

**BOARD FACILITIES COMMITTEE MEETING**

**Thursday, January 31, 2013**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The meeting was called to order at 4:36 p.m. by Mr. Larry Labrado. Other member present: Mr. Jose Solorio. Ms. Nelida Mendoza Yanez arrived at the time noted.

Staff present: Mr. Peter Hardash, Mr. Alex Oviedo, and Ms. Anita Lucarelli as record keeper.

Guest present: Mr. Kevin Wilkeson, HMC Architects.

1.2 Pledge of Allegiance to the United States Flag

The pledge of allegiance was led by Mr. Solorio.

1.3 Public Comment

There were no public comments.

1.4 Approval of Minutes

It was moved by Mr. Solorio, seconded by Mr. Labrado, and carried unanimously to approve the minutes of January 10, 2013, with the removal of the *committee recommendation of bringing items to the full board for approval* in order to eliminate the assumption that there was a vote of recommendation.

**2.0 REVIEW OF FACILITIES ITEMS**

- 2.1 Adoption of Resolution No. 13-05 – Certifying the Election Regarding the Santa Ana College (SAC) Improvement District No. 1 of the Rancho Santiago Community College District, Measure Q

The committee reviewed Resolution No. 13-05 – Certifying the Election regarding the Santa Ana College Improvement District No. 1 of the Rancho Santiago Community College District, Measure Q.

**2.0 REVIEW OF FACILITIES ITEMS – (cont.)**

- 2.2 Adoption of Resolution No. 13-06 – Resolution to Establish a Citizens’ Bond  
(5.4) Oversight Committee and Approve the Bylaws and Ethics Policy Statement for Measure Q

The committee reviewed Resolution No. 13-06 – Resolution to Establish a Citizens’ Bond Oversight Committee and approve the bylaws and ethics policy statement for the Santa Ana College Improvement District No. 1 of the Rancho Santiago Community College District for Measure Q.

- 2.3 Approval of Commercial Lease Agreement between Ontario Chamber of Commerce  
(5.7) and Rancho Santiago Community College District and its Center for International Trade Development

The committee reviewed the lease agreement with the Ontario Chamber of Commerce and authorization be given to the Vice Chancellor of Business Operations and Fiscal Services to execute the agreement on behalf of the district.

- 2.4 Approval of Consulting Agreement with RBF Consulting – Santa Ana College  
(5.8) Perimeter Site Improvements

The committee reviewed the proposal with RBF Consulting to provide Qualified Storm Water Pollution Prevention Plan Services.

- 2.5 Approval of Change Order #4 for Bid #1179 – Soccer Field and Football Facilities at  
(5.9) Santa Ana College

The committee reviewed change order #4 for Bid #1179 for Los Angeles Engineering Inc. for the soccer field and football facilities at SAC. Mr. Solorio asked that this item be removed from the board agenda for further review.

- 2.6 Approval of De La Torre Commercial Interiors – Santa Ana College County Sheriff’s  
(5.10) Regional Training Academy Fire Lane Improvements

The committee reviewed the proposal with De La Torre Commercial Interiors.

- 2.7 Adoption of Resolution No. 13-01 – Concrete for Loop Road Extension at Santiago  
(5.11) Canyon College (SCC)

The committee reviewed Resolution No. 13-01 for Guy Yocom Construction, Inc. for Bid #1136 for concrete for the Loop Road Extension at SCC.

**2.0 REVIEW OF FACILITIES ITEMS – (cont.)**

2.8 Adoption of Resolution No. 13-02 – Plumbing for Athletic/Aquatic Complex at  
(5.12) Santiago Canyon College

The committee reviewed Resolution No. 13-02 for Interpipe Construction, Inc. for Bid #1140 for plumbing for the Athletic/Aquatic complex at SCC. Mr. Solorio asked that this item be removed from the board agenda for further review.

2.9 Adoption of Resolution No. 13-03 – Landscaping for Athletic/Aquatic Complex at  
(5.13) Santiago Canyon College

The committee reviewed Resolution No. 13-03 for Tropical Plaza Nursery, Inc. for Bid #1134 for landscaping for the Athletic/Aquatic complex at SCC.

2.10 Adoption of Resolution No. 13-04 – Framing and Elevators for Athletic/Aquatic  
(5.14) Complex at Santiago Canyon College

The committee reviewed Resolution No. 13-04 for Inland Building Construction Company, Inc. for Bid #1146 for framing and elevators for the Athletic/Aquatic complex at SCC.

2.11 Approval of Change Order #11 for Bid #1139 – Electricity for Humanities Building  
(5.15) at Santiago Canyon College

The committee reviewed change order #11 for Bid #1139 for Dynalectric for electricity for the Humanities building at SCC.

2.12 Approval of Change Order #1 for Bid #1142 - Fire Suppression for Athletic/Aquatic  
(5.16) Complex at Santiago Canyon College

The committee reviewed change order #1 for Bid #1142 for JPI Development Group, Inc. for fire suppression for the Athletic/Aquatic complex at SCC.

2.13 Approval of Change Order #1 for Bid #1145 – Casework, Fixtures and Laboratory  
(5.17) Equipment for Humanities Building at Santiago Canyon College

The committee reviewed change order #1 for Bid #1145 for K & Z Cabinets for casework, fixtures and laboratory equipment for the Humanities building at SCC.

2.14 Approval of Change Order #12 for Bid #1146 – Framing and Elevators for  
(5.18) Humanities Building at Santiago Canyon College

The committee reviewed change order #12 for Bid #1146 for Inland Building Construction Company for framing and elevators for the Humanities building at SCC.

**2.0 REVIEW OF FACILITIES ITEMS** – (cont.)

2.15 Approval of Change Order #3 for Bid #1148 – Flooring for Athletic/Aquatic  
(5.19) Complex at Santiago Canyon College

The committee reviewed change order #3 for Bid #1148 for Continental Flooring, Inc. for flooring for the Athletic/Aquatic complex at SCC.

2.16 Approval of Change Order #1 for Bid #1191 – Roof for Maintenance & Operations  
(5.20) Building at Santiago Canyon College

The committee reviewed change order #1 for Bid #1191 for Letner Roofing for the roof on the Humanities building at SCC.

2.17 Proposal of Future Agenda Items

Mr. Solorio asked that a timeline for implementation of Measure Q projects be provided to board members as soon as possible.

**3.0 ADJOURNMENT**

Mr. Labrado declared this meeting adjourned at 5:23 p.m.

Minutes approved: February 14, 2013