

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, April 15, 2013
2323 North Broadway, #107
Santa Ana, CA 92706

Vision Statement (Board of Trustees)

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS 4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of April 1, 2013 Action

1.6 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.7 Presentation on Conflict of Interest – the Law

1.8 Presentation on Construction Delivery Methods

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

2.2 Reports from College Presidents

- Enrollment
- Facilities
- College activities
- Upcoming events

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

- Student activities

2.5 Reports from Academic Senate Presidents

- Senate meetings

3.0 HUMAN RESOURCES

3.1 Management/Academic Personnel

Action

- Approval of Changes of Assignments
- Approval of Interim Assignments/Changes of Locations
- Approval of 2012-2013 Contract Extension Days
- Approval of Stipends
- Approval of Column Changes for FARSCCD Hourly Rates
- Approval of Column Changes for CEFA Hourly Rates
- Approval of Part-time Hourly Hires/Rehires

3.2 Classified Personnel

Action

- Approval of New Appointments
- Approval of Temporary to Contract Assignments
- Approval of Longevity Increments
- Approval of Out of Class Assignments
- Approval of Changes in Salary Placements
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of Longevity Increments
- Approval of Temporary Assignments
- Approval of Changes in Temporary Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Substitute Assignments
- Approval of Instructional Associates/Associate Assistants
- Approval of Student Assistant Lists

- 3.3 Authorization for Board Travel/Conferences Action

4.0 INSTRUCTION

- *4.1 Approval of Upward Bound Summer Residential Program Contract Action
The administration recommends approval of the agreement between Chapman University and the Santa Ana College Upward Bound Program for 2013.
- *4.2 Approval of OTA Agreement Renewal – Garfield Medical Center Action
The administration recommends approval of the agreement with Garfield Medical Center in Monterey Park, California.
- *4.3 Confirmation of Santa Ana College (SAC) Associate Degrees and Certificates for Fall 2012 Action
The administration recommends confirmation of the list of recipients of the SAC associate degrees and certificates for Fall 2012 as presented.
- *4.4 Confirmation of Santiago Canyon College (SCC) Associate Degrees and Certificates for Fall 2012 Action
The administration recommends confirmation of the list of recipients of the SCC associate degrees and certificates for Fall 2012 as presented.
- *4.5 Approval of Agreement with Cuyamaca College Professional Services for Water Works Project Action
The administration recommends approval of the Grossmont-Cuyamaca Community College District contract for professional services in connection with providing online training and curriculum for the California Water Works project.

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *5.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *5.2 Approval of Budget Increases/Decreases and Budget Transfers Action
The administration recommends approval of budget increases, decreases and transfers during the months of February and March 2013.
- *5.3 Approval of Lease Agreement with Relecom Action
The administration recommends approval of the lease agreement with Relecom and authorization be given to the Vice Chancellor of Business Operations/Fiscal Services to execute the agreement on behalf of the district as presented.

- *5.4 Approval of Lease Agreement with TopGallant Group Action
The administration recommends approval of the lease agreement with TopGallant Group and authorization be given to the Vice Chancellor of Business Operations/Fiscal Services to execute the agreement on behalf of the district as presented.
- *5.5 Approval of Legal Services Agreement with Bergman Dacey Goldsmith, PLC Action
The administration recommends approval of the legal services agreement with Bergman Dacey Goldsmith, PLC to provide legal services on construction-related matters as presented.
- *5.6 Approval of State Categorical Program Flexibility Transfer Action
The administration recommends approval of the State Categorical Flexibility Transfer request per Education Code 84043 as presented.
- *5.7 Approval of Award of Contract for Land Surveying, Engineering and Consulting Services Action
The administration recommends approval of BKF Engineers for land surveying, engineering and consulting services for district-wide projects as presented.
- *5.8 Approval of Agreement for Installation of Public Improvements at Santa Ana College Action
The administration recommends approval of the Agreement for Installation of Public Improvements with the City of Santa Ana as presented.
- *5.9 Approval of Architect Services Agreement with Westberg+White - Proposal for Portable Classroom Building Village at Santa Ana College Action
The administration recommends approval of the architect services agreement with Westberg+White for \$110,500 plus reimbursable expenses not to exceed \$3,000 as presented.
- *5.10 Approval of Architect Services Agreement with Westberg+White - Proposal for Programming Services for Johnson Center at Santa Ana College Action
The administration recommends approval of the architect services agreement with Westberg+White for \$49,300 plus reimbursable expenses not to exceed \$2,500 as presented.

- *5.11 Approval of Award of Bid #1189 – Building “G” Miscellaneous Upgrades at Santa Ana College Action
The administration recommends approval of awarding Bid #1189 for SAC Building “G” miscellaneous upgrades to Optima RPM Inc. as presented.
- *5.12 Approval of Change Order #6 for Bid #1179 – Soccer Field and Football Facilities at Santa Ana College Action
The administration recommends approval of change order #6 for Bid #1179 for Los Angeles Engineering Inc. for the soccer field and football facilities at SAC as presented.
- *5.13 Approval of Change Order #1 for Bid #1180 – Perimeter Site Improvements at Santa Ana College Action
The administration recommends approval of change order #1 for Bid #1180 for perimeter site improvements at SAC as presented.
- *5.14 Approval of Change Order #9 for Bid #1138 – Structural Steel for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #9 for Bid #1138 for Blazing Industrial Steel Inc. for structural steel for the Humanities building at SCC as presented.
- *5.15 Approval of Change Order #14 for Bid #1139 – Electricity for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #14 for Bid #1139 for Dynalectric for electricity for the Humanities building at SCC as presented.
- *5.16 Approval of Change Order #1 for Bid #1199 – Fiber Infrastructure for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #1 for Bid #1199 for Coast Electric for the fiber infrastructure for the Humanities building at SCC as presented.
- *5.17 Approval of Notice of Completion for Bid #1134 – Landscaping for Athletic/Aquatic Complex at Santiago College Action
The administration recommends approval of the Notice of Completion for landscaping for the Athletic/Aquatic complex project at SCC as presented.

- *5.18 Approval of Notice of Completion for Bid #1136 – Concrete for Athletic/Aquatic Complex at Santiago College Action
The administration recommends approval of the Notice of Completion for concrete for the Athletic/Aquatic complex project at SCC as presented.
- *5.19 Approval of Notice of Completion for Bid #1137 – Masonry for Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends approval of the Notice of Completion for masonry for the Athletic/Aquatic complex project at SCC as presented.
- *5.20 Approval of Notice of Completion for Bid #1141 –HVAC for Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends approval of the Notice of Completion for HVAC for the Athletic/Aquatic complex project at SCC as presented.
- *5.21 Approval of Notice of Completion for Bid #1199 – Fiber Infrastructure for Humanities Building at Santiago Canyon College Action
The administration recommends approval of the Notice of Completion for fiber infrastructure for the Humanities building at SCC as presented.
- *5.22 Adoption of Resolution No. 13-18 – Metropolitan Fiber Wide Area Network Action
The administration recommends adoption of Resolution No. 13-18 and the addendum to the Dark Fiber Telecommunications Service Agreement with Freedom Telecommunications, Inc. for Request for Proposal #1200 as presented.
- *5.23 Approval of Agreement with Governet for CurricUNET Meta Upgrade at Santa Ana College Action
The administration recommends approval of the agreement with Governet for the CurricUNET Meta upgrade at SAC as presented.
- *5.24 Approval of Increase to Construction Management Agreement - Seville Construction Services Action
The administration recommends approval of the increase to the construction management agreement with Seville Construction Services as presented.
- *5.25 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period February 24, 2013, through March 23, 2013.

6.0 GENERAL

- 6.1 Board of Trustees Cast Ballot for California Community College Trustees Board of Directors Election – 2013 Action
- 6.2 Reports from Board Committees Information
- Board Facilities Committee
 - Orange County Community Colleges Legislative Task Force
- 6.3 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Part-time Faculty
 - b. Classified Staff
 - c. Student Workers
 - d. Professional Experts
2. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
 - a. Chancellor
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])
4. Conference with Real Estate Negotiator (pursuant to Government Code Section 54956.8)

Agency Negotiator: Dr. Raúl Rodríguez, Chancellor
Property Address: 1609-1631 North Bristol Street, Santa Ana, California
1240 West 17th Street, Santa Ana, California
1612 Louise Street, Santa Ana, California

Negotiating Parties: Danforth Holdings, LLC
Under Negotiation: Price and Terms of Payments

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session.

Completion of the information on the form is voluntary. Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for board consideration.

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on May 6, 2013.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 North Broadway, #107
Santa Ana, CA 92706

Board of Trustees (Regular meeting)

Monday, April 1, 2013

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:35 p.m. by Ms. Arianna Barrios. Other members present were Ms. Claudia Alvarez, Mr. John Hanna, Mr. Larry Labrado, Ms. Nelida Mendoza Yanez, Mr. Jose Solorio, Mr. Phillip Yarbrough, and Mr. Ryan Ahari.

Administrators present during the regular meeting were Mr. John Didion, Dr. Erlinda Martinez, Dr. Raúl Rodríguez, and Mr. Juan Vázquez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by the following students being recognized at the meeting: Mr. Grady P. Brown, Santiago Canyon College (SCC) and Ms. Diana Ramirez, Santa Ana College (SAC).

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Yarbrough, seconded by Mr. Ahari, and carried unanimously to approve revised pages 6, 7, and 8 for the agenda, revised page 1 for Item 3.1 (Management/Academic Personnel), revised page 1 and an addendum for Item 3.2 (Classified Personnel), revised page for Item 6.3 (Implications for Planning), revised page for Item 6.4 (RSCCD Goals), and revised page for Item 6.6 (Appointments to Measure Q Citizens' Bond Oversight Committee).

1.4 Recognition of Students

The board recognized Ms. Diana Ramirez, student at Santa Ana College, and Mr. Grady P. Brown, student at Santiago Canyon College, for their scholastic achievements, leadership, and service to the campus community and the Rancho Santiago Community College District.

1.5 Public Comment

Mr. Fernando Herrera spoke regarding Item 5.5 (Notice of Completion for Bid #1139 – Electrical for Athletic/Aquatic Complex Project at SCC).

Other public comments relating to Item 6.5 (Approval to Negotiate a Project Labor Agreement [PLA]) were heard at the time the item was considered for approval (after Item 2.5 [Reports from Academic Senate Presidents]).

1.6 Approval of Minutes

It was moved by Mr. Yarbrough, seconded by Mr. Solorio, and carried unanimously to approve the minutes of the regular meeting held March 11, 2013.

1.7 Approval of Consent Calendar

It was moved by Mr. Yarbrough, seconded by Mr. Solorio, and carried unanimously to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar, with the exception of Item 6.7 (Resolution No. 13-14 in Honor of Gaddi Vasquez as City of Orange Citizen of the Year) removed by Mr. Labrado.

4.1 Approval of New OTA Agreement – Select Physical Therapy Holdings, Inc.
The board approved the agreement with Select Physical Therapy Holdings, Inc. in King of Prussia, Pennsylvania.

4.2 Approval of New OTA Agreement – Delano Regional Medical Center
The board approved the agreement with Delano Regional Medical Center in Delano, California.

4.3 Approval of New OTA Agreement – Glenwood Care Center
The board approved the agreement with Glenwood Care Center in Oxnard, California.

4.4 Approval of OTA Agreement Renewal – Hands on Hands Rehab, Inc.
The board approved the agreement with Hands on Hands Rehab Inc. in Huntington Beach, California.

4.5 Approval of OTA Agreement Renewal – Redlands Community Hospital
The board approved the agreement with Redlands Community Hospital in Redlands, California.

4.6 Approval of OTA Agreement Renewal – Total Education Solutions
The board approved the agreement with Total Education Solutions in South Pasadena, California.

5.1 Approval of Payment of Bills
The board approved payment of bills as submitted.

1.7 Approval of Consent Calendar – (cont.)

5.2 Adoption of Resolution No. 13-17 – Concrete for Humanities Building at Santiago Canyon College

The board adopted Resolution No. 13-17 for Guy Yocom Construction, Inc. for Bid #1136 for concrete for the Humanities building at SCC as presented.

5.3 Approval of Change Order #4 for Bid #1137 – Masonry for Humanities Building at Santiago Canyon College

The board approved change order #4 for Bid #1137 for Industrial Masonry, Inc. for masonry for the Humanities building at SCC as presented.

5.4 Approval of Change Order #2 for Bid #1149 – Equipment and Furnishings for Athletic/Aquatic Complex at Santiago Canyon College

The board approved change order #2 for Bid #1149 for Herk Edwards, Inc. for equipment and furnishings for the Athletic/Aquatic complex at SCC as presented.

5.5 Approval of Notice of Completion for Bid #1138 – Structural Steel and Metals for Athletic/Aquatic Complex Project at Santiago Canyon College

The board approved the Notice of Completion for Structural Steel and Metals for the Athletic/Aquatic complex project at SCC as presented.

5.6 Approval of Notice of Completion for Bid #1139 – Electrical for Athletic/Aquatic Complex Project at Santiago Canyon College

The board approved the Notice of Completion for electrical for the Athletic/Aquatic complex project at SCC as presented.

5.7 Approval of Notice of Completion for Bid #1142 – Fire Suppression for Athletic/Aquatic Complex Project at Santiago Canyon College

The board approved the Notice of Completion for fire suppression for the Athletic/Aquatic complex project at SCC as presented.

5.8 Approval of Notice of Completion for Bid #1143 – Glass/Glazing and Aluminum Systems for Athletic/Aquatic Complex Project at Santiago Canyon College

The board approved the Notice of Completion for glass/glazing and aluminum systems for the Athletic/Aquatic complex project at SCC as presented.

5.9 Approval of Notice of Completion for Bid #1144 – Roofing, Waterproofing, and Composite Aluminum Panels for Athletic/Aquatic Complex Project at Santiago Canyon College

The board approved the Notice of Completion for roofing, waterproofing, and composite aluminum panels for the Athletic/Aquatic complex project at SCC as presented.

1.7 Approval of Consent Calendar – (cont.)

5.10 Approval of Notice of Completion for Bid #1145 – Casework, Fixtures, and Laboratory Equipment for Athletic/Aquatic Complex Project at Santiago Canyon College

The board approved the Notice of Completion for casework, fixtures, and laboratory equipment for the Athletic/Aquatic complex project at SCC as presented.

5.11 Approval of Notice of Completion for Bid #1146 – Framing/Elevators for Athletic/Aquatic Complex Project at Santiago Canyon College

The board approved the Notice of Completion for framing/elevators for the Athletic/Aquatic complex project at SCC as presented.

5.12 Approval of Notice of Completion for Bid #1147 – Interior Systems for Athletic/Aquatic Complex Project at Santiago Canyon College

The board approved the Notice of Completion for interior systems for the Athletic/Aquatic complex project at SCC as presented.

5.13 Approval of Notice of Completion for Bid #1148 – Flooring for Athletic/Aquatic Complex Project at Santiago Canyon College

The board approved the Notice of Completion for flooring for the Athletic/Aquatic complex project at SCC as presented.

5.14 Approval of Notice of Completion for Bid #1149 – Equipment and Furnishings for Athletic/Aquatic Complex Project at Santiago Canyon College

The board approved the Notice of Completion for equipment and furnishings for the Athletic/Aquatic complex project at SCC as presented.

5.15 Approval of Notice of Completion for Bid #1151 – Earthwork for Athletic/Aquatic Complex Project at Santiago Canyon College

The board approved the Notice of Completion for earthwork for the Athletic/Aquatic complex project at SCC as presented.

5.16 Approval of Classroom Lease Renewal with Orange Unified School District (OUSD)

The board approved the SCC Orange Education Center lease agreement renewal for classroom space with OUSD for the period of July 1, 2012, through June 30, 2013, as presented.

6.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:

- Board Financial Assistance Program (BFAP) (SAC) \$699,565

1.7 Approval of Consent Calendar – (cont.)

6.2 Approval of Sub-Agreements between RSCCD and Los Rios Community College District and Southwestern Community College District

The board approved the sub-agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign the agreements on behalf of the district.

6.8 Adoption of Resolution No. 13-15 in Honor of Children’s Hospital of Orange County as City of Orange Large Business of the Year

The board adopted Resolution No. 13-15 honoring Children’s Hospital of Orange County as the City of Orange Large Business of the Year.

6.9 Adoption of Resolution No. 13-16 in Honor of Colonial Home Care as City of Orange Small Business of the Year

The board adopted Resolution No. 13-16 honoring Colonial Home Care as the City of Orange Small Business of the Year.

1.8 Public Hearing – Rancho Santiago Community College District Initial Bargaining Proposal to Continuing Education Faculty Association (CEFA)

There were no public comments.

1.9 Presentation on Brown Act Basics

Ms. Mary L. Dowell, Partner, Liebert Cassidy Whitmore, provided a presentation on the Brown Act Basics. Board members received clarification from Ms. Dowell on items relating to the Brown Act.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board which included a report given by Ms. Ashley Setoudeh, Townsend Public Affairs, Inc., regarding the Adult Education advocacy trip to Sacramento on March 13, 2013.

Dr. Rodriguez reported the following will be discussed in closed session:
Conference with Real Estate Negotiator (pursuant to Government Code Section 54956.8)

Agency Negotiator: Dr. Raúl Rodríguez, Chancellor

Property Address: 1609-1631 North Bristol Street, Santa Ana, California
1240 West 17th Street, Santa Ana, California
1612 Louise Street, Santa Ana, California

Negotiating Parties: Danforth Holdings, LLC

Under Negotiation: Price and Terms of Payments

2.2 Reports from College Presidents

The following college presidents provided reports to the board:

Dr. Erlinda Martinez, President, Santa Ana College
Mr. Juan Vázquez, President, Santiago Canyon College

2.3 Report from Student Trustee

Mr. Ryan Ahari provided a report to the board.

2.4 Reports from Student Presidents

The following student representatives provided reports to the board on behalf of the Associated Student Government organizations:

Ms. Edna Tobias, Student President, Santa Ana College
Ms. Rachel Bulosan, Student President, Santiago Canyon College

Mr. Solorio asked to have Item 6.5 (Approval to Negotiate a Project Labor Agreement) considered at this time since so many people were waiting to speak regarding this item. Ms. Barrios indicated she would consider a motion to move Item 6.5 to the end of the reports. It was moved by Mr. Yarbrough, seconded by Mr. Ahari, and carried unanimously to suspend the rules and consider Item 6.5 after the reports from the academic senate presidents.

2.5 Reports from Academic Senate Presidents

The following academic senate presidents provided reports to the board:

Ms. Corinna Evett, Academic Senate President, Santiago Canyon College
Mr. Raymond Hicks, Academic Senate President, Santa Ana College

Ms. Barrios called a brief recess at 7:02 p.m.
The board reconvened at 7:07 p.m.

6.5 Approval to Negotiate a Project Labor Agreement

Public Comment relating to this item was heard at this time.

Mr. Eric Christen, Mr. Dave Everett, Mr. Sergio Ortega, and Mr. Pete Saucedo spoke in opposition of Item 6.5.

Mr. Jim Adams, Mr. Doug Mangione, Mr. Alfred Martinez, and Mr. Ron Miller spoke in support of Item 6.5.

6.5 Approval to Negotiate a Project Labor Agreement – (cont.)

It was moved by Mr. Labrado and seconded by Mr. Solorio to authorize the chancellor to negotiate a Project Labor Agreement with the Los Angeles/Orange County Building Trades Council.

It was moved by Mr. Hanna and seconded by Ms. Alvarez to amend the agreement on page 6.5 (5), 1st paragraph, after Los Angeles-Orange County Building and Construction Trades Council (hereinafter “Council”) to include *Southwest Regional Council of Carpenters (hereinafter “Carpenters”)* and include *Carpenters* to the language throughout the agreement. Discussion ensued. The motion carried with a nay vote from Mr. Yarbrough.

It was moved by Mr. Hanna and seconded by Mr. Solorio to amend the agreement on Page 6.5 (5) to remove “Project Labor Agreement” and include *COMMUNITY AND STUDENT WORKFORCE PROJECT AGREEMENT* after RSCCD in the title of the agreement. Discussion ensued. The motion carried unanimously.

It was moved by Mr. Hanna and seconded by Mr. Solorio to amend the agreement on Page 6.5 (8), Section 3.3 and Page 6.5 (14), Section 5.5 to instruct staff to include efforts to: 1) utilize apprentices that went through RSCCD apprenticeship programs, and 2) track and enforce goals for student, community, and veteran participation. Discussion ensued. The motion carried unanimously.

Ms. Barrios called for the vote. The motion carried to authorize the chancellor to negotiate a Project Labor Agreement as amended with the Los Angeles/Orange County Building Trades Council with a nay vote from Ms. Barrios and Mr. Yarbrough. Student trustee Ahari’s advisory vote was nay.

3.0 HUMAN RESOURCES

All items were considered after Closed Session.

4.0 INSTRUCTION

All items were approved as part of Item 1.7 (Consent Calendar).

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

All items were approved as part of Item 1.7 (Consent Calendar).

6.0 GENERAL

Items 6.1, 6.2, 6.8, and 6.9 were approved as part of Item 1.7 (Consent Calendar). Item 6.5 (Approval to Negotiate a Project Labor Agreement) was considered after Item 2.5 (Reports from Academic Senate Presidents).

6.3 Review of Implications of Planning

The material was presented to the board as an informational item.

6.4 Adoption of Rancho Santiago Community College District 2013-2023 Goals

It was moved by Mr. Yarbrough and seconded by Mr. Solorio to adopt the RSCCD 2013-2023 goals. Mr. Hanna asked that the document be amended on page 6.4 (2) for RSCCD Goal 2 to include *labor* after business/industry (business/industry/*labor*). Mr. Yarbrough accepted the amendment to his motion. The motion carried unanimously.

6.6 Approval of Appointments to Measure Q Citizens' Bond Oversight Committee

It was moved by Mr. Yarbrough and seconded by Mr. Ahari to approve the appointments to the Measure Q Citizens' Bond Oversight Committee. Discussion ensued.

It was moved by Mr. Hanna and seconded by Ms. Mendoza Yanez to amend the list of appointees to those that reside in Santa Ana: Mr. Eric Alderete, Ms. Nellie Caudillo Kaniski, Ms. Irma Avila Macias, Mr. Max Madrid, and Mr. Kenneth Nguyen. Discussion ensued. The motion carried with a nay vote from Ms. Alvarez, Ms. Barrios and Mr. Yarbrough. Student trustee Ahari's advisory vote was nay.

The motion carried to approve the following appointees to the Measure Q Citizens' Bond Oversight Committee: Mr. Eric Alderete, Ms. Nellie Caudillo Kaniski, Ms. Irma Avila Macias, Mr. Max Madrid, and Mr. Kenneth Nguyen with a nay vote from Ms. Alvarez, Ms. Barrios and Mr. Yarbrough. Student trustee Ahari's advisory vote was nay.

6.7 Adoption of Resolution No. 13-14 in Honor of Gaddi Vasquez as City of Orange Citizen of the Year

Mr. Labrado asked that an additional resolution in honor of Gaddi Vasquez be provided to the Orange County Hispanic Chamber of Commerce since Mr. Vasquez was being honored there as well.

It was moved by Mr. Yarbrough, seconded by Ms. Barrios, and carried unanimously to adopt Resolution No. 13-14 honoring Gaddi Vasquez as the City of Orange Citizen of the Year and an additional resolution honoring Gaddi Vasquez for a Lifetime Achievement Award by the Orange County Hispanic Chamber of Commerce.

6.10 Reports from Board Committees

Mr. Ahari provided a report on the legislative advocacy trip to Washington, D.C., on March 20-22, 2013, with the Orange County Community Colleges Legislative Task Force (OCCCLTF).

6.11 Board Member Comments

Ms. Barrios thanked Mr. Ahari for representing the district at the recent OCCCLTF legislative advocacy meetings in Washington, D.C.

Ms. Barrios reported she attended SCC Community Science night on March 15.

Mr. Solorio reported he recently held a Youth Leadership Conference at SAC and thanked the chancellor and SAC staff for their hospitality.

Mr. Yarbrough expressed regret over not being able to attend SCC Community Science night.

Mr. Yarbrough asked for a report on Measure E projects and the effects of a PLA on these projects.

Board members congratulated Mr. Ahari on being accepted by the University of California, Santa Barbara, and University of California, San Diego. Mr. Ahari indicated he is still waiting to hear from other universities.

Ms. Alvarez reported she attended a welcome reception co-hosted by SAC for Dr. Mildred Garcia, the newly inaugurated President of California State University, Fullerton, at the Heritage Museum of Orange County in Santa Ana on March 15.

Ms. Alvarez expressed appreciation to staff for soliciting applications for the Measure Q Citizens' Bond Oversight Committee.

RECESS TO CLOSED SESSION

The board convened into closed session at 9:05 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts

2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])

California Department of Finance and Dr. Jack Scott, Chancellor of the California Community Colleges v. Jan Grimes, in her official capacity as Interim Orange County Auditor-Controller, and Does 1-10, Orange County Superior Court Case No. 30-2012-00559592 CU-WM-CJC

3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association
4. Conference with Real Estate Negotiator (pursuant to Government Code Section 54956.8)
Agency Negotiator: Dr. Raúl Rodríguez, Chancellor
Property Address: 1609-1631 North Bristol Street, Santa Ana, California
1240 West 17th Street, Santa Ana, California
1612 Louise Street, Santa Ana, California
Negotiating Parties: Danforth Holdings, LLC
Under Negotiation: Price and Terms of Payments
5. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
a. Chancellor
6. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

The board reconvened at 9:24 p.m.

Closed Session Report

Mr. Labrado reported the board discussed public employment and voted unanimously to have the chancellor negotiate the abovementioned real estate properties on behalf of the district.

Public Comment

There were no public comments.

3.0 HUMAN RESOURCES

3.1 Management/Academic Personnel

It was moved by Mr. Yarbrough, seconded by Mr. Ahari, and carried unanimously to approve the following action on the management/academic personnel docket:

- Approve New Job Descriptions
- Approve Hiring of Long-term Substitutes per E.C. 87481 and 87482
- Ratify Resignations/Retirements
- Approve Adjusted Salary Placements for Interim to Permanent Assignments

3.1 Management/Academic Personnel – (cont.)

- Approve Stipends
- Approve Part-time Hourly Hires/Rehires

3.2 Classified Personnel

It was moved by Mr. Yarbrough, seconded by Mr. Ahari, and carried unanimously to approve the following action on the classified personnel docket:

- Approve New Job Descriptions
- Approve Changes in Positions
- Approve Changes in Salary Placements
- Approve Leaves of Absence
- Approve Temporary Assignments
- Approve Additional Hours for On Going Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Corrections to Community Service Presenters Stipend Effective Dates
- Approve Community Service Presenters and Stipends
- Approve Student Assistant Lists and Stipends

3.3 Adoption of Rancho Santiago Community College District (RSCCD) Initial Bargaining Proposal to Continuing Education Faculty Association (CEFA)

It was moved by Mr. Yarbrough, seconded by Mr. Ahari, and carried unanimously to adopt the district's initial bargaining proposal to the Continuing Education Faculty Association.

7.0 ADJOURNMENT

The next regular meeting and board planning session of the Board of Trustees will be held on April 15, 2013.

There being no further business, Ms. Barrios declared this meeting adjourned at 9:25 p.m.

Respectfully submitted,

Raúl Rodríguez, Ph.D.
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: April 15, 2013

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

HUMAN RESOURCES DOCKET
MANAGEMENT/ACADEMIC

April 15, 2013

REVISED PAGE

MANAGEMENT

Revised Job Description/Attachment #1

Executive Director
Child Development Services
District Office
Academic Administrative
Grade E

Change of Assignment

Castellon, Maria
Director I
SAC East Child Development Center/50%
CEC Child Development Center/50%
Child Development Services
District Office

Effective: October 1, 2012
Salary Placement: L-3 \$65,732.99/Year
(No Change)
(Concurrent Permanent Assignments)

FACULTY

Interim Assignment/Change of Location

Sandoval, Guadalupe
Acting Master Teacher
Early Head Start
Child Development Services
District Office

Effective: May 6, 2013
Salary Placement: MT/AA-1 \$35,364

2012/2013 Contract Extension Days

Kushida, Cherylee
Coordinator, Distance Education
Human Services & Technology Division
Santa Ana College

Effective: December 9, 2013 – June 20, 2014
Contract Extension: 30 days
Contract Extension Daily Rate: \$505.222

Quimzon, Eden
Associate Professor, ESL
Continuing Education Division/OEC
Santiago Canyon College

Effective: January 9, 2013
Contract Extension: 1 day
Contract Extension Daily Rate: \$454.995

Shields, Jolene
Assistant Professor, ABE/HSS
Continuing Education Division/OEC
Santiago Canyon College

Effective: January 8-January 9, 2013
Contract Extension: 2 day
Contract Extension Daily Rate: \$356.985

Tomlinson, Terry
Professor, HSS
Continuing Education Division/OEC
Santiago Canyon College

Effective: January 8-January 9, 2013
Contract Extension: 2 day
Contract Extension Daily Rate: \$529.533

HUMAN RESOURCES MANAGEMENT/ACADEMIC DOCKET
April 15, 2013

Page 2

FACULTY (CONT'D)

Additional 2012/2013 Contract Extension Days

Jordan, Ethel
Coordinator, ABE/GED/Disabled Adults/
Health & Safety/Parenting
Continuing Education Division/OEC
Santiago Canyon College

Effective: January 4 – January 9, 2013
Contract Extension: 4 days
Contract Extension Daily Rate: \$505.222

Stipends

Breig, David
Associate Professor, Exercise Science
Head Coach, Men's Basketball
Kinesiology, Health & Athletics Division
Sana Ana College

Effective: February 21 – May 25, 2013
Amount: \$2,269.00
Reason: Coaching Duties

Foley, Denise
Associate Professor, Biology
Mathematics & Sciences Division
Santiago Canyon College

Effective: March 9, 2013
Amount: \$235.00
Reason: Staff Development
(Upward Bound Project)

Jimmerson, Charles
Assistant Men's Basketball Coach
Kinesiology, Health & Athletics Division
Santa Ana College

Effective: April 1 – May 25, 2013
Amount: \$750.00
Reason: Coaching Duties

Lui, Anson
Assistant Professor, Biology
Mathematics & Sciences Division
Santiago Canyon College

Effective: February 23, 2013
Amount: \$235.00
Reason: Staff Development
(Upward Bound Project)

Ogas, David H
Assistant Football Coach
Kinesiology, Health & Athletics Division
Santa Ana College

Effective: August 26, 2013 – January 2, 2014
Amount: \$1,250.00
Reason: Coaching Duties

Column Change for CEFA Hourly Rate

Isais, Enriqueta
Instructor, Parenting
Continuing Education Division/CEC
Santa Ana College

Effective: January 22, 2013
Hourly Lecture/Lab Rate: II-3 \$42.84

Column Change for FARSCCD Hourly Rate

Isais, Enriqueta
Instructor, Human Development
Human Services & Technology Division
Santa Ana College

Effective: January 22, 2013
Hourly Lecture/Lab Rate: II-3 \$55.44/\$47.12

HUMAN RESOURCES MANAGEMENT/ACADEMIC DOCKET
April 15, 2013

Page 3

FACULTY (CONT'D)

Part-time Hourly Hires/Rehires

Barragan, Valeria R
Instructor, Spanish
Arts, Humanities & Social Sciences Division
Santiago Canyon College
Effective: June 17, 2013
Hourly Lecture/Lab Rates: II-3 \$55.44/\$47.12

Digiovanni, Elizabeth
Instructor, Photography
Fine & Performing Arts Division
Santa Ana College
Effective: August 19, 2013
Hourly Lecture/Lab Rates: II-3 \$55.44/\$47.12

Fuentes, Wilma
Instructor, Clinical Nurse
Science, Mathematics &
Health Sciences Division
Santa Ana College
Effective: July 24, 2013
Hourly Lab Rate: II-3 \$47.12

Hsieh, Anyi
Instructor, Modern Language (Chinese)
Humanities & Social Sciences Division
Santa Ana College
Effective: August 19, 2013
Hourly Lecture Rate: II-3 \$55.44

Ogas, David
Instructor, Exercise Science
Kinesiology, Health & Athletics Division
Sana Ana College
Effective: April 1, 2013
Hourly Lab Rate: III-4 \$51.95

Sharp, Grant C
Instructor, Public Works (equivalency)
Business & Career Technical Education Division
Santiago Canyon College
Effective: April 8, 2013
Hourly Lecture/Lab Rates: I-3 \$52.80/\$44.88

Spetner, Rebecca
Instructor, Clinical Nurse
Science, Mathematics &
Health Sciences Division
Santa Ana College
Effective: April 8, 2013
Hourly Lab Rate: I-3 \$44.88

EXECUTIVE DIRECTOR/CHILD DEVELOPMENT SERVICES
Continued

Knowledge and Abilities

Thorough Knowledge of: philosophy, concepts, methods, terminology, and techniques for the development of infant, toddler and preschool age children; methods and practices for selecting, training, and supervising managers, faculty, classified staff, student workers and volunteers.

Extensive Knowledge of: college and governmental policies and regulations; state and federal program regulations, state licensing, current initiatives and early childhood trends. nutritional, health and safety needs of children, principles and practices of management and budgeting.

Knowledge of: community resources; special needs of children from diverse backgrounds.

Ability to: organize and supervise all activities of a child development program; train, motivate and evaluate personnel and volunteers; identify and assess developmental needs of infant, toddler, and preschool age children; counsel parents and children; establish and maintain effective relationships with personnel, children, parents, volunteers and the community; be sensitive to children from diverse backgrounds.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

HUMAN RESOURCES DOCKET

CLASSIFIED

APRIL 15, 2013

CLASSIFIEDNew Appointment

Alonzo, Joseph Student Services Coordinator/Student Services/ SAC (Rehire from 39 Month List)	Effective: April 2, 2013 Grade 15, Step 1 \$52,419.83
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Temporary to Contract

Hernandez, Marisa Administrative Secretary (CL13-0380) Health Center/ SAC	Effective: March 19, 2013 Grade 12, Step 1 \$41,012.19 11 Months/Year
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Longevity Increments

Castro, Victor High School Comm. Outreach Spec./ Student Services/ SAC	Effective: April 1, 2013 Grade 13, Step 6 + 2.5%Bil + 7.5% L \$66,162.89
Caughern, Diane Administrative Secretary/ Counseling/ SAC	Effective: April 1, 2013 Grade 12, Step 6 + 5%L \$60,017.64
Hanley, Marva Accountant/ Fiscal Services/ District	Effective: May 1, 2013 Grade 13, Step 6 + 5%L \$63,155.48
Pacino, Joseph Instructional Media Producer/ Business Div./ SAC	Effective: May 1, 2013 Grade 15, Step 6 + 3PG (1500) + 7.5%L \$73,462.92
Tuon, Suonphathero Custodian/ SAC	Effective: June 1, 2013 Grade 4, Step 6 + 7.5%GY + 2.5%L \$45,334.58
Vasquez, Cynthia Administrative Clerk/ Criminal Justice/ SAC	Effective: May 1, 2013 Grade 10, Step 6 + 5PG (2500) + 10%L \$59,649.86

Out of Class Assignment

Kelly, Ann Executive Secretary/ Admin. Services/ SCC	Effective: 03/31/13 – 04/12/13 Grade 14, Step 5 + 2.5%L \$61890.30
Scolaro, Denise Financial Aid Coordinator/ SAC	Effective: 04/01/13 – 06/30/13 Grade 15, Step 2 + 2.5% L + 4G (1000) \$57,404.30

Change in Salary Placement

Arredondo, Abel Student Program Specialist/ Student Services/ SAC	Effective: March 11, 2013 Grade 10, Step 6 + 2.5%L \$53,253.28
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Leave of Absence

Figuroa, Claudia Administrative Clerk/ SBDC/ District	Effective: 03/25/13 – 05/12/13 Reason: Maternity Leave
Le, Hang Administrative Secretary/ Academic Affairs/ SAC	Effective: 04/01/13 – 05/27/13 Reason: Maternity Leave
Swayne, Dorothy Financial Aid Coordinator/ SAC	Effective: 04/01/13 – 05/20/13 Reason: Maternity Leave

Ratification of Resignation/Retirement

Eimers, Jane Administrative Secretary/ Fine & Performing Arts / SAC	Effective: May 31, 2013 Reason: Retirement
Fadaiefard, Mohammad Tech Specialist I/ ITS/ SCC	Effective: April 2, 2013 Reason: Resignation
Matsuda, Georgia Administrative Secretary/ School of Continuing Education/SAC	Effective: March 29, 2013 Reason: Retirement
Quan, Hoai Data Entry Clerk/ Admissions & Records/ SAC	Effective: July 17, 2013 Reason: Retirement

CLASSIFIED HOURLY

Longevity Increment

Flores, Juan
Instructional Assistant/ School of
Continuing Education/SAC

Effective: April 1, 2013
Grade 5, Step A + 10%L
\$17.55/Hour

Le, Nancy
Instructional Assistant/ Business Div./SAC

Effective: June 1, 2013
Grade 5 Step A + 4PG (1000) + 5%L
\$16.76/Hour + \$83.33/Mo. PG

Leave of Absence

Nguyen, Hai Duong
Instructional Assistant/ Business Div./ SAC

Effective: 04/01/13 – 05/01/13
Reason: Unpaid Maternity Leave

Ratification of Resignation/Retirement

Nakagawa, Kelly
Instructional Assistant/ Orange Education
Center

Effective: March 26, 2013
Reason: Resignation

Nelson, Patricia
Intermediate Clerk/ Fine & Performing
Arts / SAC

Effective: March 5, 2013
Reason: Medical Layoff

TEMPORARY ASSIGNMENT

Campbell, Timothy
Instructional Assistant/ Fine & Performing
Arts/ SAC

Effective: 04/16/13 – 06/30/13

Morales, Blanca
Student Services Specialist/ Student
Affairs/ SAC

Effective: 04/16/13 – 06/30/13

Change in Temporary Assignment

Snowden, Crystal
Learning Facilitator/ Nursing/ SAC

Effective: 01/28/13 – 6/30/13

Additional Hours for On Going Assignment

Herrera Chavez, Violet Counseling Assistant/ School of Continuing Education/SAC	Effective: 02/19/13 – 06/30/13 Not to exceed 19 consecutive days in any given period.
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Substitute Assignments

Fregoso, Daniel Instructional Assistant-DSPS/SAC	Effective: 04/01/13 – 04/30/13
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Pech, Manuel Custodian/ Admin. Services/ SAC	Effective: 04/16/13 – 06/30/13
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Romo, Alma Intermediate Clerk/ School of Continuing Education/SAC	Effective: 04/02/13 – 06/30/13
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MISCELLANEOUS POSITIONS

Instructional Associates/Associate Assistants

Criminal Justice

Gilbert, Cynthia	Effective: 04/16/13
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Miller, Richard	Effective: 04/16/13
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Rivera, Gabriel	Effective: 04/16/13
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Sandler, Adam	Effective: 04/16/13
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Schmier, Donald	Effective: 04/16/13
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Sieber, Daniel	Effective: 04/16/13
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Exercise Science

Stauber, Michael	Effective: 04/03/13
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Santa Ana College
STUDENT ASSISTANT LIST

Garcia Andreu, Lourdes	Effective: 03/14/13-06/30/13
Lopez, Edgar	Effective: 03/18/13-06/30/13
Nong, Lam Thanh	Effective: 04/01/13-06/30/13
Vu, Duy Minh	Effective: 03/19/13-06/30/13

Santiago Canyon College
STUDENT ASSISTANT LIST

Case, Adam	Effective Date: 03/15/13 – 06/30/13
Hellman, Alexander	Effective Date: 03/14/13 – 06/30/13
Hrycyk, Evan	Effective Date: 04/02/13 – 06/30/13
Johnston, Kevin	Effective Date: 03/22/13 – 06/30/13
Kisich, George	Effective Date: 04/02/13 – 06/30/13
Maldonado, Tyler	Effective Date: 04/02/13 – 06/30/13
Moreno-Ruiz, Isabel	Effective Date: 03/12/13 – 06/30/13
Orellana, Yvette	Effective Date: 03/19/13 – 06/30/13
Pajarito, Roland	Effective Date: 03/21/13 – 06/30/13
Rincon, Alyssa	Effective Date: 03/15/13 – 06/30/13
Rodriguez, Jerry	Effective Date: 04/02/13 – 06/30/13
Trejo, Laura	Effective Date: 04/02/13 – 06/30/13
Vega, Guadalupe	Effective Date: 03/22/13 – 06/30/13

AUTHORIZATION FOR BOARD TRAVEL/CONFERENCES (with actual and necessary expenses and cash advances as requested)

BOARD MEMBERS (to be approved)

COMMUNITY COLLEGE LEAGUE OF CALIFORNIA
ANNUAL TRUSTEE CONFERENCE
Lake Tahoe, CA – May 2-5, 2013

2 Board Members
(Larry Labrado)
(Nelida Mendoza Yanez)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santa Ana College - Student Services Division**

To:	Board of Trustees	Date:	April 15, 2013
Re:	Approval of Upward Bound Summer Residential Program Contract		
Action:	Request For Approval		

BACKGROUND

Under the auspices of Santa Ana College's federally funded Upward Bound Program, a number of student-centered activities have been designed to enhance student success in pre-collegiate readiness and enhance student success in college. For the past twelve years we have offered a grant-funded summer residential program in collaboration with a local four-year university that provides dormitory accommodations, meals, and classroom facilities. The 2013 summer residential program will be hosted by Chapman University and will serve 35 high school students.

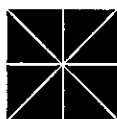
ANALYSIS

Chapman University will provide residence hall, housekeeping services, food services, use of recreational areas, classrooms and computer labs during the four-week summer program. The program has been highly successful and is recommended by partners (SAUSD and SAC) for continuation.

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached agreement between Chapman University and the Santa Ana College Upward Bound Program for 2013.

Fiscal Impact:	Not to exceed \$55, 000 (grant funded)	Board Date:	April 15, 2013
Prepared by:	Sara Lundquist, Ph.D., Vice President of Student Services Lilia Tanakeyowma, Ed.D., Dean of Student Affairs		
Submitted by:	Erlinda J. Martinez, Ed.D., President, Santa Ana College		
Recommended by:	Raul Rodriguez, Ph.D., Chancellor, RSCCD		



CHAPMAN UNIVERSITY CONFERENCE AGREEMENT

*Chapman University, Conference Services
One University Drive, Orange, CA, 92866
(714) 997-6811, FAX (714) 744-7811*

This Chapman University Conference Agreement ("Agreement") is made and entered into this 26th day of February, 2013 by and between Chapman University, a California corporation, hereinafter called "University" and Rancho Santiago Community College District, a nonprofit public agency, hereinafter called "Client", which is the entity, person, persons or groups of persons seeking use of University facilities and/or property. The University agrees to provide Client with the facilities and services listed herein for the period and under the other terms described herein. Accordingly, the parties mutually agree to the terms and conditions set forth in this Agreement.

