

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting)
Monday, February 5, 2018
2323 North Broadway, #107
Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of January 22, 2018

Action

1.6 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

- 1.7 Campaign for College Opportunity Presentation regarding Santa Ana College Associate Degree for Transfer Pathways
- 1.8 Public Hearing – Child Development Centers – CSEA Chapter 888 Initial Proposal to Rancho Santiago Community College District
- 1.9 Public Hearing – Rancho Santiago Community College District Initial Bargaining Proposal to Child Development Centers – CSEA Chapter 888

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Reports from College Presidents
 - Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 2.2 Report from Student Trustee
- 2.3 Reports from Student Presidents
 - Student activities
- 2.4 Report from Classified Representative
- 2.5 Reports from Academic Senate Presidents
 - Senate meetings

3.0 INSTRUCTION

- *3.1 Approval of College Work-Based Learning Planning and Tools Pilot Project Memorandum of Understanding with the Foundation for California Community Colleges Action

The administration recommends approval of the College Work-Based Learning Planning and Tools Pilot Project Memorandum of Understanding with the Foundation for California Community Colleges in Sacramento, California as presented.
- *3.2 Approval of Educational Affiliation Agreement with Goodfellow Occupational Therapy Action

The administration recommends approval of the educational affiliation agreement with Goodfellow Occupational Therapy in Fresno, California as presented.
- *3.3 Approval of Educational Affiliation Agreement with Rehabilitation Institute of Southern California Action

The administration recommends approval of the educational affiliation agreement with the Rehabilitation Institute of Southern California in Orange, California as presented.

*Item is included on the Consent Calendar, Item 1.6.

- *3.4 Approval of Clinical Training Affiliation Agreement Renewal with Mission Hospital (WITH School Instructor on Hospital Premises) Action
The administration recommends approval of the Clinical Training Affiliation Agreement Renewal with Mission Hospital (WITH School Instructor on Hospital Premises) in Mission Viejo, California as presented.
- *3.5 Approval of Clinical Training Affiliation Agreement Renewal with Mission Hospital (WITHOUT School Instructor on Hospital Premises) Action
The administration recommends approval of the Clinical Training Affiliation Agreement Renewal with Mission Hospital (WITHOUT School Instructor on Hospital Premises) in Mission Viejo, California as presented.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of Budget Increases/Decreases and Budget Transfers Action
The administration recommends approval of budget increases, decreases and transfers during the month of January 2018.
- *4.3 Approval of the Quarterly Financial Status Report (CCFS-311Q) for Period ending December 31, 2017 Action
The administration recommends approval of the Quarterly Financial Status Report (CCFS-311Q) for the period ending December 31, 2017 as presented.
- 4.4 Quarterly Investment Report as of December 31, 2017 Information
The quarterly investment report as of December 31, 2017, is presented as information.
- *4.5 Approval of Change Order #1 – Resolution No. 16-27 - Agreement For Energy Conservation Services with Climatec, LLC for the Energy Management Systems Upgrade at Santa Ana College, Digital Media Center and Santa Ana College Orange County Sheriff’s Regional Training Academy Action
The administration recommends approval of Change Order #1 – Resolution No. 16-27 – Agreement for Energy Conservation Services with Climatec, LLC for the Energy Management Systems Upgrade at Santa Ana College, Digital Media Center and Santa Ana College Orange County Sheriff’s Regional Training Academy as presented.

*Item is included on the Consent Calendar, Item 1.6.

- *4.6 Acceptance of the Completion of Resolution No. 16-27 - Agreement for Energy Conservation Services with Climatec, LLC for the Energy Management Systems Upgrade at Santa Ana College, Digital Media Center and Santa Ana College Orange County Sheriff's Regional Training Academy Action
The administration recommends acceptance of the project as complete and approval of filing a Notice of Completion with the County as presented.
- *4.7 Award of Bid #1337 – Building H Window Replacement at Santa Ana College Action
The administration recommends award of Bid #1337 to Patriot Contracting and Engineering, Inc. for Building H windows replacement at Santa Ana College as presented.

5.0 GENERAL

- *5.1 Approval of Resource Development Item Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- Strong Workforce Program – Regional Share (District) \$25,888,898
- *5.2 Approval of the Contractor Agreement between RSCCD and Moraine Valley Community College for the Deputy Sector Navigator Information and Communications Technology ICT/Digital Media Grant Action
The administration recommends approval of the contractor agreement and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- 5.3 Approval of Engagement Letter Proposal from CliftonLarsonAllen for Consulting Services Action
The proposal is presented for discussion/approval per Trustee Yarbrough's request.
- 5.4 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

*Item is included on the Consent Calendar, Item 1.6.

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
 - f. Other Educational and Classified Administrators

2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Ms. Judy Chitlik, Interim Vice Chancellor of Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association, Chapter 888

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

Action

- Approval of Employment Agreement
- Approval of New and Revised Job Descriptions
- Approval of Appointment to Interim Assignment/Employment of Retired STRS Member
- Approval of Interim Assignment
- Approval of Extension of Interim Assignment
- Ratification of Resignations/Retirements
- Approval of FARSCCD Part-time Hourly Step Increases
- Approval of FARSCCD Beyond Contract/Overload Step Increases
- Approval of Change in Classification
- Approval of 2017/2018 Contract Extension Days
- Approval of Ending 2017/2018 Contract Stipend
- Approval of Adding 2017/2018 Contract Stipend
- Approval of Beyond Contract/Overload Stipends
- Approval of Leaves of Absence
- Approval of Adjustment to Column Placement

- Approval of CEFA Part-time Hourly Step Increase
- Approval of Part-time Hourly New Hires/Rehires
- Approval of Non-paid Intern Service

6.2 Classified Personnel

Action

- Approval of 2017-2018 CSEA Salary Schedule
- Approval of New Appointments
- Approval of Temporary to Contract
- Approval of Longevity Increments
- Approval of Professional Growth Increment
- Approval of Out of Class Assignment
- Approval of Change in Position
- Approval of Leaves of Absence
- Ratification of Resignation/Retirement
- Approval of Temporary Assignment
- Approval of Change in Temporary Assignment
- Approval of Additional Hours for Ongoing Assignments
- Approval of Substitute Assignment
- Approval of Miscellaneous Positions
- Approval of Community Service Presenters and Stipends
- Approval of Student Assistant Lists

6.3 Authorization for Board Travel/Conferences

Action

It is recommended that the board authorize the submitted conference and travel by a board member.

7.0 **ADJOURNMENT** - The next regular meeting and Board Planning Session of the Board of Trustees will be held on February 26, 2018.