

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)

Board of Trustees (Regular meeting)

Monday, April 13, 2020

2323 North Broadway, #107

Santa Ana, CA 92706

Pursuant to Governor Newsom’s Executive Order N-29-20, dated March 17, 2020, members of the Board of Trustees of the Rancho Santiago Community College District, staff, and the public will participate in the April 13, 2020 meeting via a teleconference. No in-person attendance will be accommodated or permitted. To avoid exposure to COVID-19 this meeting will be held via teleconference by calling **(669) 900-6833, 560964295# (please use *9 to raise your hand using your phone if you’d like to speak during public comments) or by using this link:** <https://cccconfer.zoom.us/j/560964295>. Additionally, you may submit your comments electronically by emailing lucarelli_anita@rsccd.edu.

Should you wish to participate in **public comments** or request to “speak” to an agenda item, you may speak when authorized by the Board President of the meeting or submit your comments electronically by emailing lucarelli_anita@rsccd.edu. Submissions by email must be received prior to the posted start time of the meeting. Please include in the subject line of the email: **COMMENTS FOR THE MEETING OF APRIL 13, 2020**. Please indicate if you are addressing a specific agenda item or are making a “Public Comment.” Each speaker may speak for up to three minutes; however, the president of the Board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter. If a **translator** for the speaker is needed, please contact the executive assistant to the board of trustees at lucarelli_anita@rsccd.edu or leave a message at 714-480-7452, on the Friday prior to the meeting so appropriate accommodations may be made.

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda Action

1.4 Public Comment

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1.5 Approval of Minutes – Regular meeting of March 23, 2020 Action

1.6 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*)**.

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

2.2 Reports from College Presidents

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

2.5 Report from Classified Representative

2.6 Reports from Academic Senate Presidents

3.0 INSTRUCTION

*3.1 Approval of Standard Inter-Agency Instructional Services Agreement Action
Renewal with Serrato & Associates, Inc.

The administration recommends approval of the standard inter-agency instructional services agreement renewal with Serrato & Associates, Inc. located in Chino Hills, California, as presented.

*Item is included on the Consent Calendar, Item 1.6.

- *3.2 Approval of First Amendment to Professional Services Agreement between Bricks 4 Kidz and Rancho Santiago Community College District on behalf of Santa Ana College (SAC) and Santiago Canyon College (SCC) Community Services Programs Action
The administration recommends approval of the first amendment to the professional services agreement between Bricks 4 Kidz and RSCCD on behalf of SAC and SCC Community Services programs, as presented.
- *3.3 Approval of Amendment made as of 4-14-2020 to Career Services Central® Agreement between College Central Network, Inc. and Rancho Santiago Community College District on behalf of Santa Ana College Action
The administration recommends approval of the amendment made as of 4-14-2020 to Career Services Central® agreement between College Central Network, Inc. and RSCCD on behalf of SAC.
- *3.4 Ratification of Marketing Contract Approved by Chancellor per Resolution No. 20-03 Declaring an Emergency and Authorizing Necessary Actions Regarding Novel Coronavirus (COVID-19) Action
The administration recommends ratification of the marketing contract with Interact Communications approved by the chancellor per Resolution No. 20-03.
- *3.5 Approval of Proposed Revisions for 2019-2020 Santa Ana College Catalog Addendum Action
The administration recommends approval of the proposed revisions for the 2019–2020 SAC catalog addendum.
- *3.6 Approval of Proposed Revisions for 2019-2020 Santiago Canyon College Addendum and/or 2020–2021 College Catalog Action
The administration recommends approval of the proposed revisions for the 2019-2020 SCC addendum and/or 2020-2021 college catalog as presented.
- *3.7 Approval of Santa Ana College Community Services Program for Summer 2020 Action
The administration recommends approval of the SAC Community Services program for Summer 2020 as presented.
- *3.8 Approval of Santiago Canyon College Community Services Program for Summer 2020 Action
The administration recommends approval of the Community Services program for Summer 2020 as presented.

*Item is included on the Consent Calendar, Item 1.6.

- *3.9 Approval of Professional Service Agreement between Movies by Kids-OC., LLC and RSCCD on behalf of Santiago Canyon College Community Services Program Action
The administration recommends approval of the professional service agreement between Movies by Kids-OC., LLC and RSCCD on behalf of SCC Community Services program as presented.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of Budget Increases/Decreases and Budget Transfers Action
The administration recommends approval of budget increases, decreases and transfers from March 11, 2020, to March 31, 2020.
- *4.3 Approval of Purchase Orders Approved by Chancellor per Resolution No. 20-03 Declaring an Emergency and Authorizing Necessary Actions Regarding Novel Coronavirus (COVID-19) Action
The administration recommends approval of the purchase orders approved by the chancellor per Resolution No. 20-03.
- *4.4 Acceptance of Completion of Bid #1380 for Barrier Removal East Chapman Entry Repairs at Santiago Canyon College and Approval of Recording a Notice of Completion Action
The administration recommends acceptance of the project as complete and approval of filing a Notice of Completion with the County as presented.
- *4.5 Approval of Disposal of Surplus Vehicles Action
The administration recommends approval of disposing of the surplus vehicle, declaring the Mobile Technology Education Center as surplus property, and utilizing Ken Porter Auctions to conduct an auction as presented.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- Strong Workforce Program – Local Share (SAC & SCC) \$ 767,033
 - Strong Workforce Program - Regional Share (District) \$ 4,899,800

5.2 Board of Trustees Cast Ballot for California Community College Action Trustees (CCCT) Board of Directors Election – 2020 Action

It is recommended that the board cast their ballot for the CCCT Board of Directors election for 2020.

5.3 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Management Staff
 - d. Classified Staff

2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association (CSEA), Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association (CEFA)
Unrepresented Management Employees

3. Appeal of Student Expulsion (pursuant to Education Code 76030)
Student #2206184

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel Action

- Approval of Appointments/Temporary Full-time to Tenure Track
- Ratification of Resignations/Retirements
- Approval of Beyond Contract/Overload Stipends
- Approval of Leaves of Absence
- Rescission of Parental Leaves of Absence
- Approval of Adjusted Effective Dates for Leave of Absence
- Approval of Part-time Hourly New Hires/Rehires
- Approval of Non-paid Instructors of Record

6.2 Classified Personnel Action

- Approval of Out of Class Assignments
- Approval of Return to Regular Assignments
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of Short Term Assignments
- Approval of Additional Hours for Ongoing Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions

6.3 Public Disclosure of Collective Bargaining Agreement between Rancho Santiago Community College District and Child Development Center, CSEA Chapter 888 Action

It is recommended that the board approve the collective bargaining agreement between RSCCD and CSEA Chapter 888 for the period of July 1, 2019, through June 30, 2020.

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on April 27, 2020.