

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting)
Monday, November 9, 2020
via Zoom and Limited In-Person Attendance
Santiago Canyon College
8045 E. Chapman Avenue, Gym
Orange, CA 92869

Pursuant to Governor Newsom’s Executive Order N-29-20, dated March 17, 2020, members of the Board of Trustees of the Rancho Santiago Community College District, staff, and the public will participate in the November 9, 2020, meeting via a teleconference and, as of this posting, allow limited in-person attendance. To avoid exposure to COVID-19, in-person attendance at this meeting will be limited to a 25% capacity. **Individuals planning to attend the meeting in-person are asked to RSVP** by emailing Madrigal_Maria@rsccd.edu by 12 noon on Monday, November 9, 2020. Please note that in-person attendance is limited due COVID-19 capacity restrictions. Attendance will not be allowed without a confirmed RSVP. Those attending the meeting in-person will have their temperature taken upon arrival, MUST wear a face covering, and maintain a physical distance of 6 feet from persons who are not members of the same household when inside the meeting. If you or anyone with whom you’ve been in contact with has experienced COVID-19 symptoms, please do not come to the meeting. All attendees must wear rubber soled shoes so as not to damage the wooden floors. This meeting will also be held via teleconference by calling **(669) 900-6833, 560964295# (please use *9 to raise your hand using your phone if you’d like to speak during public comments) or by using this link:** <https://cccconfer.zoom.us/j/560964295>.

Should you wish to participate in **public comments** or request to “speak” to an agenda item, you may speak when authorized by the Board President of the meeting or submit your comments electronically by emailing Madrigal_Maria@rsccd.edu. Submissions by email must be received prior to 3 p.m. on November 9, 2020. Any written comments received after 3:00 p.m. on November 9, 2020, will be distributed to the governing board following the meeting. Please include in the subject line of the email: **COMMENTS FOR THE MEETING OF NOVEMBER 9, 2020**. Please indicate if you are addressing a specific agenda item or are making a “Public Comment.” Those attending the meeting in-person are asked to complete a “Public Comment” form and submit it to the board’s executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Members of the public who attend the meeting via web browser or telephone who have not submitted comments in advance but wish to address the governing board should listen for instructions provided during the meeting about using the Zoom chat feature or responding audibly when prompted by the Board President. Comments are limited to three minutes per person. The Board President may, at her discretion, limit the total number of speakers addressing a particular subject and/or reduce the minutes allowed per person below three minutes. If a **translator** for the speaker is needed, please contact the executive assistant to the board of trustees at Madrigal_Maria@rsccd.edu or leave a message at 714-480-7452, on the Friday prior to the meeting so appropriate accommodations may be made.

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Public Comment

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1.5 Approval of Minutes – Regular meeting of October 26, 2020

Action

1.6 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

- 1.7 Recognition of Faculty by Board of Trustees
- 1.8 Recognition of Student Veterans by Board of Trustees
- 1.9 Recognition of Board President Claudia Alvarez

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
- 2.5 Report from Classified Representative
- 2.6 Reports from Academic Senate Presidents
- 2.7 Report from Board President
- 2.8 Reports from Board Committee Chairpersons and Representatives of the Board
 - Board Facilities Committee

3.0 INSTRUCTION

- *3.1 Approval of Educational Affiliation Agreement with Huntington Beach Union High School District Action

The administration recommends approval of the educational affiliation agreement with Huntington Beach Union High School District as presented.
- *3.2 Approval of Rancho Santiago Community College District (RSCCD) Professional Action Services Agreement with 25th Hour Communications, Inc. for Santa Ana College (SAC) Business Division Action

The administration recommends approval of the RSCCD professional services agreement with 25th Hour Communications, Inc. for SAC Business Division as presented.
- *3.3 Approval of Educational Affiliation Agreement with Tustin Unified School District Action

The administration recommends approval of the educational affiliation agreement with Tustin Unified School District as presented.
- *3.4 Approval of Educational Affiliation Agreement with Big Fun Therapy and Recreational Services Action

The administration recommends approval of the educational affiliation agreement with Big Fun Therapy and Recreational Services as presented.

*Item is included on the Consent Calendar, Item 1.6.