1. CLIENT INFORMATION

Name of Conference: *Upward Bound 2013 Summer Residential Program*

Description of Conference: *Pre-college academic program including SAT prep, recreation, and enrichment workshops.*

Address: *Peter J. Hardash
Vice Chancellor
Business Operations & Fiscal Services
2323 North Broadway
Santa Ana, CA 92706*

Telephone Number: *(714) 564-6843 [Romelia Madrigal]*

Email: *madrigal_romelia@sac.edu [Romelia Madrigal]*

2. HOUSING

The University agrees to provide housing spaces to the Client as follows:

* Estimated total number of participants: *35 students and
5 staff each week*

Residence Hall staff check-in date and time: *July 6, 2013 (9am – 10am)*

Residence Hall check-in date and time: *July 6, 2013 (1pm – 2pm)
July 14, 2013 (6pm – 7pm)
July 21, 2013 (6pm – 7pm)
July 28, 2013 (6pm – 7pm)*

Residence Hall checkout date and time:

*July 12, 2013 (5pm – 6pm)
July 19, 2013 (5pm – 6pm)
July 26, 2013 (5pm – 6pm)
Aug. 2, 2013 (5pm – 6pm)*

** Please Note: Time of check-out each week is contingent on whether the university needs the rooms over the weekend for another group. If rooms are not scheduled, the group may leave their belongings in the rooms over the weekend. If rooms are needed by the university, the group will be notified in advance.*

** Please note that actual charges will be determined under “Estimate and Guarantee” set forth below.*

KEYS: A fee of \$50.00 will be assessed for any lost keys not returned by check-out date and time.

LINEN SERVICE: Linen service will not be provided by the University.

HOUSING ASSIGNMENTS: The University reserves the right to alter housing assignments prior to the start of any conference for required maintenance work or to accommodate additional conference groups.

A housing list with participants paired will be due in the Conference Office by June 21, 2013.

HOUSEKEEPING SERVICES: Housekeeping services are provided in the hallways, public restrooms and lounge areas of the halls. Unless specific arrangements are made, individuals are responsible for their own rooms.

LIVE-IN HOUSING SUPERVISION: The Client is responsible for providing adequate supervision in the assigned residence halls. All youth groups with members under the age of eighteen are required to provide live-in residence supervision of at least one (1) adult for every ten (10) youths.

RESIDENCE HALL ROOMS: The University reserves the right to enter rooms for the purpose of inspection, repair or emergency.

3. FOOD SERVICE

The University agrees to provide meals to the Client as follows:

First conference meal will be:
Last conference meal will be:

*Dinner July 6, 2013
Sack Lunch Aug. 2, 2013*

Number of Meals: Breakfast (21)

*July 7 – 12, 2013
July 15 – 19, 2013
July 22 – 26, 2013
July 29 – Aug. 2, 2013*

Lunch (17)

*July 7 – 11, 2013
July 15 – 18, 2013
July 22 – 25, 2013
July 29 – Aug. 1, 2013*

Sack Lunch (4)

July 12, 19, 26 & Aug. 2, 2013

Dinner (18)

*July 6 – 11, 2013
July 15 – 18, 2013
July 22 – 25, 2013
July 29 – Aug. 1, 2013*

Lost Meal Cards: Per meal card charge **\$15.00**

MEAL TIMES: The University reserves the right to alter meal times depending on the number of participants. Any such alteration will be made at least five (5) days prior to the start of any conference. Groups wishing to change contracted serving times may incur a surcharge to cover additional labor costs.

LOCATION OF MEALS: All meals are served cafeteria style in the Randall Dining Commons and Patio unless other arrangements have been made.

FOOD SERVICE NEEDS: All food service needs must be provided by the University's contracted food service.

MEAL CARDS: Each of the Client's participants must produce his or her meal card on passing through the cafeteria meal line. This procedure will verify the participant's enrollment in a particular session of the conference/camp.

4. FACILITIES

The University agrees to provide facilities to the Client as follows:

Facility	Date(s)	Times
Large room for Orientation	June 22, 2013	9:00am – 12:00pm
2 Classrooms seating 20 students each for English and SAT Prep	July 7 – 11, 2013 July 15 – 18, 2013 July 22 – 25, 2013 July 29 – Aug. 1, 2013	8:30am – 12:00pm, 1:30pm – 3:30pm 8:30am – 12:00pm, 1:30pm – 3:30pm 8:30am – 12:00pm, 1:30pm – 3:30pm 8:30am – 12:00pm, 1:30pm – 3:30pm
1 Classroom for Leadership and Group Activity	July 7 – 11, 2013 July 15 – 18, 2013 July 22 – 25, 2013 July 29 – Aug. 1, 2013	3:45pm – 5:00pm 3:45pm – 5:00pm 3:45pm – 5:00pm 3:45pm – 5:00pm
Recreational Facilities as available (TBA)	July 7 – 11, 2013 July 15 – 18, 2013 July 22 – 25, 2013 July 29 – Aug. 1, 2013	6:30pm – 7:30pm 6:30pm – 7:30pm 6:30pm – 7:30pm 6:30pm – 7:30pm
1 Shared Computer Lab	July 8 – 11, 2013 July 15 – 18, 2013 July 22 – 25, 2013 July 29 – Aug. 1, 2013	TBA TBA TBA TBA

The facilities of the University that are the subject of this Agreement are referred to herein as the "Facilities".

5. SPECIAL EQUIPMENT AND SERVICES

SPECIAL EQUIPMENT: Tables and chairs for special set-ups and audiovisual equipment are limited on campus. Arrangements for such equipment should be made well in advance of your arrival. All necessary outside rentals (tables, chairs, audiovisual equipment, etc.) will be at the Client's expense.

PARKING: A parking permit is required to park in University parking lots. Parking is available on campus in the residence halls and main campus parking lots (excluding the Memorial Hall Parking Lot and the Hashinger Parking Lot) at no additional charge. Parking in the Memorial Hall Parking Lot and the Hashinger Parking Lot is restricted. PLEASE NOTE: Parking is unavailable in parking spaces marked faculty only or reserved parking spaces. Parking on city streets is restricted to the campus side only! A city parking permit is required to park on the street opposite the university. Please observe handicapped and reserved parking spaces. The University is not responsible for any parking tickets issued to participants.

TECHNICAL STAFF: Charges for technical staff overtime, if needed is \$40.00 per person, per hour.

CONFERENCE MATERIALS: Conference materials cannot be accepted prior to two weeks before the start of the program. Detailed shipping instructions will be provided for deliveries, storage, and pick-ups.

6. FINANCIAL ARRANGEMENTS

ESTIMATED CHARGES: *Estimated charges for facilities and services are as follows:*

Residence Hall Rooms and Meals *(Double occupancy rooms as outlined in Section 2 and meals as outlined in Section 3. Single rooms, as available, are an additional \$15.00 per person, per night. Five single rooms will be provided for the staff at the double occupancy residence hall rate.)*

40 participants @ \$1,255.00 per person for 4 weeks **\$50,200.00**

Facilities *(As outlined in Section 4)*

Facilities, as outlined in section4, will be at no additional charge provided there are at least 40 participants, including staff registered in the residence halls for the entire program. If numbers fall below 40 participants, facility charges will be \$500.00 per week. **To Be Determined**

ESTIMATED TOTAL CONFERENCE CHARGES **\$50,200.00**

DEPOSITS / PAYMENTS: A non-refundable deposit of thirty-five percent (35%) of the Estimated Total Conference Charges is payable with the return of this signed Agreement and will be applied to the charges set forth herein. The balance of the Estimated Total Conference Charges will be due and payable on or before July 1, 2013. Final conference invoices are due and payable to the Conference Office within thirty (30) days of billing. Client agrees to pay all of the unpaid Estimated Total Conference Charges in a timely manner as set forth above. Client shall pay interest on any unpaid balance at the rate of 1.5% per month or the highest rate permitted by law, whichever is lower.

Non-refundable deposit of \$17,570.00 is due with return of the signed agreement by June 1, 2013.

The balance of \$32,630.00 will be due and payable on or before July 1, 2013.

A final invoice for the balance of all charges will be submitted within two (2) weeks of the Conference. Payment on the final balance is due within thirty (30) days of receipt.

CANCELLATIONS: Written notice of cancellation must be submitted to the University Conference Office no later than thirty (30) days prior to the scheduled conference date. If such cancellation occurs within 90 days of the scheduled Conference, a service charge of five percent (5%) of the Estimated Total Conference Charges shall be assessed; if within sixty (60) days of the scheduled Conference, a service charge of ten percent (10%) of the Estimated Total Conference Charges shall be assessed; and if within thirty (30) days of the scheduled Conference, a service charge of fifteen percent (15%) of the Estimated Total Conference Charges shall be assessed. The Client acknowledges and agrees that such charges are reasonably calculated to compensate the University for damages it will suffer in connection with such cancellation.

ESTIMATE AND GUARANTEE: The University will hold beds for the estimated number of participants referred to in the housing facilities section of this Agreement. The Client must guarantee in writing the exact number of participants no later than thirty (30) days prior to the beginning of the Conference, including name, gender, and room assignments. Full charges will be made for the guarantee figure even if actual attendance is below this estimate. If no guarantee figure is so furnished, the reservations above will become the guaranteed figure and the Client agrees to pay that figure. Should the actual number of participants exceed the guarantee figure, the Client will be billed for the actual number. All guarantee figures are for the entire Conference period unless otherwise approved in writing by the University's Director of Conferences and Scheduling.

7. INSURANCE

INSURANCE: The Client shall, at its own cost and expense, secure and maintain in force at all times during which this Agreement is in effect policies of insurance that meet the minimum requirements of Chapman University as described below.

- A. Commercial General Liability Insurance for personal bodily injury including sexual misconduct (including by definition sexual molestation, abuse, and harassment), wrongful death, and broad form property damage losses included, written on an occurrence form, with limits as follows:
- | | |
|---|-------------|
| i. Each Occurrence | \$1,000,000 |
| ii. Products/Completed Operations Aggregate | \$1,000,000 |
| iii. Personal and Advertising Injury | \$1,000,000 |
| iv. Sexual Misconduct | \$ 50,000 |
- Limits no less than \$50,000 per occurrence/\$100,000 aggregate
Note: If the General Liability coverage has any sub-limits or exclusions that apply to coverage for sexual misconduct, the Certificate of Insurance must define those limits or exclusions.
- v. General Aggregate \$2,000,000
- B. The Client must provide a Certificate of Insurance or other evidence of insurance satisfactory to Chapman University, with specific reference to the event described in this Agreement. Coverage must be written on an "occurrence" form and maintained throughout the term of the contract. With regard to coverages described under paragraphs A above:
- i. By endorsement, the policy must reflect, Chapman University, its trustees, officers, employees, faculty, and agents as an additional insured as their interest may appear with regard to or arising out of the use of the Chapman University property or facilities or the acts or omissions of the named insured, its officers, agents, employees, guests or invitees, whether or not such acts or omissions constitute permitted uses of the Chapman University facilities.
 - ii. By endorsement, the policy must include a provision that the coverage will be primary and will not participate with nor be excess over any valid and collectible insurance or program of self-insurance carried or maintained by the University.
 - i. It is agreed that the provisions under (i), and (ii) above shall only apply in proportion to and to the extent of the negligent act or omissions of the Client, its officers, agents, or employees.
 - ii. By endorsement, the policy must reflect Waiver of Subrogation in favor of Chapman University.
 - iii. Where required "by endorsement," the presence of such endorsement must be noted on the Certificate of Insurance and a separate insurer issued endorsement must accompany the Certificate of Insurance.

- C. Insurance maintained by Client shall apply on a first dollar basis. Any deductible or self-insured retention shall not exceed \$5,000 per occurrence, unless otherwise approved by Chapman University. The client herein acknowledges their responsibility for any losses that fall under a deductible or self-insured retention.
- D. It is agreed herein that the coverage, limits, and conditions referred to under A, B, and C above shall not in any way limit the liability of the Client. The Client shall furnish the University with Certificates of Insurance evidencing compliance with all requirements 30 days prior to commencement of this Agreement. Such certificates shall:
 - i. The Client shall agree that except for ten (10) days notice for non-payment of premium, should any of the required policies be canceled, non-renewed, or coverage and/or limits reduced or materially altered before the expiration date thereof, the Insured, their Broker or the issuing company will mail 30 days written notice to Chapman University. Each COI shall specify that should any of the above described policies be canceled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.
 - ii. The above-described Certificate of Insurance will be due in the Conference Services Office by **June 6, 2013**.
- E. Each insurance policy shall be issued by an insurance company authorized to do business in the State of California or eligible surplus lines insurer acceptable to the State and having agents in California to whom service of process may be made, and currently rated by A.M. Best as "(A-) IX" or better.
- F. The Client shall provide the University with Certificates of Insurance in conformance with the above requirements for any companies providing services to Client in connection with this Agreement.

8. USE

All individuals and Clients in their use and occupancy of University property shall comply with all applicable laws, rules and regulations, including University regulations. Any use of the University Facilities contrary to or in violation of any applicable law, rule or regulation shall bar such individual or Client from any further use of such Facilities.

The Client shall use the Facilities for the purposes as stated above and no other.

The University reserves the right to reassign facilities to assure maximum and most appropriate utilization of University facilities, to revoke campus privileges, including residency in its buildings, of any occupant whose conduct becomes, in the University's opinion, injurious or potentially injurious to the residential community, to assign alternate housing and/or meeting space commensurate with reduced space needs should the actual number of participants fall below the attendance expected based upon the reserved space, to terminate the reservation of the Client should unforeseen emergencies occur making it inadvisable, illegal, or impossible to provide the facilities, and/or to add or delete from these policies any clause(s) whatsoever upon timely notification.

Use and occupancy of University property shall be primarily for University purposes. Any authorized use or occupancy of the Facilities or property by anyone, including Client, for other than University purposes shall be subordinate to such primary purposes.

No use or occupancy of University property will be permitted if the University Officials in the exercise of its discretion determines that such use or occupancy is prohibited by law, will interfere with the use of the property for University purposes or will result in picketing, rioting, disturbance of the peace or other disruption of University activities, or in damage to the property or alterations which may render it unfit for, or may interfere with its proper use for, University purposes.

During the Client's use of Facilities, the University shall have access to the Facilities as necessary to the University's use of its adjoining properties and to assure compliance with this Agreement.

9. UNIVERSITY POLICIES

MEDICAL SERVICES: It is understood and agreed that the University shall furnish no medical services to the Client or the Client's guests or employees.

ANIMALS: The Client is not permitted to have animals on campus.

AMPLIFIED SOUND: Chapman University has very strict policies about outdoor amplified sound. The Conference Office must approve all amplified sound.

SMOKING: No smoking shall be permitted in university buildings.

EQUIPMENT: Individuals or Clients who wish to bring any equipment on campus must obtain prior approval from the University Conference Office, and must agree to waive any University liability or responsibility regarding any and all damage to, or theft of, said equipment.

CONFERENCE PROGRAM: The University may require that it be furnished, within a reasonable period in advance of the scheduled Conference, with a complete program of the Conference, with copies of all talks and addresses and the script of any entertainment proposed to be given on the University property. If such copy reasonably demonstrates that the program will be in violation of law or of these rules and regulations, the proposed use shall not be permitted.

USE OF UNIVERSITY NAME: The Client will not use the Chapman University name in any advertisement material, brochure, mailer or any similar item in a manner that infers that the University is a sponsor/co-sponsor or any way affiliated with the user group. The University's name may only be used for reference of event location unless written approval has been granted by the Executive Vice President and Chief Operating Officer or designee.

10. LEGAL ISSUES

DAMAGE: The Client agrees to leave the Facilities and premises of the University in the same condition as at the commencement of the Conference and to pay the cost of extraordinary cleaning necessitated by the use of such Facilities and premises by the Client. The Client shall be liable for any damage to the Facilities or property therein which may be caused by any act or negligence of the Client, its employees, agents, and other individuals using the Facilities with its consent, and the University may, at its option, repair such damage, and the Client agrees to reimburse and compensate the University for the total cost of such repair or damage, within five (5) days of receiving a statement by University for the same.

PROPERTY OF THE CLIENT: The University is not responsible for lost, stolen or damaged property of the Client, its conferees or their guests.

RELICENSING OF SPACE: The University reserves the right to relicense all Facilities covered by this Agreement if this Agreement is not signed, returned to the University, and deposit paid by the due date listed herein.

INDEMNITY: Except for University's gross negligence or willful misconduct, Client shall indemnify, protect, defend and hold harmless University and its agents from and against any and all claims, damages, judgments, attorneys' fees, costs, and expenses arising out of, involving, or in connection with the use of the University Facilities or the acts or omissions of the Client, its officers, agents, employees, guests or invitees, whether or not such acts or omissions constitute permitted uses of the Facilities.

ASSIGNABILITY: The Client may not sublet or sublicense any portion of the Facilities or assign, mortgage, encumber, or otherwise transfer this Agreement without prior written consent of the University. Any consent by the University shall not constitute a waiver of this provision for any future assignment, encumbrance, sublease or transfer or a release of the Client from its obligations under this Agreement.

ATTORNEYS' FEES AND EXPENSES: If any action at law or in equity is commenced to enforce any of the provisions or rights under this Agreement, the unsuccessful party to such litigation, as determined by the court in a final judgment or decree, shall pay the successful party or parties all costs, expenses, and reasonable attorneys' fees incurred by the successful party or parties (including, without limitation, costs, expenses and fees on any appeals), and if the successful party recovers judgment in any such action or proceeding, such costs, expenses and attorneys' fees shall be included as part of the judgment.

CONSENT TO ARBITRATION: Any controversy, dispute, or claim of whatever nature arising out of, in connection with, or in relation to the interpretation, performance or breach of this Conference Agreement, including any claim based on contract, tort, or statute, shall be resolved, at the request of any party to this Agreement, by final and binding arbitration administered by and in accordance with the then existing Rules of Practice and Procedures of Judicial Arbitration & Mediation Services, Inc. Unless the parties otherwise agree, the arbitrator shall apply California substantive law, and the California Evidence Code to the proceeding. The arbitrator shall prepare in writing and provide to the parties an award including factual findings and the reasons on which the decision is based. The arbitrator shall not have the power to commit errors of law or legal reasoning, and the award may be vacated or corrected pursuant to California Code of Civil Procedure section 1286.2 or 1286.6 for any such error. The arbitration shall be conducted in Orange County, California.

AMERICANS WITH DISABILITIES ACT: It is the responsibility of the University to exercise reasonable effort in assuring that its Facilities are accessible to people with disabilities in a manner consistent with the guidelines of the Americans With Disabilities Act, provided that the Client uses reasonable effort to determine and report to the University any special needs that may exist. The Client must insure that program activities covered under this Agreement are consistent with and comply with all legal requirements, including the requirements of the Americans With Disabilities Act. This includes, if necessary, the provision of auxiliary services, such as sign language interpreters. The Client is responsible for providing accommodations for special needs of participants including interpreters, guides, handicap vans, etc.

CATASTROPHES: In the event the Facilities licensed hereunder are unavailable due to destruction, partial or total, or for any other reason beyond the control of the University, including acts of God, natural disasters, strikes, or actions by governmental agencies, the University shall have the right to terminate this Agreement by refunding all deposits due to the Client. The Client shall have no right nor claim against the University for any damages it suffers as a result of such cancellation.

GOVERNING LAW: This Agreement shall be construed in accordance with and governed by the laws of the State of California.

ENTIRE AGREEMENT: This Agreement constitutes the entire agreement between the parties hereto concerning the subject matter hereof and supersedes any and all prior agreements, whether written or oral, regarding the subject matter hereof.

AUTHORITY: The person signing this Agreement on behalf of the Client represents that (s)he is duly authorized to bind the Client to all the terms, conditions, and requirements of this Agreement.

11. ACCEPTANCES

The organization acknowledges by signing this Conference Agreement that its primary purpose is to provide an educational program for the benefit of those who attend.

We the undersigned, do hereby enter into this Conference Agreement, as witnessed by our signatures below.

For Chapman University

By: _____

Signature

Print Name

Title

Date

For the Client

By: _____ *BMT*

Signature

Print Name

Title

Date

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santa Ana College – Human Services and Technology Division**

To: Board of Trustees	Date: April 15, 2013
Re: Approval of OTA Agreement Renewal – Garfield Medical Center	
Action: Request for Approval	

BACKGROUND

The Occupational Therapy Assistant Program of Santa Ana College is required to offer all program students Fieldwork opportunities at sites throughout the community in order to gain practical field experience. This is necessary to apply the knowledge and skills they have learned in their college classes. This is an agreement renewal for the Occupational Therapy Assistant program. The OTA Program will place no students at the site prior to Board approval.

ANALYSIS

This clinical affiliation agreement covers the scope of program operations at the facility, as well as insurance and other issues relating to the liability of both parties. This agreement shall be effective for one (1) year or until termination by written notice of either party. The agreement has been reviewed by Dean Simon B. Hoffman and college staff. It carries no costs or other financial arrangements.

RECOMMENDATION

It is recommended that the Board of Trustees approve this agreement with Garfield Medical Center in Monterey Park, California.

Fiscal Impact: None	Board Date: April 15, 2013
Prepared by: Linda D. Rose, Ed.D., Vice President of Academic Affairs Simon B. Hoffman, Dean of Human Services & Technology	
Submitted by: Erlinda J. Martinez, Ed. D., President, Santa Ana College	
Recommended by: Raúl Rodriguez, Ph.D., Chancellor, RSCCD	

AFFILIATION AGREEMENT

THIS AFFILIATION AGREEMENT ("Agreement") is made and entered into as of May 1, 2013 (the "Effective Date") between Rancho Santiago Community College District ("School"), and AHMC Garfield Medical Center LP, a California limited partnership, doing business as Garfield Medical Center ("Hospital").

RECITALS:

A. School offers to enrolled students a degree program in the field of Occupational Therapy.

B. Hospital operates a comprehensive inpatient acute care facility licensed in the State of California ("State").

C. School desires to provide to its students a clinical learning experience through the application of knowledge and skills in actual patient-centered situations in an acute care facility.

D. Hospital has agreed to undertake training activities and to make its facility available to identified students of School for such purposes.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the parties hereby agree as follows:

1. RESPONSIBILITIES OF SCHOOL.

a. **Clinical Program.** School shall be responsible for the implementation and operation of the clinical component of its program at Hospital ("Program"), which Program shall be approved in advance by Hospital. Such responsibilities shall include, but not be limited to, the following:

- (1) orientation of students to the clinical experience at Hospital;
- (2) provision of classroom theory and practical instruction to students prior to their clinical assignments at Hospital;
- (3) preparation of student/patient assignments and rotation plans for each student and coordination of same with Hospital;
- (4) continuing oral and written communication with Hospital regarding student performance and evaluation, absences and assignments of students, and other pertinent information;

(5) participation, with the students, in Hospital's Quality Assurance and related programs; and

(6) performance of such other duties as may from time to time be agreed to between School and Hospital.

All students, faculty, employees, agents and representatives of School participating in the Program while on Hospital premises ("Program Participants") shall be accountable to Hospital's Administrator. School shall be responsible for causing all Program Participants to comply with the terms of this Agreement.

b. Student Statements. School acknowledges that the Hospital shall require each Program Participant to sign, at the conclusion of his or her required hospital orientation training, a Statement of Responsibility in the form attached hereto as Exhibit A, a Statement of Confidentiality in the form attached hereto as Exhibit B, and a Statement of Essentials of Hospital Orientation in the form attached hereto as Exhibit C.

c. Health of Program Participants. School shall provide to Hospital satisfactory evidence that each Program Participant is free from contagious disease and does not otherwise present a health hazard to Hospital patients, employees, volunteers or guests prior to his or her participation in the Program. Such evidence shall include without limitation the completion of a two step tuberculin skin test (within the last six months) or evidence that each Program Participant is free of symptoms of pulmonary disease if the skin test is positive, a chest x-ray following a positive TB test result, and physical examination and evidence of immunity from rubella, measles and chicken pox. School and/or the Program Participant shall be responsible for arranging for the Program Participant's medical care and/or treatment, if necessary, including transportation in case of illness or injury while participating in the Program at Hospital. In no event shall Hospital be financially or otherwise responsible for said medical care and treatment.

d. Dress Code; Meals. School shall require the students assigned to Hospital to dress in accordance with dress and personal appearance standards approved by School. Such standards shall be in accordance with Hospital's standards regarding same. Program Participants shall pay for their own meals at Hospital.

e. Performance of Services. All faculty provided by School shall be duly licensed, certified or otherwise qualified to participate in the Program at Hospital. School shall have a specially designated staff for the performance of the services specified herein. School and all Program Participants shall perform its and their duties and services hereunder in accordance with all relevant local, state, and federal laws and shall comply with the standards and guidelines of all applicable accrediting bodies and the bylaws, rules and regulations of Hospital and any rules and regulations of School as may be in effect from time to time. Neither School nor any Program Participant shall interfere with or adversely affect the operation of Hospital or the performance of services therein.

f. OSHA Compliance. School shall be responsible for compliance by Program Participants with the final regulations issued by the Occupational Safety and Health

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Administration governing employee exposure to bloodborne pathogens in the workplace under Section VI(b) of the Occupational Safety and Health Act of 1970, which regulations became effective March 6, 1992, and as may be amended or superseded from time to time (the "Regulations"), including, but not limited to accepting the same level of responsibility as "the employer" would have to provide all employees with (1) information and training about the hazards associated with blood and other potentially infectious materials, (2) information and training about the protective measures to be taken to minimize the risk of occupational exposure to bloodborne pathogens, (3) training in the appropriate actions to take in an emergency involving exposure to blood and other potentially infectious materials, and (4) information as to the reasons the employee should participate in hepatitis B vaccination and post-exposure evaluation and follow-up. School's responsibility with respect to the Regulations also shall include the provision of the hepatitis B vaccination or documentation of declination in accordance with the Regulations.

g. Training. Prior to a student's first assignment at Hospital, the assignment of a School employee, agent or representative to work at Hospital or the first date of service (after the Effective Date) of a faculty member at Hospital, School shall require that the individual receive proper training on the basics of the Health Insurance Portability and Accountability Act of 1996 (HIPPA) and provide Hospital with evidence that such training has been completed satisfactorily by the individual. School shall make records of such training available to Hospital promptly, and without charge, upon Hospital's request. Further, prior to their first assignment at Hospital, all students shall meet with the Director of Education to receive Hospital orientation including patient information privacy policies and practices, an orientation packet and a student affiliation competency form.

2. RESPONSIBILITIES OF HOSPITAL.

a. Hospital shall accept the students assigned to the Program by School and cooperate in the orientation of all Program Participants to Hospital. Hospital shall provide the opportunities for such students, who shall be supervised by School and Hospital, to observe and assist in various aspects of acute care patient care. Hospital shall coordinate School's rotation and assignment schedule with its own schedule and those of other educational institutions. Hospital shall at all times retain ultimate control of the Hospital and responsibility for patient care.

b. Upon the request of School, Hospital shall assist School in the evaluation of each Program Participant's performance in the Program. However, School shall at all times remain solely responsible for the evaluation and grading of Program Participants.

3. MUTUAL RESPONSIBILITIES. The parties shall cooperate to fulfill the following mutual responsibilities:

a. Students shall be treated as trainees who have no expectation of receiving compensation or future employment from Hospital or School.

b. Any courtesy appointments to faculty or staff by either the School or Hospital shall be without entitlement of the individual to compensation or benefits for the appointed party.

4. WITHDRAWAL OF PROGRAM PARTICIPANTS.

a. Hospital may immediately remove from the premises any Program Participant who poses an immediate threat or danger to personnel or to the quality of medical services or for unprofessional behavior.

b. Hospital may request School to withdraw or dismiss a Program Participant from the Program at Hospital when his or her clinical performance is unsatisfactory to Hospital or his or her behavior, in Hospital's discretion, is disruptive or detrimental to Hospital and/or its patients. In such event, said Program Participant's participation in the Program shall immediately cease. Subject to the provisions of Subsection 4.a. above, it is understood that only School can dismiss the Program Participant from the Program at Hospital.

5. INDEPENDENT CONTRACTOR. The parties hereby acknowledge that they are independent contractors, and neither the School nor any of its agents, representatives, students or employees or Program Participants shall be considered agents, representatives, or employees of Hospital. In no event shall this Agreement be construed as establishing a partnership or joint venture or similar relationship between the parties hereto. School shall be liable for its own debts, obligations, acts and omissions, including the payment of all required withholding, social security and other taxes or benefits. No Program Participant shall look to Hospital for any salaries, insurance or other benefits. The provisions set forth herein shall survive expiration or other termination of this Agreement regardless of the cause of such termination.

6. NON-DISCRIMINATION. There shall be no discrimination on the basis of race, national origin, religion, creed, sex, age, veteran status, disability or other legally protected classification in either the selection of students, or as to any aspect of the clinical training; provided, however, that with respect to disability, the disability must not be such as would, even with reasonable accommodation, in and of itself preclude the student's effective participation in the Program.

7. **CONFIDENTIALITY.**

a. **Hospital Information.** School recognizes and acknowledges that, by virtue of entering into this Agreement and fulfilling the terms of this Agreement, School and Program Participants may have access to certain information of Hospital that is confidential and constitutes valuable, special and unique property of Hospital. School agrees that neither School nor any Program Participant will at any time, (either during or subsequent to the term of this Agreement), disclose to others, use, copy or permit to be copied, without Hospital's express prior written consent, except in connection with the performance of School's and Program Participant's duties hereunder, any confidential or proprietary information of Hospital, including, without limitation, information which concerns Hospital's patients, costs, or treatment methods developed by Hospital, and which is not otherwise available to the public.

b. **Terms of Agreement.** Except for disclosure to School's legal counsel, accountant or financial advisors (none of whom shall be associated or affiliated in any way with Hospital or any of its affiliates), neither School nor any Program Participant shall disclose the terms of this Agreement to any person, unless disclosure thereof is required by law or otherwise authorized by this Agreement or consented to by Hospital in writing. Unauthorized disclosure of the terms of this Agreement shall be a material breach of this Agreement and shall provide Hospital with the option of pursuing remedies for breach, or, notwithstanding any other provision of this Agreement, immediately terminating this Agreement upon written notice to School.

c. **Patient Information.** Neither School nor any Program Participant shall disclose to any third party, except where permitted or required by law or where such disclosure is expressly approved by Hospital in writing, any medical record or other patient information regarding Hospital patients, and School and Program Participant shall comply with all federal and state laws and regulations, and all bylaws, rules, regulations, and policies of Hospital and Hospital's medical staff, regarding the confidentiality of such information. School acknowledges that in receiving or otherwise dealing with any records or information from Hospital about Hospital's patients receiving treatment for alcohol or drug abuse, School and Program Participant are bound by the provisions of the federal regulations governing Confidentiality of Alcohol and Drug Abuse Patient Records, 42 C.F.R. Part 2, as amended from time to time.

d. Privacy of Health Information.

School acknowledges that Hospital must comply with the applicable provisions of the Administrative Simplification section of the Health Insurance Portability and Accountability Act of 1996, codified at 42 U.S.C. § 1320 through d-8 ("HIPAA"), and the requirements of any regulations promulgated thereunder, including, without limitation, the federal privacy regulations as contained in 45 C.F.R. Parts 160 and 164, and the federal security standards as contained in 45 C.F.R. Parts 160, 162 and 164 (collectively, the "Regulations"). Accordingly, Hospital may only disclose Protected Health Information, as defined in 45 C.F.R. 164.501, or Individually Identifiable Health Information, as defined in 42 U.S.C. § 1320d(6) (collectively, "Protected Health Information") to a student for purposes of providing treatment to Hospital patients or training the student to be a health care provider. A student may only request or use Protected Health Information about a Hospital patient for treatment and Hospital training program purposes. A student may only disclose Protected Health Information about a Hospital patient for treatment purposes to other health care providers involved in the patient's treatment or to Hospital's workforce members involved in the student's training program for Hospital's training program purposes. A student shall not disclose Protected Health Information to School or its faculty, employees, agents or representatives unless direct patient identifiers are removed to create a limited data set in accordance with the limited data set standard at 45 C.F.R § 164.514(e) and the disclosure is pursuant to a limited data set use agreement between Hospital and School that satisfies Hospital's obligations under the limited data set standard. A student may disclose a patient's health information that has been de-identified in accordance with the de-identification standard at 45 C.F.R. § 164.514(a) - (c) to School or its faculty, employees, agents or representatives for School's use in evaluating the student.

School, students and other Program Participants shall not request, use or further disclose any Protected Health Information other than for the treatment and training purposes specified in this Agreement. School and Program Participants will implement appropriate safeguards to prevent the request for, use or disclosure of Protected Health Information other than as permitted by this Agreement. School will promptly report to Hospital any uses or disclosures, of which School or Program Participants become aware, of Protected Health Information in violation of this Agreement. In the event that School contracts with any agents or independent contractors to whom School provides Protected Health Information, School shall include provisions in such agreements pursuant to which School and such agents or independent contractors agree to the same restrictions and conditions that apply to School with respect to Protected Health Information. School will make its internal practices, books and records relating to the use and disclosure of Protected Health Information available to the Secretary of the United States Department of Health and Human Services to the extent required for determining compliance with HIPAA and the Regulations.

In the event a Hospital patient (or the patient's personal representative) requests access to Protected Health Information in a Designated Record Set (as defined in 45 C.F.R. § 164.501) of Hospital from School or a Program Participant, School or the Program Participant shall immediately forward such request and any such Protected Health Information in its, his or her possession to Hospital. If a Hospital patient (or the patient's personal representative) requests an amendment of Protected Health Information in a Designated Record Set of Hospital from School or a Program Participant, then School shall or the Program Participant shall immediately forward such request and any such Protected Health Information in its, his or her possession to Hospital. Further, School or Program Participant shall incorporate any amendment approved by Hospital into any amended Protected Health Information in School's or Program Participant's possession.

If School or a Program Participant receives a request for an accounting of disclosures of Protected Health Information from a Hospital patient (or the patient's personal representative), then School or the Program Participant shall within five days forward the request to Hospital. School shall assist Hospital to determine whether any such request for an accounting is a request for an accounting of Hospital's disclosures or of School's disclosures. If Hospital determines that the request is a request for an accounting of School's disclosures and School is a Covered Entity (as defined in 45 C.F.R. § 160.103), then School shall provide the patient with the accounting required by 45 C.F.R. § 164.528. If Hospital determines that the request is a request for an accounting of Hospital's disclosures, then School and Program Participants shall within 10 days forward any information in School's or Program Participants' possession that is required for Hospital to make the accounting required by 45 C.F.R. § 164.528.

No attorney-client, accountant-client or other legal or equitable privilege shall be deemed to have been waived by School or Hospital by virtue of this Subsection.

e. **Audit.** School shall, within five business days of a written request from Hospital, make available during normal business hours at School or Hospital all records, books, agreements, systems, policies and procedures relating to the use or disclosure of Protected Health Information for the purpose of allowing Hospital to audit and determine School's compliance with this Section 7. If Hospital discovers any violation of this Section 7, School shall promptly remedy such violation following receipt of written notice describing the violation from Hospital and shall certify in writing that it cured the violation.

f. **Survival.** The provisions set forth in this Section 7 shall survive expiration or other termination of this Agreement, regardless of the cause of such termination.

8. INSURANCE.

a. School and Hospital shall secure and maintain at all times during the Term, at their respective sole expense, commercial general liability insurance, (such coverage to include, without limitation, claims based on a violation of Subsection 7.d. or any applicable State law or regulation concerning the privacy of patient information, if such insurance is reasonably available) covering themselves and their respective employees. School shall either provide coverage on behalf of Program Participants (students) or require Program Participants (students) to secure such coverage. If Program Participants (students) provide coverage on their own behalf, such coverage must be placed with an insurer approved by Hospital. Such coverage provided by School and Hospital may be afforded via commercial insurance, self-insurance, a captive, or some combination thereof at limits of at least \$1,000,000 per occurrence. Such insurance shall not be cancelable except upon 30 days' prior written notice to the other party. Such coverage shall be primary and non-contributory. Upon either party's request, the other party shall provide a certificate of insurance evidencing such coverage.

b. School and Hospital shall each secure and maintain at all times during the Term, at their respective sole expense, workers' compensation and employers' liability insurance covering their respective employees. Such coverage provided by School and Hospital may be afforded via commercial insurance or self-insurance at the following limits:

Workers' Compensation:	Statutory limits
Employers' Liability:	\$1,000,000 each accident;
	\$1,000,000 disease policy limit;
	\$1,000,000 disease each employee

Both School and Hospital agree to endorse such policy to (1) waive subrogation in favor of each other, and (2) have a 30-day notice of cancellation. Such coverage shall be primary and non-contributory. Upon either party's request, the other party shall provide a certificate of insurance evidencing such coverage. School shall either provide coverage on behalf of Program Participants (students) or require Program Participants (students) to secure health insurance coverage. If Program Participants (students) provide coverage on their own behalf, such coverage must be placed with an insurer approved by Hospital.

c. School and Hospital each shall secure and maintain at all times during the Term, at their respective sole expense, professional liability insurance (medical malpractice), (such coverage to include, without limitation, claims based on a violation of Subsection 7.d. or any applicable State law or regulation concerning the privacy of patient information, if such insurance is reasonably available) covering themselves and their respective employees. School shall either provide coverage on behalf of Program Participants (students) or require Program Participants (students) to secure such coverage. If Program Participants (students) provide coverage on their own behalf, such coverage must be placed with an insurer approved by Hospital. Such coverage provided by School and Hospital may be afforded via commercial insurance, self-insurance, a captive, or some combination thereof at limits of at least \$1,000,000 per claim/occurrence and \$3,000,000 aggregate. Upon either party's request, the other party shall provide a certificate of insurance evidencing such coverage.

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Such insurance shall not be cancelable except upon 30 days' prior written notice to the other party. Such coverage shall be primary and non-contributory. This coverage shall be either (1) on an occurrence basis or (2) on a claims-made basis. If the coverage is on a claims-made basis, both School and Hospital hereby agree that prior to the effective date of termination of their respective current insurance coverage, both parties shall purchase, at their respective expense, either a replacement policy annually thereafter having a retroactive date no later than the Effective Date or tail coverage in the above stated amounts for all claims arising out of incidents occurring prior to termination of the respective parties current coverage or prior to termination of this Agreement. Upon either party's request, the other party shall provide a certificate of insurance evidencing such coverage.

9. TERM; TERMINATION.

a. **Term.** The initial term of this Agreement shall be 1 year, commencing on the Effective Date.

b. **Termination.** Except as otherwise provided herein, either party may terminate this Agreement at any time without cause upon at least 30 days' prior written notice, provided that all students currently enrolled in the Program at Hospital at the time of notice of termination shall be given the opportunity to complete their clinical Program at Hospital, such completion not to exceed 3 months.

c. **Effect of Expiration or Other Termination.** Upon expiration or other termination of this Agreement, School shall and shall cause Program Participants to either return or destroy all Protected Health Information received from Hospital or created or received by School or Program Participants on behalf of Hospital, and which School or Program Participants still maintain in any form. Notwithstanding the foregoing, to the extent that Hospital agrees that it is not feasible to return or destroy such Protected Health Information, the terms and provisions of Section 7 of this Agreement shall survive termination of this Agreement and such Protected Health Information shall be used or disclosed solely for such purpose or purposes which prevented the return or destruction of such Protected Health Information.

10. **ENTIRE AGREEMENT.** This Agreement and its accompanying Exhibits contain the entire understanding of the parties with respect to the subject matter hereof and supersede all prior agreements, oral or written, and all other communications between the parties relating to such subject matter. This Agreement may not be amended or modified except by mutual written agreement. All continuing covenants, duties and obligations herein shall survive the expiration or earlier termination of this Agreement.

11. **SEVERABILITY.** If any provision of this Agreement is held to be invalid or unenforceable for any reason, this Agreement shall remain in full force and effect in accordance with its terms disregarding such unenforceable or invalid provision.

12. **INDEMNIFICATION.** SCHOOL agrees to hold harmless, indemnify and defend HOSPITAL from any and all claims for liability, loss, damage, injuries, or death of any and all

persons including SCHOOL trustees, officers, employees, agents, faculty, instructors or students participating in this Program, and for any loss or damage to property, arising out of the activities to be performed or performed under this Agreement, providing such claims resulted, or are alleged to have resulted, from the intentional, negligent acts or omissions on the part of the SCHOOL its employees, agents, faculty instructors, students, or trainees. HOSPITAL agrees to give SCHOOL notice in writing within thirty (30) days of any claim made against it on the obligations covered hereby.

HOSPITAL agrees to hold harmless, indemnify and defend SCHOOL from any and all claims for liability, loss, damage, injuries, or death of any and all persons including HOSPITAL trustees, officers, employees, agents, faculty instructors or students participating in this Program, and for any loss or damage to property, arising out of the activities to be performed or performed under this Agreement, providing such claims resulted, or are alleged to have resulted, from the negligent acts or omissions on the part of the HOSPITAL its employees, agents, faculty instructors or students. SCHOOL agrees to give HOSPITAL notice in writing within thirty (30) days of any claim made against it on the obligations covered hereby.

13. **ARBITRATION.** Any dispute or controversy arising under, out of or in connection with, or in relation to this Agreement, or any amendment hereof, or the breach hereof shall be determined and settled by arbitration in Los Angeles County, California, in accordance with the American Health Lawyers Association Alternative Dispute Resolution Service Rules of Procedure for Arbitration and applying the laws of the State. Any award rendered by the arbitrator shall be final and binding upon each of the parties, and judgment thereon may be entered in any court having jurisdiction thereof. The costs shall be borne equally by both parties. During the pendency of any such arbitration and until final judgment thereon has been entered, this Agreement shall remain in full force and effect unless otherwise terminated as provided hereunder. The provisions set forth herein shall survive expiration or other termination of this Agreement regardless of the cause of such termination.

14. **CAPTIONS.** The captions contained herein are used solely for convenience and shall not be deemed to define or limit the provisions of this Agreement.

15. **NO WAIVER.** Any failure of a party to enforce that party's right under any provision of this Agreement shall not be construed or act as a waiver of said party's subsequent right to enforce any of the provisions contained herein.

16. **GOVERNING LAW.** This Agreement shall be governed and construed in accordance with the laws of the State. The provisions set forth herein shall survive expiration or other termination of this Agreement regardless of the cause of such termination.

17. **ASSIGNMENT; BINDING EFFECT.** School may not assign or transfer any of its rights, duties or obligations under this Agreement, in whole or in part, without the prior written consent of Hospital. For purposes of this Agreement, the transfer of ownership of all or a portion of the shares, partnership interests, or other ownership interests of School, in a single transaction or a series of transactions, which results in the replacement of 50% or more of the shareholders, partners, members or owners, as the case may be, of School as they existed on the

SAC-13-024

commencement date of this Agreement shall be deemed an assignment hereunder. This Agreement shall inure to the benefit of, and be binding upon, the parties hereto and their respective successors and permitted assigns. This Agreement is assignable by Hospital without consent or notice.

