

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)**  
**Board of Trustees (Regular meeting)**  
**Monday, November 18, 2019**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**District Mission**

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS** **4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda **Action**

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of October 28, 2019 **Action**

1.6 Approval of Consent Calendar **Action**

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.7 Presentation to Student Veterans

- 1.8 Adoption of Resolution No. 19-27 – Recognition of Phi Theta Kappa Honor Society Alpha Beta Chapter’s 90-Year Charter, Honors Received and Contribution of Scholarship at Santa Ana College (SAC)
- 1.9 Recognition of Ms. Nora Mendez Named as Distinguished Alumni Award Recipient by Community College League of California

## **RECESS TO CLOSED SESSION**

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)*

*Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

The following item(s) will be discussed in closed session:

1. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources  
Employee Organizations: California School Employees Association (CSEA), Chapter 579

## **RECONVENE**

### **Issues discussed in Closed Session (Board Clerk)**

- 1.10 Signing Ceremony of Faculty Association of Rancho Santiago Community College District Bargaining Agreement and California School Employees Association, Chapter 579 Agreement

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
- 2.5 Report from Classified Representative
- 2.6 Reports from Academic Senate Presidents
- 2.7 Reports from Board Committee Chairpersons and Representatives of the Board
  - Board Facilities Committee

## **3.0 INSTRUCTION**

- \*3.1 Approval of Sponsorship Agreement with Bottling Group, LLC and its Affiliates and/or Respective Subsidiaries Collectively Comprising Pepsi Beverages Company (“Pepsi”) Action

The administration recommends approval of the sponsorship agreement with Bottling Group, LLC and its affiliates and/or respective subsidiaries collectively comprising Pepsi Beverages Company (“Pepsi”) located in Aliso Viejo, California, as presented.

\*Item is included on the Consent Calendar, Item 1.6.

- \*3.2 Confirmation of Santa Ana College Associate Degrees and Certificates Awarded in Summer 2019 Action  
The administration recommends confirmation of the list of recipients of SAC associate degrees and certificates for Summer 2019 as presented
- \*3.3 Confirmation of Santiago Canyon College Associate Degrees and Certificates Awarded in Summer 2019 Action  
The administration recommends confirmation of the list of recipients of SCC associate degrees and certificates for Summer 2019 as presented.
- \*3.4 Approval of Santa Ana College Community Services Program for Spring 2020 Action  
The administration recommends approval of the SAC Community Services Program for Spring 2020 as presented.
- \*3.5 Approval of Santiago Canyon College (SCC) Community Services Program for Spring 2020 Action  
The administration recommends approval of the SCC Community Services Program for Spring 2020 as presented.
- \*3.6 Approval of Professional Services Agreement with Substance Media, Inc. for Online Orientation Videos and Images Action  
The administration recommends approval of the professional services agreement with Substance Media, Inc. for online orientation videos and images as presented.

#### **4.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- \*4.1 Approval of Payment of Bills Action  
The administration recommends payment of bills as submitted.
- \*4.2 Approval of Budget Increases/Decreases, Transfers, and Intrafund and Interfund Transfers Action  
The administration recommends approval of budget increases/decreases, transfers, and intrafund and interfund transfers from October 16, 2019, to November 5, 2019.
- \*4.3 Acceptance of 2018-2019 Measure Q Citizens' Bond Oversight Committee Annual Report to the Community Action  
The administration recommends acceptance of the 2018-2019 Measure Q Citizens' Bond Oversight Committee Annual Report to the Community as presented.

\*Item is included on the Consent Calendar, Item 1.6.

- \*4.4 Approval of Agreement with Team Inspections for Division of State Architect (DSA) Project Inspection Services for Various Facility Improvement Projects District-wide Action  
The administration recommends approval of the agreement with Team Inspections for DSA project inspection services for various facility improvement projects District-wide as presented.
- \*4.5 Approval of Agreement with Little Diversified Architectural Consulting, Inc. for Preliminary Schematic Design Architectural Services for Plaza de Artes, Amphitheatre, and Central Mall Site Improvements at Santa Ana College Action  
The administration recommends approval of the agreement with Little Diversified Architectural Consulting, Inc. for preliminary schematic design architectural services for Plaza de Artes, Amphitheatre, and Central Mall site improvements at SAC as presented.
- \*4.6 Award of Bid #1380 for Barrier Removal East Chapman Entry Repairs at Santiago Canyon College Action  
The administration recommends award of Bid #1380 to Golden Gate Steel, Inc. dba Golden Gate Construction for barrier removal Chapman entry repairs at SCC as presented.
- \*4.7 Approval of Change Order #1 for Ramco General Engineering Contractor for Bid #1373 for Emergency Blue Phones & Accessible Path of Travel at Santa Ana College Action  
The administration recommends approval of change order #1 for Ramco General Engineering Contractor for Bid #1373 for emergency blue phones & accessible path of travel at SAC as presented.
- \*4.8 Acceptance of Completion of Bid #1373 for Emergency Blue Phones & Accessible Path of Travel at Santa Ana College and Approval of Recording a Notice of Completion Action  
The administration recommends acceptance of the project as complete and approval of filing a Notice of Completion with the County as presented.
- \*4.9 Approval of Change Order #1 for Ramco General Engineering Contractor For Bid #1374 for Emergency Blue Phones & Accessible Path of Travel at Santiago Canyon College Action  
The administration recommends approval of change order #1 for Ramco General Engineering Contractor for Bid #1374 for emergency blue phones & accessible path of travel at SCC as presented.

\*Item is included on the Consent Calendar, Item 1.6.