- *3.5 Approval of Rancho Santiago Community College District Professional Services Agreement with Interact Communications for Santa Ana College Business Division Action
The administration recommends approval of the RSCCD professional Services agreement with Interact Communications for SAC Business Division as presented.
- *3.6 Approval for Purchase of Switch Lab Vehicle from Switch Vehicles, Inc. Action
The administration recommends approval of the purchase of Switch Lab Vehicle from Switch Vehicles, Inc.as presented.
- *3.7 Approval of Proposed Revisions for the 2020–2021 Santa Ana College Catalog Addendum Action
The administration recommends approval of the proposed revisions for the 2020–2021 SAC Catalog addendum as presented.
- *3.8 Approval of Proposed Revisions for the 2021–2022 Santa Ana College Catalog Action
The administration recommends approval of the proposed revisions for the 2021–2022 SAC Catalog as presented.
- *3.9 Confirmation of Santa Ana College Associate Degrees and Certificates Awarded in Summer 2020 Action
The administration recommends approval of the confirmation of SAC associate degrees and certificates awarded in Summer 2020 as presented.
- *3.10 Confirmation of Santiago Canyon College (SCC) Associate Degrees and Certificates Awarded in Summer 2020 Action
The administration recommends approval of the confirmation of SCC associate degrees and certificates awarded in Summer 2020 as presented.
- *3.11 Approval of Amendment #2 to Lease with Affordable Housing Specialist Group Action
The administration recommends approval of the amendment #2 to lease with Affordable Housing Specialist Group as presented.
- *3.12 Approval of Community Services Program at Santiago Canyon College & Santa Ana College for Spring 2021 Action
The administration recommends approval of the Community Services Program at SCC & SAC for Spring 2021 as presented.

*Item is included on the Consent Calendar, Item 1.6.

- *3.13 Approval of Professional Services Agreement between California Caregiver Academy and RSCCD on behalf of Santa Ana College & Santiago Canyon College Community Services Programs Action
The administration recommends approval of the professional services agreement between California Caregiver Academy and RSCCD on behalf of SAC & SCC Community Services Programs as presented.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of Budget Increases/Decreases and Budget Transfers Action
The administration recommends approval of budget increases, decreases and transfers from October 14, 2020 to October 27, 2020, as presented.
- *4.3 Approval of Contract Renewal with SchoolsFirst Federal Credit Union to Provide ATM Services throughout District Action
The administration recommends approval of contract renewal with SchoolsFirst Federal Credit Union to provide ATM services throughout the District as presented.
- *4.4 Approval of Amendment to Sponsorship Agreement with Bottling Group, LLC, a Delaware Limited Liability Company, and Its Affiliates and/or Their Respective Subsidiaries Collectively Comprising Pepsi Beverages Company Action
The administration recommends approval of the amendment to sponsorship agreement with Bottling Group, LLC, a Delaware limited liability company, and its affiliates and/or their respective subsidiaries collectively comprising Pepsi Beverages Company as presented.
- *4.5 Approval of Amendment to Agreement with MTGL, Inc. for Geotechnical Testing and Inspection Consulting Services for Johnson Student Center at Santa Ana College Action
The administration recommends approval of the amendment to the agreement with MTGL, Inc. for geotechnical testing and inspection consulting services for the Johnson Student Center at SAC as presented.
- *4.6 Approval of Amendment to Agreement with Linik Corporation for Construction Management Services for Johnson Student Center at Santa Ana College Action
The administration recommends approval of the amendment to the agreement with Linik Corporation for construction management services for the Johnson Student Center at SAC as presented.

*Item is included on the Consent Calendar, Item 1.6.

- *4.7 Approval of Amendment to Agreement with Alta Environmental – Hazardous Materials Construction Monitoring Services for Johnson Student Center (Building U) Demolition at Santa Ana College Action
The administration recommends approval of the amendment to the agreement with Alta Environmental for hazardous materials construction monitoring services for the Johnson Student Center (Building U) demolition at SAC as presented.
- *4.8 Approval of Amendment to Agreement with Architectural Testing, Inc. for Building Enclosure Commissioning Services for Science Center at Santa Ana College Action
The administration recommends approval of the amendment to the agreement with Architectural Testing, Inc. for building enclosure commissioning services for the Science Center at SAC as presented.
- *4.9 Approval of Amendment to Agreement with Architecture 9 PLLLP for Architectural and Engineering Design Services for Information Technology Services (ITS) Copper Wire Project at Santa Ana College Action
The administration recommends approval of the amendment to the agreement with Architecture 9 PLLLP for architectural and engineering design services for the ITS Copper Wire Project at SAC as presented.
- *4.10 Approval of Amendment to Agreement with Twining, Inc. for Materials Testing and Special Inspection Services for Science Center at Santa Ana College Action
The administration recommends approval of the amendment to the agreement with Twining, Inc. for materials testing and special inspection services for the Science Center at SAC as presented.
- *4.11 Ratification of Change Order #2 for McCarthy Building Companies, Inc. for Construction Lease-Leaseback Services at Johnson Student Center at Santa Ana College Action
The administration recommends approval of the ratification of change order #2 for McCarthy Building Companies, Inc. for construction lease-leaseback services at Johnson Student Center at SAC as presented.
- *4.12 Approval of Agreement with SVA Architects, Inc. for Architectural Design Services for Campus Entrance Improvements for Phase 2 Design Services at Santa Ana College Action
The administration recommends approval of the agreement with SVA Architects, Inc. for architectural design services for the campus entrance improvements for phase 2 design services at SAC as presented.