18. **NOTICES.** All notices hereunder by either party to the other shall be in writing, delivered personally, by certified or registered mail, return receipt requested, or by overnight courier, and shall be deemed to have been duly given when delivered personally or when deposited in the United States mail, postage prepaid, addressed as follows:

If to School: Rancho Santiago Community College District
Santa Ana College
1530 West 17th Street
Santa Ana, CA 92706-3398
ATTN: OTA Fieldwork Coordinator

If to Hospital: Garfield Medical Center
525 North Garfield Avenue
Monterey Park, CA 91754
ATTN: Chief Executive Officer

With a copy to: AHMC Healthcare, Inc.
55 South Raymond Avenue, Suite 105
Alhambra, CA 91801
ATTN: Legal Counsel

or to such other persons or places as either party may from time to time designate by written notice to the other.

8576 **RANCHO SANTIAGO COMMUNITY COLLEGE
DISTRICT**

By: _____

Name: Peter J. Hardash
Title: Vice-Chancellor
Business Operations & Fiscal Services

Date: _____

**AHMC GARFIELD MEDICAL CENTER LP,
A CALIFORNIA LIMITED PARTNERSHIP
D/B/A GARFIELD MEDICAL CENTER**

By: _____

Name: David Batista
Title: Chief Executive Officer

Date: _____

EXHIBIT A

STATEMENT OF RESPONSIBILITY

For and in consideration of the benefit provided the undersigned in the form of experience in evaluation and treatment of patients of Garfield Medical Center ("Hospital"), the undersigned and his/her heirs, successors and/or assigns do hereby covenant and agree to assume all risks of, and be solely responsible for, any injury or loss sustained by the undersigned while participating in the Program operated by Rancho Santiago Community College District ("School") at Hospital unless such injury or loss arises solely out of Hospital's negligence or willful misconduct.

Dated this ____ day of _____, 20__.

Program Participant

Witness

EXHIBIT B

STATEMENT OF CONFIDENTIALITY

The undersigned hereby acknowledges his/her responsibility under applicable federal law and the Agreement between Rancho Santiago Community College District ("School") and Garfield Medical Center ("Hospital"), to keep confidential any information regarding Hospital patients and proprietary information of Hospital. The undersigned agrees, under penalty of law, not to reveal to any person or persons except authorized clinical staff and associated personnel any specific information regarding any patient and further agrees not to reveal to any third party any confidential information of Hospital, except as required by law or as authorized by Hospital. The undersigned agrees to comply with any patient information privacy policies and procedures of the School and Hospital. The undersigned further acknowledges that he or she has viewed a videotape regarding Hospital's patient information privacy practices in its entirety and has had an opportunity to ask questions regarding Hospital's and School's privacy policies and procedures and privacy practices.

Dated this ____ day of _____, 20__.

Program Participant

Witness

EXHIBIT C

ESSENTIALS OF HOSPITAL ORIENTATION

Employee/Student/Volunteer is responsible for knowledge of the content within these pages according to job description and individual scope of practice and or competency level.

Please complete this acknowledgement page and return to your Director or Human Resources complete with written test verification.

Specific content or concepts related to this material may be discussed with you at the time of your department orientation or annual performance evaluation.

Other specific competencies related to this content may be due to be completed.

Individual Acknowledgement:

I acknowledge that I have received a written copy of the GARFIELD MEDICAL CENTER ORIENTATION ESSENTIALS review packet and WRITTEN POST TEST.

I have read this material and understand these topics may be discussed and or explained to me during my performance evaluation time period. I understand that any further questions may be addressed to my director or designee at any time.

I understand that knowledge of this information is a part of my job/performance responsibilities. I understand the reporting policies and procedures for Garfield Medical Center.

I accept the accountability of this information as it applies to my job responsibilities, job description and/or scope of clinical practice.

PRINT NAME: _____ DEPT. _____

Signature: _____ Date: _____

Signature of Director or designee: _____ Date: _____

Comments:

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**SANTA ANA COLLEGE – STUDENT SERVICES**

To:	Board of Trustees	Date: April 15, 2013
Re:	Confirmation of Santa Ana College Associate Degrees and Certificates for Fall 2012	
Action:	Request for Confirmation	

BACKGROUND

Attached are lists comparing degrees and certificates earned for fall 2011 and fall 2012. Also attached, please find a list of students who have completed coursework at Santa Ana College leading to the Associate Degree and/or Certificate for fall 2012.

ANALYSIS

Santa Ana College awarded 489 Associate Degrees at the conclusion of the fall 2012 semester, 332 Associate in Arts, 16 Associate in Arts Transfer and 141 Associate in Science. This is up 98 degrees over fall 2011 in which 391 Associate Degrees were conferred. The area that showed significant increase was Business Administration which increased from 18 degrees awarded in fall 2011 to 36 awarded in fall 2012. The area that showed the most significant decrease was Speech Language Pathology Assistant which decreased from 15 degrees awarded in fall 2011 to 6 degrees awarded in fall 2012.

Santa Ana College awarded 468 Certificates of Achievement/Accomplishment at the conclusion of the fall 2012 semester. This is up 144 certificates over fall 2011 in which 324 Certificates of Achievement/Accomplishment were conferred. The area with the most significant increase in certificates was CSU General Education which awarded 183 certificates. This is an increase of 38 from the 145 certificates awarded at the conclusion of fall 2011.

RECOMMENDATION

It is recommended that the Board of Trustees confirm the list of recipients of the Santa Ana College Associate Degrees and Certificates for fall 2012 as presented on the attached.

Fiscal Impact:	None	Board Date: April 15, 2013
Prepared by:	Mark C. Liang, J.D., Associate Dean, Admissions and Records Sara Lundquist, Ph.D., Vice President, Student Services	
Submitted by:	Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by:	Raúl Rodriguez, Ph.D., Chancellor, RSCCD	

Santa Ana College
Degrees Awarded
Fall 2011 and Fall 2012

MAJOR	2011	2012
Accounting	7	4
Anthropology		
Art	1	0
- Digital Media Arts Design	2	3
Auto	3	1
Biological Science	1	3
Business Administration	18	36
Business Applications	2	0
- Office Management	0	1
Business Management	1	4
Chemistry	3	5
Communications Studies	0	1
Communications Studies for Transfer	0	4
Community Social Services	9	1
Computer Information System	0	4
Criminal Justice	11	13
Economics	0	1
English	0	1
Engineering	0	2
- Computer Aided Drafting & Design	2	1
- Industrial Technology	1	0
Entrepreneurship and Innovation	0	2
Fashion Merchandising	1	0
Fire Technology		
- Administrative Fire Service Chief Officer	0	2
- Fire Administration	0	1
- Hazardous Materials	0	1
- Medical Services Officer	0	1
- Prevention Officer	0	2
- Public Fire Safety Education	0	1
- Public Fire Service	20	31
Geography	3	1
History	2	2
Human Development		
- Infant/Toddler	0	2
- Preschool Child	2	5
International Business	0	2
Journalism - Broadcast	1	0
Liberal Arts	173	73
- Arts, Humanities and Communications	0	85
- American Studies	0	6
- Math and Science	0	19
- Social and Behavioral Sciences	0	22
- University Transfer Studies	1	1
Library Technology	3	3
Management -		
- General	3	5
Manufacturing Technology		
- CNC Lathe Set Up & Operation	1	0
Marketing - General	0	2
Mathematics	1	3

Santa Ana College
Degrees Awarded
Fall 2011 and Fall 2012

Medical Asst - Administration/Clinical	11	11
Modern Languages	0	1
Music	0	3
Nursing		
- Pre - Nursing for B.A. degree	1	1
- Reg. Nursing	42	41
Occupational Therapy Assistant	21	23
Paralegal	7	15
Pharmacy Technology	4	6
Physics	1	1
Political Science	0	2
Psychology	5	1
Psychology for Transfer	0	10
Science	7	4
Social Science	1	0
Sociology	3	1
Sociology for Transfer	0	2
Speech	0	1
Speech Language Pathology Assistant	15	6
Television/Video Communications	1	1
Theater Arts		
- Technical theater Emphasis	0	1
Womens Studies	0	1
TOTAL	391	489
Male	177	215
Female	214	274
Associate of Arts	272	332
Associate of Arts for Transfer	0	16
Associate of Science	119	141
Double Majors	26	38
Three or more majors	2	5

Santa Ana College
 Certificates Awarded
 Fall 2011 and Fall 2012

MAJOR	2011	2012
Accounting	3	9
- Computerized Accounting - MAS 90	1	1
- Computerized Bookkeeping - MAS 90	0	1
- Computerized Accounting - Quickbooks	0	2
- Computerized Bookkeeping - Quickbooks	0	2
- Computerized Bookkeeping - ACCPAC	1	0
- Enrolled Agent **	2	2
Art		
- 3D Animation A - Art Emphasis	1	2
- 3D Animation C - Video Game & Interactive Media Art	1	0
- 3D Animation D - Previsualization	2	2
- Digital Media w/Graphic Design Emphasis	1	2
- Crafts B - Glass Emphasis	0	1
Automotive Technology		
- Advanced Engine Performance**	1	3
- Chassis Service	5	6
- Drive Train Service**	2	1
- Engine and Electrical Performance	4	5
- Engine Service**	2	6
Business Applications	0	1
- Office Management	3	1
- PC Maintenance & Troubleshooting**	1	3
- Spanish/English Interpretation & Translation Option**	1	3
Computer Information Systems	1	1
- Help Desk**	1	0
- Networking**	4	3
- UNIX	1	0
- Web Page Designer	1	0
Criminal Justice - Corrections Officer **	9	6
CSU General Education	145	183
Diesel and Heavy Equipment	3	2
- Mid-Range Engine Service	2	1
- Transport Refrigeration/Temperature Control **	2	2
Education		
- After School Program Assistant **	1	2
- After School Program Associate Teacher **	0	13
Engineering		
- Civil Technology	1	0
- Computer Aided Drafting & Design	2	1
- Mechanical 3D Solid Modeling CAD **	2	1
- Opt I - Engineering Drafting & Design	0	1
- Opt II - Architectural/Civil/Construction Draft & Design	0	2
Entrepreneurship		
- Entrepreneurship and Innovation	1	1
Exercise Science		
- Coaching **	0	1
- Fitness **	1	1
- Sports Medicine**	2	1
Fashion Design Merchandising	1	0
Fire Technology		
- Prevention Officer **	1	0

Santa Ana College
 Certificates Awarded
 Fall 2011 and Fall 2012

- Public Fire Service	5	42
Human Development		
- Infant/Toddler	0	3
- Preschool Child	2	14
- School Age Child	0	1
IGETC General Education	33	41
International Business	2	4
Library Technology	1	5
Management	0	1
- Human Resources **	6	1
- Small Business **	0	1
- Supervision**	4	1
Manufacturing Technology		
- CNC Lathe Set Up	1	3
- CNC Milling Set Up	1	2
- CNC Machine Set Up	1	3
- CNC Programmer Mastercam	2	3
- Solidworks 3D Solid Modeling **	4	3
Marketing		
- General**	1	0
- Professional Selling **	2	2
- Web Marketing **	0	1
Medical Assistant - Administrative / Clinical **	30	42
Music		
- Digital Music Production**	2	1
Paralegal	4	6
Pharmacy Technology		
- Advanced	4	4
- Basic**	2	6
Sign Language Education	2	0
TV/Video Communication		
- Media Studies	2	1
Theater Arts		
- Entertainment Lighting Tech **	0	1
Welding Technology	1	1
TOTAL	324	468
Male	168	224
Female	156	244
Double Majors	13	17
Three or more majors	7	7
** = Certificates Less Than 18 Units not posted on transcript -	87	67

Acevedo	Rosa	CA	Medical Assistant Administrative/Clinical	
Acosta	Mae	AS	Registered Nursing	
Adams	Alicia	AS	Registered Nursing	
Adams	Manuel	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
Agema	Ryan	CA	Fire Technology Public Fire Service	
Aguilar	Gerardo	CA	CSU General Education	
		AA	Modern Languages	
Aguilar	Julio	CA	CSU General Education	
		AA	Liberal Arts	
Aguilar	Mariana	CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Aguirre	Caitlin	CA	Medical Assistant Administrative/Clinical	
Ahmad	Salman	CA	Medical Assistant Administrative/Clinical	
Alcala	Jorge	CA	CSU General Education	
Alcocer	Juan	AS	Chemistry	
		CA	IGETC General Education	
		AA	Liberal Arts: Math and Science	
Alexander	Mark	CA	CSU General Education	
		AA	TV/Video Communication	Honors
Almanza	Jony	CA	Architectural/Civil Engineering/Construction	
Alvarado	Hugo	CA	CSU General Education	
		AA	Liberal Arts	
Alvarez	Carla	CERT	After School Program Associate Teacher	
Alvarez	Tracy	CA	CSU General Education	
		AA	Liberal Arts	
Alvarez	Vanessa	AS	Registered Nursing	
Amezcuca	Hector	CERT	Criminal Justice Corrections Officer	
Ampil Alcid	Mary Jeanne	AS	Occupational Therapy Assistant	
Anaya	Alejandro	CA	Auto Technology Chassis Service	
		CERT	Auto Technology Engine Service	
Andrews	Lindsey	CA	IGETC General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Ane	Daniel	CA	Fire Technology Public Fire Service	
Anglin	Miriam	AA	Liberal Arts: Social and Behavioral Science	
Anguiano	Hilda	CA	IGETC General Education	
Annarella	Cristina	AS	Occupational Therapy Assistant	
Antolin	Narissa	CA	CSU General Education	
		AA	Liberal Arts	
Arambulo	Yazmina	AA	Speech Language Pathology Assistant	
Arana	Irene	AS	Registered Nursing	
Arellano	Alexis	AS	Registered Nursing	
Arias	Shirley	AA	Paralegal	

Arndt	Jonathan	CA	Fire Technology Public Fire Service	
Arroyo	Jorge	CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Arroyo	Judith	CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Arvizu	Gloria	CERT	Management Supervision	
Arzadon	Edinbergh	AS	Occupational Therapy Assistant	
Aspden	Teofila	AA	Liberal Arts	
Asquith	Gregory	AA	Computer Information Systems	
Aviles	Gabriel	CA	Fire Technology Public Fire Service	
Aviles Torres	Tatiana	CA	CSU General Education	
		AA	Liberal Arts: Social and Behavioral Science	
Ayala	Cecilia	CA	CSU General Education	
		AA	Liberal Arts	
Ayala	Luz	AA	Paralegal	High Honors
		CA	Paralegal	
Ayala	Michelle	CA	CSU General Education	
		AA	Liberal Arts: Social and Behavioral Science	Honors
Bahena	Alfonso	AS	Fire Technology Public Fire Service	Honors
		CA	Fire Technology Public Fire Service	
Bailey	Dylan	AS	Fire Technology Public Fire Service	High Honors
Baitx-Kennedy	Nicole	AA	Human Development Infant/Toddler	
		CA	Human Development Infant/Toddler	
Baker	Randolph	AA	Speech Language Pathology Assistant	
Balderas	Perla	CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	Honors
Baltazar	Joseph	CA	CSU General Education	
		AA	Liberal Arts	
Banez	Beverly	CERT	Pharmacy Technology Basic	
Barbarino	Joseph	AS	Fire Technology Public Fire Service	
Barbosa	Dulce	AA	Liberal Arts: Arts/Humanities/Communications	
		AA	Paralegal	
Barona	Jorge	CA	Art 3D Modeling Previsualization	
Barrera	Juan	CA	CSU General Education	
Batarce	Karina	CA	CSU General Education	
Bejar	Jessica	CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Beltran	Hugo	CERT	Solidworks 3D Solid Modeling	
Bernal	Norma	CA	Human Development Preschool Child	
Betts	Anna	AS	Pharmacy Technology	Honors
Blanchard	Matthew	CA	IGETC General Education	
Blanchard	Matthew	AA	Liberal Arts: Arts/Humanities/Communications	
Bobleaga	Andrei	AA	Business Administration	

		CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Bonang	Michelle	AS	Registered Nursing	
Borja	Maria	CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Bragg	Lori	CA	CSU General Education	
		AA	Liberal Arts	Honors
Brand	Diana	CA	IGETC General Education	
		AA	Liberal Arts	
Brass	Jared	CA	CSU General Education	
		AA	Liberal Arts	
Bravo	Jesus	CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Brown	Michael	AA	Accounting	
		CA	Accounting	
		AA	Business Administration	
		CA	CSU General Education	
Brown	Michael	CA	CSU General Education	
Buckles	Reece	CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	Honors
Bui	Bich	CA	CSU General Education	
Bui	Calvin	CA	Fire Technology Public Fire Service	
Burke	Chelsey	AS	Registered Nursing	
Cabanas	Maria	AA	Psychology	
Calderon	Nelson	CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	Honors
Camacho	Maria	CA	Medical Assistant Administrative/Clinical	
Campos	Kent	CA	CSU General Education	
		AS	Fire Technology Public Fire Service	
Cantoran	Leticia	AA	Liberal Arts	
Cantoran	Rocio	CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Cao	Tuan	AA	Business Administration	
Capellino	Nelson	AA	Business Administration	
Carbajal	Florinda	AS	Registered Nursing	
Carlton	Betty	AS	Medical Assistant Administrative/Clinical	
		CA	Medical Assistant Administrative/Clinical	
Carmona	Miguel	CA	CSU General Education	
Carnahan	Carol	AS	Registered Nursing	
Carnes	Nicole	AS	Registered Nursing	
Carraman	Andreina	CA	CSU General Education	
		AA	Liberal Arts: Social and Behavioral Science	
		AA	Sociology	

Carreon	Broderick	AS	Occupational Therapy Assistant	
Carrillo Rojas	Elizabeth	AS	Registered Nursing	
Carson	Sean	CA	Fire Technology Public Fire Service	
Carter	Ryan	CA	Paralegal	
Casas	Claudia	CA	International Business	
Casillas	Isabel	CERT	Spanish/English Translation and Interpretation	
Castaneda	Alice	CERT	After School Program Associate Teacher	
Castillo	Dalia	AA	Business Applications Office Management	
Castillo	Pablo	CA	Auto Technology Chassis Service	
Castillo	Rudolph	CERT	CIS PC Maintenance and Troubleshooting	
Castillo Merida	Victor	CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Castle	Grant	AS	Fire Technology Public Fire Service	
Castrejon	Maria	CA	Medical Assistant Administrative/Clinical	
Castrejon	Scarleth	AA	Paralegal	
Castro	Esther	CA	CSU General Education	
Castro Cervantes	Jose	AA	Liberal Arts	
Catizone	Domenica	CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
		AAT	Psychology	
Caton	Fatima	CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	Honors
Caton	Guadalupe	CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	Honors
Ceja	Vivian	CA	CSU General Education	
		AAT	Psychology	
Centeno	Andrea	AA	Liberal Arts: Social and Behavioral Science	
		AA	Speech	
Centeno	Marilyn	AS	Registered Nursing	
Cervantes	Claudia	CERT	Spanish/English Translation and Interpretation	
Cesena	Angelica	CA	CSU General Education	
		AA	Liberal Arts	
Chakalian	Michelle	AS	Registered Nursing	
Chan	Vatey	AA	Business Administration	
Chang	Joanne	AS	Engineering	
Chang	Li Tung	CA	Accounting	
Chavez	Daisy	AA	Criminal Justice	
		AA	Liberal Arts	
Chavez	Wendy	CA	CSU General Education	
Chavez Luna	Gloria	CA	IGETC General Education	
		AA	Liberal Arts	
		AAT	Psychology	
Chino	Viridiana	CA	CSU General Education	

		AA	Liberal Arts: Social and Behavioral Science	
Chong	Connie	CA	IGETC General Education	
		AA	Liberal Arts: Social and Behavioral Science	
Cleary	Brittany	AA	Paralegal	
		CA	Paralegal	
Collens	Sean	AS	Registered Nursing	
Conner	Chasen	CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Contreras	Brayan	CA	Auto Technology Engine Performance and Electrical	
		CERT	Auto Technology Engine Service	
Cordero	Jessey	AS	Fire Technology Public Fire Service	Honors
Cornejo	Aileen	AS	Occupational Therapy Assistant	
Corning	Travis	AS	Occupational Therapy Assistant	
Cortez	Jeanette	AA	Paralegal	
Cowie	Andrew	AA	Criminal Justice	
		CERT	Criminal Justice Corrections Officer	
		AA	Liberal Arts	
Cox	Nathaniel	AA	Liberal Arts	Honors
Cruz	Angela	CA	Human Development Preschool Child	
Cruz	Paul Allen	AA	Management	
Cruz Avalos	Josue	AS	Chemistry	
		CA	IGETC General Education	
		AA	Liberal Arts	
		AS	Science	
Cuellar	Raymond	AA	Liberal Arts: Arts/Humanities/Communications	
Cuevas Vite	Edith	CERT	Spanish/English Translation and Interpretation	
Cunningham	Jay	AS	Registered Nursing	
Dalton	Mathew	CA	Fire Technology Public Fire Service	
Dang	Brian	CA	CNC Lathe Set Up and Operation	
		CA	CNC Machine Set Up and Operation	
		CA	CNC Milling Machine Set Up and Operation	
		CA	CNC Programmer Mastercam	
Dang	Ngoc	CA	CSU General Education	
		AA	Liberal Arts: Math and Science	
		AS	Science	
Dang	Thao	CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Dao	Diana	CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
David	Daniel	AS	Occupational Therapy Assistant	Honors
De Anda	Erika	AA	Liberal Arts	
De la Riva	Alejandra	CA	IGETC General Education	
De la Riva	Juan	AA	Criminal Justice	

		AA	Liberal Arts	
De Vera	Dexter	AS	Occupational Therapy Assistant	
Del Rio	Cristina	CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Delao	Rodolfo	AA	Liberal Arts: Arts/Humanities/Communications	
Delgado	Maria	CA	CSU General Education	
Diaz	Alejandro	AA	Liberal Arts: American Studies	
Diaz	Brisia	CA	IGETC General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Diaz	Jasehi	AA	Business Administration	
		AA	Liberal Arts: Arts/Humanities/Communications	
Diaz	Juliana	CA	CSU General Education	
		AA	Liberal Arts	
Dillague	Cristabelle	AS	Registered Nursing	
Dinh	Lien	AS	Registered Nursing	
Dipalma	Dane	AS	Fire Technology Public Fire Service	Honors
		CA	Fire Technology Public Fire Service	
D'Lynn	Zoila	CERT	Exercise Science Fitness	
Do	Crystal	CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Do	Minh Oanh	CA	Medical Assistant Administrative/Clinical	
Do	Minh Thu	CA	Medical Assistant Administrative/Clinical	
Doan	Ky	CERT	Solidworks 3D Solid Modeling	
Douglas	Anthony	CERT	Theater Arts Entertainment Lighting	
		AA	Theater Arts Technical Theater	
Dramitinos	Savina	CA	CSU General Education	
Duarte	Brenda	CA	CSU General Education	
		AA	Liberal Arts: Social and Behavioral Science	
Duran	David	AA	Management	
		AA	Marketing	
Echaves	Jessica	CERT	Marketing Professional Selling	
Eddy	Brian	AA	Liberal Arts	Honors
Edwards	Richard	AA	Liberal Arts	
Ejan	Kenneth	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
Ela	Courtney	AS	Registered Nursing	
Elikewela	Maneka	CA	CSU General Education	
		AAT	Psychology	High Honors
Enriquez	Jose	AA	Business Management	
		AS	Fire Administration	
		AS	Fire Safety Education Officer	
		AS	Medical Services Officer	
		AS	Fire Technology Prevention Officer	

		AA	Management	
Ernst	Jessica	AA	Paralegal	
Escobar	Angel	AS	Biological Science	
		CA	CSU General Education	
		CA	IGETC General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
		AA	Liberal Arts: Math and Science	
Espindola	Susana	CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Espinoza	Jessica	CERT	After School Program Assistant	
		CERT	After School Program Associate Teacher	
Esqueda	Fabian	CERT	Digital Music Production	
Esqueda	Leticia	CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Evans	Toni	CA	Medical Assistant Administrative/Clinical	
Felipe	Frank	AAT	Sociology	
Figgins	James	CA	IGETC General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	Honors
		AA	Political Science	Honors
Fittery	Lisa	AA	Paralegal	Honors
		CA	Paralegal	
Flanagan	Steven	CA	Medical Assistant Administrative/Clinical	
Flores	Anthony	CERT	CIS PC Maintenance and Troubleshooting	
Flores	Jessica	AA	Business Management	
Flores	Juan	CA	CSU General Education	
		AA	Liberal Arts	
Flores	Rachel	AA	Liberal Arts: Social and Behavioral Science	
Flores	Vanessa	CA	Medical Assistant Administrative/Clinical	
Freeman	Jon	CA	Medical Assistant Administrative/Clinical	
Fries	Chad	CA	Fire Technology Public Fire Service	
Gaitan	Stephanie	CA	Medical Assistant Administrative/Clinical	
Gallardo	Noemi	CA	Medical Assistant Administrative/Clinical	
Gallegos	Alejandra	CA	CSU General Education	
		AA	Liberal Arts: Math and Science	
		AS	Pre Nursing	
Galvez	Elizabeth	AA	Liberal Arts: Math and Science	
Gama	Daisy	CA	CSU General Education	
Gaona Sierra	Lesly	CA	IGETC General Education	
Garcia	Amanda	AA	Liberal Arts: Social and Behavioral Science	
Garcia	Ambrocio	CA	International Business	
Garcia	Ana	AA	Liberal Arts: Arts/Humanities/Communications	
Garcia	Elizabeth	AA	Liberal Arts: Social and Behavioral Science	
Garcia	Guadalupe	CERT	After School Program Associate Teacher	

Garcia	Ingrid	AA	Liberal Arts: Arts/Humanities/Communications	
Garcia	Jessica	CA	CSU General Education	
		AA	Liberal Arts	
Garcia	Kimberly	AA	Liberal Arts	
Garcia	Magaly	CA	IGETC General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Garcia	Monica	CA	CSU General Education	
		AA	Liberal Arts	
Garcia	Stephanie	CA	CSU General Education	
		AAT	Psychology	
Garcia,	Sergio	CA	CSU General Education	
		AA	Liberal Arts	
Garro	Sasha	AA	Liberal Arts	
Gaspar	Rogelio	CA	Auto Technology Engine Performance and Electrical	
Gaydowski	James	AA	History	
Genest	Xiaohua	CA	CSU General Education	
		CA	IGETC General Education	
Gil	Anabel	CA	CSU General Education	
		CA	IGETC General Education	
		AA	Liberal Arts	
Giusti	Evangelista	AS	Registered Nursing	
Gomez	Philip	CA	Fire Technology Public Fire Service	
Goncharova	Svetlana	AS	Occupational Therapy Assistant	
Gonzalez	Brian	CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Gonzalez	Daniel	CA	IGETC General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	High Honors
Gonzalez	Erik	AS	Automotive Technology	
Gonzalez	Juan	CA	CSU General Education	
		AA	Liberal Arts: Social and Behavioral Science	
Gonzalez	Maricela	CA	IGETC General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Gonzalez	Ruben	CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Goomer	Virinder	CERT	Solidworks 3D Solid Modeling	
Gracia	Alexander	AS	Fire Technology Public Fire Service	
Gracia	Spencer	AS	Fire Technology Public Fire Service	Honors
		CA	Fire Technology Public Fire Service	
Graham	Shawn	AA	Music	
Granados	Alberto	CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Graneros	Rocio	AA	Human Development Preschool Child	
		CA	Human Development Preschool Child	

Grasinger	Jeffrey	AS	Fire Technology Public Fire Service	Honors
Grate	David	AS	Fire Technology Chief Officer	
Grayson	Jeremy	AA	Digital Media Arts	
Greene	Sarah	CA	CSU General Education	
Greene	Taylor	CA	Library Technology	
Greenwood	Taylor	AS	Fire Technology Public Fire Service	Honors
Greve	Paul	CA	Fire Technology Public Fire Service	
Gross	Lindsay	CERT	Pharmacy Technology Basic	
Grubb	Dina	CA	IGETC General Education	
Grundman	Mark	AS	Fire Technology Chief Officer	
Gudino	Alyssa	CA	IGETC General Education	
		AA	Liberal Arts	
Guerrero	Stephenie	AAT	Psychology	
Gutierrez	Alma	CA	Computerized Bookkeeping Quickbooks	
Gutierrez	Daisy	CA	CSU General Education	
Gutierrez	Danielle	CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Gutierrez	Janet	AA	Business Administration	
		CA	CSU General Education	
		AA	Liberal Arts	
Guzman	Lisa	CA	CSU General Education	
		AA	Liberal Arts	
Halley	Edward	AA	Library Technology	
Hamborg	Anders	CA	Fire Technology Public Fire Service	
Hamilton	Sean	AS	Occupational Therapy Assistant	
Hass	Cody	CA	Fire Technology Public Fire Service	
Hay	Brandon	CA	Fire Technology Public Fire Service	
Heiman	Rory	AS	Fire Technology Public Fire Service	
Heimann	John	AA	Computer Information Systems	
Henderson	Alec	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
Hensman	Courtney	AS	Registered Nursing	
Hernandez	Annabel	AA	Political Science	
Hernandez	Dulce	CA	Medical Assistant Administrative/Clinical	
Hernandez	Nayeli	AA	Liberal Arts	Honors
Hernandez	Stacey	CA	Medical Assistant Administrative/Clinical	
Hernandez	Tomas	CA	CNC Lathe Set Up and Operation	
		CA	CNC Programmer Mastercam	
Hernandez	Vanessa	CA	CSU General Education	
Herrera	Benjamin	CERT	Auto Technology Advaced Engine	
Herrera	Jessika	CA	IGETC General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Hijar	Aron	CA	CSU General Education	

Hills	Carlie	AAT	Communication Studies	
		CA	CSU General Education	
Ho	Trang	AS	Registered Nursing	Honors
Hobbs	Scott	CA	Fire Technology Public Fire Service	
Hon	Veronica	AS	Occupational Therapy Assistant	
Hoover	Helen	AA	Human Development Infant/Toddler	High Honors
Hopkins	Timothy	CA	Diesel and Heavy Equipment	
Huckeba	Rebecca	CA	Human Development Preschool Child	
Humphreys	Kevin	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
Hurtado	Armando	CA	CSU General Education	
Hurtado	Eric	CA	Business Applications Office Management	
Hurtado	Jose	CA	Medical Assistant Administrative/Clinical	
Hussain	Mir	CA	Computer Information Systems	
Huynh	Catherine	CA	Medical Assistant Administrative/Clinical	
Ibarra	Fernando	CA	CSU General Education	
		AA	Liberal Arts	
Ibarra	Oscar	AA	Liberal Arts: Arts/Humanities/Communications	
Ignacio	Mark	AS	Registered Nursing	
Ikegawa	Haruka	CA	CSU General Education	
Irland	Seward	AS	Fire Technology Hazardous Materials	
Irwin	Suzanne	CA	Medical Assistant Administrative/Clinical	
Islas	Diana	CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Islas	Edgar	AA	Liberal Arts	
Jasso	Idalia	CERT	After School Program Associate Teacher	
Jenkins	Sarah	AS	Occupational Therapy Assistant	
Jimenez	Esperanza	CA	CSU General Education	
Johnson	Dusti	AS	Occupational Therapy Assistant	
Johnson	Kimberly	AA	Paralegal	
Joseph	Kiana	CA	Medical Assistant Administrative/Clinical	
Juchcinski	Amber	AS	Registered Nursing	
Justo	Edward	CA	Auto Technology Engine Performance and Electrical	
Kang	Yuhsiu	CA	CSU General Education	
Kargar	Nazakath	AS	Occupational Therapy Assistant	
Keating	Michael	CA	CSU General Education	
		AS	Fire Technology Public Fire Service	
		AA	Liberal Arts	
Kelly	Christopher	AS	Fire Technology Public Fire Service	Honors
		CA	Fire Technology Public Fire Service	
Kennedy	Tiffany	AA	Paralegal	
Khalil	Mark	CERT	Auto Technology Advaced Engine	
Kirkpatrick	Ryan	AS	Registered Nursing	

Kosareff	Alex	CA	CSU General Education	
		AS	Fire Technology Public Fire Service	
Lagare	Jay-Anne	AS	Occupational Therapy Assistant	
Lam	Nghi	AS	Occupational Therapy Assistant	
		CA	CSU General Education	
		AA	Speech Language Pathology Assistant	
Lara	Mario	CA	Welding Technology	
Lazaro	Guadalupe	CERT	After School Program Associate Teacher	
Le	Huong	CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	Honors
Le	Iris	CERT	Pharmacy Technology Basic	
Le	Jason	AA	Business Administration	
Le	Nicolas	CA	CNC Lathe Set Up and Operation	
		CA	CNC Machine Set Up and Operation	
		CA	CNC Milling Machine Set Up and Operation	
		CA	CNC Programmer Mastercam	
Le	Quan	CA	IGETC General Education	
Le	Thu	CA	Medical Assistant Administrative/Clinical	
Le	Thuan	AS	Registered Nursing	
Le	Tran	AS	Medical Assistant Administrative/Clinical	
		CA	Medical Assistant Administrative/Clinical	
Ledezma	Cinthia	CA	Medical Assistant Administrative/Clinical	
Lee	Andrew	CA	Fire Technology Public Fire Service	
Lee	Brian	CA	IGETC General Education	
		AS	Pharmacy Technology	
Lehart	Stephen	CERT	Auto Technology Engine Service	
Leon	Candy	AS	Pharmacy Technology	
		CA	Pharmacy Technology Advanced	
Leonhardt	Tanner	CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Leyva	Gloria	CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Li	Janet	AA	Liberal Arts	
Lien	Thanh	CA	CSU General Education	
		AS	Pharmacy Technology	Honors
		CA	Pharmacy Technology Advanced	
Linares	Mikele	CERT	After School Program Assistant	
Lira	Kevin	CA	CSU General Education	
Liu	Chong	AA	English	
		AA	Liberal Arts: Arts/Humanities/Communications	
Loaeza Pelaez	Domingo	AA	Liberal Arts	
Lobato	Ernesto	CA	CSU General Education	
Lopez	Ann	AA	Speech Language Pathology Assistant	

Lopez	Jaaziel	CA	CSU General Education	
		AA	Liberal Arts	
Lopez	Lucy	CERT	After School Program Associate Teacher	
Lopez	Luz	AA	Speech Language Pathology Assistant	
Lopez	Lydia	CA	IGETC General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Lopez	Martina	CA	Human Development Preschool Child	
Lopez	Sofia	CA	Human Development Preschool Child	
Lopez Leon	Paul	CA	CSU General Education	
		AA	Liberal Arts: Math and Science	
Lozano	Erick	CERT	CIS Networking	
Luna	Cindi	CERT	After School Program Associate Teacher	
Luna	Gabriel	CERT	CIS Networking	
		CERT	CIS PC Maintenance and Troubleshooting	
Luna	Karla	AS	Medical Assistant Administrative/Clinical	
		CA	Medical Assistant Administrative/Clinical	
Luu	Brian	CA	Medical Assistant Administrative/Clinical	
Luu	Nga	AA	Business Administration	Honors
Magallon Benitez	Saul	AS	Registered Nursing	
Magana	Erik	AS	Medical Assistant Administrative/Clinical	
Magdaleno	Giselle	CA	IGETC General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
		AAT	Psychology	
Mai	Kevin	AS	Occupational Therapy Assistant	
Makishima	Blake	AS	Fire Technology Prevention Officer	
Manassero	Chris	CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Manzo	Monique	CA	CSU General Education	
		AA	Liberal Arts: Math and Science	
Marcos	Roseanne	AA	Business Administration	
Marin	Topazio	CERT	Criminal Justice Corrections Officer	
Marino	Beatriz	AA	Accounting	
		CA	Accounting	
		AA	Business Administration	
		CA	CSU General Education	
Martin	Cora	AS	Occupational Therapy Assistant	
Martin	Rebecca	AS	Registered Nursing	
Martinez	Alma	AA	Human Development Preschool Child	Honors
		CA	Human Development Preschool Child	
Martinez	Andres	AA	Liberal Arts: Math and Science	
Martinez	Cynthia	AA	Liberal Arts: Social and Behavioral Science	
Martinez	Gamaliel	CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	

Martinez	Jose	AA	Liberal Arts	
Martinez	Karen	CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Martinez	Rosa	CA	IGETC General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
		AA	Liberal Arts: Social and Behavioral Science	
Martinez	Salvador	CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Mason	Christopher	CA	CSU General Education	
		AS	Fire Technology Public Fire Service	Honors
		CA	Fire Technology Public Fire Service	
Mata	Taylor	CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Maude	Lauren	CA	Medical Assistant Administrative/Clinical	
Mawazini	Amr	CA	CSU General Education	
		AA	Liberal Arts	
Maxwell	Christopher	CA	Crafts Glass Emphasis	
		AA	Liberal Arts	
Maya Perez	Marina	CA	CSU General Education	
		AA	Geography	
		AA	Liberal Arts: Social and Behavioral Science	
McArthur	Michael	CA	Medical Assistant Administrative/Clinical	
McMillen	West	CA	Fire Technology Public Fire Service	
Medeck	Brandon	CA	Fire Technology Public Fire Service	
Mehic	Dino	CA	Library Technology	
Mejia	Jason	CA	Auto Technology Chassis Service	
		CA	Auto Technology Engine Performance and Electrical	
		CERT	Auto Technology Engine Service	
Mejia	Mirella	AA	Liberal Arts: Social and Behavioral Science	
Mendez	Erika	CERT	Management Human Resource	
Mendez	Jennifer	CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Mendizabal	Leticia	CA	CSU General Education	
Mendoza	Alan	CA	Art 3D Modeling and Animation	
Mendoza	Elias	AA	Liberal Arts	
Mendoza	Enrique	AA	Computer Information Systems	
Mendoza	Georgiegina	CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Mendoza	Jesus	AA	Liberal Arts: Arts/Humanities/Communications	
Meneses	Charlene	CA	Human Development Preschool Child	
Michael	Vivian	AA	Business Administration	
		AA	Management	
Michael	Zachary	CA	CSU General Education	

		AA	Liberal Arts: Arts/Humanities/Communications	Honors
Michel Castro	Cesar	AA	Economics	
		AA	Paralegal	
Millan	Kathy	AA	Criminal Justice	
Miller	Chase	CA	CSU General Education	
		AA	Liberal Arts	
Miller	James	CA	Fire Technology Public Fire Service	
Milutinovich	Michelle	AA	Paralegal	Honors
Miyamoto	Manami	CA	Business Applications and Technology	
Moncrief	Michael	CA	Fire Technology Public Fire Service	
Monico	Nicholas	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
Montero	Lorena	CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Montes	Matias	CERT	Management Small Business	
Monzon	Ryan	AS	Fire Technology Public Fire Service	
Morales	Aura	CA	Medical Assistant Administrative/Clinical	
Morales	Eric	AAT	Communication Studies	
		AA	Liberal Arts	
Morales	Esperanza	CERT	After School Program Associate Teacher	
Morales	Henry	CERT	Criminal Justice Corrections Officer	
Morales	Margarita	AA	Human Development Preschool Child	
Morales Volcan	Silvia	CA	Library Technology	
Morris	Kyle	AA	Liberal Arts: Arts/Humanities/Communications	
Mosqueda	Enrique	AA	Liberal Arts	
Mota	Stephany	CA	CSU General Education	
Muhamed	Rohemah	CA	IGETC General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Munoz	Angelo	AS	Occupational Therapy Assistant	
Munoz	Yesenia	AA	Liberal Arts	
Nadolny	Evette	CA	Human Development Preschool Child	
Nagle	Chris	AS	Fire Technology Public Fire Service	
Natividad	Anthony	AS	Engineering Computer Aided Drafting and Design	
		CA	Engineering Computer Aided Drafting and Design	
Nava	Daniel	AA	Business Administration	
		CA	CSU General Education	
		AA	Liberal Arts	
Nava	Raymond	CA	Fire Technology Public Fire Service	
Newton	Liane	CERT	Pharmacy Technology Basic	
Newton	Randall	CA	Fire Technology Public Fire Service	
Ngo	Dat	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
Ngo	Tuan	CA	Medical Assistant Administrative/Clinical	

Nguyen	Anh	CERT	Mechanical 3D Solid Modeling	
Nguyen	Huyen	CA	Accounting	
		CERT	Accounting Enrolled Agent	
Nguyen	Huyen	CA	Computerized Accounting Quickbooks	
Nguyen	Jackies	AA	Liberal Arts: Arts/Humanities/Communications	
Nguyen	John	CA	CSU General Education	
		AA	Liberal Arts	
Nguyen	Kevin	AA	Liberal Arts: American Studies	
Nguyen	Linh Jason	CA	CSU General Education	
		AA	Liberal Arts: Math and Science	
Nguyen	Lyn	AA	Business Administration	Honors
		CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	Honors
Nguyen	Lynn	CA	Medical Assistant Administrative/Clinical	
Nguyen	Natalie	AA	Business Administration	
		CA	CSU General Education	
Nguyen	Nguyet	CA	Accounting	
Nguyen	Oanh	AA	Business Administration	
		CA	CSU General Education	
Nguyen	Priscilla	CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Nguyen	Tam	AA	Business Administration	
		CA	CSU General Education	
Nguyen	Tan	AA	Business Administration	Honors
		CA	CSU General Education	
Nguyen	Teena	AAT	Psychology	
Nguyen	Thao	CA	Medical Assistant Administrative/Clinical	
Nguyen	Thi	CA	IGETC General Education	
		AA	Liberal Arts: Math and Science	High Honors
Nguyen	Thu	AA	Liberal Arts: American Studies	
		CA	Medical Assistant Administrative/Clinical	
Nguyen	Trinh	AA	Business Administration	Honors
		CA	CSU General Education	
Nguyen	Trong	AS	Medical Assistant Administrative/Clinical	
		CA	Medical Assistant Administrative/Clinical	
Nguyen	VU	CA	Medical Assistant Administrative/Clinical	
Nguyen	Yen	AS	Registered Nursing	
Nichols	Sarah	CERT	After School Program Associate Teacher	
Nolasco-Ramos	Jesus	AS	Math	
Noyola	Moises	CA	CSU General Education	
Nunez	Carlos	AS	Fire Technology Public Fire Service	
Nunez	Kristine	AS	Registered Nursing	
Ocampo	Jesus	AA	Computer Information Systems	

