

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting)
Monday, March 23, 2020
2323 North Broadway, #107
Santa Ana, CA 92706

Pursuant to Governor Newsom’s Executive Order N-29-20, dated March 17, 2020, members of the Board of Trustees of the Rancho Santiago Community College District, staff, and the public will participate in the March 23, 2020 meeting via a teleconference. No in-person attendance will be accommodated or permitted. To avoid exposure to COVID-19 this meeting will be held via teleconference by calling (669) 900-6833,,750097676# or by using **this link:** <https://cccconfer.zoom.us/j/750097676>. Additionally, you may submit your comments electronically by emailing lucarelli_anita@rsccd.edu.”

Should you wish to participate in public comments or request to “speak” to an agenda item, you may speak when authorized by the Board President of the meeting or submit your comments electronically by emailing lucarelli_anita@rsccd.edu. Submissions by email must be received prior to the posted start time of the meeting. Please include in the subject line of the email: **COMMENTS FOR THE MEETING OF MARCH 23, 2020**. Please indicate if you are addressing a specific agenda item or are making a “Public Comment.”

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS 4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda Action

1.4 Public Comment

Should you wish to participate in public comments or request to “speak” to an agenda item, you may speak when authorized by the Board President of the meeting or submit your comments electronically by emailing lucarelli_anita@rsccd.edu. Submissions by email must be received prior to the posted start time of the meeting. Please include in the subject line of the email: **COMMENTS FOR THE MEETING OF MARCH 23, 2020**. Please indicate if you are addressing a specific agenda item or are making a “Public Comment.”

1.5 Approval of Minutes – Regular meeting of March 9, 2020 Action

1.6 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

2.2 Reports from College Presidents

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

2.5 Report from Classified Representative

2.6 Reports from Academic Senate Presidents

2.7 Reports from Board Committee Chairpersons and Representatives of the Board

- Board Executive Committee
- Board Facilities Committee
- Orange County Community Colleges Legislative Task Force

2.8 RSCCD Governance Presentation on the Brown Act

3.0 INSTRUCTION

*3.1 Approval of Contract #MA-026-20011095 for Deferred Entry of Judgment Program Services between the County of Orange for Office of District Attorney and Rancho Santiago Community College District dba Santa Ana College (SAC) Action

The administration recommends approval of the contract for Deferred Entry of Judgment Program Services between County of Orange for the Office of the District Attorney and RSCCD dba SAC as presented.

*3.2 Approval of Amendment Number Nine to Contract MA-060-11010909 between County of Orange and Rancho Santiago Community College District Action

The administration recommends approval of Amendment Number Nine to Contract MA-060-11010909 between the County of Orange and RSCCD as presented.

- *3.3 Approval of Amendment Number Four to Contract MA-060-13010027 between County of Orange and Rancho Santiago Community College District Action
The administration recommends approval of Amendment Number Four to Contract MA-060-13010027 between the County of Orange and RSCCD as presented.
- *3.4 Approval of Amendment Number Fourteen to Contract Z1000000068 between County of Orange and Rancho Santiago Community College District Action
The administration recommends approval of Amendment Number Fourteen to Contract Z1000000068 between the County of Orange and Rancho Santiago Community College District as presented.
- *3.5 Approval of Service Bureau Agreement between Global Financial Aid Services, Inc. and Rancho Santiago Community College District Action
The administration recommends approval of the service bureau agreement between Global Financial Aid Services, Inc. and RSCCD as presented.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of Budget Increases/Decreases and Budget Transfers Action
The administration recommends approval of budget increases, decreases and transfers from February 26, 2020, to March 10, 2020.
- *4.3 Approval of 2020-2021 Tentative Budget Assumptions Action
The administration recommends approval of the 2020-2021 Tentative Budget Assumptions as presented.
- *4.4 Approval of Change Order #1 for R2Build dba R2B Engineering for Bid #1364 for Safety and Security Department Portable Offices at Santiago Canyon College (SCC) Action
The administration recommends approval of change order #1 for R2Build dba R2B Engineering for Bid #1364 for Safety and Security Department portable offices at SCC as presented.
- *4.5 Acceptance of Completion of Bid #1364 for Safety and Security Department Portable Offices at Santiago Canyon College and Approval of Recording a Notice of Completion Action
The administration recommends acceptance of the project as complete and approval of filing a Notice of Completion with the County as presented.