- *4.13 Award of Bid #1389 for Barrier Removal for East Broadmoor Trail Project at Santiago Canyon College Action
The administration recommends awarding Bid #1389 for the barrier removal of East Broadmoor Trail Project at SCC as presented.
- *4.14 Acceptance of Donation of Vehicle Action
The administration recommends acceptance of the donation of a vehicle from Chapman University to SCC as presented.
- *4.15 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period September 20, 2020 through October 17, 2020, as presented.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- | | | |
|---|----|------------|
| - Data Science Tools Fiscal Agent (District) | \$ | 10,500,000 |
| - Data Services Program Fiscal Agent (District) | \$ | 1,443,000 |
| - Los Angeles and Orange County Regional Consortia (District) | \$ | 370,000 |
| - Strong Workforce Program – Local Share (SAC & SCC) | \$ | 2,677,883 |
| - Strong Workforce Program – Regional Share (District) | \$ | 20,122,756 |
| - Student Support Services – Year 5 (SAC) | \$ | 348,002 |
| - Wells Fargo Technical Assistance Program (District) | \$ | 36,000 |
| - Workforce Innovation and Opportunity Act, Title II – Adult | \$ | 2,481,497 |
- *5.2 Approval of First Amendment to Lease with St. Peter Evangelical Lutheran Church Action
The administration recommends approval of the first amendment to the lease with St. Peter Evangelical Lutheran Church as presented.
- 5.3 Board of Trustees Express Interest in Board Officer Positions Information
The board president shall solicit expressions of interest from board members regarding service as president, vice president, and clerk for 2020-2021, as well as any committee assignments.
- 5.4 Review and Discussion of Self-Evaluation Responses from Community and Staff Information
The survey responses from community and staff are presented to the board for review and discussion
- 5.5 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Management Staff
 - d. Classified Staff
 - e. Other Educational and Classified Administrators
 - (1) Chief, District Safety & Security
 - f. Professional Experts
 - g. Volunteers
 - h. Student Workers

2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])

Loretta Jordan v. Rancho Santiago Community College District, Orange County Superior Court
Case No. 30-2019-01072357-CU-WT-CJG

3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District
(FARSCCD)
California School Employees Association (CSEA), Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association (CEFA)
Unrepresented Management Employees

4. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources

 - a. Chancellor Goals

5. Public Employee Performance Evaluation [pursuant to Government Code section 54957(b)(1)]
 - a. Chancellor
 - b. Vice Chancellor of Human Resources
 - c. Vice Chancellor Educational Services

6. Conference with Labor Negotiators (pursuant to Government Code section 54957.6)

Agency Negotiator: Claudia Alvarez, Board President and Marvin Martinez, Chancellor
Unrepresented Employees: Chancellor
Vice Chancellor of Human Resources
Vice Chancellor Educational Services

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel **Action**

- Approval of Appointment
- Approval of Change of Assignments
- Approval of Interim Assignment
- Approval of Leave of Absences
- Approval of Additional 2020/2021 Contract Extension Days
- Approval of Beyond Contract/Overload Stipends
- Approval of Part-time New Hires/Rehires
- Approval of Non-paid Intern Service

6.2 Classified Personnel **Action**

- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Approval of Changes in Salary Placement
- Approval of Leaves of Absence
- Ratification of Resignation/Retirement
- Approval of Short-Term Assignments
- Approval of Additional Hours for Ongoing Assignments
- Approval for Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Volunteers
- Approval of Student Assistants

- 6.3 Public Disclosure of Collective Bargaining Agreement between the Rancho Santiago Community College District and Rancho Santiago Community District Continuing Education Faculty Association (CEFA) Action
The administration recommends the consideration of the proposed agreement between RSCCD and CEFA as presented.
- 6.4 Adoption of Resolution No. 20-21 for Conflict of Interest Code Action
The administration recommends adoption of Resolution No. 20-21 for Conflict of Interest Code as presented.
- 6.5 Oral Recommendation Regarding Proposed Changes to Salary and/or Fringe Benefits Pursuant to the Terms of his Employment Agreement (Marvin Martinez, Chancellor) Action
Discussion and possible approval of changes to salary and /or fringe benefits of Marvin Martinez, Chancellor.
- 6.6 Oral Recommendation Regarding Proposed Changes to Salary and/or Fringe Benefits Pursuant to the Terms of his Employment Agreement (Enrique Perez, Vice Chancellor Educational Services) Action
Discussion and possible approval of changes to salary and /or fringe benefits of Enrique Perez, Vice Chancellor.
- 6.7 Approval of Amendment to Rancho Santiago Community College District Agreement for Professional Services with AlvaradoSmith Action
The administration recommends approval of the amendment to the Rancho Santiago Community College District agreement for professional services with AlvaradoSmith as presented.
- 7.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on December 14, 2020.