

BOARD FACILITIES COMMITTEE MEETING

Thursday, March 24, 2016

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:31 p.m. by Mr. Phillip Yarbrough. Other member present: Mr. Larry Labrado and Mr. Jose Solorio.

Staff present: Ms. Carri Matsumoto, Dr. Raúl Rodríguez, Mr. Darryl Taylor, and Ms. Anita Lucarelli as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The pledge of allegiance was led by Mr. Yarbrough.

1.3 Public Comment

There were no public comments.

1.4 Approval of Minutes

It was moved by Mr. Solorio and seconded by Mr. Yarbrough to approve the minutes of March 10, 2016, with the following changes in *italics*:

2.6 Discussion of Tools used by the Community College System for Academic and Facilities Demands

Dr. Rodríguez explained that the tools the district uses for its academic and facilities demands are based on the Educational Master Plan. An update of the Educational Master Plan is planned for the June 13, 2016, board meeting.

Staff mentioned that the colleges conduct their own surveys regarding what the community wants taught and where they want the facilities located. Mr. Yarbrough asked that the survey results be shared with the Board Facilities Committee at a future date. Mr. Yarbrough asked that the survey instrument tools the college outreach departments use be provided to the Board Facilities Committee at its next meeting. Mr. Solorio asked staff to explore how the Los Angeles Unified School District grew its system to be so large.

1.4 Approval of Minutes

Mr. Solorio asked for the contact information of the state facilities person to obtain the standard tools that the community college system uses to ascertain facilities needs.

The motion carried with the following vote: Aye – Mr. Labrado, Mr. Solorio, and Mr. Yarbrough.

2.0 REVIEW OF FACILITIES ITEMS

2.1 Ratification of Award of Bid #1279 for Buildings I & Z LED (Light-Emitting Diode)
(4.5) Lighting Conversion at Santa Ana College (SAC)

The committee reviewed the award of Bid #1279 for Buildings I & Z LED lighting conversion at SAC.

2.2 Acceptance of the Completion of LED Lighting Conversion Project at Digital Media
(4.6) Center (DMC) and Orange County Sheriff's Regional Training Academy Resolution
No. 15-18 and Approval of Recording of Notice of Completion

The committee reviewed the filing of a Notice of Completion with the County.

2.3 Approval of Agreement with PENCO Engineering, Inc. for Land Surveying
(4.7) Consulting Services for Santiago Canyon College (SCC)

The committee reviewed the agreement with PENCO Engineering, Inc. for land surveying consulting services for SCC.

2.4 Discussion of Survey Instrument Tools SAC & SCC Outreach Departments Use

Dr. Rodríguez indicated the colleges have not used survey tools since they are typically very costly. The colleges' planning documents include the Educational Master Plan which is used to create the Facilities Master Plan, which is used to create the Comprehensive Master Plan.

The committee discussed a variety of items for the colleges to review to access the facility needs for the district.

Mr. Solorio asked for the contact information of the state facilities person to obtain the standard tools that the community college system uses to ascertain facility needs.

2.0 REVIEW OF FACILITIES ITEMS (contd.)

2.5 Proposal of Future Agenda Items

The committee asked for updates on the following items:

- Timeline of the new construction at the Orange Education Center;
- Measure E funds (the amount left and the plan of how the remaining monies will be spent); and
- Final update on the district's water use (to the full board).

2.6 Committee Member Comments

There were no comments.

3.0 ADJOURNMENT

Mr. Yarbrough declared the meeting adjourned at 4:54 p.m.

Minutes Approved: May 12, 2016