Ochiai	Akiko	CA	Accounting	
		CA	Computerized Accounting Quickbooks	
Ochoa	Celia	CA	CSU General Education	
Ochoa	Israel	CA	Accounting	
		AA	Business Administration	
		CA	CSU General Education	
Ochoa	Lizeth	AA	Criminal Justice	
		CERT	Criminal Justice Corrections Officer	
Ochoa Abbott	Teshia	CA	Medical Assistant Administrative/Clinical	
Olalde	Jacqueline	AS	Math	
Olarte	Reina	AS	Chemistry	Honors
		AS	Engineering	Honors
O'Neill	Kimberly	AAT	Communication Studies	
Oropeza	Adair	CA	CSU General Education	
		AA	Liberal Arts: Social and Behavioral Science	
Oropeza	Jose	CA	CSU General Education	
Orozco	Douglas	AA	Liberal Arts: Math and Science	
Padilla	Christine	AA	Liberal Arts: Math and Science	
Padilla	Diana	CERT	After School Program Associate Teacher	
Padilla	Gloria	AA	Liberal Arts: Arts/Humanities/Communications	
Palencia	Debora	CA	IGETC General Education	
Parga	Frances	CA	CSU General Education	
		AA	Liberal Arts	
Park	Sungkoo	AA	Liberal Arts	
Partida	Noemi	AA	Criminal Justice	
Pary	Emily Gabriela	CA	IGETC General Education	
		AA	Liberal Arts	
Patino Alfaro	Jannette	CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Pellerin	Joseph	CA	Auto Technology Chassis Service	
		CERT	Auto Technology Engine Service	
Penaloza-	Mariana	AA	Entrepreneursip and Innovation	
Perales	Laura	AS	Registered Nursing	
Perez	Alvaro	CA	CSU General Education	
		AA	Liberal Arts: American Studies	
Perez	Priscilla	CA	International Business	
Perez	Victoria	CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Perry	Kyle	CA	Fire Technology Public Fire Service	
Pettit	Kelly	AA	Speech Language Pathology Assistant	
Pham	Hanh	CA	Medical Assistant Administrative/Clinical	
Pham	Kha	CA	Digital Media Graphic Design	
		AA	Digital Media Arts	

Pham	Mai	AA	Business Administration	
		CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Pham	Mary-Linh	CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Pham	Quynh Huong	AS	Chemistry	Honors
		CA	IGETC General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	Honors
Pham	Thanh	CA	IGETC General Education	
		AS	Math	Honors
Pham	Tram	CA	Accounting	
Phan	Khanh	CA	Medical Assistant Administrative/Clinical	
Phengsimma	Bea	AA	Criminal Justice	
Pilioglas	Ryan	CA	Fire Technology Public Fire Service	
Poole	Travis	CA	Fire Technology Public Fire Service	
Portillo	Lauren	CA	CSU General Education	
		AA	Liberal Arts: Social and Behavioral Science	
Pozzi	Michael	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
Prado	Patricia	CA	IGETC General Education	
		AA	Liberal Arts: Social and Behavioral Science	
Puentes	Rodney	CA	Fire Technology Public Fire Service	
Quiroz	Junior	AA	Business Administration	
Rainwaters	Janisha	AA	Paralegal	
Rambo	Jensene	CA	Human Development Infant/Toddler	
Ramirez	German	CA	Human Development School Age	
Ramirez	Jesus	AA	Business Management	
		AA	International Business	
		AA	Management	
Ramirez	Nestor	AS	Registered Nursing	
Ramirez	Rafael	CA	Architectural/Civil Engineering/Construction	
Ramos	Keitia	AS	Biological Science	
Rangel	Ernesto	AA	Accounting	
		CA	CSU General Education	
Rangel	Juan	AA	Liberal Arts	
Rangel	Julio	AS	Chemistry	
Rea	Jose	CA	CSU General Education	
		AAT	Psychology	
Reeder	Christopher	CA	CSU General Education	
		AA	Liberal Arts	
Regan	Jenny	AS	Occupational Therapy Assistant	Honors
Rendon	Elizabeth	CA	Human Development Infant/Toddler	
Renteria	Adrian	AA	Criminal Justice	

Renteria	Linda	AS	Medical Assistant Administrative/Clinical	
		CA	Medical Assistant Administrative/Clinical	
Reyes	Elisama	CA	Medical Assistant Administrative/Clinical	
Reyes	Gerardo	CA	Auto Technology Chassis Service	
		CERT	Auto Technology Drive Train	
		CA	Auto Technology Engine Performance and Electrical	
		CERT	Diesel Transport Refrigeration/Temperature Control	
Reyes	Lourdes	CA	Human Development Preschool Child	
Reyes	Valerie	AA	Liberal Arts: Arts/Humanities/Communications	
Richardson	Kagan	CA	IGETC General Education	
		AA	Liberal Arts: Math and Science	
Ricker	Joseph	AA	Accounting	
Rico	Anna	AS	Registered Nursing	
Rieg	Kevin	CA	IGETC General Education	
Rihova	Ivana	AA	Business Management	Honors
		AA	Marketing	Honors
Rindt	Karina	AA	Digital Media Arts	Honors
Rivera	Mark	CA	Digital Media Graphic Design	
Roberts	Betty	CA	CSU General Education	
Rodriguez	Claudia	CA	CSU General Education	
		AA	Liberal Arts: Social and Behavioral Science	
Rodriguez	Delia	AS	Registered Nursing	
Rodriguez	Jose	CA	CSU General Education	
		AA	Liberal Arts: American Studies	
Rodriguez	Jovanna	CA	CSU General Education	
Rodriguez	Mayra	CERT	After School Program Associate Teacher	
Rodriguez	Merli	CA	CSU General Education	
		AA	Liberal Arts: Social and Behavioral Science	
Rodriguez	Michelle	CA	IGETC General Education	
Rojas	Alejandro	AA	Liberal Arts	
Rojas	Marjorie	AS	Biological Science	
		CA	IGETC General Education	
		AA	Liberal Arts: Math and Science	
		AS	Science	
Romero	Ibeth	AS	Registered Nursing	
Ros	Diana	CA	CSU General Education	
		AA	Liberal Arts	
Rosales	Efrain	AA	Criminal Justice	
Rosales	Juanita	CA	CSU General Education	
		AA	Liberal Arts	
Rosales	Maria	CERT	Marketing Professional Selling	
Rosales	Michel	CA	CSU General Education	
Rosas	Oscar	AA	Liberal Arts	

Rousseve	Keith	CA	CSU General Education	
Ruhl	Kevin	AS	Fire Technology Public Fire Service	Honors
Rujchanarong	Danny	CERT	Management	
Sacks	Sharan	AA	Library Technology	Honors
Saenz	Jose	CERT	TV/Video Media Studies	
Salas	Giselle	CA	Diesel and Heavy Equipment	
		CA	Diesel Mid Range Engine Service	
		CERT	Diesel Transport Refrigeration/Temperature Control	
Salas	Tamara	AS	Registered Nursing	
Salgado	Kendra	AA	Criminal Justice	
Salgado	Leopoldo	CA	CSU General Education	
		AA	International Business	
Salinas	Marilupe	CA	CSU General Education	
		AA	Liberal Arts	Honors
Samson	Maria	AS	Registered Nursing	
Sanchez	Genesis	CA	CSU General Education	
		AA	Liberal Arts	Honors
Sanchez	Maria	AA	Human Development Preschool Child	
Sanchez	Ofelia	AA	Business Administration	
		CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Sanchez Moreno	Jose	AA	Business Administration	
Sanderson	Nicole	AA	Paralegal	
Santana	Rocio	CA	Human Development Preschool Child	
Santillan	Michael	AA	Liberal Arts	
Santos	Michael	AAT	Sociology	
Sarabia	Reyna	AA	Liberal Arts: Arts/Humanities/Communications	
Sarkozi	Tara	CA	Library Technology	
Saucedo	Francisco	AA	Music	
Schaiterer	Dylan	CA	Art 3D Modeling and Animation	
		CA	Art 3D Modeling Previsualization	
Sebastian	Emmy Lou	AS	Registered Nursing	
Segura	Sandy	CA	Human Development Preschool Child	
Semaza	Chase	CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Sequeira	Walter	AA	Business Administration	
Serrano	Karla	AS	Medical Assistant Administrative/Clinical	
Shaffer	Natasha	AS	Occupational Therapy Assistant	
Shen	Wenbo	CA	CSU General Education	
		AA	Liberal Arts: Math and Science	
Shinn	Elle	CA	CSU General Education	
		AA	Liberal Arts: Math and Science	
Shrader	Ian	CA	Fire Technology Public Fire Service	

Shuja	Amina	CA	Medical Assistant Administrative/Clinical	
Sianez	Mitchell	CA	CSU General Education	
		AA	Liberal Arts	
Silva	Joel	CA	Fire Technology Public Fire Service	
Sirotnak	Stephen	AA	History	
Skene	Donna	CA	CSU General Education	
Snyder	Christal	AA	Human Development Preschool Child	
Soeung	Jessyca	AS	Registered Nursing	
Solomon	Eric	CA	CSU General Education	
Son	Nguyen	AS	Medical Assistant Administrative/Clinical	
Soto	Daniela	CA	CSU General Education	
Soulliere	Zak	AS	Fire Technology Public Fire Service	
Stephens	Alyssa	CA	Medical Assistant Administrative/Clinical	
Still	Vicki	CA	Medical Assistant Administrative/Clinical	
Stone	Elizabeth	CA	Human Development Preschool Child	
Suarez	Edith	CA	CSU General Education	
		AA	Liberal Arts	
Sung	Joong	AA	Liberal Arts: Arts/Humanities/Communications	
Svyatenko	Oksana	AS	Pharmacy Technology	
		CA	Pharmacy Technology Advanced	
		CERT	Pharmacy Technology Basic	
Taylor	Gerri	AA	Library Technology	
Tellez	Tanya	CERT	After School Program Associate Teacher	
Telumbre	Blanca	AA	Liberal Arts	
Tennenini	Louis	CERT	Web Marketing	
Thai	Nga	AA	Communication Studies	
Thoeun	David	CA	Engineering Drafting and Design	
Thomas	Danika	CA	CSU General Education	
		AA	Liberal Arts	
Thornburg	Elizabeth	AA	Criminal Justice	
Tisnado	Teresa	CA	IGETC General Education	
Tlaseca	Sonia	AA	Liberal Arts	
To	Vivian	AS	Occupational Therapy Assistant	
Toledano	Luis	CA	Auto Technology Chassis Service	
Tomioka	Justin	AA	Business Administration	
		CA	IGETC General Education	
Topacio	Roberto	AS	Occupational Therapy Assistant	
Torres	Henry	AA	Liberal Arts	
Torres	Stephanie	CA	CSU General Education	
Tran	Anh	CA	CSU General Education	
		AA	Liberal Arts: Math and Science	High Honors
Tran	Anh	AS	Medical Assistant Administrative/Clinical	
Tran	David	CERT	Auto Technology Advaced Engine	

Tran	Hoang Anh	CA	Accounting	
		CA	Computerized Bookkeeping Quickbooks	
		CA	Computerized Accounting MAS 90	
		CA	Computerized Bookkeeping MAS 90	
Tran	Lynh	AS	Registered Nursing	
Tran	Quynh	AA	Business Administration	Honors
		CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	Honors
Tran	Thanh	CERT	Pharmacy Technology Basic	
Tran	Thin	AA	Business Administration	Honors
		CA	CSU General Education	
Tran Nguyen	MariAnne	CA	CSU General Education	
		AAT	Psychology	
Trinh	Kelly	AA	Liberal Arts	
Trujillo	Irma	CA	Human Development Preschool Child	
Truong	Kenny	CA	CNC Machine Set Up and Operation	
Truong	Linda	CA	CSU General Education	
Truong	Loan	AS	Pharmacy Technology	Honors
Truong	Loan	CA	Pharmacy Technology Advanced	
Truong	Phung	CA	CSU General Education	
		AS	Medical Assistant Administrative/Clinical	
Turpin	Karen	CA	Library Technology	
Uon	Channa	AS	Medical Assistant Administrative/Clinical	
Uzelac	Zachary	AS	Fire Technology Public Fire Service	
Valdez	Ariel	CA	CSU General Education	
Valdivia	Jorge	CA	CSU General Education	
Valencia	Camilo	AA	Criminal Justice	
Vallejo	Courtney	AS	Registered Nursing	
Van	Phuong	CERT	Accounting Enrolled Agent	
Varela	Betty	CA	CSU General Education	
		AA	Liberal Arts: Social and Behavioral Science	
Varela	Samantha	AA	Liberal Arts	
Vargas	Samuel	CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Vargas	Sandra	AA	Community Social Services	
Vasquez	Adrian	AA	Business Administration	
Vazquez	Dulce	CA	CSU General Education	
		AA	Liberal Arts: University Transfer Studies	
Vazquez Pardo	Norma	AA	Entrepreneurs and Innovation	
		CA	Entrepreneurs and Innovation	
Vedel	James	CA	International Business	
Vega	Jose	AS	Physics	
Vega	Maria	CA	Paralegal	

Ventura	Jose	CA	IGETC General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	Honors
		AS	Science	Honors
Ventura	Susana	CA	CSU General Education	
		AA	Liberal Arts	
Veyna	Marcus	CA	Fire Technology Public Fire Service	
Vieyra	Kimberly	AAT	Communication Studies	
		CA	CSU General Education	
Villalobos	Alejandro	AA	Liberal Arts: Arts/Humanities/Communications	Honors
Villegas	Jose	CA	CSU General Education	
Vo	Minh	AA	Business Administration	Honors
Vo	Sean	CERT	Criminal Justice Corrections Officer	
Vo	Truc	AA	Liberal Arts: Math and Science	
Voss	Taylor	AS	Fire Technology Public Fire Service	
Vu	Dau	CERT	Auto Technology Engine Service	
Vu	Haonhien	AA	Music	
VU	Hieu	AA	Business Administration	
		CA	CSU General Education	
VU	Tiffany	CA	CSU General Education	
Vuong	Kim	AA	Business Administration	
		CA	CSU General Education	
Vuong	Kim	AA	Women's Studies	
Vuong	Nghia	AA	Business Administration	Honors
Vuong	Nghia	CA	CSU General Education	
Vuong	Oanh	AA	Business Administration	Honors
		CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	Honors
Weber	Michael	CERT	Exercise Science Coaching	
		CERT	Exercise Science Sports Medicine	
Webster	Dorrian	AS	Registered Nursing	
Weick	Jill	AA	Business Administration	
		AA	Liberal Arts: Math and Science	
White	Jonathan	CA	IGETC General Education	
Woo	Joanne	AA	Paralegal	Honors
		CA	Paralegal	
Young	David	CA	CSU General Education	
Young	Montgomery	CA	CSU General Education	
		AS	Fire Technology Public Fire Service	Honors
		AA	Liberal Arts: Arts/Humanities/Communications	Honors
Zaccaro	Gregory	CA	Fire Technology Public Fire Service	
Zaccaro	Jeffrey	CA	Fire Technology Public Fire Service	
Zamarripa	Ivan	CA	CSU General Education	
		AA	Liberal Arts	

Zamarripa-	Alma	CA	CSU General Education	
		AA	Liberal Arts	
Zamora	Fabian	CA	CSU General Education	
		AA	Liberal Arts: American Studies	
Zamudio	Jose	AA	Criminal Justice	
		CA	CSU General Education	
		AA	Liberal Arts: Arts/Humanities/Communications	
Zapien	Jonathan	AA	Liberal Arts: Arts/Humanities/Communications	
Zirtzman	Sandra	AA	Business Administration	High Honors
Zubiate	Diana	AA	Liberal Arts: Arts/Humanities/Communications	
Zuniga	Alberto	CERT	CIS Networking	

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
SANTIAGO CANYON COLLEGE – STUDENT SERVICES**

To: Board of Trustees	Date: April 15, 2013
Re: Confirmation of Associate Degrees and Certificates Awarded in Fall 2012	
Action: Request for Approval	

BACKGROUND

Attached is a list of students who successfully completed coursework at Santiago Canyon College leading to an Associate of Arts Degree, Associate of Arts for Transfer Degree (AA-T), Associate of Science Degree, and Associate of Science for Transfer Degree (AS-T), Certificate of Achievement, and/or Certificate of Proficiency for fall 2012. Also attached are the statistical tables showing degrees and certificates awarded by major.

ANALYSIS

Santiago Canyon College awarded 224 Associate Degrees in fall 2012, as compared to 204 in fall 2011. Fall 2012 marked the start of the second academic year that Associate Degrees of Transfer (AA-T and AS-T) were available for students. Students are more informed of these degrees and the numbers reflect the student response to these degrees; a total of 13 AA-Ts and 9 AS-Ts were awarded. The AA-T programs are represented by Communication Studies, Psychology, and Sociology. The AS-T programs are represented by Business Administration.

SCC awarded 775 Certificates of Achievement in fall 2012, as compared to 190 in fall 2011. A total of 35 Certificates of Proficiency were awarded in fall 2012, as compared to 13 in fall 2011. Notable increases were seen in Apprenticeship Electricity, Apprenticeship Surveying, Cosmetology, CSU General Education Breadth, IGETC (Intersegmental General Education Transfer Curriculum) General Education Breadth, and Public Works Management.

The increase in certificate numbers is a reflection of the continued work by staff to identify and award appropriate certificates to apprenticeship program students who completed the program in the past, but did not apply for a certificate. Students who completed the requirements in prior years are being identified and awarded the appropriate certificate. As we work through this process we will continue to see an unusually high number of certificates awarded.

The difference in the CSU and IGETC numbers is a reflection of the new Associate in Arts for Transfer and Associate in Science for Transfer programs. Students must earn either CSU or IGETC- CSU Option General Education Certification to be awarded one of these degrees.

RECOMMENDATION

It is recommended that the Board of Trustees confirm the list of recipients of the Santiago Canyon College Associate Degrees and Certificates for the fall 2012 as presented on the attached.

Fiscal Impact: None	Board Date: April 15, 2013
Prepared by: John C. Hernandez, Ph.D, Vice President of Student Services	
Submitted by: Juan Vázquez, President	
Recommended by: Raúl Rodríguez, Ph.D, Chancellor	

Santiago Canyon College
Associate in Arts and Associate in Science
FALL 2012

<u>MAJOR</u>	<u>TOTAL</u>
Anthropology	1
Apprenticeship - Maintenance Mechanic II	1
Art	1
Art - Graphic Design	1
Biological Science	1
Business Administration	14
Business Administration (AS-T)	9
Business Management	1
Communication Studies (AA-T)	2
Computer Science	2
Economics	1
Entrepreneurship	3
Geography	1
History	3
Liberal Arts	4
Liberal Arts: Arts, Humanities & Communication	86
Liberal Arts: Math & Science	27
Liberal Arts: Social and Behavioral Sciences	32
Liberal Arts - University Transfer Studies	3
Management (General)	1
Mathematics	1
Physics	1
Psychology	3
Psychology (AA-T)	9
Science	1
Sociology (AA-T)	2
Survey/Mapping Sciences - Land Surveying	2
Water Utility Science	
Wastewater/Environmental Sanitation	1
Water Distribution	6
Water Treatment	4

Fall 2012 - Total	224
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Female	101
Male	120

AA Degrees	170
AS Degrees	32
AA-T Degrees	13
AS-T Degrees	9

Students with multiple awards 50

SANTIAGO CANYON COLLEGE

FALL 2012

Graduate File Listing

ASSOCIATE DEGREES

Degree	Major	Last Name	First Name	Honors	President's Scholar	Departmental Honors
AS-T	Business Administration	Abuhasan	Mohammad			
AS	Business Administration	Abuhasan	Mohammad			
AA	Liberal Arts: Arts, Humanities and Communication	Aguilar Jr.	Edward			
AA	Liberal Arts: Social and Behavioral Sciences	Ahuero	Taylor Douglas			
AA	Liberal Arts: Arts, Humanities and Communication	Albus	Amanda Joy			
AA	Liberal Arts: Mathematics and Sciences	Albus	Amanda Joy			
AA	Liberal Arts: Arts, Humanities and Communication	Avila	Jenny			
AA	Liberal Arts: Arts, Humanities and Communication	Badilla	Julian			
AA	History	Bailey	Noah Kyle	With Highest Honors		Departmental Honors
AA	Liberal Arts: Arts, Humanities and Communication	Becaj	Flori			
AA	Liberal Arts: Arts, Humanities and Communication	Berger	Samantha Paige			
AA	Liberal Arts: Arts, Humanities and Communication	Berumen	Daniel			
AA	Liberal Arts: Mathematics and Sciences	Berumen	Daniel			
AA	Geography	Brady-Thompson	Gregory			
AA	History	Brady-Thompson	Gregory			
AA	Liberal Arts: Arts, Humanities and Communication	Brown	Colin N.	With High Honors		
AA	Liberal Arts: Mathematics and Sciences	Brown	Colin N.	With High Honors		
AA	Liberal Arts: Arts, Humanities and Communication	Bureau	Joshua			
AA	Liberal Arts: Social and Behavioral Sciences	Byrum	Kevin Leon			
AA	Liberal Arts: Arts, Humanities and Communication	Cabral	Crystal Camellia			
AA	Anthropology	Carmona	Arlett Johanna			
AA	Liberal Arts: Arts, Humanities and Communication	Castle	Grant			
AA	Liberal Arts: Arts, Humanities and Communication	Cayabyab	Nathaniel	With High Honors		
AA	Liberal Arts: Mathematics and Sciences	Cayabyab	Nathaniel	With High Honors		
AA	Liberal Arts: Social and Behavioral Sciences	Cayabyab	Nathaniel	With High Honors		
AA	Liberal Arts: Mathematics and Sciences	Centers	Gary	With Honors	President's Scholar	
AS	Physics	Centers	Gary	With Honors	President's Scholar	Departmental Honors
AS	Science	Centers	Gary	With Honors	President's Scholar	Departmental Honors
AA-T	Psychology	Chapman	Jamie			

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SANTIAGO CANYON COLLEGE

FALL 2012

Graduate File Listing

ASSOCIATE DEGREES

Degree	Major	Last Name	First Name	Honors	President's Scholar	Departmental Honors
AA	Liberal Arts: Arts, Humanities and Communication	Chapman	Jamie			
AA	Psychology	Chapman	Jamie			
AS-T	Business Administration	Chau	Kevin	With Honors		Departmental Honors
AA	Liberal Arts: Arts, Humanities and Communication	Chau	Kevin	With Honors		
AA	Liberal Arts: Arts, Humanities and Communication	Chiribao	Alexis Susan			
AA	Liberal Arts: Mathematics and Sciences	Chiribao	Alexis Susan			
AA	Liberal Arts: Arts, Humanities and Communication	Citarella	Olivia Claire			
AA	Liberal Arts: Mathematics and Sciences	Citarella	Olivia Claire			
AA	Liberal Arts: Social and Behavioral Sciences	Citarella	Olivia Claire			
AA	Business Management: Entrepreneurship	Collins	Jamie A.			
AA	Liberal Arts: Arts, Humanities and Communication	Collins	Jamie A.			
AA	Liberal Arts: Arts, Humanities and Communication	Collins	James M.	With Honors		
AA	Liberal Arts: Social and Behavioral Sciences	Collins	James M.	With Honors		
AA	Liberal Arts: Arts, Humanities and Communication	Cook	Dundi R.			
AS-T	Business Administration	Dahdoul	Sara			
AA	Liberal Arts: Arts, Humanities and Communication	Dahdoul	Jordan Khaled			
AA	Liberal Arts: Arts, Humanities and Communication	De la Flor	Alexander James			
AA	Liberal Arts: Mathematics and Sciences	De la Flor	Alexander James			
AA	Liberal Arts: Arts, Humanities and Communication	Dimnik	Cynthia			
AA	Liberal Arts: Mathematics and Sciences	Dimnik	Cynthia			
AA	Liberal Arts: Arts, Humanities and Communication	Dischner	Greg			
AA	Liberal Arts: Arts, Humanities and Communication	Doherty	Matthew Ray			
AA	Liberal Arts: Arts, Humanities and Communication	Dooling	Evan			
AA	Liberal Arts: Arts, Humanities and Communication	Dopp	Colby			
AA	Liberal Arts: Social and Behavioral Sciences	Dopp	Colby			
AA	Liberal Arts: Arts, Humanities and Communication	Dubon	Karen Lynn			
AA	Liberal Arts: Arts, Humanities and Communication	Dvorak	Nicholas			
AA-T	Communication Studies	Ellis	Cassandra E			
AA	Liberal Arts: Arts, Humanities and Communication	Ellis	Cassandra E			

SANTIAGO CANYON COLLEGE

FALL 2012

ASSOCIATE DEGREES

Graduate File Listing

Degree	Major	Last Name	First Name	Honors	President's Scholar	Departmental Honors
AA	Liberal Arts: Arts, Humanities and Communication	Ellman	Kristopher Michael			
AA	Liberal Arts: Arts, Humanities and Communication	Ferencz	Matthew J.			
AA	Liberal Arts: Social and Behavioral Sciences	Ferencz	Matthew J.			
AA	Mathematics	Flegal	Melissa			
AA-T	Psychology	Flores	Areli			
AA	Art-Graphic Design	Flores	Jesus			
AA	Liberal Arts: Arts, Humanities and Communication	Gage	Taylor Ann			
AA	Liberal Arts: Arts, Humanities and Communication	Garcia	Jacqueline			
AS	Water Utility Science: Water Distribution	Ghita	Cristian Iosif			
AA	Liberal Arts	Gilski	Michelle Lynn			
AA	Liberal Arts: Social and Behavioral Sciences	Glenn	Grace Jennie			
AS	Water Utility Science: Water Distribution	Gober	Brian			
AA	Computer Science	Graham	Alexander			
AA	Liberal Arts: Arts, Humanities and Communication	Graneros	Rocio			
AA	Liberal Arts: Arts, Humanities and Communication	Greenfield	Jamie Elizabeth			
AA	Liberal Arts: Social and Behavioral Sciences	Greenfield	Jamie Elizabeth			
AA	Liberal Arts: Arts, Humanities and Communication	Gritten	Zachary Joel			
AS	Water Utility Science: Water Treatment	Guillot	Michael Gary			
AA	Liberal Arts: Arts, Humanities and Communication	Hacholski	Michael			
AA	Liberal Arts: Arts, Humanities and Communication	Harold	Brittany Lee			
AA	Liberal Arts: Social and Behavioral Sciences	Harold	Brittany Lee			
AA	Liberal Arts: Arts, Humanities and Communication	Hernandez	David Trujillo			
AS	Business Administration	Hernandez	David Trujillo			
AA	Liberal Arts: Mathematics and Sciences	Herrera	Carmen Gabriele			
AA-T	Communication Studies	Hicks	Ryan			
AA	Liberal Arts: Arts, Humanities and Communication	Hicks	Ryan			
AS-T	Business Administration	Hogate	Matthew			
AA	Business Administration	Hogate	Matthew			

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SANTIAGO CANYON COLLEGE

FALL 2012

Graduate File Listing

ASSOCIATE DEGREES

Degree	Major	Last Name	First Name	Honors	President's Scholar	Departmental Honors
AA	Liberal Arts: Arts, Humanities and Communication	Hogseth	Chelsea Dahl			
AA	Liberal Arts: Social and Behavioral Sciences	Hogseth	Chelsea Dahl			
AA	Liberal Arts: Arts, Humanities and Communication	Hronicek	Marissa Nicole			
AA	Liberal Arts: Arts, Humanities and Communication	Huff	Maranda			
AA	Liberal Arts: Arts, Humanities and Communication	Hunt	Sean Ryan			
AA	Liberal Arts: Social and Behavioral Sciences	Hunt	Sean Ryan			
AA	Liberal Arts: Arts, Humanities and Communication	Huskey	Earl Milard	With High Honors		
AS	Computer Science	Huskey	Earl Milard	With High Honors		Departmental Honors
AA	Liberal Arts	Ingalls	Stephanie			
AS	Biological Science	Jalbert	James Raymond	With Honors		Departmental Honors
AA	Liberal Arts: Arts, Humanities and Communication	Jaramillo	Guadalupe			
AA	Liberal Arts: Social and Behavioral Sciences	Jaramillo	Guadalupe			
AA	Liberal Arts: Mathematics and Sciences	Jiricek	Matthew H.			
AA	Liberal Arts: Arts, Humanities and Communication	Johnson	Haley Catherine	With Honors		
AA	Liberal Arts: Social and Behavioral Sciences	Johnson	Haley Catherine	With Honors		
AA	Liberal Arts: Mathematics and Sciences	Lagaras	Zachary Rynie			
AS-T	Business Administration	Lam	Loan My			
AA	Liberal Arts: Arts, Humanities and Communication	Lam	Henry Dacthien			
AA-T	Psychology	Lantz	Ashley Elizabeth			
AA	History	Lazo	Jose A.			
AA	Liberal Arts: Social and Behavioral Sciences	Lazo	Jose A.			
AA	Liberal Arts: Arts, Humanities and Communication	Le	Vivian H.			
AA	Liberal Arts: Arts, Humanities and Communication	Leon	Gabrielle Rose			
AS	Survey/Mapping Sciences - Land Surveying	Lomeli	Christopher Ray			
AS	Business Administration	Lopez	Oscar			
AA	Liberal Arts: Arts, Humanities and Communication	Loughran	Kayla Dawn			
AA	Liberal Arts: Mathematics and Sciences	Loughran	Kayla Dawn			
AA	Liberal Arts: Mathematics and Sciences	Luc	Daniel			
AA	Liberal Arts: Arts, Humanities and Communication	Madjd	Arash Lou			

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SANTIAGO CANYON COLLEGE

FALL 2012

Graduate File Listing

ASSOCIATE DEGREES

Degree	Major	Last Name	First Name	Honors	President's Scholar	Departmental Honors
AA	Liberal Arts: Arts, Humanities and Communication	Magana	Josue			
AS	Business Administration	Malik	Atif			
AA	Liberal Arts: Arts, Humanities and Communication	Marmolejo	Vanessa Marie			
AA	Art	Maxwell	Christopher Brian			
AS	Water Utility Science: Wastewater/Environmental Sanitation	Mc Bride	Damien Jeremy			
AA	Liberal Arts: Social and Behavioral Sciences	Mc Kinney	Inglish Dominique			
AA	Liberal Arts: University Transfer Studies	Mecca	Lauren			
AA	Liberal Arts: Social and Behavioral Sciences	Miller	Casey J.			
AS	Water Utility Science: Water Distribution	Miller	Ken R.			
AS	Water Utility Science: Water Treatment	Miller	Ken R.			
AA	Liberal Arts: Mathematics and Sciences	Mojarro	Rachael Ariel	With Honors		
AA	Liberal Arts: Social and Behavioral Sciences	Mojarro	Rachael Ariel	With Honors		
AS	Business Administration	Morgan	Evan			
AA	Liberal Arts: Arts, Humanities and Communication	Morris	Vincent Michael			
AA	Liberal Arts: Arts, Humanities and Communication	Munoz	Alyssa Ann			
AA	Liberal Arts: Mathematics and Sciences	Munoz	Alyssa Ann			
AA	Liberal Arts: Social and Behavioral Sciences	Munoz	Alyssa Ann			
AA	Liberal Arts: Social and Behavioral Sciences	Nabi	Zirley Juveniss			
AS	Survey/Mapping Sciences - Land Surveying	Natividad	Anthony Luna			
AA	Psychology	Navarrette	Jasmine			
AS	Water Utility Science: Water Distribution	Nelson	Joshua Louis			
AA	Business Administration	Newton	Andrew	With Honors		Departmental Honors
AA	Liberal Arts: Arts, Humanities and Communication	Nguyen	Linda Trang Xuang			
AA-T	Psychology	Nunes	Alexa Michelle			
AS-T	Business Administration	Oliphant	Kevin			
AA	Liberal Arts: Arts, Humanities and Communication	Oliphant	Kevin			
AA	Liberal Arts: Mathematics and Sciences	Oliphant	Kevin			
AA	Liberal Arts: Social and Behavioral Sciences	Oliphant	Kevin			
AA	Liberal Arts: University Transfer Studies	Oliphant	Kevin			
AS	Business Administration	Oliphant	Kevin			

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SANTIAGO CANYON COLLEGE

FALL 2012

Graduate File Listing

ASSOCIATE DEGREES

Degree	Major	Last Name	First Name	Honors	President's Scholar	Departmental Honors
AA	Liberal Arts: Arts, Humanities and Communication	Ormiston	Kyle D.			
AA	Liberal Arts: Social and Behavioral Sciences	Ormiston	Kyle D.			
AA	Liberal Arts: Social and Behavioral Sciences	O'Rourke	Evan Joseph			
AA	Liberal Arts: Arts, Humanities and Communication	Osomo	Gabriela M.			
AA	Liberal Arts: Mathematics and Sciences	Osomo	Gabriela M.			
AA-T	Psychology	Otair	Rachel			
AA	Liberal Arts: Social and Behavioral Sciences	Pallan	Joy Tina	With Honors		
AS	General Management	Pallan	Joy Tina	With Honors		Departmental Honors
AA	Liberal Arts: Arts, Humanities and Communication	Pena	Laura			
AS	Business Administration	Perez	Carlos A.			
AA-T	Sociology	Phan	Vy	With Honors		Departmental Honors
AA-T	Psychology	Pivovarov	Melissa Nicole			
AA	Liberal Arts: Arts, Humanities and Communication	Pivovarov	Melissa Nicole			
AA	Liberal Arts: Social and Behavioral Sciences	Pivovarov	Melissa Nicole			
AA	Liberal Arts: Arts, Humanities and Communication	Placencia	Kimberlie Anita	With Honors		
AA	Liberal Arts: Mathematics and Sciences	Placencia	Kimberlie Anita	With Honors		
AA	Liberal Arts: Social and Behavioral Sciences	Placencia	Kimberlie Anita	With Honors		
AA	Psychology	Placencia	Kimberlie Anita	With Honors		Departmental Honors
AA	Liberal Arts: Arts, Humanities and Communication	Porter	Steven Lee			
AA	Liberal Arts: Mathematics and Sciences	Porter	Steven Lee			
AS	Water Utility Science: Water Distribution	Quintero	Francisco R.			
AS	Water Utility Science: Water Treatment	Quintero	Francisco R.			
AA	Liberal Arts: Mathematics and Sciences	Quiroz	Alexia Marie			
AA	Liberal Arts	Ramirez	Jose Fredy			
AA	Liberal Arts: Arts, Humanities and Communication	Ramirez	Jose Fredy			
AA	Liberal Arts: Social and Behavioral Sciences	Ramirez	Omar			
AA	Liberal Arts: Arts, Humanities and Communication	Ramos	Jessica Ivette			
AA	Liberal Arts: Arts, Humanities and Communication	Revelas	Brina			

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SANTIAGO CANYON COLLEGE

FALL 2012

Graduate File Listing

ASSOCIATE DEGREES

Degree	Major	Last Name	First Name	Honors	President's Scholar	Departmental Honors
AA	Liberal Arts: Mathematics and Sciences	Revelas	Brina			
AA	Liberal Arts: Arts, Humanities and Communication	Ribota	Breanna			
AA	Liberal Arts: Arts, Humanities and Communication	Robinson	Jacob W.			
AS-T	Business Administration	Rodriguez	Elizabeth			
AS	Business Administration	Rodriguez	Elizabeth			
AA	Liberal Arts: Arts, Humanities and Communication	Rodriguez	Rocio			
AS	Water Utility Science: Water Treatment	Rogers	Christopher John			
AS	Apprenticeship Maintenance Mechanic-Apprentice	Rollo	Jason Christopher			
AA	Liberal Arts: Arts, Humanities and Communication	Rosoff	Rachel Suzanne			
AA-T	Sociology	Ruiz	Stacey			
AA-T	Psychology	Salazar	Elizabeth			
AA	Liberal Arts: Arts, Humanities and Communication	Sanchez	Karla X.			
AA	Liberal Arts: Arts, Humanities and Communication	Sanchez	Lilia			
AA	Liberal Arts: Mathematics and Sciences	Sanchez	Lilia			
AA-T	Psychology	Sandoval	Valerie Monique			
AA	Liberal Arts: Arts, Humanities and Communication	Saucedo	Ryan Christopher			
AA-T	Business Administration	Schmidt	Jacob	With High Honors		Departmental Honors
AA	Liberal Arts: Arts, Humanities and Communication	Schmidt	Jacob	With High Honors		
AS	Business Administration	Schmidt	Jacob	With High Honors		Departmental Honors
AA	Liberal Arts: Arts, Humanities and Communication	Scoville	Kari Louise			
AA	Liberal Arts: Mathematics and Sciences	Scoville	Kari Louise			
AA	Liberal Arts: Arts, Humanities and Communication	Sellers	Kieran Biko			
AA	Liberal Arts: Social and Behavioral Sciences	Sherohman	Breanna Rose			
AA	Liberal Arts: Arts, Humanities and Communication	Sobraska	Ryan James			
AA	Liberal Arts: Mathematics and Sciences	Sobraska	Ryan James			
AA	Liberal Arts: Arts, Humanities and Communication	Sofka	Janel	With Highest Honors		
AS	Water Utility Science: Water Distribution	Solis	Luis J.			
AA	Liberal Arts: Social and Behavioral Sciences	Spargur	Conrad			
AA	Liberal Arts: Mathematics and Sciences	Stone	Ivey			
AA	Liberal Arts: Arts, Humanities and Communication	Taylor	Lindsey			

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SANTIAGO CANYON COLLEGE

FALL 2012

ASSOCIATE DEGREES

Graduate File Listing

Degree	Major	Last Name	First Name	Honors	President's Scholar	Departmental Honors
AA	Liberal Arts: Arts, Humanities and Communication	Torrez	Kaitlyn			
AA	Business Management: Entrepreneurship	Turner-Salhus	Christopher J.	With Honors		
AA	Liberal Arts: Arts, Humanities and Communication	Vandruff	Eric	With High Honors		
AS-T	Business Administration	Villalobos	Alejandro	With Honors		Departmental Honors
AA	Economics	Villalobos	Alejandro	With Honors		Departmental Honors
AA	Liberal Arts: Mathematics and Sciences	Villalobos	Alejandro	With Honors		
AA	Liberal Arts: Social and Behavioral Sciences	Villalobos	Alejandro	With Honors		
AS	Business Administration	Villalobos	Alejandro	With Honors		Departmental Honors
AA	Liberal Arts	Voss	Patrick Thomas			
AS	Business Administration	Walls	Richard L.			
AA	Business Management: Entrepreneurship	Welch	Parker Allen			
AS	Business Management	Welch	Parker Allen			
AS	Business Administration	Yang	Jonathan			
AA-T	Psychology	Yoshinaga	Bryan			
AA	Liberal Arts: Arts, Humanities and Communication	Yoshinaga	Bryan			
AA	Liberal Arts: Social and Behavioral Sciences	Yoshinaga	Bryan			
AA	Liberal Arts: Arts, Humanities and Communication	Yuniskis	Martha Kimberly			
AA	Liberal Arts: Social and Behavioral Sciences	Yuniskis	Martha Kimberly			
AA	Liberal Arts: University Transfer Studies	Yuniskis	Martha Kimberly			
AA	Liberal Arts: Arts, Humanities and Communication	Zweig	Jesse			

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Santiago Canyon College-Business & Career Technical Education

To: Board of Trustees	Date: April 15, 2013
Re: Approval of Agreement with Cuyamaca College Professional Services for the Water Works Project	
Action: Request for Approval	

BACKGROUND

The Grossmont–Cuyamaca Community College District (GCCCD) Industry Driven Regional Collaborative (IDRC) in partnership with Santiago Canyon College (SCC) created a statewide consortium consisting of Water Utility Science programs in California. The consortium, referred to as California Water Works is sub-contracting with SCC to provide professional development opportunities for Water Utility Science faculty, curriculum development, instructional supplies as well as travel costs associated with statewide water activities. The grant agreement and deliverables extends through August 30, 2013.

ANALYSIS

The Rancho Santiago Community College District-Santiago Canyon College would receive upon completion of online training and curriculum development for a total of 30 people an amount not to exceed \$17,000.00.

RECOMMENDATION

It is recommended that the Board approve the Grossmont– Cuyamaca Community College District contract for professional services in connection with providing online training and curriculum for the California Water Works project.

Board Date: April 15, 2013
Fiscal Impact: A positive fiscal impact of revenues to the college is contingent upon the number of participant completions. Revenues to SCC not to exceed \$17,000.
Prepared by: Aracely Mora, Ed.D, Vice President, Academic Affairs Corine Doughty, Dean, Business & Career Technical Education
Submitted by: Juan A. Vázquez, President
Recommended by: Raúl Rodríguez, Ph.D, Chancellor



CONTRACT FOR PROFESSIONAL SERVICES

THIS CONTRACT is made and entered into this 4th day of March, 2013, by and between GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT (hereinafter "District") and Rancho Santiago Community College District on behalf of Santiago Canyon College, (hereinafter "Contractor"), for professional services required in connection with providing online training/curriculum for Waterworks project at Cuyamaca College.

THE PARTIES HERETO AGREE AS FOLLOWS:

1. SCOPE OF WORK

Contractor will perform specific work of providing online training and curriculum to be shared with partner colleges offering water and wastewater technology programs as per proposal herein attached as Exhibit A.

2. TERM

The term of this contract is April 16, 2013 through August 30, 2013.

3. PAYMENT

District shall pay Contractor no more than Seventeen Thousand Dollars (\$17,000.00). Any additional necessary related work will have to be authorized by the District first.

4. COMPENSATION FROM THIRD PARTY

Prior to execution of this Contract, Contractor shall disclose in writing to District any and all compensation, actual or potential, which Contractor may receive in any form from a party other than the District as a result of performance of this Contract by Contractor. If Contractor becomes aware of the potential for such compensation subsequent to the execution of this Contract, Contractor shall disclose such compensation within three working days of becoming aware of the potential for such compensation.

5. DISCLOSURE OF FINANCIAL INTEREST IN RECOMMENDED PRODUCTS

Prior to or concurrent with making any recommendation of any products or services for purchase by the District, Contractor shall disclose any financial interest that Contractor may have in any manufacturer or provider of the recommended products or services. The term "financial interest" includes, but is not limited to, employment (current or prospective) or ownership interest of any kind and degree.

6. OWNERSHIP OF DOCUMENTS

The District acknowledges that Contractor plans and specifications are instruments of professional services. Nevertheless, the plans and specifications prepared under this agreement shall become the property of the District upon completion of the work. District agrees to hold harmless, indemnify and defend Contractor against all damages, claims and losses, including defense costs, arising out of any re-use for other than the project contemplated of the plans and specifications without the written authorization of Contractor.



7. ASSIGNMENT

District, having relied on the special abilities and qualifications of Contractor, requires that Contractor shall not assign this contract or any part thereof without the prior written consent of District.

8. NONDISCRIMINATION AND AFFIRMATIVE ACTION

Contractor agree that they will not discriminate against any employee or applicant for employment in connection with the performance of this contract because of race, color, religion, national origin, age, sex, marital status, or physical handicap; and shall take affirmative action to ensure that applicants are employed, and employees are treated during employment, without regard to their race, religion, color, age, national origin, sex, or physical handicap.

9. INDEMNIFICATION

Contractor agree to indemnify and hold harmless the District, its officers, agents and employees from and against any and all claims, costs, suits and damages, including attorney fees, arising out of the negligent acts, errors or omissions of Contractor.

District agrees to indemnify and hold harmless Contractor, its officers, agents and employees from and against any and all claims, costs, suits and damages, including attorney fees, arising out of the negligent acts, errors or omissions of District.

10. LIABILITY INSURANCE

If applicable contractor shall, at all times during the term of this contract, keep in force commercial general liability insurance in the amount of \$1,000,000, and shall provide the District with an Additional Named Insured Endorsement. Coverage shall be on an occurrence form.

