transition plan for various sites as presented.
- *4.5 Acceptance of Completion of Bid #1309 for Wallpaper Removal and Painting at District Office and Approval of Recording of Notice of Completion Action
The administration recommends accepting the project as complete and approval of filing a Notice of Completion with the County as presented.
- *4.6 Approval of Independent Contractor Action
The administration recommends approval of the following independent contractor: One Zero Digital Media LLC to create a series of seven promotional videos for the Business Division at Santa Ana College to promote its programs and increase enrollment. The videos will feature kinetic animation, video and photographs which will be obtained during two on-campus video shoots and one photo shoot. Dates of service are March 14, 2017, through June 30, 2017. The fee is estimated at \$24,800.
- *4.7 Approval of Appointment to Measure E Citizens' Bond Oversight Committee Action
It is recommended that the board approve the appointment for the Measure E Citizens' Bond Oversight Committee for the 2017 calendar year as presented.

5.0 GENERAL

- *5.1 Approval of First Amendment to Sub-Agreement between RSCCD and Concentric Sky for Career Technical Education (CTE) Data Unlocked Initiative Action
The administration recommends approval of the first amendment to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.2 Approval of Sub-Agreement between RSCCD and Mt. San Antonio Community College District on behalf of Center of Excellence serving Los Angeles and Orange County Region for Career Technical Education Data Unlocked Initiative Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

- 5.3 Adoption of Resolution No. 17-06 relating to Deferred Action for Childhood Arrivals (DACA) Action
It is recommended that the board adopt Resolution No. 17-06.
- 5.4 Approval of Legislative Recommendation – Amendment to Senate Bill (SB) 769 Baccalaureate Degree Pilot Program Action
It is recommended that the board review and approve support of the amendment to SB 769 by Senator Jerry Hill.
- 5.5 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Ms. Judy Chitlik, Interim Vice Chancellor of Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association (CSEA), Chapter 888
4. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
 - a. Chancellor

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel Action

- Approval of Employment Agreements
- Approval of New Job Descriptions
- Approval of Interim to Permanent Positions
- Approval of Extension of Interim Assignments
- Approval of Appointments
- Approval of Hiring of Long-term Substitute per Education Code 87481 & 87482
- Approval of Beyond Contract Stipends
- Approval of Step Increases
- Approval of Part-time Hourly New Hires/Rehires
- Approval of Non-paid Instructors of Record

6.2 Classified Personnel Action

- Approval of Revised Job Descriptions
- Approval of New Appointments
- Approval of Temporary to Contract Assignments
- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Approval of Changes in Assignment
- Approval of Changes in Position
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of Temporary to Hourly Ongoing Assignments
- Approval of Temporary Assignments
- Approval of Additional Hours for Ongoing Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters and Stipends
- Approval of Volunteers
- Approval of Student Assistant Lists

6.3 Authorization for Board Travel/Conferences Action

It is recommended that the board authorize the submitted conference and travel by a board member.

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on March 27, 2017.