- \*4.10 Acceptance of Completion of Bid #1374 for Emergency Blue Phones & Accessible Path of Travel at Santiago Canyon College and Approval of Recording a Notice of Completion Action  
The administration recommends acceptance of the project as complete and approval of filing a Notice of Completion with the County as presented.
- \*4.11 Approval of California Multiple Award Schedule (CMAS) Contract #4-19-00-0115B to I.P.S. Group, Inc. Action  
The administration recommends approval of the use of the CMAS Contract #4-19-00-0115B with I.P.S. Group, Inc. for parking permit dispensers, including renewals, future addendums, supplements and extensions as presented.
- \*4.12 Acceptance of Donation of Fire Engines from City of Laguna Beach and City of Orange Action  
The administration recommends acceptance of the donation of fire engines from the City of Laguna Beach and the City of Orange as presented.
- \*4.13 Approval of Disposal of Surplus Vehicles Action  
The administration recommends approval of declaring the list of two district-owned vehicles as surplus property and utilizing Ken Porter Auctions to conduct an auction as presented.
- \*4.14 Approval of Purchase Orders Action  
The administration recommends approval of the purchase order listing for the period September 22, 2019, through October 19, 2019.

## **5.0 GENERAL**

- \*5.1 Approval of Resource Development Items Action  
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- |   |           |
|---|-----------|
| - California State Preschool Program (CSPP) Quality Rating and Improvement System (QRIS) Block Grant V (District Office [DO]) | \$ 75,000 |
| - Behavior Technician Certificate Program+ (DO/SCC)   | \$125,000 |
| - Child Care Access Means Parents in School (CCAMPIS-SAC) – Year 2 (District)   | \$ 58,893 |
| - Child Care Access Means Parents in School (CCAMPIS-SCC) – Year 2 (District)   | \$ 58,149 |
| - Child Development Training Consortium (SCC)   | \$ 2,800  |

\*Item is included on the Consent Calendar, Item 1.6.

- \*5.2 Approval of Correction to Sub-Agreement between RSCCD and Carnegie Mellon University for California Education Learning Lab Grant Action  
The administration recommends approval of the correction to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- \*5.3 Approval of Second Amendment to Sub-Agreement between RSCCD and Santiago Canyon College Foundation for National Science Foundation Scholarships in Science, Technology, Engineering, and Mathematics (S-STEM) Grant Action  
The administration recommends approval of the second amendment to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- \*5.4 Adoption of Board Policy (BP) Action  
It is recommended the board adopt the following revised board policy:  
• BP 5500 Standards of Student Conduct
- 5.5 Board of Trustees Express Interest in Board Officer Positions Information  
The board president shall solicit expressions of interest from board members regarding service as president, vice president, and clerk for 2019-2020, as well as any committee assignments.
- 5.6 Review and Discussion of Self-Evaluation Responses from Community and Staff Information  
The survey responses from community and staff are presented to the board for review and discussion
- 5.7 Board Member Comments Information

### **RECESS TO CLOSED SESSION**

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The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers

\*Item is included on the Consent Calendar, Item 1.6.

2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources  
Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association, Chapter 888  
Continuing Education Faculty Association (CEFA)  
Unrepresented Management Employees
3. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
4. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])  
  
Alliance of Schools for Cooperative Insurance Programs (ASCIP) vs. Sandra Elizabeth Castro  
Palma Claim #1805554  
  
Loretta Jordan v. Rancho Santiago Community College District, Orange County Superior Court  
Case No. 30-2019-01072357-CU-WT-CJG
5. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])
6. Conference with Real Property Negotiators (pursuant to Government Code Section 54956.8)  
Property: Centennial Education Center/Centennial Park  
2900 W. Edinger Avenue, Santa Ana, California  
Agency Negotiators: Marvin Martinez, Chancellor, Rancho Santiago Community College District  
Negotiating Parties: City of Santa Ana  
Under Negotiation: Price and Terms of Payment

## **RECONVENE**

### **Issues discussed in Closed Session (Board Clerk)**

#### **Public Comment**

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## **6.0 HUMAN RESOURCES**

### **6.1 Management/Academic Personnel**

### **Action**

- Approval of Appointments
- Ratification of Resignations/Retirements
- Approval of Beyond Contract/Overload Hourly Step Increases
- Approval of Part-time Hourly New Hires/Rehires
- Approval of Non-paid Interns

- 6.2 Classified Personnel Action
- Approval of New Appointments
  - Approval of Hourly Ongoing to Contract Assignments
  - Approval of Temporary to Contract Assignments
  - Approval of Professional Growth Increments
  - Approval of Out of Class Assignments
  - Approval of Changes in Salary Placement
  - Approval of Leaves of Absence
  - Ratification of Resignations/Retirements
  - Approval of Temporary to Hourly Ongoing Assignments
  - Approval of Changes in Salary Placements
  - Approval of Short Term Assignments
  - Approval of Changes in Temporary Assignments
  - Approval of Additional Hours for Ongoing Assignments
  - Approval of Substitute Assignments
  - Approval of Miscellaneous Positions
  - Approval of Instructional Associates/Associate Assistants
  - Approval of Volunteers
  - Approval of Student Assistant Lists
- 6.3 Presentation of Child Development Centers – California School Employees Association (CSEA) Chapter 888 Initial Bargaining Proposal to Rancho Santiago Community College District Action  
It is recommended that the board receive CSEA Chapter 888 initial bargaining proposal to the RSCCD and schedule a public hearing for the next regularly scheduled board meeting.
- 6.4 Public Disclosure of Collective Bargaining Agreement between California School Employees Association, Chapter 579 and Rancho Santiago Community College District Action  
It is recommended that the board approve the proposed agreement with CSEA, Chapter 579 for the period of July 1, 2019, through June 30, 2022.
- 7.0 **ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on December 9, 2019.