11. INDEPENDENT CONTRACTOR

Contractor shall be an independent contractor and not an employee of the District at all times while performing services pursuant to this agreement.

RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT ON BEHALF OF
SANTIAGO CANYON COLLEGE

GROSSMONT-CUYAMACA COMMUNITY
COLLEGE DISTRICT

By: _____

Peter J. Hardash

Vice Chancellor

Title: Business Operations & Fiscal Services

By: Linda Bertolucci

Linda Bertolucci

Director, Purchasing & Contracts

Date: _____

Date: 3-4-13

**Exhibit A: Santiago Canyon College/ Rancho Santiago Community College District
Contract**

Online Staff Development & Training

The California Water Works grant will be distributing \$12,500 to Santiago Canyon College to provide online training, using @One training corporation, for instructors at Santiago Canyon College and other partner colleges. The primary goal of the training is to assist in the development of online curriculum development for 30 people. They will also complete the following objectives:

- 1. Be Introduced to Online Teaching and Learning**
- 2. Create Accessible Online Courses**
- 3. Introduce to Teaching with Blackboard**
- 4. Build Online Community Using Social Media**
- 5. Design Effective Online Assessments**

Course Duration for each course- 4 Weeks

Training should be completed no later than August 30, 2013. For invoicing, please submit:

1. Participant List
2. Completion List
3. Summary of how training will be used and impact Water and Wastewater Technology courses at California Community Colleges.

Staff Development Project Cost: \$12,500

Curriculum Development

The California Water Works grant will be distributing \$4500 (\$500 per unit) to Rancho Santiago Community College District to provide course materials for the following courses in the Water and Wastewater Technology program:

NAME OF COURSE	PRICE PER COURSE
Course TBD (3.0 units)	\$ 1500
Course TBD (3.0 units)	\$ 1500
Course TBD (3.0 units)	\$ 1500
TOTAL	\$ 4500

Please submit course material with the following information:

1. Course Outline
2. Course Syllabus
3. Handouts
4. Quizzes/ tests/ and accompanying answer keys
5. Powerpoint presentation/ other visual aids
6. Equipment lists
7. Student book list/ supply list

Optional items may include the following:

1. Lesson plans
2. Sample of homework assignments
3. Websites/ Youtube or other internet resources list

Curriculum Development Project Cost: \$4,500

This project shall be completed by August 30, 2013. Rancho Santiago Community College District shall submit an invoice. The invoice shall be submitted to the Grossmont-Cuyamaca Community College District and include an attachment of the materials in digital format, and sign off by their Dean or Department Chair.

We also ask that the materials be in an electronic format and sent to:

Simi.rush@gcccd.edu

or on a CD or thumb drive, mailed to:

Simi Rush

Program Manager, California Waterworks Grant

Cuyamaca College

900 Rancho San Diego Parkway

El Cajon, CA 92019-4369

Total Project Cost: \$17,000

Rancho Santiago Community College District offered to provide matching funds in the amount of \$10,000. Please provide a signed statement of match update along with the invoice.

Thank you.

Check Registers Submitted for Approval
Checks Written for Period 03/19/13 thru 04/05/13

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
56251	General Fund Unrestricted	14,472.00	0.00	14,472.00	92*0346449	92*0346455
56252	General Fund Unrestricted	171,709.00	0.00	171,709.00	92*0346456	92*0346540
56253	General Fund Unrestricted	105,380.14	0.00	105,380.14	92*0346541	92*0346632
56288	General Fund Unrestricted	2,105.00	0.00	2,105.00	92*0346821	92*0346821
56289	General Fund Unrestricted	1,501.07	0.00	1,501.07	92*0346822	92*0346828
56299	General Fund Unrestricted	210.00	0.00	210.00	92*0346861	92*0346861
56300	General Fund Unrestricted	718.26	0.00	718.26	92*0346870	92*0346870
56302	General Fund Unrestricted	1,334.30	0.00	1,334.30	92*0346882	92*0346885
56304	General Fund Unrestricted	2,543.13	0.00	2,543.13	92*0346888	92*0346889
56309	General Fund Unrestricted	455.20	0.00	455.20	92*0346911	92*0346913
56310	General Fund Unrestricted	379.23	0.00	379.23	92*0346916	92*0346924
56311	General Fund Unrestricted	9,688.08	0.00	9,688.08	92*0346926	92*0346926
56312	General Fund Unrestricted	4,791.70	0.00	4,791.70	92*0346930	92*0346937
56313	General Fund Unrestricted	3,335.60	0.00	3,335.60	92*0346938	92*0346945
56314	General Fund Unrestricted	2,035.14	0.00	2,035.14	92*0346946	92*0346951
56315	General Fund Unrestricted	6,332.74	0.00	6,332.74	92*0346952	92*0346958
56322	General Fund Unrestricted	735.15	0.00	735.15	92*0346971	92*0346979
56323	General Fund Unrestricted	174.00	0.00	174.00	92*0346981	92*0346981
56324	General Fund Unrestricted	632.00	0.00	632.00	92*0346982	92*0346987
56328	General Fund Unrestricted	2,444.41	0.00	2,444.41	92*0347006	92*0347008
56329	General Fund Unrestricted	566.00	0.00	566.00	92*0347010	92*0347010
56330	General Fund Unrestricted	1,845.82	0.00	1,845.82	92*0347012	92*0347023
56331	General Fund Unrestricted	3,939.14	0.00	3,939.14	92*0347024	92*0347029
56339	General Fund Unrestricted	1,669,448.68	0.00	1,669,448.68	92*0347062	92*0347063
56340	General Fund Unrestricted	95,326.87	0.00	95,326.87	92*0347064	92*0347066
56341	General Fund Unrestricted	16,741.11	0.00	16,741.11	92*0347067	92*0347069
56342	General Fund Unrestricted	3,292.00	0.00	3,292.00	92*0347070	92*0347070
56343	General Fund Unrestricted	27,136.56	0.00	27,136.56	92*0347071	92*0347075
56345	General Fund Unrestricted	650.62	0.00	650.62	92*0347080	92*0347080
56346	General Fund Unrestricted	46.59	0.00	46.59	92*0347086	92*0347089
56348	General Fund Unrestricted	581.07	0.00	581.07	92*0347093	92*0347096
56351	General Fund Unrestricted	20,836.93	0.00	20,836.93	92*0347103	92*0347105
56353	General Fund Unrestricted	16,174.19	0.00	16,174.19	92*0347110	92*0347116
56354	General Fund Unrestricted	1,494.20	0.00	1,494.20	92*0347118	92*0347121
56355	General Fund Unrestricted	1,082.38	0.00	1,082.38	92*0347124	92*0347125
56356	General Fund Unrestricted	9,407.78	0.00	9,407.78	92*0347132	92*0347139
56357	General Fund Unrestricted	2,172.10	0.00	2,172.10	92*0347140	92*0347147
56358	General Fund Unrestricted	3,000.77	0.00	3,000.77	92*0347148	92*0347154
56360	General Fund Unrestricted	10,134.41	0.00	10,134.41	92*0347164	92*0347168
56362	General Fund Unrestricted	3,781.50	0.00	3,781.50	92*0347176	92*0347191
56363	General Fund Unrestricted	3,141.00	0.00	3,141.00	92*0347192	92*0347193

5.1 (1)

Check Registers Submitted for Approval
 Checks Written for Period 03/19/13 thru 04/05/13

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
56370	General Fund Unrestricted	1,224.94	0.00	1,224.94	92*0347223	92*0347230
56371	General Fund Unrestricted	2,702.93	0.00	2,702.93	92*0347232	92*0347237
56372	General Fund Unrestricted	2,051.77	0.00	2,051.77	92*0347238	92*0347244
56373	General Fund Unrestricted	2,823.82	0.00	2,823.82	92*0347245	92*0347252
56374	General Fund Unrestricted	7,824.69	0.00	7,824.69	92*0347254	92*0347257
56375	General Fund Unrestricted	7,298.94	0.00	7,298.94	92*0347262	92*0347262
56377	General Fund Unrestricted	165.00	0.00	165.00	92*0347279	92*0347279
56380	General Fund Unrestricted	1,924.20	0.00	1,924.20	92*0347297	92*0347302
56390	General Fund Unrestricted	24,969.60	0.00	24,969.60	92*0347753	92*0347753
56391	General Fund Unrestricted	820.39	0.00	820.39	92*0347754	92*0347757
56392	General Fund Unrestricted	3,362.54	0.00	3,362.54	92*0347761	92*0347767
56393	General Fund Unrestricted	1,411.12	0.00	1,411.12	92*0347769	92*0347776
56394	General Fund Unrestricted	10,366.07	0.00	10,366.07	92*0347777	92*0347783
56395	General Fund Unrestricted	5,180.00	0.00	5,180.00	92*0347785	92*0347789
56397	General Fund Unrestricted	1,251.00	0.00	1,251.00	92*0347796	92*0347801
56404	General Fund Unrestricted	906.92	0.00	906.92	92*0347820	92*0347820
56405	General Fund Unrestricted	1,742.33	0.00	1,742.33	92*0347821	92*0347827
56406	General Fund Unrestricted	10,383.62	0.00	10,383.62	92*0347830	92*0347836
Total Fund 11 General Fund Unrestricted		<u>\$2,308,185.75</u>	<u>\$0.00</u>	<u>\$2,308,185.75</u>		

Check Registers Submitted for Approval
 Checks Written for Period 03/19/13 thru 04/05/13

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
56292	General Fund Restricted	475.82	0.00	475.82	92*0346836	92*0346843
56293	General Fund Restricted	11,683.87	0.00	11,683.87	92*0346844	92*0346845
56294	General Fund Restricted	26,031.00	0.00	26,031.00	92*0346847	92*0346847
56295	General Fund Restricted	1,146.50	0.00	1,146.50	92*0346848	92*0346851
56298	General Fund Restricted	403.62	0.00	403.62	92*0346859	92*0346860
56299	General Fund Restricted	737.11	0.00	737.11	92*0346862	92*0346866
56300	General Fund Restricted	3,702.25	0.00	3,702.25	92*0346867	92*0346874
56301	General Fund Restricted	1,028.15	0.00	1,028.15	92*0346875	92*0346881
56303	General Fund Restricted	20,000.00	0.00	20,000.00	92*0346886	92*0346886
56308	General Fund Restricted	72,151.61	0.00	72,151.61	92*0346907	92*0346909
56309	General Fund Restricted	912.17	0.00	912.17	92*0346910	92*0346915
56311	General Fund Restricted	21,145.01	0.00	21,145.01	92*0346925	92*0346929
56316	General Fund Restricted	25,000.00	0.00	25,000.00	92*0346959	92*0346960
56322	General Fund Restricted	257.98	0.00	257.98	92*0346973	92*0346980
56324	General Fund Restricted	1,100.00	0.00	1,100.00	92*0346984	92*0346985
56326	General Fund Restricted	3,552.23	0.00	3,552.23	92*0346990	92*0346997
56327	General Fund Restricted	1,169.88	0.00	1,169.88	92*0346998	92*0347004
56328	General Fund Restricted	10,955.90	0.00	10,955.90	92*0347007	92*0347009
56330	General Fund Restricted	2,164.57	0.00	2,164.57	92*0347013	92*0347019
56332	General Fund Restricted	1,286.81	0.00	1,286.81	92*0347030	92*0347033
56333	General Fund Restricted	5,036.75	0.00	5,036.75	92*0347035	92*0347040
56334	General Fund Restricted	3,415.71	0.00	3,415.71	92*0347041	92*0347047
56338	General Fund Restricted	29,186.51	0.00	29,186.51	92*0347060	92*0347061
56343	General Fund Restricted	2,120.00	0.00	2,120.00	92*0347072	92*0347072
56345	General Fund Restricted	997.43	0.00	997.43	92*0347078	92*0347082
56346	General Fund Restricted	2,617.40	0.00	2,617.40	92*0347083	92*0347088
56347	General Fund Restricted	205,656.21	0.00	205,656.21	92*0347090	92*0347090
56348	General Fund Restricted	2,190.47	0.00	2,190.47	92*0347091	92*0347095
56351	General Fund Restricted	26,287.53	0.00	26,287.53	92*0347101	92*0347102
56353	General Fund Restricted	9,504.32	0.00	9,504.32	92*0347113	92*0347114
56354	General Fund Restricted	857.72	0.00	857.72	92*0347117	92*0347122
56355	General Fund Restricted	1,388.39	0.00	1,388.39	92*0347123	92*0347131
56356	General Fund Restricted	7,168.85	0.00	7,168.85	92*0347134	92*0347136
56358	General Fund Restricted	203.20	0.00	203.20	92*0347151	92*0347151
56359	General Fund Restricted	2,539.26	0.00	2,539.26	92*0347155	92*0347161
56360	General Fund Restricted	17,441.81	0.00	17,441.81	92*0347162	92*0347166
56361	General Fund Restricted	3,139.18	0.00	3,139.18	92*0347169	92*0347175
56370	General Fund Restricted	1,699.62	0.00	1,699.62	92*0347224	92*0347229
56374	General Fund Restricted	1,193.20	0.00	1,193.20	92*0347253	92*0347253
56375	General Fund Restricted	23,479.28	0.00	23,479.28	92*0347258	92*0347264
56376	General Fund Restricted	4,258.95	0.00	4,258.95	92*0347265	92*0347272

Check Registers Submitted for Approval
 Checks Written for Period 03/19/13 thru 04/05/13

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
56377	General Fund Restricted	4,813.57	0.00	4,813.57	92*0347273	92*0347280
56378	General Fund Restricted	449.58	0.00	449.58	92*0347281	92*0347288
56379	General Fund Restricted	3,109.31	0.00	3,109.31	92*0347289	92*0347296
56390	General Fund Restricted	16,662.74	0.00	16,662.74	92*0347752	92*0347752
56391	General Fund Restricted	852.62	0.00	852.62	92*0347756	92*0347760
56393	General Fund Restricted	1,495.08	0.00	1,495.08	92*0347768	92*0347775
56395	General Fund Restricted	6,751.55	0.00	6,751.55	92*0347784	92*0347788
56396	General Fund Restricted	1,508.40	0.00	1,508.40	92*0347791	92*0347795
56403	General Fund Restricted	5,628.93	0.00	5,628.93	92*0347814	92*0347817
56404	General Fund Restricted	2,239.57	0.00	2,239.57	92*0347818	92*0347819
56405	General Fund Restricted	376.00	0.00	376.00	92*0347826	92*0347828
56406	General Fund Restricted	6,194.80	0.00	6,194.80	92*0347831	92*0347834
56407	General Fund Restricted	990.00	0.00	990.00	92*0347837	92*0347845
56408	General Fund Restricted	990.00	0.00	990.00	92*0347846	92*0347854
Total Fund 12 General Fund Restricted		<u>\$607,348.42</u>	<u>\$0.00</u>	<u>\$607,348.42</u>		

Check Registers Submitted for Approval
 Checks Written for Period 03/19/13 thru 04/05/13

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
56290	GF Unrestricted One-Time Func	32,218.01	0.00	32,218.01	92*0346829	92*0346832
56291	GF Unrestricted One-Time Func	1,996.81	0.00	1,996.81	92*0346833	92*0346835
56294	GF Unrestricted One-Time Func	40,888.80	0.00	40,888.80	92*0346846	92*0346846
56304	GF Unrestricted One-Time Func	2,090.90	0.00	2,090.90	92*0346887	92*0346887
56311	GF Unrestricted One-Time Func	1,422.59	0.00	1,422.59	92*0346928	92*0346928
56317	GF Unrestricted One-Time Func	12,902.25	0.00	12,902.25	92*0346961	92*0346963
56321	GF Unrestricted One-Time Func	15,643.67	0.00	15,643.67	92*0346970	92*0346970
56325	GF Unrestricted One-Time Func	460.48	0.00	460.48	92*0346988	92*0346989
56328	GF Unrestricted One-Time Func	841.43	0.00	841.43	92*0347005	92*0347005
56329	GF Unrestricted One-Time Func	16,648.84	0.00	16,648.84	92*0347011	92*0347011
56332	GF Unrestricted One-Time Func	488.16	0.00	488.16	92*0347034	92*0347034
56344	GF Unrestricted One-Time Func	1,531.34	0.00	1,531.34	92*0347076	92*0347077
56352	GF Unrestricted One-Time Func	600.66	0.00	600.66	92*0347106	92*0347108
56353	GF Unrestricted One-Time Func	8,500.00	0.00	8,500.00	92*0347109	92*0347109
56356	GF Unrestricted One-Time Func	1,477.66	0.00	1,477.66	92*0347138	92*0347138
56357	GF Unrestricted One-Time Func	589.59	0.00	589.59	92*0347146	92*0347146
56369	GF Unrestricted One-Time Func	18,961.15	0.00	18,961.15	92*0347216	92*0347222
56371	GF Unrestricted One-Time Func	500.00	0.00	500.00	92*0347231	92*0347231
56373	GF Unrestricted One-Time Func	961.81	0.00	961.81	92*0347248	92*0347248
56375	GF Unrestricted One-Time Func	3,693.60	0.00	3,693.60	92*0347259	92*0347259
56389	GF Unrestricted One-Time Func	9,013.74	0.00	9,013.74	92*0347749	92*0347750
56390	GF Unrestricted One-Time Func	35,000.00	0.00	35,000.00	92*0347751	92*0347751
56396	GF Unrestricted One-Time Func	168.47	0.00	168.47	92*0347790	92*0347790
56402	GF Unrestricted One-Time Func	1,222.73	0.00	1,222.73	92*0347812	92*0347813
56406	GF Unrestricted One-Time Func	1,348.07	0.00	1,348.07	92*0347829	92*0347829
56409	GF Unrestricted One-Time Func	10,144.56	0.00	10,144.56	92*0347855	92*0347859
Total Fund 13 GF Unrestricted One-Time		<u>\$219,315.32</u>	<u>\$0.00</u>	<u>\$219,315.32</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
56296	Child Development Fund	1,152.12	0.00	1,152.12	92*0346852	92*0346855
56305	Child Development Fund	1,658.63	0.00	1,658.63	92*0346890	92*0346895
56318	Child Development Fund	6,185.56	0.00	6,185.56	92*0346964	92*0346967
56335	Child Development Fund	3,843.17	0.00	3,843.17	92*0347048	92*0347055
56349	Child Development Fund	661.24	0.00	661.24	92*0347097	92*0347099
56364	Child Development Fund	10,941.31	0.00	10,941.31	92*0347194	92*0347198
56398	Child Development Fund	6,483.94	0.00	6,483.94	92*0347802	92*0347803
56410	Child Development Fund	2,295.22	0.00	2,295.22	92*0347860	92*0347863
Total Fund 33 Child Development Fund		<u><u>\$33,221.19</u></u>	<u><u>\$0.00</u></u>	<u><u>\$33,221.19</u></u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
56307	Capital Outlay Projects Fund	6,689.79	0.00	6,689.79	92*0346904	92*0346906
56319	Capital Outlay Projects Fund	3,377.70	0.00	3,377.70	92*0346968	92*0346968
56337	Capital Outlay Projects Fund	1,017.89	0.00	1,017.89	92*0347058	92*0347059
56367	Capital Outlay Projects Fund	38,243.71	0.00	38,243.71	92*0347209	92*0347213
56399	Capital Outlay Projects Fund	199,931.20	0.00	199,931.20	92*0347804	92*0347804
56400	Capital Outlay Projects Fund	223,914.06	0.00	223,914.06	92*0347805	92*0347809
56411	Capital Outlay Projects Fund	172,980.36	0.00	172,980.36	92*0347864	92*0347865
Total Fund 41 Capital Outlay Projects Fu		<u>\$646,154.71</u>	<u>\$0.00</u>	<u>\$646,154.71</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
56297	Bond Fund, Measure E	22,246.46	0.00	22,246.46	92*0346856	92*0346858
56306	Bond Fund, Measure E	149,189.00	0.00	149,189.00	92*0346896	92*0346903
56336	Bond Fund, Measure E	23,384.70	0.00	23,384.70	92*0347056	92*0347057
56365	Bond Fund, Measure E	32,503.42	0.00	32,503.42	92*0347199	92*0347204
56366	Bond Fund, Measure E	84,783.50	0.00	84,783.50	92*0347205	92*0347208
56381	Bond Fund, Measure E	49,832.23	0.00	49,832.23	92*0347303	92*0347304
Total Fund 42 Bond Fund, Measure E		<u>\$361,939.31</u>	<u>\$0.00</u>	<u>\$361,939.31</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
56350	Property and Liability Fund	5,326.10	0.00	5,326.10	92*0347100	92*0347100
56368	Property and Liability Fund	10,632.45	0.00	10,632.45	92*0347214	92*0347215
56401	Property and Liability Fund	7,923.40	0.00	7,923.40	92*0347810	92*0347811
56412	Property and Liability Fund	4,456.70	0.00	4,456.70	92*0347866	92*0347867
Total Fund 61 Property and Liability Fund		<u><u>\$28,338.65</u></u>	<u><u>\$0.00</u></u>	<u><u>\$28,338.65</u></u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
56382	Workers' Compensation Fund	308.67	0.00	308.67	92*0347305	92*0347305
Total Fund 62 Workers' Compensation Fu		<u><u>\$308.67</u></u>	<u><u>\$0.00</u></u>	<u><u>\$308.67</u></u>		

56320	Student Financial Aid Fund	200.29	0.00	200.29	92*0346969	92*0346969
Total Fund 74 Student Financial Aid Fund		<u><u>\$200.29</u></u>	<u><u>\$0.00</u></u>	<u><u>\$200.29</u></u>		

SUMMARY

Total Fund 11 General Fund Unrestricted	2,308,185.75
Total Fund 12 General Fund Restricted	607,348.42
Total Fund 13 GF Unrestricted One-Time Fund	219,315.32
Total Fund 33 Child Development Fund	33,221.19
Total Fund 41 Capital Outlay Projects Fund	646,154.71
Total Fund 42 Bond Fund, Measure E	361,939.31
Total Fund 61 Property and Liability Fund	28,338.65
Total Fund 62 Workers' Compensation Fund	308.67
Total Fund 74 Student Financial Aid Fund	200.29
Grand Total:	<u><u>\$4,205,012.31</u></u>

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT
From 02/01/2013 To 02/28/2013
Board Meeting on 04/15/2013**

BACKGROUND

The California Administration Code, Title 5, §58307 requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object code, for each fund.

ANALYSIS

This listing, broken down by fund, provides by major object code the total of budget transfers/adjustments for the period and fund indicated. Each budget transfer/adjustment supporting these totals is kept on file in the Business Operations and Fiscal Services department. Additional information will be provided upon request.

BUDGET TRANSFERS		From	To
<u>Fund 11: General Fund Unrestricted</u>			
1000	ACADEMIC SALARIES		7,181
2000	CLASSIFIED SALARIES	216,623	
3000	EMPLOYEE BENEFITS	80,558	
4000	SUPPLIES & MATERIALS		5,874
5000	OTHER OPERATING EXP & SERVICES	6,174	
6000	CAPITAL OUTLAY		300
7000	OTHER OUTGO		290,000
Total Transfer Fund 11		\$303,355	\$303,355
<u>Fund 12: General Fund Restricted</u>			
1000	ACADEMIC SALARIES	20,093	
2000	CLASSIFIED SALARIES	12,098	
3000	EMPLOYEE BENEFITS	12,261	
4000	SUPPLIES & MATERIALS		21,029
5000	OTHER OPERATING EXP & SERVICES	1,750	
6000	CAPITAL OUTLAY		29,673
7000	OTHER OUTGO	4,500	
Total Transfer Fund 12		\$50,702	\$50,702
<u>Fund 13: GF Unrestricted One-Time Funds</u>			
2000	CLASSIFIED SALARIES		4,456
3000	EMPLOYEE BENEFITS		824
5000	OTHER OPERATING EXP & SERVICES	5,280	
Total Transfer Fund 13		\$5,280	\$5,280
<u>Fund 33: Child Development Fund</u>			
5000	OTHER OPERATING EXP & SERVICES		1,480
6000	CAPITAL OUTLAY	1,480	
Total Transfer Fund 33		\$1,480	\$1,480
<u>Fund 41: Capital Outlay Projects Fund</u>			
5000	OTHER OPERATING EXP & SERVICES	1,000	
6000	CAPITAL OUTLAY		42,238
7900	RESERVE FOR CONTINGENCIES	41,238	
Total Transfer Fund 41		\$42,238	\$42,238
<u>Fund 42: Bond Fund, Measure E</u>			
6000	CAPITAL OUTLAY		59,720
7900	RESERVE FOR CONTINGENCIES	59,720	
Total Transfer Fund 42		\$59,720	\$59,720
BUDGET INCREASES AND DECREASES		Revenue	Appropriation
<u>Fund 12: General Fund Restricted</u>			

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT
From 02/01/2013 To 02/28/2013
Board Meeting on 04/15/2013**

BUDGET INCREASES AND DECREASES		Revenue	Appropriation
8100	FEDERAL REVENUES	128,753	
8600	STATE REVENUES	(53,714)	
8800	LOCAL REVENUES	3,800	
1000	ACADEMIC SALARIES		(5,588)
2000	CLASSIFIED SALARIES		5,361
3000	EMPLOYEE BENEFITS		16,718
4000	SUPPLIES & MATERIALS		4,334
5000	OTHER OPERATING EXP & SERVICES		52,628
6000	CAPITAL OUTLAY		5,386
Total Transfer Fund 12		\$78,839	\$78,839
<u>Fund 33: Child Development Fund</u>			
8600	STATE REVENUES	100,000	
1000	ACADEMIC SALARIES		34,237
3000	EMPLOYEE BENEFITS		9,548
4000	SUPPLIES & MATERIALS		29,325
5000	OTHER OPERATING EXP & SERVICES		26,890
Total Transfer Fund 33		\$100,000	\$100,000
<u>Fund 41: Capital Outlay Projects Fund</u>			
8900	OTHER FINANCING SOURCES	290,000	
8600	STATE REVENUES	867,000	
8800	LOCAL REVENUES	2,018	
6000	CAPITAL OUTLAY		1,157,000
7900	RESERVE FOR CONTINGENCIES		2,018
Total Transfer Fund 41		\$1,159,018	\$1,159,018

The attached listing provides detailed transfers between major object codes equal to or greater than \$25,000, and all transfers affecting 79XX object to establish new revenue and expense budgets. In each case, a brief explanation is stated.

RECOMMENDATION

It is recommended the Board approve the budget transfers/adjustments as presented.

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT
From 03/01/2013 To 03/31/2013
Board Meeting on 05/06/2013**

BACKGROUND

The California Administration Code, Title 5, §58307 requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object code, for each fund.

ANALYSIS

This listing, broken down by fund, provides by major object code the total of budget transfers/adjustments for the period and fund indicated. Each budget transfer/adjustment supporting these totals is kept on file in the Business Operations and Fiscal Services department. Additional information will be provided upon request.

BUDGET TRANSFERS		From	To
<u>Fund 11: General Fund Unrestricted</u>			
1000	ACADEMIC SALARIES		28,058
2000	CLASSIFIED SALARIES		6,474
3000	EMPLOYEE BENEFITS		1,728
4000	SUPPLIES & MATERIALS		1,068
5000	OTHER OPERATING EXP & SERVICES	23,448	
6000	CAPITAL OUTLAY		17,933
7900	RESERVE FOR CONTINGENCIES		
		31,813	
Total Transfer Fund 11		\$55,261	\$55,261
<u>Fund 12: General Fund Restricted</u>			
1000	ACADEMIC SALARIES	57,411	
2000	CLASSIFIED SALARIES		16,368
3000	EMPLOYEE BENEFITS	15,310	
4000	SUPPLIES & MATERIALS	16,131	
5000	OTHER OPERATING EXP & SERVICES		97,943
6000	CAPITAL OUTLAY	15,395	
7000	OTHER OUTGO	3,064	
7900	RESERVE FOR CONTINGENCIES	7,000	
		\$114,311	
Total Transfer Fund 12		\$114,311	\$114,311
<u>Fund 13: GF Unrestricted One-Time Funds</u>			
1000	ACADEMIC SALARIES	692	
3000	EMPLOYEE BENEFITS		692
4000	SUPPLIES & MATERIALS		17,895
5000	OTHER OPERATING EXP & SERVICES	87,476	
7000	OTHER OUTGO		1,500,000
7900	RESERVE FOR CONTINGENCIES		
		1,430,419	
Total Transfer Fund 13		\$1,518,587	\$1,518,587
<u>Fund 41: Capital Outlay Projects Fund</u>			
5000	OTHER OPERATING EXP & SERVICES		5,000
6000	CAPITAL OUTLAY		45,961
7900	RESERVE FOR CONTINGENCIES		
		50,961	
Total Transfer Fund 41		\$50,961	\$50,961
<u>Fund 42: Bond Fund, Measure E</u>			
6000	CAPITAL OUTLAY		25,000
7900	RESERVE FOR CONTINGENCIES		
		25,000	
Total Transfer Fund 42		\$25,000	\$25,000

BUDGET INCREASES AND DECREASES

Fund 11: General Fund Unrestricted

Revenue Appropriation

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT
From 03/01/2013 To 03/31/2013
Board Meeting on 05/06/2013**

BUDGET INCREASES AND DECREASES		Revenue	Appropriation
8600	STATE REVENUES	(438,327)	
8800	LOCAL REVENUES	2,583,447	
7900	RESERVE FOR CONTINGENCIES		2,145,120
Total Transfer Fund 11		\$2,145,120	\$2,145,120
<u>Fund 12: General Fund Restricted</u>			
8100	FEDERAL REVENUES	925	
8600	STATE REVENUES	38,723	
8800	LOCAL REVENUES	8,652	
1000	ACADEMIC SALARIES		(16,060)
2000	CLASSIFIED SALARIES		93,157
3000	EMPLOYEE BENEFITS		64,342
4000	SUPPLIES & MATERIALS		12,776
5000	OTHER OPERATING EXP & SERVICES		(55,367)
6000	CAPITAL OUTLAY		(50,548)
Total Transfer Fund 12		\$48,300	\$48,300
<u>Fund 13: GF Unrestricted One-Time Funds</u>			
8800	LOCAL REVENUES	19,171	
1000	ACADEMIC SALARIES		16,796
3000	EMPLOYEE BENEFITS		2,375
Total Transfer Fund 13		\$19,171	\$19,171
<u>Fund 33: Child Development Fund</u>			
8800	LOCAL REVENUES	14,000	
5000	OTHER OPERATING EXP & SERVICES		14,000
Total Transfer Fund 33		\$14,000	\$14,000
<u>Fund 41: Capital Outlay Projects Fund</u>			
8900	OTHER FINANCING SOURCES	1,500,000	
8800	LOCAL REVENUES	72	
6000	CAPITAL OUTLAY		1,500,000
7900	RESERVE FOR CONTINGENCIES		72
Total Transfer Fund 41		\$1,500,072	\$1,500,072
<u>Fund 42: Bond Fund, Measure E</u>			
8800	LOCAL REVENUES	26	
7900	RESERVE FOR CONTINGENCIES		26
Total Transfer Fund 42		\$26	\$26
<u>Fund 71: Associated Students Fund</u>			
8800	LOCAL REVENUES	840	
5000	OTHER OPERATING EXP & SERVICES		(4,410)
7900	RESERVE FOR CONTINGENCIES		5,250
Total Transfer Fund 71		\$840	\$840
<u>Fund 79: Diversified Trust Fund</u>			
8900	OTHER FINANCING SOURCES	(55,061)	
5000	OTHER OPERATING EXP & SERVICES		(60,173)
7900	RESERVE FOR CONTINGENCIES		5,112
Total Transfer Fund 79		\$(55,061)	\$(55,061)

The attached listing provides detailed transfers between major object codes equal to or greater than \$25,000, and all transfers affecting 79XX object to establish new revenue and expense budgets. In each case, a brief explanation is stated.

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT
From 03/01/2013 To 03/31/2013
Board Meeting on 05/06/2013**

RECOMMENDATION

It is recommended the Board approve the budget transfers/adjustments as presented.

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT- ATTACHMENT
From 03/01/2013 To 03/31/2013
Board Meeting on 05/06/2013**

This listing provides detailed transfers between major object codes equal to or greater than \$25,000, and all transfers affecting 79XX object to establish new revenue and expense budgets. In each case, a brief explanation is stated.

BUDGET TRANSFERS		From	To
<u>Fund 11: General Fund Unrestricted</u>			
B011214	03/06/13		
2000	CLASSIFIED SALARIES		29,759
7900	RESERVE FOR CONTINGENCIES	29,759	
Total Reference B011214		\$29,759	\$29,759
Reason: Adjustment			
Description: Restore reduced Safety/Security Dept Bmpr13332			
B011264	03/11/13		
3000	EMPLOYEE BENEFITS		2,054
7900	RESERVE FOR CONTINGENCIES	2,054	
Total Reference B011264		\$2,054	\$2,054
Reason: Adjustment			
Description: R.Rodriguez TSA Schools 1st Federal Credit Union			
<u>Fund 12: General Fund Restricted</u>			
B011194	03/01/13		
5000	OTHER OPERATING EXP & SERVICES		7,000
7900	RESERVE FOR CONTINGENCIES	7,000	
Total Reference B011194		\$7,000	\$7,000
Reason: Special Project Adjustment			
Description: SP3610 SAC parking lot maintenance			
B011195	03/01/13		
4000	SUPPLIES & MATERIALS	30,699	
5000	OTHER OPERATING EXP & SERVICES		30,699
Total Reference B011195		\$30,699	\$30,699
Reason: Special Project Adjustment			
Description: SP2390 SAC Dist Ed instruction software			
B011321	03/18/13		
1000	ACADEMIC SALARIES	31,399	
5000	OTHER OPERATING EXP & SERVICES		43,521
6000	CAPITAL OUTLAY	12,122	
Total Reference B011321		\$43,521	\$43,521
Reason: Special Project Adjustment			
Description: Fund contracted services			
<u>Fund 13: GF Unrestricted One-Time Funds</u>			
B011227	03/06/13		
5000	OTHER OPERATING EXP & SERVICES		65,000
7900	RESERVE FOR CONTINGENCIES	65,000	
Total Reference B011227		\$65,000	\$65,000
Reason: Adjustment			
Description: Bus Op facilities legal svcs for FY 12/13			
B011244	03/08/13		
7000	OTHER OUTGO		1,500,000
7900	RESERVE FOR CONTINGENCIES	1,500,000	
Total Reference B011244		\$1,500,000	\$1,500,000
Reason: Adjustment			
Description: Budget for interfund transfer to fd 41 sp3599			

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT- ATTACHMENT
From 03/01/2013 To 03/31/2013
Board Meeting on 05/06/2013**

BUDGET TRANSFERS		From	To
B011364	03/22/13		
5000	OTHER OPERATING EXP & SERVICES	177,299	
7900	RESERVE FOR CONTINGENCIES		177,299
Total Reference B011364		\$177,299	\$177,299
Reason: Adjustment			
Description: Bus Op Chncllr Cbnt 70%SAC/30% SCC unspt election funds			
B011372	03/25/13		
5000	OTHER OPERATING EXP & SERVICES		42,718
7900	RESERVE FOR CONTINGENCIES	42,718	
Total Reference B011372		\$42,718	\$42,718
Reason: Adjustment			
Description: SCC Adm Svcs SC gas charges thr 6-30-13			
<u>Fund 41: Capital Outlay Projects Fund</u>			
B011254	03/11/13		
6000	CAPITAL OUTLAY	210,602	
7900	RESERVE FOR CONTINGENCIES		210,602
Total Reference B011254		\$210,602	\$210,602
Reason: Special Project Adjustment			
Description: SP3599 Rev contingency, interfund transfer from GF			
B011329	03/19/13		
6000	CAPITAL OUTLAY	360,952	
7900	RESERVE FOR CONTINGENCIES		360,952
Total Reference B011329		\$360,952	\$360,952
Reason: Special Project Adjustment			
Description: Zero out 2013 SAC Schedule M			
B011331	03/19/13		
6000	CAPITAL OUTLAY	2,062,061	
7900	RESERVE FOR CONTINGENCIES		2,062,061
Total Reference B011331		\$2,062,061	\$2,062,061
Reason: Special Project Adjustment			
Description: Close Scheduled Maint PYs			
B011355	03/21/13		
6000	CAPITAL OUTLAY		1,912,600
7900	RESERVE FOR CONTINGENCIES	1,912,600	
Total Reference B011355		\$1,912,600	\$1,912,600
Reason: Special Project Adjustment			
Description: SP2882 Setup realloc scheduled maintenance SCC/DO			
B011356	03/21/13		
6000	CAPITAL OUTLAY		771,976
7900	RESERVE FOR CONTINGENCIES	771,976	
Total Reference B011356		\$771,976	\$771,976
Reason: Special Project Adjustment			
Description: SP2872-80 Setup realloc sched maintenance SAC			

Fund 42: Bond Fund, Measure E

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT- ATTACHMENT
From 03/01/2013 To 03/31/2013
Board Meeting on 05/06/2013**

BUDGET TRANSFERS		From	To
B011344	03/20/13		
6000	CAPITAL OUTLAY		25,000
7900	RESERVE FOR CONTINGENCIES	25,000	
Total Reference B011344		\$25,000	\$25,000
Reason: Special Project Adjustment			
Description: SP3025 SCC Athletics/Aquatic complex Board actions			

BUDGET INCREASES AND DECREASES		Revenue	Appropriation
<u>Fund 11: General Fund Unrestricted</u>			
B011249	03/08/13		
8600	STATE REVENUES	153,372	
7900	RESERVE FOR CONTINGENCIES		153,372
Total Reference B011249		\$153,372	\$153,372
Reason: Adjustment			
Description: Adjust BOG Fee Waiver admin			
B011250	03/08/13		
8600	STATE REVENUES	(14)	
7900	RESERVE FOR CONTINGENCIES		(14)
Total Reference B011250		\$(14)	\$(14)
Reason: Adjustment			
Description: Adjust BOG Fee Waiver admin			
B011251	03/08/13		
8600	STATE REVENUES	(546,988)	
7900	RESERVE FOR CONTINGENCIES		(546,988)
Total Reference B011251		\$(546,988)	\$(546,988)
Reason: Adjustment			
Description: Adjust apportionment			
B011252	03/08/13		
8600	STATE REVENUES	(44,697)	
8800	LOCAL REVENUES	1,855,989	
7900	RESERVE FOR CONTINGENCIES		1,811,292
Total Reference B011252		\$1,811,292	\$1,811,292
Reason: Adjustment			
Description: Adjust property tax			
B011253	03/08/13		
8800	LOCAL REVENUES	727,458	
7900	RESERVE FOR CONTINGENCIES		727,458
Total Reference B011253		\$727,458	\$727,458
Reason: Adjustment			
Description: Adj enr. fees 12-13 First Principal Apportionment			

Fund 12: General Fund Restricted

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT- ATTACHMENT
From 03/01/2013 To 03/31/2013
Board Meeting on 05/06/2013**

BUDGET INCREASES AND DECREASES		Revenue	Appropriation
B011267	03/12/13		
8600	STATE REVENUES	61,164	
1000	ACADEMIC SALARIES		(21,800)
2000	CLASSIFIED SALARIES		103,740
3000	EMPLOYEE BENEFITS		65,015
4000	SUPPLIES & MATERIALS		(2,449)
5000	OTHER OPERATING EXP & SERVICES		(44,762)
6000	CAPITAL OUTLAY		(38,580)
Total Reference B011267		\$61,164	\$61,164
Reason:	Special Project Adjustment		
Description:	SP2550 BFAP SAC 12/13		
<u>Fund 41: Capital Outlay Projects Fund</u>			
B011243	03/08/13		
8900	OTHER FINANCING SOURCES	1,500,000	
6000	CAPITAL OUTLAY		1,500,000
Total Reference B011243		\$1,500,000	\$1,500,000
Reason:	Special Project Adjustment		
Description:	Budget for interfund transfer from general fund 13 sp3599		
B011259	03/11/13		
8800	LOCAL REVENUES	72	
7900	RESERVE FOR CONTINGENCIES		72
Total Reference B011259		\$72	\$72
Reason:	Adjustment		
Description:	Set up budget actual receipts/ discounts taken - Fd41		
<u>Fund 42: Bond Fund, Measure E</u>			
B011260	03/11/13		
8800	LOCAL REVENUES	26	
7900	RESERVE FOR CONTINGENCIES		26
Total Reference B011260		\$26	\$26
Reason:	Adjustment		
Description:	Fd42 Set up budget based on actual receipt/discounts taken		
<u>Fund 71: Associated Students Fund</u>			
B011363	03/22/13		
8800	LOCAL REVENUES	840	
5000	OTHER OPERATING EXP & SERVICES		(4,410)
7900	RESERVE FOR CONTINGENCIES		5,250
Total Reference B011363		\$840	\$840
Reason:	Adjustment		
Description:	Aux Svcs neg balance budg adj		
<u>Fund 79: Diversified Trust Fund</u>			
B011382	03/26/13		
8900	OTHER FINANCING SOURCES	(55,061)	
5000	OTHER OPERATING EXP & SERVICES		(60,173)
7900	RESERVE FOR CONTINGENCIES		5,112
Total Reference B011382		\$(55,061)	\$(55,061)
Reason:	Adjustment		
Description:	Aux Svcs corr inter/intrafund trans before copying budg over		

RECOMMENDATION

It is recommended the Board approve the budget transfers/adjustments as presented.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUSINESS OPERATIONS/ FISCAL SERVICES

To:	Board of Trustees	Date: April 15, 2013
Re:	Approval of Lease Agreement with Relecom	
Action:	Request for Approval	

BACKGROUND

The District operates a business incubator for start-up digital media companies at the Digital Media Center (DMC). The incubator was developed as a result of grant funding received from the U.S. Department of Commerce, Economic Development Administration.

ANALYSIS

Relecom provides an independent marketing measurement and decision tool. By aggregating key information from across multiple channels, Relecom is able to provide performance ratings and alerts on all digital marketing activity. The information provided by Relecom is designed to allow companies to generate a positive return on every marketing dollar spent.

The recommended lease conforms to the District's standard lease agreement for DMC tenants and is for a period of one year: March 13, 2013 to February 28, 2014. The square footage for the rentable area included in this lease agreement is 197 square feet.

RECOMMENDATION

It is recommended that the Board of Trustees approve the lease agreement with Relecom and authorize the Vice Chancellor of Business Operations and Fiscal Services to execute the agreement on behalf of the District as presented.

Fiscal Impact:	\$4,018.80	Board Date: April 15, 2013
Prepared by:	Enrique Perez, Assistant Vice Chancellor, Educational Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/ FISCAL SERVICES**

To:	Board of Trustees	Date: April 15, 2013
Re:	Approval of Lease Agreement with TopGallant Group	
Action:	Request for Approval	

BACKGROUND

The District operates a business incubator for start-up digital media companies at the Digital Media Center (DMC). The incubator was developed as a result of grant funding received from the U.S. Department of Commerce, Economic Development Administration.