- *4.6 Approval of Change Order #1 for R Dependable Const, Inc. for Bid #1369 for Barrier Removal Paper Towel Dispenser Replacement at Santiago Canyon College Action
The administration recommends approval of Change Order #1 for R Dependable Const, Inc. for Bid #1369 for Barrier Removal Paper Towel Dispenser Replacement at Santiago Canyon College as presented.
- *4.7 Acceptance of Completion of Bid #1369 for Barrier Removal Paper Towel Dispenser Replacement at Santiago Canyon College and Approval of Recording a Notice of Completion Action
The administration recommends acceptance of the project as complete and approval of filing a Notice of Completion with the County as presented.
- *4.8 Approval of Change Order #1 for AMPCO Contracting, Inc for Bid #1375 for Orange Education Center (OEC) Demolition at 1465 North Batavia Street, Orange, California 92867 Action
The administration recommends approval of change order #1 for AMPCO Contracting, Inc. for Bid #1375 OEC demolition at 1465 North Batavia Street, Orange, California 92867 as presented.
- *4.9 Acceptance of Completion of Bid #1375 for Orange Education Center Demolition at 1465 North Batavia Street, Orange, California 92867 and Approval of Recording a Notice of Completion Action
The administration recommends acceptance of the project as complete and approval of filing a Notice of Completion with the County as presented.
- *4.10 Acceptance of Completion of Bid #1378 for Access Control System Pilot at District Operations Center and Approval of Recording a Notice of Completion Action
The administration recommends acceptance of the project as complete and approval of filing a Notice of Completion with the County as presented.
- *4.11 Approval of Legal Services Agreement with Tao Rossini, A Professional Corporation Action
The administration recommends approval of the legal services agreement between RSCCD and Tao Rossini, a Professional Corporation as presented.
- *4.12 Approval of Agreement with SVA Architects, Inc. for Architectural and Engineering Services for Heating, Ventilation and Air Conditioning (HVAC) Equipment Replacement for Information Technology Services Data Center at District Operations Center Action
The administration recommends approval of the agreement with SVA Architects, Inc. for architectural and engineering services for HVAC equipment replacement for the Information Technology Services Data Center at the District Operations Center as presented.

*Item is included on the Consent Calendar, Item 1.6.

- *4.13 Approval of Agreement with P2S, Inc. for Fire Alarm and Fire Life Safety Specialist Consultant Services Action
The administration recommends approval of the agreement with P2S, Inc. for fire alarm and fire life safety specialist consultant services as presented.
- *4.14 Approval of Second Amendment to Agreement with Go To Technologies, Inc. for Information Technology (IT) Management and Transition Consulting Services Action
The administration recommends approval of the second amendment to agreement with Go To Technologies, Inc. for IT management and transition consulting services as presented.
- *4.15 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period January 12, 2020, through February 15, 2020.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- K12 Strong Workforce Program Pathway Improvement \$36,532,553.00 Funds (District Office)
- *5.2 Approval of Sub-Agreement between RSCCD and Los Rios Community College District for Statewide Director for Retail/Hospitality/Tourism Grant Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.3 Approval of Sub-Agreements between RSCCD and Local Educational Agencies in Bay Area, Central Valley/Mother Lode, Inland Empire Desert, Los Angeles County, North/Far North, Orange County, San Diego/Imperial and South Central Coast Regions Selected to Host Strong Workforce Program K12 Pathway Coordinators Action
The administration recommends approval of the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

*Item is included on the Consent Calendar, Item 1.6.

- *5.4 Approval of Second Amendment to Sub-Agreement between RSCCD and California Workforce Association for California Apprenticeship Initiative Grant Action
The administration recommends approval of the second amendment to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- 5.5 Adoption of Resolution Number 20-03 – Declaring an Emergency and Authorizing Necessary Actions Regarding Novel Coronavirus (COVID-19) Action
The administration recommends adoption of Resolution Number 20-03 – Declaring an Emergency and Authorizing Necessary Actions Regarding Novel Coronavirus (COVID-19) as presented.
- 5.6 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Management Staff
 - d. Classified Staff
 - e. Student Workers
 - f. Educational Administrator Appointments
 - (1) Director
2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])

Loretta Jordan v. Rancho Santiago Community College District, Orange County Superior Court Case No. 30-2019-01072357-CU-WT-CJG

Anthony Rabiola v. Rancho Santiago Community College District, Orange County Superior Court Case No. 30-2019-01115249-CU-OE-CJC

Joseph Robert Pineo v. Rancho Santiago Community College District, Orange County Superior Court Case No. 30-2019-01092834-CU-PO-CJC

Alliance of Schools for Cooperative Insurance Programs (ASCIP) vs. Sandra Elizabeth Castro Palma Claim #1805554

3. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (2 cases)

*Item is included on the Consent Calendar, Item 1.6.

4. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association (CSEA), Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association (CEFA)
Unrepresented Management Employees

5. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session.

Completion of the information on the form is voluntary. Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for board consideration.

6.0 HUMAN RESOURCES

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| <p>6.1 <u>Management/Academic Personnel</u></p> <ul style="list-style-type: none">• Approval of Employment Agreements• Approval of Appointments• Ratification of Resignations/Retirements• Approval of Final Salary Placements for Temporary Faculty Member• Approval of 2019/2020 Contract Extension Days• Approval of Leaves of Absence• Approval of Adjusted Dates for Leave of Absence• Approval of Beyond Contract/Overload Stipends• Approval of Part-time Hourly New Hires/Rehires• Approval of Non-paid Instructors of Record• Approval of Non-paid Intern Services | <p><u>Action</u></p> |
| <p>6.2 <u>Classified Personnel</u></p> <ul style="list-style-type: none">• Approval of New Appointments• Approval of Out of Class Assignments• Approval of Professional Growth Increments• Approval of Return to Regular Assignments | <p><u>Action</u></p> |

6.2 Classified Personnel (cont.)

- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of Short Term Assignments
- Approval of Changes in Temporary Assignment
- Approval of Additional Hours for Ongoing Assignment
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Volunteers
- Approval of Student Assistant Lists

6.3 Approval of 2020-2021 Non-Credit Instructional Calendar

Action

It is recommended that the board approve the 2020-2021 Non-Credit Instructional Calendar as presented.

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on April 13, 2020.