

Rancho Santiago Community College District
BOARD POLICY
Chapter 3
General Institution

BP 3750 Data Governance

Reference(s):

Title 5, section 58311, Principles for Sound Fiscal Management
U.S. Department of Education Privacy Technical Assistance Center (PTAC) Data
Governance Checklist

The District recognizes that quality data is an organizational asset. To that end, the Chancellor, in consultation with staff, shall establish administrative regulations to assure adequate oversight of data management practices, encompassing the full life cycle of data, including collection, use, reporting for local, state and federal purposes and disposal.

Data Governance procedures shall include, but not be limited to:

- Procedures over Student Center Funding Formula (SCFF) data management to ensure that data collected and reported to the Chancellor's Office are accurate and complete;
- Responsibilities for SCFF data management are clearly defined and assigned;
- Information systems used to collect and report SCFF data are monitored and maintained to ensure that timely, accurate, and reliable SCFF data is available for planning, decision making, and budgetary control.

Adopted: November 8, 2021