ANALYSIS

Topgallant Group deploys Advanced Energy Storage solutions for in-building electricity and on-board electric vehicle usage. Via a web-based console, customers can select a variety of local or remote electric generation sources, customize energy usage policies, and control purchase of off-peak energy at steeply discounted rates.

The recommended lease conforms to the District's standard lease agreement for DMC tenants and is for a period of one year: March 14, 2013 to February 28, 2014. The square footage for the rentable area included in this lease agreement is 121 square feet.

RECOMMENDATION

It is recommended that the Board of Trustees approve the lease agreement with TopGallant Group and authorize the Vice Chancellor of Business Operations and Fiscal Services to execute the agreement on behalf of the District as presented.

Fiscal Impact:	\$2,468.40	Board Date: April 15, 2013
Prepared by:	Enrique Perez, Assistant Vice Chancellor, Educational Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date:	April 15, 2013
Re:	Approval of Legal Services Agreement -- Bergman Dacey Goldsmith, PLC		
Action:	Request for Approval		

BACKGROUND

Bergman Dacey Goldsmith, PLC is a civil litigation firm providing legal services, with an emphasis on construction matters and has offices in Los Angeles and Orange Counties.

ANALYSIS

Experienced legal counsel is requested to assist and represent the RSCCD on construction related matters. Occasionally conflicts arise with existing construction counsel thereby necessitating legal services from another firm.

Hourly rates for Bergman Dacey Goldsmith, PLC range from \$250 per hour for shareholders/of counsel; \$220 for associates and \$150 for paralegals. Word processing, clerical and staff overtime, telephone and facsimile charges are included in hourly rates. Outside costs such as deposition fees, experts, messengers, outside copying projects etc. are charged at actual invoiced cost.

RECOMMENDATION

It is recommended that the Board of Trustees approve the legal services agreement with Bergman Dacey Goldsmith, PLC to provide legal services on construction related matters as presented.

Fiscal Impact:	N/A	Board Date:	April 15, 2013
Prepared by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services		
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services		
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor		

AGREEMENT BETWEEN
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
AND
BERGMAN DACEY GOLDSMITH, PLC.
(Attorneys At Law)

This agreement is made and entered into this ___ day of March, 2013, BY AND BETWEEN, Rancho Santiago Community College District (hereinafter referred to as "District") and Bergman Dacey Goldsmith, PLC., Attorneys at Law (hereinafter referred to as "FIRM").

RECITALS

WHEREAS, the District is authorized to contract for the procurement of professional services as authorized by law; and

WHEREAS, the FIRM is specially licensed, trained, experienced, and competent to perform the services described herein pursuant to this agreement;

NOW, THEREFORE, in consideration of the mutual covenants and conditions hereinafter contained, the parties hereby agree as follows:

AGREEMENT

1. **SERVICES PERFORMED BY CONSULTANT:** The FIRM, as a consultant and legal counsel, shall perform the services set forth in EXHIBIT "A" entitled "SERVICES TO BE PROVIDED" which is attached to and incorporated in this Agreement as a part hereof. Any adjustment to fees, rate schedules, or schedule of performance can only be adjusted pursuant to written agreement between the parties.
2. **WARRANTIES.** The FIRM warrants and represents that it is specially trained, qualified, duly licensed, experienced, and competent to provide the Services. The FIRM warrants that Services furnished hereunder will conform to the requirements of this Agreement.
3. **FEES.** For services satisfactorily performed by the FIRM under this Agreement, District shall pay the FIRM as set forth in EXHIBIT "B" entitled "FEE AND RATE SCHEDULE" which is attached to and incorporated in this Agreement as a part hereof. Payment shall be made by the District upon submittal of invoice(s) approved by the District.
4. **EXPENSES.** The FIRM shall assume all expenses incurred in connection with performance except as otherwise provided in EXHIBIT "B" to this Agreement.

5. **TERM AND TERMINATION OF THIS AGREEMENT:** This Agreement will become effective on March __, 2013 and terminate on March __, 2014. Additionally, either the District or the FIRM may, with or without cause, terminate this Agreement upon ten (10) days written notice to the other, as provided herein.
6. **RIGHTS IN DATA.** All technical communications and records originated or prepared by the FIRM pursuant to this Agreement including papers, reports, charts, and other documentation, relating to this Agreement shall be delivered to and shall become the exclusive property of the District, and the District may use all or any portion of the work submitted by the FIRM as the District deems appropriate.
7. **RELATIONSHIP OF PARTIES.** With regard to performance hereunder, the FIRM is an independent contractor and not an officer, agent, partner, joint venture partner, or employee of the District. The FIRM shall not, at any time, or in any manner, represent that it, or any of its agents or employees, is in any manner an agent or employee of the District.
8. **DISTRICT REPRESENTATIVE.** A contact person, as determined by the District shall represent the District in the implementation of this Agreement. That person is, unless the FIRM is notified hereinafter differently in writing, Peter J. Hardash, Vice Chancellor, Business Operations & Fiscal Services.
9. **DISPUTE RESOLUTION.** Any dispute between the parties to this Agreement regarding attorneys' fees and/or costs charged by the FIRM shall be resolved as follows: if a fees and/or costs dispute arises, the FIRM will provide the District with written notice of the District's right to arbitrate under Sections 6200, et seq of the California Business and Professions Code. The District and the FIRM may thereafter agree that the arbitration will be binding or that the dispute will ultimately be resolved in another manner. Parties to any arbitration proceeding shall have the right to discovery as provided under Section 2016, et seq of the California Code of Civil Procedure and the parties hereto agree that in the event of an arbitration, any dispute as to discovery shall be determined by the arbitrator. These provisions shall not restrict, however, either party's right to obtain injunctive relief to enforce any provision of this Agreement in any court of competent jurisdiction.
10. **INDEMNITY.** The FIRM agrees to defend, indemnify, and hold harmless the District, the Board of Trustees, and as applicable, its and their members, trustees, officers, employees, agents and representatives, from any and all loss, liability, claim, suit or action brought by any third person(s) for personal injury or property damage caused by the negligence of the FIRM or any person employed by the FIRM in the performance of this Agreement.
11. **INSURANCE.** Without limiting the FIRM indemnification of the District and as a material condition of this agreement, the FIRM shall procure and maintain at its sole expense, for the duration of this agreement, insurance coverage with limits, terms and

conditions at least as broad as set forth in this section. The FIRM shall secure and maintain, at a minimum, insurance as set forth below, with insurance companies acceptable to the District to protect the District from claims which may arise from operations under this agreement, whether such operations be by the FIRM or any subcontractor or anyone directly or indirectly employed by any of them. As a material condition of this agreement, the FIRM shall furnish to the District certificates of such insurance and endorsements, which shall include a provision for a minimum of 30 days notice to the District prior to cancellation of or a material change in coverage.

General Liability Comprehensive Form Products/Completed Operations	Bodily Injury and Property Damage	Per Occurrence \$ 1,000,000
Professional Liability Errors & Omissions		Per Occurrence \$ 2,000,000

The FIRM shall file, with the District, Certificates of Insurance indicating a thirty-day (30) cancellation notice. The Certificates will also name the District as a additional insured. Furthermore, all the FIRM attorneys working for the District pursuant to this Agreement shall secure and maintain automobile insurance, at a minimum, as required by California law.

12. **ASSIGNMENT.** This agreement may not be assigned or otherwise transferred, in whole or in part, by either the District or the FIRM without prior written consent of the other.
13. **COMPLIANCE WITH LAWS.** In performing services under this Agreement, the FIRM not only agrees to comply with all terms of this Agreement, but also agrees, represents and warrants that he/she/it will confirm to the standard of care in his/her/its field in which he/she/it is performing services per this Agreement and will comply with all applicable laws concerning such services.
14. **GOVERNING LAW.** This Agreement shall be deemed to have been executed and delivered within the State of California, and the rights and obligations of the parties hereunder, and any action arising from or relating to this agreement, shall be construed and enforced in accordance with, and governed by, the laws of the State of California or United States law, without giving effect to conflict of laws principles. Any action or proceeding arising out of or relating to this agreement shall be brought in the county of Los Angeles, State of California, and each party hereto irrevocably consents to such jurisdiction and venue, and waives any claim of inconvenient forum.
15. **NONDISCRIMINATION.** The FIRM hereby certifies that in performing work or providing services for the District, there shall be no discrimination in its hiring, employment practices, or operation because of sex, race, religious creed, color, ancestry, national origin, physical disability, mental disability, medical condition, marital status, or

sexual orientation, except as provided for in section 12940 of the Government Code. The FIRM shall comply with applicable federal and California anti-discrimination laws. The FIRM agrees to require compliance with this nondiscrimination policy by all subcontractors employed in connection with this agreement.

16. **EQUAL OPPORTUNITY EMPLOYER.** The FIRM, in the execution of this agreement, certifies that it is an equal employment opportunity employer.
17. **ATTORNEYS' FEES AND COSTS.** If either party shall bring any action or proceeding against the other party arising from or relating to this Agreement, the prevailing party in such action or proceeding shall be entitled to recover, in addition to any other amounts, reasonable attorneys' fees and cost of such an action.
18. **SEVRABILITY.** The FIRM and the District agree that if any part, term, or provision of this Agreement is found to be invalid, illegal, or unenforceable, such invalidity, illegality, or unenforceability shall not affect other parts, terms, or provisions of this Agreement, which shall be given effect without the portion held invalid, illegal, or unenforceable, and to that extent the parts, terms, and provisions of this agreement are severable.
19. **CONFLICTS OF INTEREST.** The FIRM agrees not to accept any employment or representation during the term of this Agreement which is or may likely make the FIRM financially interested (as provided in California Government Code Sections 1090 and 87100) in any decision made by the District on any matter in connection with which the FIRM has been retained pursuant to this Agreement.
20. **WAIVER.** Any party's failure to enforce any provision or provisions of this Agreement shall not in any way be construed as a waiver of any such provision or provisions, or prevent that party thereafter from enforcing each and every other provision of this Agreement. The rights granted to each of the parties herein are cumulative and shall not constitute a waiver of said party's right to assert all other legal remedies available to it under the circumstances.
21. **NOTICES.** All notices required to be given hereunder shall be given in writing and shall be personally delivered or sent by registered or certified mail, postage prepaid, return receipt requested, at the following addresses, unless a written notice of a change of address has been provided to the District or Consultant by the other, in which case notice will be given to the latest identified address:

NOTICE TO SAN BERNARDINO COMMUNITY COLLEGE DISTRICT:

Peter J. Hardash
Vice Chancellor, Business Operations & Fiscal Services
2323 North Broadway
Suite, #404-1
Santa Ana, CA 92706

NOTICE TO BERGMAN DACEY GOLDSMITH, PLC.

John P. Dacey, Esq.
Bergman Dacey Goldsmith, PLC.
10880 Wilshire Blvd., Suite 900
Los Angeles, CA 90024

22. **ENTIRE AGREEMENT.** This Agreement, including EXHIBITS "A", and "B" comprises the entire Agreement between the parties as to its subject matter and supersedes all prior or contemporaneous understandings, negotiations or agreements between the parties, whether written or oral, with respect thereto. This Agreement may be amended only in writing signed by both parties.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the dates set forth herein below.

DISTRICT:

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 North Broadway
Suite #404-1
Santa Ana, CA 92706

By: _____

Date: _____

Name: _____

Title: _____

CONSULTANT:

BERGMAN DACEY GOLDSMITH, PLC.
10880 Wilshire Blvd., Suite 900
Los Angeles, CA 90024
(Attorneys at Law)

By: _____

Date: _____

Name: John P. Dacey

Title: Senior Shareholder

EXHIBIT "A"

SERVICES TO BE PROVIDED

The FIRM shall provide legal advice and representation as may be requested by the District (hereinafter, the "Services"). The FIRM shall represent the District in providing legal advice and representation in preventative risk counseling, negotiations, mediations, arbitrations, litigation, related to construction contracting and construction related contracting matters regarding the District's building program(s) and/or construction project(s), and as otherwise requested by the District.

The District shall have the right to direct changes to the Services To Be Provided hereunder and as later agreed upon by the District and the FIRM. Any adjustment to fees, rate schedules, or schedule of performance can only be adjusted pursuant to written amendment of this Agreement.

Services shall be performed as requested by the District and at the hourly rate(s) set forth in Exhibit "B".

EXHIBIT "B"

BERGMAN DACEY GOLDSMITH

www.bdgfirm.com

FEE AND RATE SCHEDULE

SHAREHOLDER/ OF COUNSEL	\$250.00/hr
ASSOCIATES	\$220.00/hr
PARALEGAL	\$150.00/hr

Word processing, clerical and staff overtime, telephone and facsimile charges are included in our hourly rates quoted above. Photocopies are charged at \$.10 per page and postage at cost. Outside costs, such as deposition fees, experts, messengers, outside copying projects, etc., are charged at actual invoiced cost. The FIRM does not "markup" outside costs. The FIRM actively negotiates with all outside vendors to maintain the best possible prices. Rates will not be increased without notice and the express written consent of the District.

JOHN P. DACEY, ESQ.
jdacey@bdgfirm.com
Bergman, Dacey, Goldsmith, PLC.

Bergman Dacey Goldsmith, PLC. (“BDG”) is a civil litigation firm providing legal services worldwide with offices in Los Angeles and Orange Counties. BDG has been representing its public entity clients for 30 years. We are proud to describe ourselves as a “cost effective no surprises law firm available 24/7 to our clients”. Our motto is: “Service Loyalty Solutions”.

John P. Dacey is a Co-Managing Senior Shareholder of BDG. Over the past 24 years, John has successfully litigated and resolved over 500 public works construction disputes. Some of John’s other accomplishments are:

- Alhambra Education Foundation Service to Education Award Recipient 2013
- In 2012, Chairman, LACCD Selection Panel for award of program management contract for LACCD’s \$6 Billion construction program
- In 2011, Chairman, LACCD’s Independent Citizen’s Review Panel for its \$6 Billion construction program. The Panel Report’s recommendations are being implemented
- 1999- 2005, Chief Outside Legal Counsel for the implementation and roll out of LAUSD’s \$29 Billion New Construction Program. Resolved over 168 litigation matters presenting more than \$100 million in risk to the District and returned a net positive recovery to the District of more than \$4 million
- Chief Outside Litigation Counsel brought in by the state Chancellor’s Office for Community Colleges when the state took control of a community college district for the first time in the history of the state. Successfully resolved four problematic construction projects with a combined value in excess of \$50 million
- In 2010, when the Orange County Department of Education could not find a way to build its first campus style school facility, John devised a plan that got the school built for \$2.5 million under budget. BDG now represents the Department in the site acquisition and construction of its second campus style school facility
- In 2011, BDG was recognized by Corporate International Magazine as California’s Dispute Resolution Firm of the Year
- In 2012, BDG received special recognition when it received the “Legacy Supporter Award” from the Black Women’s Lawyers Association of Los Angeles
- In 2012, BDG received special recognition from the Inner Circle Foster Care and Adoption Agency for BDG’s and John’s decade long support of that children’s organization
- John has written and/or helped to enact several state statutes on behalf of his public entity clients and has successfully opposed the enactment of a like number of statutes

- 2006 – 2013, John named as a California Super Lawyer in Construction Law
- John’s construction contracts have built more than 250 public works projects in California
- John is admitted to practice law in all the state and federal courts in California, as well as the United States Supreme Court

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: April 15, 2013
Re:	Approval of State Categorical Program Flexibility Transfer	
Action:	Request for Approval	

BACKGROUND

Included in the 2009-2010 state budget act was trailer bill AB4X2 which allowed community college districts to redirect funds from select "flexible" categorical programs to support any other state categorical program. State categorical programs funding were reduced from 30% to 51% in the state budget act thereby requiring some form of flexibility to move program income to programs that were devastated by the cuts that could not practically and programmatically be reduced in one fiscal year. This language has been incorporated into Education Code Section 84043 and requires a report to the Legislature on the amount of funding districts redirect from one categorical program to another.

ANALYSIS

Both colleges indicated that they have not transferred and estimate they will not have need to transfer any funds between state categorical programs that need to be reported to the state during the 2012-2013 fiscal year. In order to remain in compliance with the flexibility provisions however, the district must at least transfer \$1 between programs. The recommendation is to transfer \$1 from the Santa Ana College non-credit Matriculation program to the Santa Ana College DSP&S program. This transfer will bring all listed state categorical programs into compliance.

RECOMMENDATION

It is recommended that the Board of Trustees approve the State Categorical Flexibility Transfer request per Education Code 84043 as presented.

Fiscal Impact:	None	Board Date: April 15, 2013
Prepared by:	Adam M. O'Connor, Assistant Vice Chancellor, Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

California Community Colleges Legislative Reporting Requirement - 2012-13 Utilization of Categorical Flexibility Provision

DISTRICT Rancho Santiago CCD CBO or Designee Peter J. Hardash, Vice Chancellor

NO FUNDS TRANSFERRED (indicate with an x)

CCC Flexibility Categorical Programs	Total 12-13 Statewide Funding	Amount Moved Out of Category	Amount Moved Into Category
Childcare Tax Bail Out	\$ 3,350,000		
Equal Employment Opportunity	767,000		
Economic Development	22,929,000		
Apprenticeship	7,174,000		
Part-time Faculty Office Hours	3,514,000		
Part-time Faculty Health Insurance	490,000		
Part-time Faculty Compensation	24,907,000		
Matriculation	49,183,000	1	
Transfer Education and Articulation	698,000		
Physical Plant and Instructional Support	0		
Career Technical Education *	0		
Student Financial Aid Administration	71,025,000		
Foster Care Education Program	5,254,000		
Fund for Student Success	3,792,000		
CalWORKs	26,695,000		
Student Success Initiative - Basic Skills	20,037,000		
Nursing Support	13,378,000		
Disabled Students	69,223,000		1
Extended Opportunity Programs & Services	64,273,000		
CARE	9,332,000		
Telecom & Technology Services	15,290,000		

Funds may be transferred **out of** any shaded categorical program and **into** any categorical program shown on this page.

* Career Technical Education is funded elsewhere in the budget and is not included in the flexibility provision.

CALIFORNIA COMMUNITY COLLEGES

CHANCELLOR'S OFFICE

1102 Q STREET

SACRAMENTO, CA 95811-6549

(916) 445-8752

<http://www.cccco.edu>

March 14, 2013

TO: Chief Business Officers

FROM: Dan Troy, Vice Chancellor, College Finance and Facilities Planning

SUBJECT: 2012-13 District Reporting on Categorical Flexibility

Summary

In order to help manage the deep cuts in categorical program funding imposed on the colleges in the *2009-10 State Budget*, budget trailer bill language (AB 4X 2) allowed community college districts to redirect funds from a select number of categorical programs to support any other categorical program funded in the state budget. The budget language also required the state Chancellor's Office to report to the Legislature on the amount of funding, if any, districts redirected from each of the select categorical programs that fall under this "flexibility" provision. This language was incorporated into Education Code Section 84043, requiring a report to the Legislature regarding funding that districts redirected from one categorical program to another. (The full text of "flexibility" reporting language appears at the end of this memo.) The report to the Legislature will include only aggregate data and will not identify the actions of individual districts. This correspondence and the attached spreadsheet are presented to help us adhere to this budget reporting requirement.

Requested Action: Reporting Requirements

In order to allow the Chancellor's Office to meet its legislative reporting requirement, it is requested that districts, no later than March 28, 2013, submit the report on the attached Excel spreadsheet indicating how much funding, if any, they redirected or anticipate redirecting from these selected "flexible" categorical programs. The attached spreadsheet lists the 20 categorical programs for which districts are funded and also lists the ten categorical programs, shown in the shaded area, from which districts may move funding. If a district did not move any funds from these ten categorical programs, then the district is only required to mark the box on the spreadsheet indicating "No Funds Moved." If, however, a district moved, or is planning to move, any amount of funding, even a nominal amount of funding (e.g., \$1.00), then the district will need to show on the spreadsheet how much was moved and where the funds moved to. Completed forms should be emailed to Natalie Wagner in our office (nwagner@ccco.edu) with the district's name and CBO entered by March 28, 2013.

If you have any questions, please contact Natalie Wagner at (916) 327-1554.

Excerpt from Education Code Section 84043:

(3) (A) If a community college district elects to use funding received pursuant to subdivision (b) in the manner authorized pursuant to subdivision (a), the district shall continue to report the expenditures pursuant to this section by using the appropriate codes to indicate the activities for which these funds were expended using the existing standard reporting process as determined by the chancellor.

(B) The chancellor shall collect the information in subparagraph (A) and shall provide that information to the Department of Finance and to the appropriate policy and budget committees of the Legislature on or before April 15, 2010, and annually thereafter by April 15 of each year, through 2016.

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: April 15, 2013
Re:	Approval of Award of Contract for Land Surveying, Engineering and Consulting Services, District-wide	
Action:	Request for Approval	

BACKGROUND:

The District is planning to build additional structures at Santa Ana College and compile and maintain accurate infrastructure data at all the campuses. The upcoming projects for Santa Ana College are: construction of a new Science Building, remodeling of Dunlap Hall, modernization of Johnson Building student center, and construction of a new central plant.

In order to establish a pool of qualified civil engineering and surveying professionals to design, construct new structures and rebuild existing infrastructure networks the district distributed a Request for Qualifications (RFQ) to six qualified engineering and surveying firms. The six firms were selected from a pool of interested firms by expertise, similar background and experience in public higher education institutions.

ANALYSIS:

The selection committee was thorough in their review and performed background checks on the three respondents that participated in the RFQ. The lists of respondents are: BKF Engineering, RBF Consulting, Calvada Surveying, Inc. Respondents were rated on the information required in the RFQ format and content. The committee evaluated the RFQ's for the following: 1. Completeness of RFQ; did participants submit required documentation. 2. Firm expertise and qualifications; did participants exhibit expertise and meet required land surveying and engineering requisite. 3. Staffing capability; does the firm make available the personnel and staffing who will be assigned to provide the requested services, including resumes. 4. Fee schedule; are the essential service types listed in the RFQ and is pricing competitive.

Request for Qualifications Results Summary Rates, Per Hour					
Company Name	Engineering	Planning	Land Surveying	Drafting	Construction Administration
BFK	\$178.00	\$144.00	\$144.00	\$113.00	\$121.00
RBF	\$163.00	\$148.00	\$145.00	\$118.00	\$148.00
Calvada	\$185.00	\$163.00	\$160.00	\$110.00	\$150.00

The largest part of Civil Engineering services needed throughout a project are Planning, Surveying, and Drafting. BKF was chosen from the group of three for their competitive rates, staffing ability, and extensive public education experience. The selected company will be able to survey new and existing site improvements, design, build and prepare utilities designs, renovate roads, parking lots, maintain accurate underground utilities information and assist with implementation for any State required Storm Water Pollution Prevention Plan (SWPPP) and Water Quality Management Plan (WQMP).

RECOMMENDATION:

It is recommended that the Board of Trustees approve BKF Engineers for Land Surveying, Engineering and Consulting Services for district wide projects as presented.

Fiscal Impact:	N/A	Board Date: April 15, 2013
Prepared by:	Alex Oviedo, Construction Supervisor	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

**REQUEST FOR QUALIFICATIONS (RFQ)
FOR LAND SURVEYING AND ENGINEERING
SERVICES**



**Statement of Qualification submittal documents must be
received no later than**

February 19, 2013 at 11:00 AM

**ALEX OVIEDO
CONSTRUCTION SUPERVISOR
Rancho Santiago Community College District
2323 North Broadway
Suite 112
Santa Ana, CA 92706-1640**

**REQUEST FOR QUALIFICATIONS (RFQ)
LAND SURVEYING AND ENGINEERING CONSULTING SERVICES**

1. INTRODUCTION

Rancho Santiago Community College District (District) has one of the state's oldest community colleges, Santa Ana College, and also one of the newest, Santiago Canyon College. Centered in a growing and dynamic area, the District serves a population of more than 700,000 residents in the communities of Anaheim Hills, Garden Grove, Irvine, Orange, Santa Ana, Tustin and Villa Park.

Encompassing 24 percent of Orange County's total area (193 square miles), the District maintains eight facilities. In addition to Santa Ana College and Santiago Canyon College, these include Centennial and Orange Continuing Education Centers, the Digital Media Center, the Orange County Regional Fire Training Center, the Orange County Sheriff's Regional Training Academy and the District Operations Center. Student headcount for Fall 2012 was 42,722.

2. STATEMENTS OF QUALIFICATIONS REQUESTED

The Rancho Santiago Community College District ("District"), is requesting Statements of Qualifications (SOQ) from qualified firms and individuals to provide land surveying and engineering consulting services on an as needed basis and deemed as necessary by the District and for any of the District's site listed In Exhibit Any firm or individual hired by the District as a result of this RFQ will be an independent contractor to provide services for specific projects and will not be an employee of the District.

2. NUMBER OF SUBMISSIONS, DUE DATE AND TIME

In order to be considered, four (4) original SOQ's must be received at the address indicated below (paragraph 3) by personal delivery or mail no later than the following date and time:

February 19, 2013 at 11:00 AM

The District encourages submittal of the SOQ prior to this date and may reject any SOQ received after the deadline indicated above.

3. ADDRESS FOR SUBMISSIONS

Interested, qualified candidates must submit their SOQ to the following address clearly marked with the name and address of the firm or individual in the upper left corner:

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
(LAND SURVEYING AND ENGINEERING SERVICES)
Attn.: Alex Oviedo, Construction Supervisor
2323 North Broadway, Suite 112
Santa Ana, CA 92706-1640**

4. QUESTIONS ABOUT THE RFQ

Formal questions about the RFQ must be directed to the contact listed below in writing via e-mail by February 11, 2013 at 5 PM.

Ava Hill
FPPS
E-Mail: daathill@aol.com
Phone: (951) 741-4829

5. SCOPE OF SERVICES

A list of sample services is set forth in Exhibit "A" of this RFQ. The scope may be modified at the sole discretion of the District prior to execution by the selected firms or individuals.

6. SELECTION PROCESS

The District intends, through this RFQ, to identify qualified professionals and award an agreement to provide necessary district wide land surveying and engineering services for the various construction projects.

7. DISTRICT POLICIES REGARDING RFQ SUBMISSIONS

7.1 No Reimbursement. The District will not reimburse candidates for costs that they incur in preparing their RFQs.

7.2 Right to Request Additional Information. The District reserves the right, at the District's sole discretion, to request additional information from any candidate in order to make a more fully informed decision regarding the RFQ.

7.3 Right to Reject. The District specifically reserves the right, at the District's sole discretion, to reject any or all RFQs.

8. REQUIRED RFQ FORMAT AND CONTENT

8.1 The following items shall be submitted in response to this RFQ in the order designated below:

Tab 1) The firm's Resume/Qualifications statement.

Tab 2) Resumes of key person(s) and sub consultants that will staff the project including *single point of contact*, principal, project manager, engineer, staff engineer, etc. The resumes shall include specific information about expertise in land surveying tasks (e.g. topographic and boundary surveying) and engineering services (e.g. site development, utility system design, entitlement support, land planning, and etc.)

Tab 3) A list of five similar projects where the described services were provided and completed within the past three years for public Higher Education institutions. Provide a minimum of five projects.

Tab 4) Evidence of insurance. See attached Exhibit “C” for insurance requirements.

Tab 5) Provide specific information on termination for default, litigation settled or judgments entered within the past (5) years, and civil judgments entered within the last (5) years. *Firm must demonstrate an acceptable history of proactive litigation avoidance and resolution.*

Tab 6) A list of five references from the similar projects listed in Tab 3 above. One reference from each project (include client/project name, location, two contact names, and telephone number(s)).

Tab 7) Provide the Professional Personnel Service Fees for services that may relate to work as suggested in RFQ.

9. SUBMISSION

9.1 Submit four (4) hard bound copies of the Response to this RFQ. Submittal format shall be 8-1/2” x 11” and shall not contain more than thirty (30) single side pages or fifteen (15) double-sided pages. Submittals containing more than the maximum amount allowed pages will be rejected. Responses failing to address the listed requirements will be deemed non-responsive.

10. SCHEDULE OF EVENTS

<u>Event</u>	<u>Date</u>
Release Request for Qualifications	2/5/13
Last Day to Submit Questions	2/11/13
RFQ’s Due Date	2/19/13 @ 11 a.m.
Evaluate Qualifications	2/19 -2/20
Interview of Firms	2/22/13
Board Approval	3/11/13
Possible Start Date	3/18/13

All dates are preliminary and subject to change.

EXHIBIT A

RSCCD – District Wide Surveying and Engineering Services

List of Services Required on As Needed Basis

Land Surveying

- 1) *Preparation of topographic surveying*
- 2) *Provide information stake-out of said lines for current projects*
- 3) *Provide permanent monumentation*
- 4) *Boundary surveying*
- 5) *GPS Surveys*

Engineering Services

- 1) *Provide engineering oversight*
- 2) *Provide construction inspection*
- 3) *Prepare site development*
- 4) *Prepare utility design*
- 5) *Assist and/or attend meetings to coordinate with the City Entities regarding design, construction work, merging of acquired parcels, and off-site plan processing*
- 6) *Provide ongoing upkeep to maintain and update survey and utility Computer Aide Files*
- 7) *Provide and/or assist with the action plans for any of the State required SWPPP and WQMP*

EXHIBIT B

Rancho Santiago Community College District Locations

1. Santa Ana College (SAC)
1530 West 17th Street
Santa Ana, CA 92706

2. Santiago Canyon College (SCC)
8045 East Chapman Avenue
Orange, CA 92869

3. District Operations Center (DOC)
2323 North Broadway
Santa Ana, CA 92706

4. Orange Education Center (OEC)
1465 North Batavia Street
Orange, CA 92867

5. Digital Media Center (DMC)
1300 South Bristol Street
Santa Ana, CA 92704

6. Centennial Education Center (CEC)
2900 West Edinger Ave.
Santa Ana, CA 92704

7. OC Sheriff's Regional Training Academy (CJTC)
15991 Armstrong Avenue
Tustin, CA 92782

EXHIBIT C

INSURANCE REQUIREMENTS LAND SURVEYING AND ENGINEERING SERVICES

1.1 COMPLIANCE WITH LAWS, WORKERS COMPENSATION INSURANCE, HOLD DISTRICT HARMLESS

The ENGINEERING FIRM shall comply with all applicable federal, state and local laws, rules, regulations and ordinances, including workers compensation insurance laws. The COMMISSIONING AGENT understands that, as an independent contractor, COMMISSIONING AGENT is not covered by any type of DISTRICT insurance, including workers compensation insurance. The ENGINEERING FIRM shall provide, through insurance policies or self-insurance, workers compensation insurance coverage for its employees who provide services hereunder. The DISTRICT understands that the ENGINEERING FIRM may use independent contractors, volunteers or others not covered by the ENGINEERING FIRM's workers compensation coverage to provide services hereunder. The ENGINEERING FIRM shall advise such persons providing services hereunder at the direction of the ENGINEERING FIRM that workers compensation insurance is not provided by the DISTRICT, and the ENGINEERING FIRM shall hold the DISTRICT harmless from any and all claims for damages that may be asserted by such persons.

1.2 SELF-EMPLOYMENT, RESPONSIBILITY FOR MEDICAL INSURANCE AND COSTS

If the ENGINEERING FIRM is a self-employed individual, the ENGINEERING FIRM agrees to arrange, in lieu of workers compensation insurance, for insurance for or financial responsibility for any and all medical and related treatment, and to pay the cost of such treatment, including emergency treatment that may be provided that the ENGINEERING FIRM did not arrange for which may be required due to any injuries of any type that may be sustained by the ENGINEERING FIRM while performing services under this AGREEMENT. The ENGINEERING FIRM shall, prior to commencing services herein, provide the DISTRICT with satisfactory evidence of medical coverage as set forth in Paragraph 1.5, below. Cancellation or lack of medical coverage for the ENGINEERING FIRM shall not relieve the ENGINEERING FIRM of ENGINEERING FIRM's financial responsibility for the cost of medical and related treatment.

1.3 PROFESSIONAL LIABILITY (ERRORS AND OMISSIONS)

The ENGINEERING FIRM shall carry and maintain during the term of this AGREEMENT a policy of Professional Liability Insurance (Errors and Omissions) with a limit of not less than \$500,000 per occurrence. The DISTRICT reserves the right to waive this insurance requirement and if so waived, the ENGINEERING FIRM shall hold the DISTRICT harmless from any and all claims for damages.

1.4 AUTO LIABILITY

The ENGINEERING FIRM shall confirm that all individual inspection staff shall carry and maintain personal Auto Liability for owned, hired and non-owned vehicles, for injury, damage and loss, including, but not limited to, premises and operations, contractual liability and personal injury that may arise from and in connection with the performance or nonperformance of ENGINEERING FIRM's services herein.

The ENGINEERING FIRM shall hold the DISTRICT harmless from any and all claims for injury, damage, and loss.

1.5 EVIDENCE OF COVERAGE, CANCELLATION OR MATERIAL CHANGES

Not later than ten (10) calendar days after the date of execution of this AGREEMENT and, in any case, prior to commencement of any of the ENGINEERING FIRM's services herein, the ENGINEERING FIRM shall furnish certificates of insurance evidencing the insurance coverage required above, including endorsements, to the DISTRICT Department administering the Agreement, which certificates shall provide that such insurance shall not be terminated or expire or be materially changed without thirty (30) calendar days written notice to the Department, and ENGINEERING FIRM shall maintain such insurance from the time that the ENGINEERING FIRM commences performance of services hereunder until ENGINEERING FIRM's completion of such services. Within sixty (60) calendar days of the commencement of this Agreement, the ENGINEERING FIRM shall furnish certified copies of the policies and all endorsements.

1.6 ADDITIONAL NAMED INSUREDS

All insurance policies, except for Workers Compensation shall contain additional endorsements naming the DISTRICT and its officers, employees, agents and volunteers as additional named insureds with respect to liabilities arising out of the performance of services hereunder.

1.7 WAIVER OF SUBROGATION RIGHTS

ENGINEERING FIRM shall require the carriers of the coverages required above to waive all rights of subrogation against the DISTRICT, its officers, employees, /agents, volunteers, contractors and subcontractors.

1.8 POLICIES PRIMARY AND NON-CONTRIBUTORY

All policies required above shall be primary and non-contributory with any insurance or self-insurance programs carried or administered by the DISTRICT.

1.9 INSURANCE REVIEW

The above insurance requirements are subject to periodic review by the DISTRICT. The DISTRICT's Risk Manager is authorized, but not required, to reduce or waive any of the above insurance requirements whenever the Risk Manager determines that any of the above insurance is not available, is unreasonably priced, or is not needed to protect the interests of the DISTRICT. In addition, if the Risk Manager determines that heretofore unreasonably priced or unavailable types of insurance coverage or coverage limits become reasonably priced or available, the Risk Manager is authorized, but not required, to change the above insurance requirements to require additional types or insurance coverage or coverage limits, provided that any such change is reasonable in light of past claims against the DISTRICT, inflation, or any other item reasonably related to the DISTRICT's risk. Any such reduction or waiver for the entire term of the Agreement and any change requiring additional types or insurance coverage or higher coverage limits shall be made by amendment to this Agreement. ENGINEERING FIRM agrees to execute any such amendment with thirty (30) calendar days of receipt.



**REQUEST FOR QUALIFICATIONS (RFQ)
FOR LAND SURVEYING AND ENGINEERING SERVICES
REFERENCE INTERVIEW QUESTIONS**

The following questions will be used to interview selected contacts from at least two of the four recently completed projects. The District will select the projects and conduct the interviews. No action on the Engineering Firm's part is necessary.

Engineering Firm: RBF

Person/Company Providing the Reference: Kristina Singiser (Pfeiffer Partners, Inc.)

1. On a scale of 1-10, with 10 being the best, when asked for a topographic surveying did the Engineering Firm provide adequate reports?

Rating: 7

2. On a scale of 1-10, with 10 being the best, when asked for stake-out of said lines did the Engineering Firm provide adequate and experienced personnel?

Rating: N/A

3. On a scale of 1-10, with 10 being the best, was the Engineering Firm timely in providing reports and other paperwork?

Rating: 9

4. On a scale of 1-10, with 10 being the best, was the Engineering Firm cooperative with the owner, contractor and the architect?

Rating: 9

5. On a scale of 1-10, with 10 being the best, did any of the projects require the Engineering Firm to assist and/or attend meetings to coordinate with the City Entities regarding design, construction work, merging of acquired parcels, and off-site plan processing? How do you rate their overall performance?

Rating: N/A



**REQUEST FOR QUALIFICATIONS (RFQ)
FOR LAND SURVEYING AND ENGINEERING SERVICES
REFERENCE INTERVIEW QUESTIONS**

The following questions will be used to interview selected contacts from at least two of the four recently completed projects. The District will select the projects and conduct the interviews. No action on the Engineering Firm's part is necessary.

Engineering Firm: Cal Vada

Person/Company Providing the Reference: Patrick Ontiveros/Pacific Charter Development

1. On a scale of 1-10, with 10 being the best, when asked for a topographic surveying did the Engineering Firm provide adequate reports?
Rating: 10

2. On a scale of 1-10, with 10 being the best, when asked for stake-out of said lines did the Engineering Firm provide adequate and experienced personnel?
Rating: 10

3. On a scale of 1-10, with 10 being the best, was the Engineering Firm timely in providing reports and other paperwork?
Rating: 10

4. On a scale of 1-10, with 10 being the best, was the Engineering Firm cooperative with the owner, contractor and the architect?
Rating: 10

5. On a scale of 1-10, with 10 being the best, did any of the projects require the Engineering Firm to assist and/or attend meetings to coordinate with the City Entities regarding design, construction work, merging of acquired parcels, and off-site plan processing? How do you rate their overall performance?
Rating: N/A



**REQUEST FOR QUALIFICATIONS (RFQ)
FOR LAND SURVEYING AND ENGINEERING SERVICES
REFERENCE INTERVIEW QUESTIONS**

The following questions will be used to interview selected contacts from at least two of the four recently completed projects. The District will select the projects and conduct the interviews. No action on the Engineering Firm's part is necessary.

Engineering Firm: Cal Vada

Person/Company Providing the Reference: Cesar Cruz/Doug Wall Construction (contractor)

1. On a scale of 1-10, with 10 being the best, when asked for a topographic surveying did the Engineering Firm provide adequate reports?
Rating: 9.5

2. On a scale of 1-10, with 10 being the best, when asked for stake-out of said lines did the Engineering Firm provide adequate and experienced personnel?
Rating: 9

3. On a scale of 1-10, with 10 being the best, was the Engineering Firm timely in providing reports and other paperwork?
Rating: 10

4. On a scale of 1-10, with 10 being the best, was the Engineering Firm cooperative with the owner, contractor and the architect?
Rating: 10

5. On a scale of 1-10, with 10 being the best, did any of the projects require the Engineering Firm to assist and/or attend meetings to coordinate with the City Entities regarding design, construction work, merging of acquired parcels, and off-site plan processing? How do you rate their overall performance?
Rating: N/A



**REQUEST FOR QUALIFICATIONS (RFQ)
FOR LAND SURVEYING AND ENGINEERING SERVICES**

REFERENCE INTERVIEW QUESTIONS

The following questions will be used to interview selected contacts from at least two of the four recently completed projects. The District will select the projects and conduct the interviews. No action on the Engineering Firm's part is necessary.

Engineering Firm: BKF

Person/Company Providing the Reference: Greg Beard/Westberg & White Architects

1. On a scale of 1-10, with 10 being the best, when asked for a topographic surveying did the Engineering Firm provide adequate reports?

Rating: 9

2. On a scale of 1-10, with 10 being the best, when asked for stake-out of said lines did the Engineering Firm provide adequate and experienced personnel?

Rating: 10

3. On a scale of 1-10, with 10 being the best, was the Engineering Firm timely in providing reports and other paperwork?

Rating: 10

4. On a scale of 1-10, with 10 being the best, was the Engineering Firm cooperative with the owner, contractor and the architect?

Rating: 10

5. On a scale of 1-10, with 10 being the best, did any of the projects require the Engineering Firm to assist and/or attend meetings to coordinate with the City Entities regarding design, construction work, merging of acquired parcels, and off-site plan processing? How do you rate their overall performance?

Rating: 10



**REQUEST FOR QUALIFICATIONS (RFQ)
FOR LAND SURVEYING AND ENGINEERING SERVICES
REFERENCE INTERVIEW QUESTIONS**

The following questions will be used to interview selected contacts from at least two of the four recently completed projects. The District will select the projects and conduct the interviews. No action on the Engineering Firm's part is necessary.

Engineering Firm: BKF

Person/Company Providing the Reference: Walt Rice/SOCCCD

1. On a scale of 1-10, with 10 being the best, when asked for a topographic surveying did the Engineering Firm provide adequate reports?

Rating: 10

2. On a scale of 1-10, with 10 being the best, when asked for stake-out of said lines did the Engineering Firm provide adequate and experienced personnel?

Rating: 10

3. On a scale of 1-10, with 10 being the best, was the Engineering Firm timely in providing reports and other paperwork?

Rating: 10

4. On a scale of 1-10, with 10 being the best, was the Engineering Firm cooperative with the owner, contractor and the architect?

Rating: 10

5. On a scale of 1-10, with 10 being the best, did any of the projects require the Engineering Firm to assist and/or attend meetings to coordinate with the City Entities regarding design, construction work, merging of acquired parcels, and off-site plan processing? How do you rate their overall performance?

Rating: N/A



**REQUEST FOR QUALIFICATIONS (RFQ)
FOR LAND SURVEYING AND ENGINEERING SERVICES
REFERENCE INTERVIEW QUESTIONS**

The following questions will be used to interview selected contacts from at least two of the four recently completed projects. The District will select the projects and conduct the interviews. No action on the Engineering Firm's part is necessary.

Engineering Firm: RBF

Person/Company Providing the Reference: Kimberly Kilgour/ Zimmer, Gunsal, Frasca Architect

1. On a scale of 1-10, with 10 being the best, when asked for a topographic surveying did the Engineering Firm provide adequate reports?

Rating: 9

2. On a scale of 1-10, with 10 being the best, when asked for stake-out of said lines did the Engineering Firm provide adequate and experienced personnel?

Rating: 10

3. On a scale of 1-10, with 10 being the best, was the Engineering Firm timely in providing reports and other paperwork?

Rating: 10

4. On a scale of 1-10, with 10 being the best, was the Engineering Firm cooperative with the owner, contractor and the architect?

Rating: 10

5. On a scale of 1-10, with 10 being the best, did any of the projects require the Engineering Firm to assist and/or attend meetings to coordinate with the City Entities regarding design, construction work, merging of acquired parcels, and off-site plan processing? How do you rate their overall performance?

Rating: N/A

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: April 15, 2013
Re:	Approval of Agreement for Installation of Public Improvements at Santa Ana College	
Action:	Request for Approval	

BACKGROUND:

As part of the Perimeter Site Improvements project at SAC the District intends to demolish and replace public sidewalks along Bristol and 17th streets. The City of Santa Ana requires an agreement with the District to provide assurances that certain required improvements will be completed in a timely manner and that the District meets the City's bonding requirements.

