

Rancho Santiago Community College District
BOARD POLICY
Chapter 6
Business and Fiscal Affairs

BP 6015 Food and Meeting Refreshments

Reference(s):

Education Code 85266
Warrants for district expense

The Governing Board encourages participation and awareness of district programs and activities through direct personal contact with individuals, community groups, students, staff and professional associations. The Governing Board believes that the serving of refreshments and food at district activities facilitates communication and increases public awareness and public participation in district sponsored meetings, events, activities, and programs.

The Governing Board authorizes the Chancellor, or the Chancellor's designee, to approve the serving of refreshments and/or food at the following meetings or activities:

- Functions for volunteers and retiring employees
- Activities honoring individuals in education
- Educational events sponsored by the Board
- Seminars and workshops sponsored by the Board
- Board appointed committee meetings
- Student and student program recognition ceremonies
- Other activities as designated by the Chancellor

The cost of food and refreshments, which are served at duly authorized activities, shall be paid from district funds and shall meet all legal and district requirements for the expenditures of district funds. Any use of the Unrestricted General Fund for purchase of food and refreshments should come only from non-apportionment funds.

Revised: September 9, 2013 (Previously BP 3103)
Revised: July 11, 2022