

**Rancho Santiago Community College District**  
**BOARD POLICY**  
Chapter 7  
Human Resources

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**BP 7400 Travel**

**Reference(s):**

Education Code Section 87032

The Chancellor is authorized to attend conferences, meetings and other activities that are appropriate to the functions of the District.

The Chancellor shall establish procedures regarding the attendance of other employees at conferences, meetings, or activities. The procedures shall include authorized expenses, advance of funds, and reimbursement.

The Chancellor shall ensure travel funds are expended in the most economical and appropriate manner.

See Administrative Regulations (AR 7400)

**Revised: October 28, 2013 (Previously BP4108 and 4403)**

**Revised: October 24, 2016**