ANALYSIS:

SAC's proposed campus improvements require the demolition of block walls along the campus property line. The demolition cannot be achieved without entering into the city right of way to facilitate the removal of sidewalk adjoining the existing block walls.

The attached Agreement for the Installation of Public Improvements outlines the proposed improvements, bonding and insurance requirements, and indemnity clause. The agreement has been reviewed and approved by the District's legal counsel Mr. Hugh Lee with Atkinson, Andelson, and Loya Rudd & Romo. In addition a copy was sent to Alliance of Schools Cooperative Insurance Program (ASCIP) for their review and approval.

This project is funded by Measure E.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached Agreement for Installation of Public Improvements with the City of Santa Ana as presented.

Fiscal Impact:	N/A	Board Date: April 15, 2013
Prepared by:	Alex Oviedo – District Construction Supervisor	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

AGREEMENT FOR THE INSTALLATION OF PUBLIC IMPROVEMENTS

THIS AGREEMENT, made and entered into this ____ day of _____ 2013 by and between the CITY OF SANTA ANA, a municipal corporation of the State of California ("City") and Rancho Santiago Community College District ("Developer")

WITNESSETH

Recitals:

- A. Developer proposes to construct a development on property located generally at Santa Ana College, 1530 W. 17th Street in the City of Santa Ana (the "Development").
- B. As a condition to the Development, the Developer is required by the City to install certain public improvements ("Required Improvements").
- C. The Developer, by execution of this Agreement, desires to provide assurances to the City that the Required Improvements will be completed in a timely manner following the City's issuance of a certificate of occupancy and approval of a utility release for the development.

WHEREFORE, in consideration of the foregoing, the parties hereby agree as follows:

- 1. Developer shall complete the construction of the Required Improvements, as described in Exhibit A attached hereto and incorporated herein by reference, at Developer's sole cost and expense, on or before April 15, 2014.

The estimated cost of the Required Improvements is \$ 234,832.50.

The Required improvements shall be deemed complete upon their acceptance by the City's Executive Director of Public Works or his designated representative, which acceptance shall not be unreasonably withheld.

- 2. Prior to the issuance of a building permit for the Development, the Developer shall provide the City with either of the following:
 - (a) bonds by a corporate surety duly authorized to transact business in the State of California as follows:
 - (1) A performance bond in the form set forth in California Government Code, Section 66499.1, the Subdivision Map Act of the State of California in an amount equal to 100% of the amount set forth in Section 1 of this Agreement; and
 - (2) A labor and materials bond in the form set forth in California Government Code, Section 66499.2, the Subdivision Map Act of the State of California in an amount equal to 50% of the amount set forth in Section 1 of this agreement;
 - (3) A defective materials and workmanship bond in the form set forth in California Government Code, Section 66499.3, the Subdivision Map Act of the State of California in an amount equal to 10% of the amount set forth in Section 1 of this agreement.

Or

- (b) a cash deposit in the amount set forth in Section 1 of this Agreement.

Any such cash deposit or bonds shall be returned to Developer within thirty days following the City's acceptance of the Required Improvements as complete in accordance with City Standards. In the event the Required Improvements are not completed within the time specified herein above, the City may apply the cash deposit or bonds to the cost of completing the Required Improvements and shall return the balance, if any, to the Developer.

3. Prior to commencement of the work on the Required Improvements, either the Developer or the contractor performing the work, shall have filed with the City a policy of public liability insurance, or a certificate and additional insured endorsement thereof, naming the City and its officers, agents, volunteers and employees as insureds or additional insureds, insuring against loss of liability for bodily injury and/or property damage arising or resulting from any operations and activities in connection with the construction of any and all of the Required Improvements, in the amount of \$1,000,000 combined single limit or equivalent.
4. Developer agrees to indemnify, defend and hold harmless the City and its officers, agents, volunteers and employees, from and against any and all loss or damage, and from any and all suits, actions and claims filed or brought by any person or persons, arising out of the negligent acts or omissions of Developer or of its contractors or their subcontractors or of the officers, agents, employees of Developer or its contractors or their subcontractors in the performance of this Agreement.
5. Nothing herein shall be construed to be a limitation on other requirements which may be imposed by the City on Developer as conditions to the issuance of building permits or certificates of occupancy for the Development, or to the recordation of a parcel map for the Development, including, but not limited to, conditions which pertain to the installation of public improvements other than and in addition to the Required Improvements which are the subject of this Agreement
6. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this agreement.
7. This agreement shall be governed by and construed in accordance with the laws of the State of California.
8. This agreement may not be modified or amended except in writing signed by the Developer and City.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date and year last written below.

APPROVED AS TO FORM:

CITY OF SANTA ANA
A municipal corporation of the State of California

City Attorney

Raul Godinez II, Executive Director
Public Works Agency

Date: _____

DEVELOPER:

Name of Company

Signature

Print Name and Title

Date: _____



Orange County Office
 600 South Main Street, Suite 920
 Orange, CA, 92868
 Tel 714.415.5000
 Fax 714.415.0599

Engineer's Estimate - Site Improvements

Project Address: Sidewalk Improvements along 17th Street and Bristol Street in Santa Ana

BKF Job No: 20112103-12

Date: 2/4/2013

Calcs By: BDJ

Revised: 02-14-2013 by N. Rizk

Estimated Cost of Improvements

Item	Description	Quantity	Unit	Unit Price	Amount
A. Demolition					
1	AC/Concrete Demolition, Clear and Grub Planters	23,000	SF	1.25	28,750.00
				Subtotal: \$	28,750
B. Hardscape					
1	Concrete Sidewalk	15,800	SF	6.50	102,700.00
2	Concrete Curb and Gutter	150	LF	35.00	5,250.00
3	Concrete Pavement (8" Concrete +6" Base)	450	SF	10.00	4,500.00
4	Concrete Curb Ramp	4	EA	2,500.00	10,000.00
5	Temporary Driveway Construction and Removal	2	EA	2,000.00	4,000.00
6	Sidewalk Culvert	1	EA	1,500.00	1,500.00
7	Street Trees and tree wells	34	EA	750.00	25,500.00
				Subtotal: \$	153,450
C. Utilities					
1	Remove/Replace/Adjust Utility Box/Valve	41	EA	500.00	20,500.00
				Subtotal: \$	20,500

Subtotal of all improvements

This bond and/or cash deposit amount is required by the City of Santa Ana to guarantee the off-site improvement as set forth on the approved Site plan and the Street improvement plans and/or

Subtotal	\$	173,950.00
10%CONTINGENCY	\$	17,395.00
10%PRELIM.ENGR.	\$	17,395.00
15%CONST.ENGR.	\$	26,092.50
TOTAL	\$	234,832.50

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RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date:	April 15, 2013
Re:	Approval of Architect Services Agreement with Westberg+White – Proposal for Portable Classroom Building Village at Santa Ana College		
Action:	Request for Approval		

BACKGROUND

Westberg+White architects are currently providing architectural and engineering services for various Santa Ana College campus improvement projects and other district-wide projects. A temporary portable building village is needed to provide swing space for classrooms during the planned construction and renovation of various buildings on campus. The village will consist of approximately 35 to 40 portable classroom buildings for temporary lecture space, staff offices and restrooms.

ANALYSIS

The portable building village will be placed on the easterly portion of the existing soccer field area. This portable village will need to be completed first in order to begin the renovation of the Dunlap Hall building and subsequent construction projects. This portable village project will require complete review and approval by the Division of State Architect (DSA)

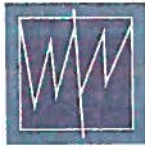
Westberg+White’s proposal is to provide these architectural and engineering services for a fixed fee of \$110,500 per the attached proposal. Reimbursable expenses are estimated at \$3,000.

This project is funded by Measure E funds.

RECOMMENDATION

It is recommended that the Board of Trustees approve the architect services agreement with Westberg+White for \$110,500 plus reimbursable expenses not to exceed \$3,000 as presented.

Fiscal Impact:	\$110,500 plus approximately \$3,000 in reimbursable expenses	Board Date:	April 15, 2013
Prepared by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services		
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services		
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor		



WESTBERG + WHITE
ARCHITECTS AND PLANNERS

March 6, 2013

Peter Hardash, Vice Chancellor
Rancho Santiago Community College District
2323 North Broadway, Suite 404-1
Santa Ana, CA 92780

Attn: Mr. Peter Hardash, Vice Chancellor

RE: Architectural Services and DSA processing for Portable Classroom Building Village to be placed at the easterly portion of the existing Soccer Field area at Santa Ana College.

Dear Peter,

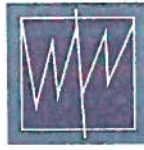
Per your request, Westberg + White is submitting this proposal for review and authorization to move forward in designing the proposed "village" which will consist of 35 to 40 portable classroom, lecture space, staff offices and restrooms. The Village will be used for temporary swing space while other buildings on the Campus are vacated for modernization work in the very near future. The portable buildings will be placed on the easterly portion of existing soccer field area which is currently in the process of converting to a large student parking lot.

Our office will make all the required Civil, Electrical and Plumbing Engineering changes to the Phase 1 Package 4 Parking Lot 11 project, to accommodate the installation of these portable buildings. The changes to the plans will be completed in time so they can be incorporated into these plans prior to DSA review and approval. These utilities will be designed so when the portable buildings are removed, the utilities can be capped in underground accessible utility boxes for future use. While the sewer, power, fire alarm, telecommunications and data will be documented on the Package 4 plans, the portable buildings and associated accessibility changes will be submitted separately to DSA for review and approval. This process will allow for both of these projects to be construction concurrently.

MEMBER AMERICAN INSTITUTE OF ARCHITECTS

14471 Chambers Road, Suite 210 Tustin, CA 92780-6964 (714) 508-1780 Fax (714) 508-1790
SAN DIEGO SANTA MARIA

5.9 (2)



WESTBERG + WHITE
ARCHITECTS AND PLANNERS

Our Scope of Services will include as follows;

1. Revisions to Phase I, Package 4 Parking Lot 11 plans
 - a. Revise the previously prepared parking lot 11 expansion plans.
 - b. The revisions will focus on removing and adding items needed to service a village of portable classrooms that will be installed on grade.
 - c. Revise drawings to delete wheel stops, curbs, landscaping, parking lot lights etc. The parking lot will be paved; however the striping will not be installed due to the classroom locations.
 - d. Modify the adjacent ADA parking, to allow for access to the new above ground portable classrooms.
 - e. Modify the ADA path of travel for pedestrian travel to the portable classrooms.
 - f. Extend a sewer main and domestic water lateral to service the restrooms being proposed at part of the portable classrooms.

2. Documentation for Portable Classrooms
 - a. Meet with the College Stakeholders and Users to determine the number and type of portable buildings required to be placed on the site.
 - b. Provide additional lighting in the village area to ensure proper lighting for public safety.
 - c. Provide accessible drinking fountain(s) in village area.
 - d. Specify and coordinate FF&E (Finishes, Furnishings & Equipment) for the project.
 - e. Evaluate District's existing inventory of furniture to confirm placement in portable buildings.
 - f. Specify new furniture needs as required.
 - g. Provide equipment and furniture layout in each portable building.
 - h. Assist portable building vendor with restroom building layout.
 - i. Assist and coordinate with District and District's portable building vendor with required specifications and finishes for purchase of buildings.
 - j. Site power for hook-up of portable buildings' electrical panels extended from Campus' existing distribution system.
 - k. Fire alarm system (extend from existing Campus head-end equipment).
 - l. Telecommunications system (extend from existing Campus head-end equipment).
 - m. Data communications system (extend from existing Campus head-end equipment).
 - n. Additional receptacles for computers.
 - o. Provisions for overhead projectors.
 - p. Update documents in response to DSA required revisions
 - q. Show placement of ADA ramps and building access. We understand the ramps are to be pre-fabricated metal deck type ramps.
 - r. Coordinate with door swing direction, to ensure the shortest ramps possible will be used and confirm landing areas do not exceed 2% slope.
 - s. Coordinate with building placement and ramp placement.
 - t. Provide Detail Sheet(s) for the necessary details.
 - u. Layout and design of the domestic water and sanitary sewer connections to the restroom buildings proposed.

MEMBER AMERICAN INSTITUTE OF ARCHITECTS

14471 Chambers Road, Suite 210 Tustin, CA 92780-6964 (714) 508-1780 Fax (714) 508-1790

SAN DIEGO SANTA MARIA



WESTBERG + WHITE

ARCHITECTS AND PLANNERS

- v. Horizontal control plan
- w. Detailed striping and signage for the parking lot as well ADA stalls.
- x. Provide construction administration and coordinate activities with parking lot expansion
- z. Electrical Engineering to support District security camera installation in Village area.

Peter, if you are in agreement with the information provided, please authorize us to begin by signing the enclosed agreement and return the original for our files. Westberg+White and our consultant team look forward to providing our services and continuing our business relationship with RSCCD. Please don't hesitate to me if you have any questions or need further information.

Sincerely,
Westberg+White Architects

Gregory G. Beard
Principal

Cc: Ron Beeler, FPPS
Paul Westberg, Westberg+White

MEMBER AMERICAN INSTITUTE OF ARCHITECTS

14471 Chambers Road, Suite 210 Tustin, CA 92780-6964 (714) 508-1780 Fax (714) 508-1790

SAN DIEGO SANTA MARIA



WESTBERG + WHITE
ARCHITECTS AND PLANNERS

ATTACHMENT 1

PROFESSIONAL SERVICES AGREEMENT

Between the Client:

Rancho Santiago Community College District
2323 North Broadway, Suite 404-1
Santa Ana, CA 92780

and the Architect:

Westberg + White
14471 Chambers Rd. Suite 210
Tustin, CA 92780

Paul Westberg CA License # C11045

Location: Santa Ana Community College

Scope of Work: Architectural Services and DSA processing for Portable Classroom Building Village to be placed at the easterly portion of the existing Soccer Field area at Santa Ana College as stated in letter dated March 6, 2013.

Fee: Fixed fee of \$110,500.00

Fee Breakdown:	Schematic Design Phase	15%
	Design Development Phase	20%
	Construction document Phase	45%
	Bidding Phase	3%
	Construction Administration Phase	17%

Reimbursable Expenses: Reimbursable Expenses are in addition to the fee and include those expenses incurred in the interest of the project. They include project-related travel (mileage and auto expenses); printing, plotting and reprographic costs, postage and delivery charges. These expenses will be compensated at 1.10 times the amounts invoiced to the Architect. We suggest the District budget an estimated \$3,000.00 for these project-related expenses.

Client:
Rancho Santiago Community College District

Architect:
Westberg + White Architects

By: _____
Peter Hardash, Vice Chancellor

By: _____
Paul Westberg AIA
Managing Partner

Date: _____

Date: _____

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date:	April 15, 2013
Re:	Approval of Architect Services Agreement with Westberg+White – Proposal for Programming Services for the Johnson Center at Santa Ana College		
Action:	Request for Approval		

BACKGROUND

Westberg+White architects are currently providing architectural and engineering services for various Santa Ana College campus improvement projects and other district-wide projects.

ANALYSIS

Santa Ana College is requesting the services of Westberg+White for programming services for the Johnson Center. The college would like to repurpose a large portion of the existing Johnson Center building. Westberg+White will meet with the various Johnson Center departments to recommend relocation to other campus buildings during the renovations.

Westberg+White’s proposal is to provide programming services on the Johnson Center at Santa Ana College for a fixed fee of \$49,300 per the attached proposal. Reimbursable expenses are estimated at \$2,500.

This project is funded by Measure E funds.

RECOMMENDATION

It is recommended that the Board of Trustees approve the architect services agreement with Westberg+White for \$49,300 plus reimbursable expenses not to exceed \$2,500 as presented.

Fiscal Impact:	\$49,300 plus approximately \$2,500 in reimbursable expenses	Board Date:	April 15, 2013
Prepared by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services		
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services		
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor		



WESTBERG + WHITE
ARCHITECTS AND PLANNERS

March 9, 2013

Peter Hardash, Vice Chancellor
Rancho Santiago Community College District
2323 North Broadway, Suite 404-1
Santa Ana, CA 92780

Re: Proposal for Programming Services for Johnson Center at Santa Ana Campus

Dear Peter,

Westberg+White is pleased to submit our proposal for Programming Services for the Johnson Center at Santa Ana College. We understand that the College would like to repurpose a large portion of the existing Johnson Center building. While the Student Government and Activity areas will remain in the building, they will be reprogrammed and possibly moved to another location within the building to meet the Student Body's latest needs. The Departments and Programs proposed in the building will be confirmed during the programming process. We will also review the existing programs that currently reside in the building and if required, make recommendations to relocate them in other buildings on the Campus.

At this time the following Departments and Programs proposed for the Johnson Center building are as follows;

1. Dietetic and Nutrition Food Sciences Program
2. Student Government
3. Student Life Activities area
4. International Affairs
5. Financial Aid
6. Book Store
7. Cyber Café (beverages and packaged foods)
8. Conference Rooms for College and Community use

Our office will work closely with the College to create a milestone and meeting schedule to ensure all participants are available to participate in this very important process. For budgeting purposes, our team proposes to champion four meetings with each Stakeholder or User Group representing the individual departments or programs. To assist the District and College Administrators, we'll also prepare appropriate documentation and attend or champion presentations to various groups.

Our deliverables will include;

1. Meeting and milestone schedule
2. Programming meetings
3. Develop square footage schedules
4. Develop adjacency diagrams
5. Develop bubble diagrams
6. Develop single line floor plan of departments, programs and support space layout
7. Prepare a probable estimated cost of construction for project.

MEMBER AMERICAN INSTITUTE OF ARCHITECTS

14471 Chambers Road, Suite 210 Tustin, CA 92780-6964 (714) 508-1780 Fax (714) 508-1790

SAN DIEGO SANTA MARIA



WESTBERG + WHITE
ARCHITECTS AND PLANNERS

8. Presentations
9. Draft and Final Programming booklets for future design and construction documentation needs.

Compensation;

Westberg+White proposes to provide the proposed Programming Services mentioned above for a fixed fee of \$49,300.00.

Peter, please don't hesitate to call our office if you need further information or clarification regarding our proposal.

Sincerely,
Westberg + White

Gregory G Beard
Principal

Cc: Michael Collins, SAC
Ron Beeler, FPPS
Paul Westberg W+W

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SAN DIEGO SANTA MARIA



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ATTACHMENT 1

PROFESSIONAL SERVICES AGREEMENT

Between the Client:

Rancho Santiago Community College District
2323 North Broadway, Suite 404-1
Santa Ana, CA 92780

and the Architect:

Westberg + White
14471 Chambers Rd. Suite 210
Tustin, CA 92780

Paul Westberg CA License # C11045

Location: Santiago Canyon College

Scope of Work: Proposal for Programming Services for Johnson Center at Santa Ana Campus as stated on proposal letter dated March 9, 2013

Fee: Fixed of \$49,300.00

Reimbursable Expenses: Reimbursable Expenses are in addition to the fee and include those expenses incurred in the interest of the project. They include project-related travel (mileage and auto expenses); printing, plotting and reprographic costs, postage and delivery charges. These expenses will be compensated at 1.10 times the amounts invoiced to the Architect. We suggest the District budget an estimated \$2,500.00 for these project-related expenses.

Client:
Rancho Santiago Community
College District

Architect:
Westberg + White Architects

By: _____
Peter Hardash, Vice Chancellor

By: _____
Paul Westberg AIA
Managing Partner

Date: _____

Date: March 9, 2013

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: April 15, 2013
Re:	Approval of Award of Bid #1189 – Building “G” Miscellaneous Upgrades at Santa Ana College	
Action:	Request for Approval	

BACKGROUND:

In compliance with Public Contract Code, Bid #1189 for Santa Ana College Gymnasium miscellaneous upgrades was appropriately advertised and plans/specifications made available to prospective bidders.

ANALYSIS:

Bids were opened on Monday, March 21, 2013 for Santa Ana College Building “G” miscellaneous upgrades as noted on the attached Bid Results Form. The lowest responsible bidder was Optima RPM Inc. with a base bid for the amount of \$419,000.

The upgrades in Bid # 1189 include the construction of new exterior stairs leading to the north entrance, door and hardware upgrades, exterior concrete flatwork, exterior lighting and painting of exterior doors and jambs, paint and sandblast of all exterior elevations.

District staff has provided a “due diligence” review of the lowest responsive bidder, Optima RPM Inc. Verification has been made for the appropriate license, complied with necessary bid bond requirements, and has found no record of labor complaints.

This project was funded by Measure E.

RECOMMENDATION:

It is recommended that the Board of Trustees award Bid #1189 for Santa Ana College building “G” miscellaneous upgrades to Optima RPM Inc. as presented.

Fiscal Impact:	\$419,000	Board Date: April 15, 2013
Prepared by:	Alex Oviedo, District Construction Supervisor,	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodriguez, Ph.D, Chancellor	

BID RESULTS			
BID #1189	PROJECT: SANTA ANA COLLEGE BUILDING "G: MISCELLANEOUS UPGRADES		DUE DATE: MARCH 21, 2013 @ 2:00 pm
BIDDER	AMOUNT	BIDDER	AMOUNT
OPTIMA RPM INC. 17945 Sky Park Circle Ste D Irvine, CA 92614	\$ 419,000.00	COPPERTOP ENTERPRISES INC. 2035 Placentia Ave. Ste F Costa Mesa, CA 92627	\$ 613,414.95
CITY WIDE ENGINEERING INC. 1959 S. Hoover St. Los Angeles, CA 90007	\$ 420,000.00	PATRIOT CONTRACTING & ENGINEERING INC. 22855 Savi Ranch Parkway Ste A Yorba Linda, CA 92887	\$ 695,000.00
C.A. GRANGER CONSTRUCTION 750 N. Batavia Ste F Orange, CA 92868	\$ 466,034.00	KEYSTONE BUILDER INC. 1026 S. Santa Fe Ave. Ste 302 Los Angeles, CA 90021	\$ 746,500.00
IBN CONSTRUCTION INC. 2230 West Chapman Ave. #131 Orange, CA 92868	\$ 475,000.00		
INTERLOG CORPORATION 925 W. Lambert Road, Unit B Brea, CA 92821	\$ 476,356.04		
DE LA RIVA CONSTRUCTION INC. 638 S. State College Blvd. Fullerton, CA 92831	\$ 492,736.00		
ALLEY CAT DEVELOPMENT INC. 7071 Warner Ave. #734 Huntington Beach, CA 92647	\$ 547,880.00		
JR UNIVERSAL CONSTRUCTION INC. 1045 N. Hudson Ave. Los Angeles, CA 90038	\$ 551,886.00		

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: April 15, 2013
Re:	Approval of Change Order #6, Bid #1179 – Soccer Field and Football Facilities at Santa Ana College	
Action:	Request for Approval	

BACKGROUND

On January 17, 2012, the Board of Trustees awarded a contract to Los Angeles Engineering Inc. for Bid #1179, Soccer Field and Football Facilities at Santa Ana College.

ANALYSIS

During the course of construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes and cost impacts are noted in the attached Change Order #6.

Change Order #6 increases the contract by \$30,585.86. The revised contract amount is \$5,501,036.86. Staff was able to negotiate a savings of \$3,045. The costs indicated in the change order are considered fair, reasonable and within industry standards by the architect, construction manager and staff. Total change orders for the project are 6.76% of construction cost. Pursuant to Administrative Regulation 3504, staff has approved this change order.

This project was funded by Measure E.

RECOMMENDATION

It is recommended that the Board of Trustees approve Change Order #6, Bid #1179 for Los Angeles Engineering Inc., Soccer Field and Football Facilities at Santa Ana College as presented.

Fiscal Impact:	\$30,585.86	Board Date: April 15, 2013
Prepared by	Alex Oviedo, District Construction Supervisor, District Construction & Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

<h1 style="margin: 0;">CHANGE ORDER</h1>		Rancho Santiago Community College District 2323 N. Broadway, Santa Ana, CA 92706-1640	
Project: <i>New Soccer Field and Football Facilities</i>		<i>1179</i>	P.O. # <i>P000259</i> #04-111928
Contractor:	<i>Los Angeles Engineering Inc.</i>	Change Order No. 6	
Architect:	<i>Westberg-White, Inc.</i>	Date: <i>April 15, 2013</i>	

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE		
Original Contract Amount		\$5,152,820.00
Previous Change Orders	\$317,631.00	
This Change Order	\$30,585.86	
Total Change Orders		\$348,216.86
Revised Contract Amount		\$5,501,036.86
Previous Time Extensions	0 calendar days	
Time Extension - This Change Order	0 calendar days	
Total Time Extensions		0 calendar days
Original Completion Date		May 15, 2013
Revised Contract Completion Date		June 7, 2013
RSCCD Board Approval Date		February 4, 2013

Architect	Authorized Signature	Date
Contractor Name	Authorized Signature	Date
Construction Manager - Bernards	Authorized Signature	Date
District Inspector	Authorized Signature	Date
Darryl A. Odum Director - District Construction and Support Services		Date
Assistant Vice Chancellor - Facility Planning	Authorized Signature	Date
Peter J. Hardash Vice Chancellor, Business Operations/Fiscal Services		Date

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: *New Soccer Field and Football Facilities*

Bid No. *1179*

P.O. # *P000259*

D.S.A. No. *#04-111928*

Contractor: *Los Angeles Engineering Inc.*

Change Order No. *6*

Architect: *Westberg-White, Inc.*

Date: *April 15, 2013*

ITEM NO.	EXPLANATION:	CREDIT	EXTRA
1.0	<p><u>DESCRIPTION:</u> Per Bulletin No. 6, modify irrigation system from low flow irrigation to spray heads for natural grass irrigation. Add backflow enclosure for equipment protection. (Original Quote: \$12,596.00)</p> <p><u>REASON:</u> Drip irrigation shown per plans does not meet watering requirements for natural grass. Original irrigation was intended for plants not natural grass.</p> <p><u>REQUESTOR:</u> Architect</p> <p><u>TIME EXTENSION:</u> 0 - Calendar days.</p>		\$9,551.00
2.0	<p><u>DESCRIPTION:</u> Per RFI #20, remove and replace existing concrete and asphalt adjacent to the track (south end).</p> <p><u>REASON:</u> Existing concrete and asphalt elevation would not tie-in to new work without modification. Unforeseen condition.</p> <p><u>REQUESTOR:</u> Architect</p> <p><u>TIME EXTENSION:</u> 0 - Calendar days.</p>		\$893.86
3.0	<p><u>DESCRIPTION:</u> Per Bulletin No. 12, remove existing receiver for pole vault pole at N/W corner of track and replace an additional 20 linear feet of damaged track curbing.</p> <p><u>REASON:</u> Discovered during grading excavation. Unforeseen condition. Pole vault pole receiver no longer needed.</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> 0 - Calendar days.</p>		\$2,939.00
4.0	<p><u>DESCRIPTION:</u> At Bldg No. 5 Widen concrete footing and add reinforcing steel to create space to fit required electrical conduit.</p> <p><u>REASON:</u> Required reinforcing steel and electrical conduit would not fit in original designed footing. Footing width needed to expand</p> <p><u>REQUESTOR:</u> Architect</p> <p><u>TIME EXTENSION:</u> 0 - Calendar days.</p>		\$587.00

CHANGE ORDER

Rancho Santiago Community College District
 2323 N. Broadway, Santa Ana, CA 92706-1640

Project: *New Soccer Field and Football Facilities*

Bid No. *1179* P.O. # *P000259*

D.S.A. No. *#04-111928*

Contractor: *Los Angeles Engineering Inc.*

Change Order No. *6*

Architect: *Westberg-White, Inc.*

Date: *April 15, 2013*

ITEM NO.	EXPLANATION:	CREDIT	EXTRA
5.0	<p><u>DESCRIPTION:</u> Per Bulletin No. 30, provide and install ADA compliant 12"x12" catch basin in Parking Lot No. 1 East of Weight Room.</p> <p><u>REASON:</u> Catch basin needed to prevent water from ponding in between the different elevations.</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> 0 - Calendar days.</p>		\$1,962.00
6.0	<p><u>DESCRIPTION:</u> Pour concrete around new electrical pull box at north end of bldg No.4</p> <p><u>REASON:</u> To protect electrical conduit. Unforeseen condition discovered during demolition.</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> 0 - Calendar days.</p>		\$2,470.00
7.0	<p><u>DESCRIPTION:</u> Per Bulletin No. 31, At North end of track remove existing grass, cap irrigation, extend storm drain line and replace with concrete.</p> <p><u>REASON:</u> Prevent water accumulation onto the track.</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> 0 - Calendar days.</p>		\$12,183.00
Sub-Total		\$0.00	\$30,585.86
Total			\$30,585.86

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: April 15, 2013
Re:	Approval of Change Order #1, Bid #1180 – Perimeter Site Improvements at Santa Ana College	
Action:	Request for Approval	

BACKGROUND:

On November, 13, 2012, the Board awarded a contract to WoodCliff Corporation for Bid #1180 for perimeter site improvements at Santa Ana College.

ANALYSIS

During the course of construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes and cost impacts are noted in the attached Change Order #1.

Change Order #1 increases the contract by \$20,385. The revised contract amount is \$5,157,385. Staff was able to negotiate a savings of \$9,975. The costs indicated in the change order are considered fair, reasonable and within industry standards by the architect, construction manager and staff. Total change orders for the project are .40% of construction cost. Pursuant to Administrative Regulation 3504, staff has approved this change order.

This project was funded by Measure E.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #1, Bid #1180 for perimeter site improvements at Santa Ana College as presented.

Fiscal Impact:	\$20,385	Board Date: April 15, 2013
Prepared by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodriguez, Ph.D, Chancellor	

CHANGE ORDER		Rancho Santiago Community College District 2323 N. Broadway, Santa Ana, CA 92706-1640	
Project:	Santa Ana College- Perimeter Site Improvements	Bid No. 1180	P.O. # 13-BP000260
		D.S.A. No.	#04-112268
Contractor:	WoodCliff Corporation	Change Order No.	1
Architect:	Westberg-White, Inc.	Date:	March 15, 2013

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE		
Original Contract Amount		\$5,137,000.00
Previous Change Orders	\$0.00	
This Change Order	\$20,385.00	
Total Change Orders		\$20,385.00
Revised Contract Amount		\$5,157,385.00
Previous Time Extensions	3 calendar days	
Time Extension - This Change Order	0 calendar days	
Total Time Extensions		0 calendar days
Original Completion Date		December 31, 2013
Revised Contract Completion Date		January 3, 2014
RSCCD Board Approval Date		December 31, 2013

_____ Architect	_____ Authorized Signature	_____ Date
_____ Contractor Name	_____ Authorized Signature	_____ Date
_____ Construction Manager - Bernards	_____ Authorized Signature	_____ Date
_____ District Inspector	_____ Authorized Signature	_____ Date
Darryl A. Odum _____ Director - District Construction and Support Services		_____ Date
_____ Assistant Vice Chancellor - Facility Planning	_____ Authorized Signature	_____ Date
Peter J. Hardash _____ Vice Chancellor, Business Operations/Fiscal Services		_____ Date

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: Santa Ana College- Perimeter Site Improvements	Bid No. 1180	P.O. # 13 BP-000260
	D.S.A. No. #04-112268	
Contractor: WoodCliff Corporation	Change Order No. 1	
Architect: Westberg-White, Inc.	Date: March 15, 2013	

ITEM NO.	EXPLANATION:	CREDIT	EXTRA
1.0	<p>DESCRIPTION: Phase 01: Per Bulletin #01, install new concrete footing underneath the existing 6" fire water line as required by code. (Orig Quote \$1,309.00)</p> <p>REASON: The existing 6" fireline was at the same depth of the new footing. The code does not allow for pipe to go through footings. The footings had to be adjusted to go below the fireline.</p> <p>REQUESTOR: Architect</p> <p>TIME EXTENSION: 0 calendar days</p>		\$1,025.00
2.0	<p>DESCRIPTION: Phase 01: Per Bulletin #02, the concrete footing elevation were changed to accommodate the existing grade conditions on-site. (Original Quote \$5,705)</p> <p>REASON: The Architect had to adjust the elevations of the wall footings so the footing would not be exposed when the wall was completed.</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: 0 calendar days</p>		\$1,059.00
3.0	<p>DESCRIPTION: Phase 01: Field Directive 01 - Re-route the existing conduit to go below the new traffic road.</p> <p>REASON: The existing conduit had to be lowered to go below the new road.</p> <p>REQUESTOR: Architect</p> <p>TIME EXTENSION: 0 calendar days</p>		\$8,193.00
4.0	<p>DESCRIPTION: Phase 01:RFI#013 - Demo existing curb and gutter at the Bristol street entrance island. (Original Quote \$12,906.00)</p> <p>REASON: The existing curb and gutter was too low and had to be raised to allow proper water run off at the curb and gutters.</p> <p>REQUESTOR: Architect</p> <p>TIME EXTENSION: 2 calendar days</p>		\$8,013.00
5.0	<p>DESCRIPTION: Phase 01:RFI#019 Modify the existing gate post to match the plan detail. (Original Quote \$1,075)</p> <p>REASON: The existing gate post was too short and needed to be extended for proper latching.</p> <p>REQUESTOR: Architect</p> <p>TIME EXTENSION: 1 calendar days</p>		\$928.00

CHANGE ORDER		Rancho Santiago Community College District 2323 N. Broadway, Santa Ana, CA 92706-1640	
Project: <i>Santa Ana College- Perimeter Site Improvements</i>		Bid No. <i>1180</i>	P.O. # <i>13 BP-000260</i>
Contractor: <i>WoodCliff Corporation</i>		D.S.A. No. <i>#04-112268</i>	
Architect: <i>Westberg-White, Inc.</i>		Change Order No. <i>1</i>	
		Date: <i>March 15, 2013</i>	
ITEM NO.	EXPLANATION:	CREDIT	EXTRA
6.0	<u>DESCRIPTION:</u> Phase 01: Bulletin #04 - Add road median markers to the Bristol Street Entrance. (Original Quote \$1,172.00) <u>REASON:</u> Road markers installed for traffic control at the Bristol Street entrance to separate the in bound and outbound traffic lanes. <u>REQUESTOR:</u> Architect <u>TIME EXTENSION:</u> 0 calendar days		\$1,167.00
Sub-Total		\$0.00	\$20,385.00
Total			\$20,385.00

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: April 15, 2013
Re:	Approval of Change Order #9, Bid #1138 – Structural Steel for the Humanities Building at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND

On March 22, 2010, the Board awarded a contract to Blazing Industrial Steel, Inc. for Bid #1138, structural steel for the Humanities Building at Santiago Canyon College.

ANALYSIS

During the course of construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes and cost impacts are noted in the attached Change Order #9.

Change Order #9 increases the contract by \$20,130.63. The revised contract amount is \$33,459,356.75. The costs indicated in the change order are considered fair, reasonable and within industry standards by the architect, construction manager and staff. Total change orders for the project are 4.63% of construction cost. Pursuant to Administrative Regulation 3504, staff has approved this change order.

This project was funded by Measure E.

RECOMMENDATION

It is recommended that the Board of Trustees approve Change Order #9, Bid #1138 for Blazing Industrial Steel Inc., structural steel for the Humanities Building at Santiago Canyon College as presented.

Fiscal Impact:	\$20,130.63	Board Date: April 15, 2013
Prepared by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

<h1 style="margin:0;">CHANGE ORDER</h1>	Rancho Santiago Community College District 2323 N. Broadway, Santa Ana, CA 92706-1640
Project: Santiago Canyon College Humanities Building	Bid No. 1138 P.O. # 10-P0014485 D.S.A. No. 04-110212
Contractor: Blazing Industrial Steel Inc	Change Order No. 9
Architect: LPA Inc	Date: March 22, 2013

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE		
Original Contract Amount		\$3,306,000.00
Previous Change Orders	\$133,226.12	
This Change Order	\$20,130.63	
Total Change Orders		\$153,356.75
Revised Contract Amount		\$3,459,356.75
Previous Time Extensions	10 calendar days	
Time Extension - This Change Order	0 calendar days	
Total Time Extensions		10 calendar days
Original Completion Date		April 18, 2011
Revised Contract Completion Date		April 28, 2011
RSCCD Board Approval Date		April 15, 2013

Architect	Authorized Signature	Date
Contractor Name	Authorized Signature	Date
Construction Manager - Seville CS	Authorized Signature	Date
District Inspector	Authorized Signature	Date
Darryl A. Odum Director - District Construction and Support Services		Date
Assistant Vice Chancellor - Facility Planning	Authorized Signature	Date
Peter J. Hardash Vice Chancellor, Business Operations/Fiscal Services		Date

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: Santiago Canyon College Humanities Building		Bid No. 1138	P.O. # 10-P0014485
Contractor: Blazing Industrial Steel Inc		D.S.A. No. 04-110212	
Architect: LPA Inc		Change Order No. 9	
		Date: March 22, 2013	
ITEM NO.	EXPLANATION:	CREDIT	EXTRA
1.0	<p><u>DESCRIPTION:</u> Contractor provided labor and material to install a 4 x 3 tube steel at the 2nd and 3rd floor per direction of Architect</p> <p><u>REASON:</u> In order to achieve a uniform look in design and scheme to the building.</p> <p><u>REQUESTOR:</u> Architect</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>		\$3,951.04
2.0	<p><u>DESCRIPTION:</u> Provide labor and material to install a cover plate at stairway</p> <p><u>REASON:</u> Prevent any debris from collecting under the stairs</p> <p><u>REQUESTOR:</u> Architect</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>		\$4,270.38
3.0	<p><u>DESCRIPTION:</u> Provide labor and material to furnish and install one stainless steel bench per construction change order 1</p> <p>Architect requested bench to allow for additional student seating and aesthetics. Bench was not part of original contract.</p> <p><u>REASON:</u></p> <p><u>REQUESTOR:</u> Architect</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>		\$11,909.21
Sub-Total		\$0.00	\$20,130.63
Total			\$20,130.63

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: April 15, 2013
Re:	Approval of Change Order #14, Bid #1139 – Electricity for the Humanities Building at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND

On March 22, 2010, the Board of Trustees awarded a contract to Dynalectric for Bid #1139, electricity for the Humanities Building at Santiago Canyon College.

ANALYSIS

During the course of construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes and cost impacts are noted in the attached Change Order #14.

Change Order #14 increases the contract by \$11,085. The revised contract amount is \$3,886,686.38. The costs indicated in the change order are considered fair, reasonable and within industry standards by the architect, construction manager and staff. Total change orders for the project are 7.42% of construction cost. Pursuant to Administrative Regulation 3504, staff has approved this change order.

This project was funded by Measure E.

RECOMMENDATION

It is recommended that the Board of Trustees approve Change Order #14, Bid #1139 for Dynalectric, electricity for the Humanities Building at Santiago Canyon College as presented.

Fiscal Impact:	\$11,085	Board Date: April 15, 2013
Prepared by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

CHANGE ORDER	Rancho Santiago Community College District 2323 N. Broadway, Santa Ana, CA 92706-1640		
	Project: Santiago Canyon College Humanities Building	Bid No. 1139	P.O. # 10-BP000225
Contractor: Dynalectric	D.S.A. No. 04-110212		
Architect: LPA Inc	Change Order No. 14	Date: March 22, 2013	

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE		
Original Contract Amount		\$3,617,900.00
Previous Change Orders	\$257,701.38	
This Change Order	\$11,085.00	
Total Change Orders		\$268,786.38
Revised Contract Amount		\$3,886,686.38
Previous Time Extensions	0 calendar days	
Time Extension - This Change Order	0 calendar days	
Total Time Extensions		0 calendar days
Original Completion Date		September 24, 2011
Revised Contract Completion Date		June 6, 2013
RSCCD Board Approval Date		April 15, 2013

_____ Architect	_____ Authorized Signature	_____ Date
_____ Contractor Name	_____ Authorized Signature	_____ Date
_____ Construction Manager - Seville CS	_____ Authorized Signature	_____ Date
_____ District Inspector	_____ Authorized Signature	_____ Date
_____ Darryl A. Odum Director - District Construction and Support Services		_____ Date
_____ Assistant Vice Chancellor - Facility Planning	_____ Authorized Signature	_____ Date
_____ Peter J. Hardash Vice Chancellor, Business Operations/Fiscal Services		_____ Date

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: Santiago Canyon College Humanities Building		Bid No. 1139	P.O. # 10-BP000225
Contractor: Dynalectric		D.S.A. No.	04-110212
Architect: LPA Inc		Change Order No.	14
		Date:	March 22, 2013
ITEM NO.	EXPLANATION:	CREDIT	EXTRA
1.0	<p>DESCRIPTION: Additional work needed to complete the installation of the back up generator to the emergency electrical panel.</p> <p>REASON: Information missing in plans and specification in order to complete connection of emergency power circuits.</p> <p>REQUESTOR: Architect</p> <p>TIME EXTENSION: 0 calendar days</p>		\$ 5,807.00
2.0	<p>DESCRIPTION: Contractor installed additional conduit and wiring to complete the installation of power circuits.</p> <p>REASON: Contractor needed additional information from electrical engineer to complete the installation of misc. equipment</p> <p>REQUESTOR: Architect</p> <p>TIME EXTENSION: 0 calendar days</p>		\$ 5,278.00
Sub-Total		\$0.00	\$11,085.00
Total			\$11,085.00

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: April 15, 2013
Re:	Approval of Change Order #1, Bid #1199 – Fiber Infrastructure for the Humanities Building at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND

On September 24, 2012, the Board of Trustees awarded a contract to Coast Electric for Bid #1199, Fiber Infrastructure for the Humanities Building at Santiago Canyon College

ANALYSIS

During the course of construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes and cost impacts are noted in the attached Change Order #1.

Change Order #1 decreases the contract by \$13,000. The revised contract amount is \$281,368. The costs indicated in the change order are considered fair, reasonable and within industry standards by the architect, construction manager and staff. Total change orders for the project are -4.4% of construction cost. Pursuant to Administrative Regulation 3504, staff has approved this change order.

This project was funded by Measure E.

RECOMMENDATION

It is recommended that the Board of Trustees approve Change Order #1, Bid #1199 for Coast Electric, Fiber Infrastructure at Santiago Canyon College Humanities Building as presented.

Fiscal Impact:	-\$13,000	Board Date: April 15, 2013
Prepared by	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

<h1 style="margin: 0;">CHANGE ORDER</h1>	Rancho Santiago Community College District 2323 N. Broadway, Santa Ana, CA 92706-1640
Project: Santiago Canyon College Humanities Building	Bid No. 1199 P.O. # 13-P0024520 D.S.A. No. N/A
Contractor: Coast Electric	Change Order No. 1
Architect: W+W Architects	Date: March 26, 2013

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE		
Original Contract Amount		\$294,368.00
Previous Change Orders	\$0.00	
This Change Order	-\$13,000.00	
Total Change Orders		-\$13,000.00
Revised Contract Amount		\$281,368.00
Previous Time Extensions	0 calendar days	
Time Extension - This Change Order	0 calendar days	
Total Time Extensions		0 calendar days
Original Completion Date		March 29, 2013
Revised Contract Completion Date		March 29, 2013
RSCCD Board Approval Date		April 15, 2013

Architect	Authorized Signature	Date
Contractor Name	Authorized Signature	Date
Construction Manager - Seville CS	Authorized Signature	Date
District Inspector	Authorized Signature	Date
Darryl A. Odum Director - District Construction and Support Services		Date
Assistant Vice Chancellor - Facility Planning	Authorized Signature	Date
Peter J. Hardash Vice Chancellor, Business Operations/Fiscal Services		Date

CHANGE ORDER		Rancho Santiago Community College District 2323 N. Broadway, Santa Ana, CA 92706-1640	
Project: Santiago Canyon College Humanities Building		Bid No. 1199	P.O. # 13-P0024520
Contractor: Coast Electric		D.S.A. No. N/A	
Architect: W+W Architects		Change Order No. 1	
		Date: March 26, 2013	
ITEM NO.	EXPLANATION:	CREDIT	EXTRA
1.0	<u>DESCRIPTION:</u> Unused Allowance credit	- \$13,000.00	\$0.00
	<u>REASON:</u> Credit back to the district for unused allowance		
	<u>REQUESTOR:</u> District		
	<u>TIME EXTENSION:</u> ADDS 0 calendar days		
Sub-Total		- \$13,000.00	\$0.00
Total			- \$13,000.00

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: April 15, 2013
Re:	Approval of Notice of Completion: Bid #1134 - Landscaping for the Athletics/Aquatics Complex at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

The District issued a contract to Tropical Plaza Nursery to complete the landscaping for the Athletics and Aquatics Complex project at Santiago Canyon College. As required by Public Contract Code, districts must file a Notice of Completion when a project is completed and all requirements of the contractual agreements are addressed.

ANALYSIS:

The project was substantially complete on October 15, 2012, and in compliance with Public Contract Code, a Notice of Completion needs to be approved by the District and filed with the County Recorder. Total cost of the project was \$103,840.18

This project was funded by Measure E.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Notice of Completion for landscaping for the Athletics and Aquatics Complex project at Santiago Canyon College as presented.

Fiscal Impact:	N/A	Board Date: April 15, 2013
Prepared by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

RECORDING REQUESTED BY:
Rancho Santiago Comm. Coll. District
2323 N. Broadway
Santa Ana, CA 92706-1640

GOVERNMENT CODE 6103

AND WHEN RECORDED MAIL TO:

Mr. Darryl A. Odum
Rancho Santiago Community College District
2323 N. Broadway
Santa Ana, CA 92706-1640

THIS SPACE FOR RECORDER'S USE ONLY

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 N. Broadway
Santa Ana, CA 92706-1640

NOTICE OF COMPLETION

Notice is hereby given, pursuant to the provisions of Section §3093 of the Civil Code of the State of California, that the Rancho Santiago Community College District of Orange County, California, as owner of the property known as Santiago Canyon College, located at 8045 E. Chapman Avenue, Orange, California, caused improvements to be made to the property to with: Bid No. 1134 – Landscaping for Athletics and Aquatics Complex, the contract for the doing of which was heretofore entered into on the 20th day of June, 2011, which contract was made with Tropical Plaza Nursery PO# 10-PO001962, as contractor; that said improvements were completed on the 15th day of October, 2012, and accepted by formal action of the governing Board of said District on the 15th day of April, 2013; that title to said property is vested in the Rancho Santiago Community College District of Orange County, California; that the surety for the above named contractor is Sur-Tec Insurance Company.

Rancho Santiago Community College District of Orange
County, California

by _____

State of California)
 §
County of Orange)

I, the undersigned, state that I have read the foregoing document, and know the contents thereof, and that the facts therein stated are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at _____ California, on

_____, 20_____.

Signature _____
(include name of corporation, partnership, etc., if any)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: April 15, 2013
Re:	Approval of Notice of Completion: Bid #1136 - Concrete for the Athletics/Aquatics Complex at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

The District issued a contract to Guy Yocom Construction, Inc. to complete the concrete for the Athletics and Aquatics Complex project at Santiago Canyon College. As required by Public Contract Code, districts must file a Notice of Completion when a project is completed and all requirements of the contractual agreements are addressed.

ANALYSIS:

The project was substantially complete on October 15, 2012, and in compliance with Public Contract Code, a Notice of Completion needs to be approved by the District and filed with the County Recorder. Total cost of the project was \$1,168,898.14

This project was funded by Measure E.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Notice of Completion for concrete for the Athletics and Aquatics Complex project at Santiago Canyon College as presented.

Fiscal Impact:	N/A	Board Date: April 15, 2013
Prepared by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

RECORDING REQUESTED BY:
Rancho Santiago Comm. Coll. District
2323 N. Broadway
Santa Ana, CA 92706-1640

GOVERNMENT CODE 6103

AND WHEN RECORDED MAIL TO:

Mr. Darryl A. Odum
Rancho Santiago Community College District
2323 N. Broadway
Santa Ana, CA 92706-1640

THIS SPACE FOR RECORDER'S USE ONLY

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 N. Broadway
Santa Ana, CA 92706-1640

NOTICE OF COMPLETION

Notice is hereby given, pursuant to the provisions of Section §3093 of the Civil Code of the State of California, that the Rancho Santiago Community College District of Orange County, California, as owner of the property known as Santiago Canyon College, located at 8045 E. Chapman Avenue, Orange, California, caused improvements to be made to the property to with: Bid No. 1136 – Concrete for Athletics and Aquatics Complex, the contract for the doing of which was heretofore entered into on the 11th day of April, 2011, which contract was made with Guy Yocom Construction Inc. PO# BP000254, as contractor; that said improvements were completed on the 15th day of October, 2012, and accepted by formal action of the governing Board of said District on the 15th day of April, 2013; that title to said property is vested in the Rancho Santiago Community College District of Orange County, California; that the surety for the above named contractor is Travelers Casualty and Surety.

Rancho Santiago Community College District of Orange
County, California

by _____

State of California)
 §
County of Orange)

I, the undersigned, state that I have read the foregoing document, and know the contents thereof, and that the facts therein stated are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at _____ California, on

_____, 20_____.

Signature _____
(include name of corporation, partnership, etc., if any)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: April 15, 2013
Re:	Approval of Notice of Completion: Bid #1137 - Masonry for the Athletics/Aquatics Complex at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

The District issued a contract to Industrial Masonry to complete the masonry for the Athletics and Aquatics Complex project at Santiago Canyon College. As required by Public Contract Code, districts must file a Notice of Completion when a project is completed and all requirements of the contractual agreements are addressed.

ANALYSIS:

The project was substantially complete on October 15, 2012, and in compliance with Public Contract Code, a Notice of Completion needs to be approved by the District and filed with the County Recorder. Total cost of the project was \$1,433,211.80

This project was funded by Measure E.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Notice of Completion for masonry for the Athletics and Aquatics Complex project at Santiago Canyon College as presented.

Fiscal Impact:	N/A	Board Date: April 15, 2013
Prepared by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

RECORDING REQUESTED BY:
Rancho Santiago Comm. Coll. District
2323 N. Broadway
Santa Ana, CA 92706-1640

GOVERNMENT CODE 6103

AND WHEN RECORDED MAIL TO:

Mr. Darryl A. Odum
Rancho Santiago Community College District
2323 N. Broadway
Santa Ana, CA 92706-1640

THIS SPACE FOR RECORDER'S USE ONLY

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 N. Broadway
Santa Ana, CA 92706-1640

NOTICE OF COMPLETION

Notice is hereby given, pursuant to the provisions of Section §3093 of the Civil Code of the State of California, that the Rancho Santiago Community College District of Orange County, California, as owner of the property known as Santiago Canyon College, located at 8045 E. Chapman Avenue, Orange, California, caused improvements to be made to the property to with: Bid No. 1137 – Masonry for Athletics and Aquatics Complex, the contract for the doing of which was heretofore entered into on the 22nd day of March, 2010, which contract was made with Industrial Masonry PO# 10-PO0014611, as contractor; that said improvements were completed on the 15th day of October, 2012, and accepted by formal action of the governing Board of said District on the 15th day of April, 2013; that title to said property is vested in the Rancho Santiago Community College District of Orange County, California; that the surety for the above named contractor is Travelers Casualty and Surety.

Rancho Santiago Community College District of Orange
County, California

by _____

State of California)
 §
County of Orange)

I, the undersigned, state that I have read the foregoing document, and know the contents thereof, and that the facts therein stated are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at _____ California, on

_____, 20_____.

Signature _____
(include name of corporation, partnership, etc., if any)

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: April 15, 2013
Re:	Approval of Notice of Completion: Bid #1141 – HVAC for the Athletics/Aquatics Complex at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

The District issued a contract to West-Tech Mechanical to complete the HVAC for the Athletics and Aquatics Complex project at Santiago Canyon College. As required by Public Contract Code, districts must file a Notice of Completion when a project is completed and all requirements of the contractual agreements are addressed.

ANALYSIS:

The project was substantially complete on October 15, 2012, and in compliance with Public Contract Code, a Notice of Completion needs to be approved by the District and filed with the County Recorder. Total cost of the project was \$2,190,090.28

This project was funded by Measure E.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Notice of Completion for HVAC for the Athletics and Aquatics Complex project at Santiago Canyon College as presented.

Fiscal Impact:	N/A	Board Date: April 15, 2013
Prepared by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

RECORDING REQUESTED BY:
Rancho Santiago Comm. Coll. District
2323 N. Broadway
Santa Ana, CA 92706-1640

GOVERNMENT CODE 6103

AND WHEN RECORDED MAIL TO:

Mr. Darryl A. Odum
Rancho Santiago Community College District
2323 N. Broadway
Santa Ana, CA 92706-1640

THIS SPACE FOR RECORDER'S USE ONLY

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 N. Broadway
Santa Ana, CA 92706-1640

NOTICE OF COMPLETION

Notice is hereby given, pursuant to the provisions of Section §3093 of the Civil Code of the State of California, that the Rancho Santiago Community College District of Orange County, California, as owner of the property known as Santiago Canyon College, located at 8045 E. Chapman Avenue, Orange, California, caused improvements to be made to the property to with: Bid No. 1141 – HVAC for Athletics and Aquatics Complex, the contract for the doing of which was heretofore entered into on the 22nd day of March, 2010, which contract was made with West-Tech Mechanical PO# 10-BP000249, as contractor; that said improvements were completed on the 15th day of October, 2012, and accepted by formal action of the governing Board of said District on the 15th day of April, 2013; that title to said property is vested in the Rancho Santiago Community College District of Orange County, California; that the surety for the above named contractor is First National Insurance.

Rancho Santiago Community College District of Orange
County, California

by _____

State of California)
 §
County of Orange)

I, the undersigned, state that I have read the foregoing document, and know the contents thereof, and that the facts therein stated are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at _____ California, on

_____, 20_____.

Signature _____
(include name of corporation, partnership, etc., if any)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: April 15, 2013
Re:	Approval of Notice of Completion: Bid #1199 – Fiber Infrastructure for the Humanities Building at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

The District issued a contract to Coast Electric to complete the fiber infrastructure for the Humanities Building at Santiago Canyon College. As required by Public Contract Code, districts must file a Notice of Completion when a project is completed and all requirements of the contractual agreements are addressed.

ANALYSIS:

The project was substantially complete on March 13, 2013 and in compliance with Public Contract Code, a Notice of Completion needs to be approved by the District and filed with the County Recorder. Total cost of the project was \$281,368

This project was funded by Measure E.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Notice of Completion for fiber infrastructure for the Humanities Building at Santiago Canyon College as presented.

Fiscal Impact:	N/A	Board Date: April 15, 2013
Prepared by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

RECORDING REQUESTED BY:
Rancho Santiago Comm. Coll. District
2323 N. Broadway
Santa Ana, CA 92706-1640

GOVERNMENT CODE 6103

AND WHEN RECORDED MAIL TO:

Mr. Darryl A. Odum
Rancho Santiago Community College District
2323 N. Broadway
Santa Ana, CA 92706-1640

THIS SPACE FOR RECORDER'S USE ONLY

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 N. Broadway
Santa Ana, CA 92706-1640

NOTICE OF COMPLETION

Notice is hereby given, pursuant to the provisions of Section §3093 of the Civil Code of the State of California, that the Rancho Santiago Community College District of Orange County, California, as owner of the property known as Santiago Canyon College, located at 8045 E. Chapman Avenue, Orange, California, caused improvements to be made to the property to with: Bid No. 1199 – Fiber Infrastructure for Humanities Building, the contract for the doing of which was heretofore entered into on the 24th day of September, 2012, which contract was made with Coast Electric PO# 13-P0024520, as contractor; that said improvements were completed on the 13th day of March, 2013, and accepted by formal action of the governing Board of said District on the 15th day of April, 2013; that title to said property is vested in the Rancho Santiago Community College District of Orange County, California; that the surety for the above named contractor is Allegheny Casualty Company.

Rancho Santiago Community College District of Orange
County, California

by _____

State of California)
 §
County of Orange)

I, the undersigned, state that I have read the foregoing document, and know the contents thereof, and that the facts therein stated are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at _____ California, on

_____, 20_____.

Signature _____
(include name of corporation, partnership, etc., if any)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: April 15, 2013
Re:	Adoption of Resolution No. 13-18 – Metropolitan Fiber Wide Area Network	
Action:	Request for Adoption	

BACKGROUND:

On November 13, 2012, the Board of Trustees awarded a contract to Freedom Telecommunications, Inc. for RFP #1200, to replace the District's Wide Area Network (WAN) with optical fiber.

ANALYSIS:

During the course of implementing the Metropolitan Fiber WAN, the district opened a new site for Orange Education Center located at 937 W Chapman Ave, Orange, CA. In order to provide network connectivity to the new site, the contractor was requested to install a 2 strand single mode fiber circuit from the District Office to the OEC Chapman location. The specific changes and cost impacts are noted in the attached Resolution No. 13-18 as well as Exhibit A.

Resolution No. 13-18, and the addendum to the Dark Fiber Telecommunications Service Agreement, increase the contract by \$95,000 over a five year period. The revised five year contract amount is \$ 975,000. The costs indicated in the change order are considered fair, reasonable and within industry standards by the consultants and staff. Total change orders for the project are 10.8% of construction cost. Pursuant to Administrative Regulation 3504, staff has approved this contract addendum. Legal counsel, Bryce Chastain, has reviewed and approved these changes.

This project was funded by ITS operations budget.

RECOMMENDATION:

It is recommended that the Board of Trustees adopt Resolution No. 13-18 and the addendum to the Dark Fiber Telecommunications Service Agreement, Freedom Telecommunications, Inc., for RFP #1200 as presented.

Fiscal Impact:	\$95,000 (5-Years)	Board Date: April 15, 2013
Prepared by:	Sylvia LeTourneau, Assistant Vice Chancellor, Information Technology Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

**BEFORE THE GOVERNING BOARD OF THE
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**RESOLUTION FOR APPROVAL OF AWARD OF CONTRACT TO FREEDOM
TELECOMMUNICATIONS, INC. FOR CERTAIN ADDITIONAL WORK UNDER
DARK FIBER TELECOMMUNICATIONS SERVICE AGREEMENT FOR
METROPOLITAN FIBER WIDE AREA NETWORK**

RESOLUTION NO. 13-18

WHEREAS, the Governing Board of the Rancho Santiago Community College District (“District”) previously awarded a contract for telecommunications equipment and service described as Dark Fiber Telecommunications Service Agreement (“Contract”) for the Metropolitan Fiber Wide Area Network Project (“Project”) to Freedom Telecommunications, Inc. (“Contractor”);

WHEREAS, subsequent to the award of the contract for the Project, it was determined that additional work (“Additional Work”) was necessary on the Project, including addition of a 2-strand, single-mode fiber connection to the OEC Chapman facility, as more fully set forth in Exhibit “A”;

WHEREAS, in order for the Contractor to provide the Additional Work desired by the District for the Project, a revision to the Contract must be made by a Change Order (“Change Order”), approved by the Board of Trustees;

WHEREAS, the Contractor is intimately familiar with the Project and is ready, willing and able to perform the additional work set forth in the Change Order;

WHEREAS, the total cost for the Change Order is a one-time fee of \$5,000.00 and additional recurring monthly service fee for the term of the Project (60 months) of \$1,500.00, which combined exceed ten percent (10%) of the original contract price;

WHEREAS, it would be more costly and time-consuming to bid this additional work since it is integral to the Project and the work being performed by the Contractor;

WHEREAS, competitive bidding the additional work covered by the Change Order would result in the delay of the completion of the Project;

WHEREAS, the Project is subject to the alternative bidding provisions of Education Code section 81645 applicable to the acquisition, procurement or maintenance of electronic data processing systems and equipment, electronic telecommunications equipment, supporting software and related materials, goods and services, which process would result in the delay of the completion of the Project;

WHEREAS, the additional work must be performed before the Project can be completed and failure to complete the Project will disrupt the education of students;

WHEREAS, it would work an incongruity and not produce any advantage to the District to competitively bid the Change Order, or bid the Change Order pursuant to Education Code section 81645, since such bid work could result in multiple contractors being required to perform work more efficiently and effectively performed by one contractor; and

WHEREAS, Meakin v. Steveland (1977) 68 Cal.App.3d 490 and Los Angeles Dredging v. Long Beach (1930) 210 Cal. 348 holds that statutes requiring competitive bidding do not apply when competitive bidding would work an incongruity or not produce any advantage.

NOW, THEREFORE, the Governing Board of the Rancho Santiago Community College District does hereby find, resolve, determine, and order as follows:

Section 1. That all of the recitals set forth above are true and correct, and the Board so finds and determines.

Section 2. That it would work an incongruity and not produce any advantage to the District to competitively bid the completion of the additional work set forth in the Change Order.

Section 3. That the District approves the immediate completion of the additional work stated in the Change Order without competitively bidding such work and approves the District's payment to the Contractor in accordance with the terms and conditions set forth in the Change Order.

Section 4. That the completion and approval of the additional work stated in Change Order is necessary to ensure completion of the Project and use of the facilities by students and staff.

Section 6. That the Governing Board delegates to its Vice Chancellor Business Operations/Fiscal Services, authority to execute all agreements and complete all necessary documents for the additional work and to otherwise fulfill the intent of this Resolution.

APPROVED, PASSED AND ADOPTED by the Governing Board of the Rancho Santiago Community College District this 15th day of April, 2013, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

I, Arianna P. Barrios, President of the Rancho Santiago Community College District Governing Board, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in office of said Board.

President of the Board of Trustees
Rancho Santiago Community College District

I, Lawrence R. Labrado, Clerk of the Board of Trustees of the Rancho Santiago Community College District Governing Board, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Board of Trustees of the Rancho Santiago Community College District Governing Board at a regular meeting thereof held on the 15th day of April, 2013, by the above described vote of the Governing Board;

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Rancho Santiago Community College District Governing Board this 15th day of April, 2013.

Clerk of the Board of Trustees
Rancho Santiago Community College District

EXHIBIT "A"

Rancho Santiago Community College District

Job Name: ADDENDUM TO CONTRACT SCC1-OC255 - 937 W Chapman Add-On

I. CONTACT INFORMATION

LESSOR ADDRESS		LESSEE ADDRESS	
Freedom Telecommunications, Inc. 4505 Glencoe Avenue Marina del Rey, CA 90292		Rancho Santiago Community College District 2323 N. Broadway Santa Ana, CA 92706	
CONTACT: David J. Daigle	PHONE: 310-823-9125	CONTACT: David Quinn	PHONE: 714-480-7403
PAYMENT ADDRESS		INVOICE ADDRESS	
Same As Above		2323 North Broadway, Suite 250 Santa Ana, ca 92706	
ATTN: Accounts Receivable	PHONE: 310-823-3336	ATTN: David Quinn	PHONE:

II. DESCRIPTION OF ROUTE/WORK

TERM. PT. A: 1937 W Chapman, Orange

TERM. PT. B: 2323 N Broadway, Santa Ana

DESCRIPTION AND DETAILS OF WORK

FTI will provide a 2-strand, single-mode fiber connection between Termination Point A and Termination Point B above as generally shown on the map below. FTI anticipates a delivery interval of 30 days which is subject to FTI acquiring any required jurisdictional permit approvals, building entry/access authorization(s) from Lessee, and/or hidden conditions that may occur during the construction process.

III. TERMS AND CONDITIONS

NUMBER OF FIBER STRANDS: 2	WORK ORDER TERM: 60 Months
ESTIMATED START DATE: 02/21/13	ESTIMATED END DATE: 02/20/18
NON-RECURRING CHARGE (NRC): \$5,000.00 20% Billed Up Front & 80% Upon Completion (Net 30 Days)	MONTHLY RECURRING CHARGE (MRC): \$1,500.00 Billed Monthly in Advance (Net 30 Days)

Upon the Acceptance Date of this Work Order and subject to the terms and conditions of the Fiber Optic Service Agreement or Master Facilities Agreement ("Agreement") with FTI executed in December 2012, the Lessor hereby provides specific Fiber Optic related work as detailed herein that will provide for the termination of, and connection to Lessee controlled facilities at the points detailed above.

Freedom Telecommunications, Inc.

Rancho Santiago Community College District

By: _____

By: _____

Name: David Daigle

Name: _____

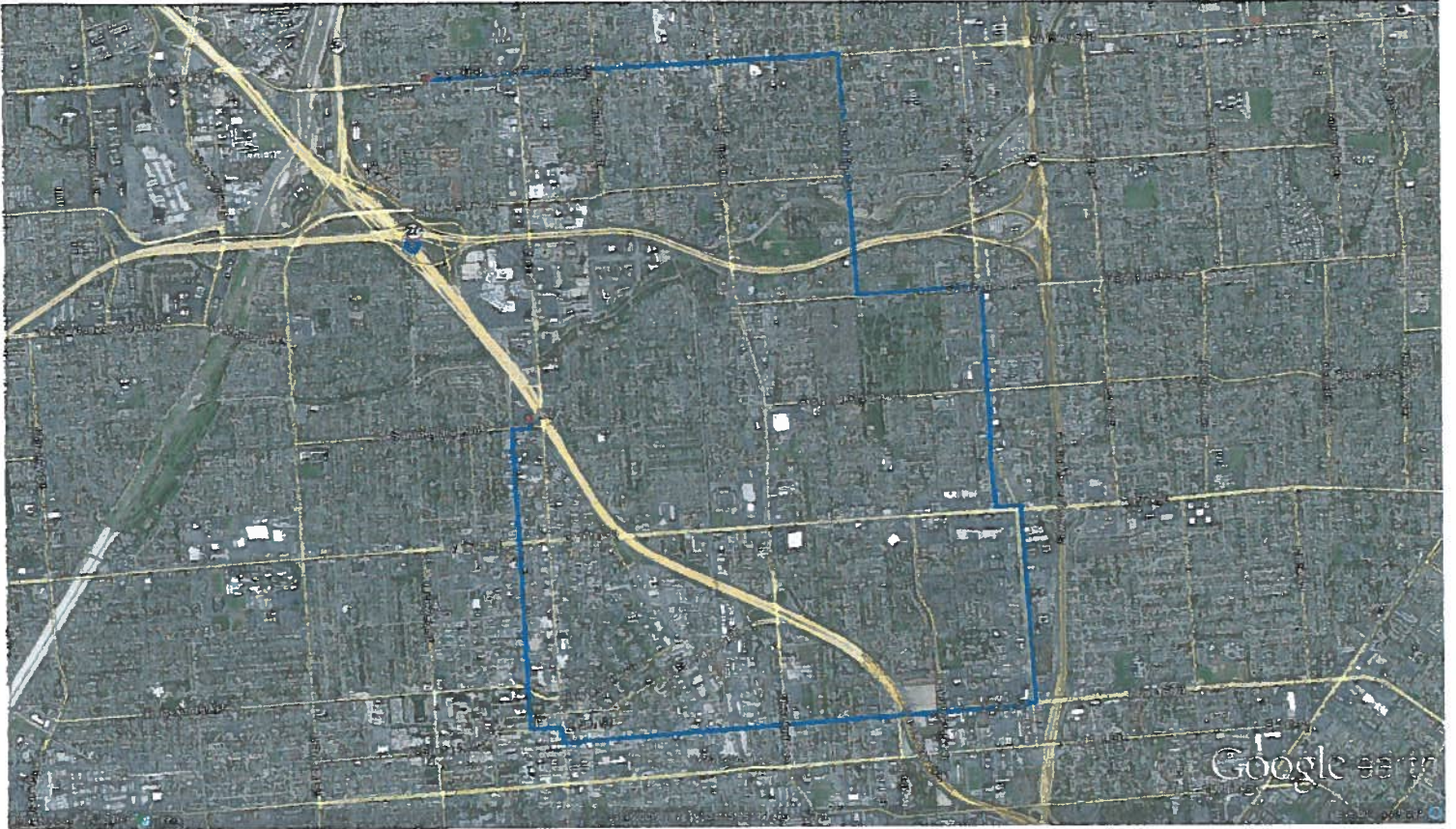
Title: CEO

Title: _____

Date: _____

Date: _____

SYSTEM ROUTING:



FIBER SPECIFICATIONS

FTI will typically meet the optical specifications as detailed below unless otherwise specified by the Customer.

Single-mode Fiber:

Operation Temperature	-60 c to 85 c
Optical Properties	1300-1550 nm
Standard Attenuation	≤ 0.400 dB/km @ 1310 nm ≤ 0.300 dB/km @ 1550 nm
Attenuation Uniformity	0.1 dB/km @ 1310 @ 1550 nm
Mode Field Diameter	9.15 ± .85 Microns @ 1300 nm 10.5 ± 1.0 Micron @ 1550 nm
Zero Dispersion Wavelength	1310 nm +/- 10 nm
Maximum Dispersion	< 2.8 ps/nm-km between 1285 – 1330 nm 18 ps/nm-km between 1510 – 1570 nm
Polarization Mode Dispersion	< 0.25 ps/sqrt-km
Macro Bending Loss	≤ 0.100 dB @ 1310 nm ≤ 0.050 dB @ 1550 nm
Tensile Testing Strength	100 kpsi w/1 second dwell time
Cladding Diameter	125 ± 2 Microns
Concentricity Error	≤ 1 Micron
Cladding Ovality Ratio	≤ 2%
Buffer Coating Diameter	250 ± 15 Microns
Fiber Coating Color Code	Bellcore Standard
Optical Connectors	SC/FC/SPC with greater than 45 dB back reflection

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: April 15, 2013
Re:	Approval of Agreement with Governet for CurricUNET Meta Upgrade at Santa Ana College	
Action:	Request for Approval	

BACKGROUND

In August 2009, the Board of Trustees approved the Governet agreement for the CurricUNET software that facilitates college curriculum and program development, maintains historical information, and integrates with the State's Chancellor's Office course for approval.

ANALYSIS

Governet has upgraded their software to CurricUNET Meta, which has been completely redesigned to improve web screens and workflows and is customizable by the colleges. Services performed by Governet are required to upgrade Santa Ana College's system to the new version. These services include project management, data mapping, configuration, testing and documentation. Santa Ana College anticipates implementation of the new system by Fall 2013.

This project is funded by the ITS operations budget.

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached agreement with Governet for the CurricUNET Meta upgrade at Santa Ana College as presented.

Fiscal Impact:	\$15,000	Board Date: April 15, 2013
Prepared by:	Sylvia LeTourneau, Assistant Vice Chancellor, Information Technology Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	



Governet

Governet
P O Box 51838
Idaho Falls, ID 83405-1838
Tel: 208.522.1225
Fax: 208.522.2896

April 1, 2013

**Rancho Santiago Community College District
Santa Ana Community College
Attention: Sylvia LeTourneau,
2323 N Broadway
Santa Ana, CA 92706-1640**

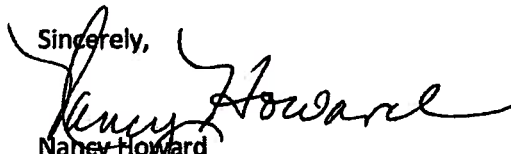
Re: CurricUNET Meta Upgrade

Dear Sylvia:

Per our conversation regarding Santa Ana's pending approval of the CurricUNET Meta Upgrade agreement, I am attaching here a scope of work to be attached for the Board's approval. This agreement will provide for the conversion from CurricUNET to CurricUNET Meta. The total cost to Santa Ana College for the conversion and implementation of CurricUNET Meta \$15,000. This agreement will also hold annual costs for hosting and support at the current set rate of \$10,000 for the term of this agreement.

Should you have any questions or need additional information, please do not hesitate to contact me.

Sincerely,


**Nancy Howard
Chief Operating Officer**



CurricUNET Meta Upgrade Scope of Work

- **Governet Will Manage the project management of the upgrade process**
 - Governet will update client of upgrade progress Bi-Weekly
- **Governet will document current Version 2 screens and database**
 - Governet will provide client with a crosswalk table of the course and program pages.
 - This includes: Data types, Business Rules, and data location
 - Governet will review the crosswalk with client to discuss any needs or changes.
- **Governet will document current Version 2 workflow and proposals types**
 - Governet will review current workflow with client
 - Discuss positions, actions and notification process
- **Governet will document current Version 2 reporting requirements.**
 - Governet will review current reporting needs for changes or improvements
- **Governet will configure CurricUNET Meta**
 - Using the Crosswalk for courses and programs the systems analyst will configure the course and program screens.
 - Using the workflow documentation the systems analyst will configure the workflow processes.
 - Using the Reporting documentation the systems analyst will configure the reporting needs.
 - Client Sign Off through each stage of the configuration.
- **Governet will define data export from Version 2 to for import into CurricUNET Meta.**
 - Utilizing the Crosswalk the developer will script the data to CurricUNET Meta
 - User Data including Origination and Workflow Credentials
 - Look up data including all status
 - Course Data including all status of course information
 - Program Data including all status of program information
 - Workflow Data including archived workflows
- **Governet will manage testing process for CurricUNET Meta Roll Out.**
 - Governet will test data transfer scripts
 - Governet will create and document internal audit process for data accuracy
 - Governet will create a testing process for client sign-off of screens and functionality
- **Governet will work with client to establish a rollout plan for go-live including online training**

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: April 15, 2013
Re:	Approval of Increase to Construction Management Agreement – Seville Construction Services	
Action:	Request for Approval	

BACKGROUND

On October 8, 2012, the Board of Trustees approved a construction management services agreement with Seville Construction Services (SCS) to provide necessary services on the implementation of the district-wide safety video surveillance project at Santiago Canyon College.

ANALYSIS

While working on the implementation of this project, Information Technology Services (ITS) recommends changes to the Santiago Canyon College portion of the project to include installation of video surveillance equipment for the new Humanities Building. Since SCS has been managing the video surveillance project, ITS recommends increasing SCS's scope of work to include construction management services for the Humanities Building. The total increase in construction management fees is an additional \$9,592.

This project is funded by capital outlay.

RECOMMENDATION

It is recommended that the Board of Trustees approve the increase to construction management agreement with Seville Construction Services as presented.

Fiscal Impact:	\$9,592	Board Date: April 15, 2013
Prepared by:	Sylvia LeTourneau, Assistant Vice Chancellor, Information Technology Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	



Seville Construction Services, Inc.
Rancho Santiago Community College District
Construction Management Team

Santiago Canyon College Project Office
8045 East Chapman Ave
Orange, CA 92869

t. 714. 639. 9570
f. 714. 639. 0103

www.sevillecs.com

Design > Innovate > Build > Deliver >

March 20, 2013

Sylvia LeTourneau
Rancho Santiago Community College District
2323 North Broadway
Santa Ana, Ca 92706

**RE: SANTIAGO CANYON COLLEGE HUMANITIES SECURITY CAMERA PROJECT
ADDITIONAL SERVICES REQUEST**

Dear Sylvia:

Thank you for the request to provide the District with construction management services for the following project at Santiago Canyon College: Humanities Video Surveillance Camera Project.

Attached you will find a detail cost proposal dated March 20, 2013 in the amount of \$9,592 for Agency CM services under existing agreement with the District. The proposal provides a schedule, based on a part time supervision basis for the month of April 2013.

Thank you again for your continued support and for entrusting us with this project. SCS will diligently pursue their successful completion as your advocate. Please accept this projection and submit for April 15, 2013 board approval.

If you have any questions, please don't hesitate to ask.

Sincerely,

A handwritten signature in black ink, appearing to read "Jerry Roberts", is written over the typed name.

Jerry Roberts
Project Director
Seville Construction Services, Inc.

CC: Peter Hardash (RSCCD)



Santiago Canyon College-Video Surveillance System Upgrades

Schedule and Fee Proposal

PHASE / PROJECT				STAFF TOTALS
	APR	May	Jun	
<u>Humanities Project</u>				
Humanities Security Cameras				
STAFF HOURS:				
Project Engineer-Part Time Humanities JM	88			88
				88
STAFF EXPENSE:	hourly rates			
		2013		
Project Engineer		109	9,592	9,592
MONTHLY TOTALS HUMANITIES				9,592
CUMLATIVE				9,592

P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
13-P0026123	44.03	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies			2/25/2013
13-P0026124	500.00	RIDDELL ALL AMERICAN	Instructional Supplies	SP		2/25/2013
13-P0026125	350.00	PARADISE BAKERY & CAFE	Food and Food Service Supplies	SP		2/25/2013
13-P0026126	219.24	ULINE	Non-Instructional Supplies	SP		2/25/2013
13-P0026127	60.00	FACULTY ASSOC OF CALIF COMMUNITY COLLEGES	Conference Expenses			2/25/2013
13-P0026128	325.00	CALIFORNIA COMMUNITY COLLEGES CALWO	Conference Expenses	SP		2/25/2013
13-P0026129	120.07	BADGE EXPRESS	Non-Instructional Supplies			2/25/2013
13-P0026130	500.00	HOME DEPOT	Non-Instructional Supplies			2/25/2013
13-P0026131	2,526.61	MICROTECH SCIENTIFIC	Instructional Supplies	SP		2/25/2013
13-P0026132	1,245.82	BEARCOM	Non-Instructional Supplies	SP		2/25/2013
13-P0026133	217.90	TRIARCH INC	Instructional Supplies	SP		2/25/2013
13-P0026134	495.55	SARGENT WELCH	Instructional Supplies	SP		2/25/2013
13-P0026135	101.25	WARD'S NATURAL SCIENCE	Instructional Supplies	SP		2/25/2013
13-P0026136	1,801.14	FISHER SCIENTIFIC	Instructional Supplies	SP		2/25/2013
13-P0026137	1,557.12	SARGENT WELCH	Instructional Supplies	SP		2/25/2013
13-P0026138	1,699.38	SIGMA ALDRICH INC	Instructional Supplies	SP		2/25/2013
13-P0026139	1,500.00	CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies	SP		2/25/2013
13-P0026140	498.01	LAKESHORE LEARNING MATERIALS	Instructional Supplies	SP		2/25/2013
13-P0026141	376.05	MORONGO CASINO RESORT & SPA	Conference Expenses	SP		2/25/2013
* 13-P0026142	820.44	APPLE COMPUTER INC	Instructional Supplies	SP		2/25/2013
13-P0026143	67.27	SIGMA ALDRICH INC	Instructional Supplies	SP		2/25/2013
13-P0026144	620.74	BIO RAD LABORATORIES	Instructional Supplies	SP		2/25/2013
13-P0026145	129.48	WARD'S NATURAL SCIENCE	Instructional Supplies	SP		2/25/2013
13-P0026146	745.00	MICROSOFT CORP	Conference Expenses	SP		2/25/2013
13-P0026147	156.57	CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies	SP		2/25/2013
13-P0026148	850.00	THERAPEUTIC RESEARCH CENTER	Books, Mags & Ref Mat, Non-Lib	SP		2/25/2013
13-P0026149	2,105.00	ASHP AMERICAN SOCIETY OF HEALTH SYSTEM	Other Licenses & Fees			2/25/2013
* 13-P0026150	1,555.20	B & H PHOTO VIDEO INC	Instructional Supplies	SP		2/25/2013
13-P0026151	167.40	SODEXHO	Food and Food Service Supplies	SP		2/25/2013
13-P0026152	851.57	ROSE BRAND WIPERS	Instructional Supplies	SP		2/26/2013
13-P0026153	9.71	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		2/26/2013
13-P0026154	196.02	KELLY PAPER	Non-Instructional Supplies			2/26/2013
13-P0026155	136.08	CN SCHOOL AND OFFICE SOLUTIONS INC	Instructional Supplies	SP		2/26/2013
13-P0026156	150.00	AMERICAN REPROGRAPHICS CO LLC	Buildings - Blueprint/Reprod	SP	BOND	2/26/2013
13-P0026157	639.00	NATIONAL BEHAVIOR INTERVENTION TEAM ASSOC	Inst Dues & Memberships	SP		2/26/2013

Legend: * = Multiple Accounts for this P.O. SP = Special Project

P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
13-P0026158	430.00	CIRKS CONSTRUCTION INC	Contracted Repair Services	SP		2/26/2013
13-P0026159	293.00	MKH ELECTRONICS	Repair & Replacement Parts			2/26/2013
13-P0026160	2,413.47	IDSC HOLDINGS LLC	Instructional Supplies	SP		2/26/2013
13-P0026161	966.18	POWER PLUS	Contracted Repair Services			2/26/2013
13-P0026162	2,362.49	DAY LITE MAINTENANCE CO INC	Contracted Repair Services			2/26/2013
13-P0026163	520.62	WESTERN POWER SYSTEMS	Contracted Repair Services			2/26/2013
13-P0026164	800.00	HUNTINGTON T BLOCK	Prop, Liab, Boiler & Machine			2/26/2013
13-P0026165	700.00	SPROUT START LLC	Contracted Services	SP		2/26/2013
13-P0026166	25,219.50	SANTA ANA UNIFIED SCHOOL DIST	Rental - Facility (Short-term)	SP		2/26/2013
13-P0026167	1,607.24	TERRYBERRY	Service Pins			2/26/2013
13-P0026168	395.00	CCCAOE CALIF COM COLL ASSOC	Conference Expenses	SP		2/26/2013
13-P0026169	65.16	DOUGHTY CORINE LYNN	Food and Food Service Supplies	SP		2/26/2013
13-P0026170	882.16	ESAFETY SUPPLIES INC	Instructional Supplies	SP		2/26/2013
13-P0026171	1,583.40	HILLS BROS LOCK & SAFE	Contracted Services			2/27/2013
13-P0026172	469.93	MICROTECH SCIENTIFIC	Instructional Supplies	SP		2/27/2013
13-P0026174	2,500.00	BKF ENGINEERS	Site Improv- Engineering Costs	SP	BOND	2/27/2013
13-P0026175	1,000.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		2/27/2013
13-P0026176	264.58	APPERSON	Instructional Supplies	SP		2/27/2013
13-P0026177	21,600.00	RBF CONSULTING	Site Improv- Engineering Costs	SP	BOND	2/27/2013
13-P0026178	83.23	TOTAL CORPORATE SOLUTIONS	Security Systems & Services			2/27/2013
13-P0026179	106.18	SOUTH COAST WATER CO	Contracted Repair Services			2/27/2013
13-P0026180	475.00	ALADDIN GIFT FLOWERS	Non-Instructional Supplies	SP		2/27/2013
13-P0026181	208.98	MICHAEL J MACKENZIE	Non-Instructional Supplies	SP		2/27/2013
13-P0026182	3,582.00	ATI ASSESSMENT TECHNOLOGIES	Non-Instructional Supplies	SP		2/27/2013
13-P0026183	3,800.00	DIVERSIFIED REALTY APPRAISAL, LP	Sites - Contracted Services	SP		2/27/2013
13-P0026184	2,000.00	EXPRESS PIPE SUPPLY CO LLC	Repair & Replacement Parts			2/27/2013
13-P0026185	2,163.20	GAIL MATERIALS	Non-Instructional Supplies			2/27/2013
13-P0026186	437.84	HUMANWARE INC	Maint Contract - Office Equip	SP		2/27/2013
13-P0026187	1,048.60	THE WRIGHT GROUP INC	Legal Expenses			2/27/2013
13-P0026188	9,000.00	CRC INC	Contracted Services	SP		2/27/2013
13-P0026189	24,969.60	GLASBY MAINTENANCE SUPPLY	Non-Instructional Supplies			2/27/2013
13-P0026190	300.00	SOUTHERN AUTO BODY	Contracted Services	SP		2/27/2013
13-P0026191	8,869.68	ZIBIZ CORP	Non-Instructional Supplies			2/27/2013
13-P0026192	124,715.26	COUNTY OF ORANGE	Election			2/28/2013
13-P0026193	350.00	GUADALUPE H GARCIA	Contracted Services			2/28/2013

Legend: * = Multiple Accounts for this P.O. SP = Special Project

P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
13-P0026194	4,000.00	GEO-ADVANTEC INC	Site Improv- Engineering Costs	SP	BOND	2/28/2013
13-P0026195	4,958.00	GMS ELEVATOR	Buildings - Contracted Svcs	SP	BOND	2/28/2013
13-P0026196	5,400.00	GRAVES COMMUNICATIONS LLC	Contracted Services	SP		2/28/2013
13-P0026197	1,392.00	LA HABRA FENCE CO INC	Contracted Services	SP		2/28/2013
13-P0026198	560.00	WESTOP SOCAL	Conference Expenses	SP		2/28/2013
13-P0026199	595.00	MARCO A. RAMIREZ	Food and Food Service Supplies	SP		2/28/2013
* 13-P0026200	4,499.54	DON BOOKSTORE	Instructional Supplies	SP		2/28/2013
13-P0026201	129.44	HOUGHTON MIFFLIN HARCOURT PUBL	Instructional Supplies	SP		2/28/2013
13-P0026202	37.80	SCHICK RECORDS MGMT	Non-Instructional Supplies	SP		2/28/2013
13-P0026203	1,000.00	ART SUPPLY WAREHOUSE	Instructional Supplies	SP		2/28/2013
13-P0026204	821.88	COAST SIGN INC	Contracted Repair Services			3/1/2013
13-P0026205	3,377.70	ACCUVANT INC	Equipment - Other Contract Svc	SP		3/4/2013
13-P0026206	1,416.66	POCKET NURSE	Instructional Supplies	SP		3/4/2013
13-P0026207	2,548.80	UNISOURCE PAPER CO	Instructional Supplies	SP		3/4/2013
13-P0026208	54.72	OFFICE DEPOT BUSINESS SVCS	Instructional Supplies	SP		3/4/2013
13-P0026209	1,933.20	APPERSON	Equip/Software - >\$200 <\$1,000	SP		3/4/2013
13-P0026210	4,233.70	IDSC HOLDINGS LLC	Equipment - Federal Progs >200	SP		3/4/2013
13-P0026211	2,999.90	PERFECT INTERVIEW LLC	Software License and Fees	SP		3/4/2013
13-P0026212	105.13	DSV AIR & SEA INC	Conference Expenses	SP		3/4/2013
13-P0026213	175.00	ECCTYC	Inst Dues & Memberships	SP		3/4/2013
13-P0026214	180.00	ORANGE UNIFIED SCHOOL DISTRICT	Transportation - Student	SP		3/4/2013
13-P0026215	1,996.17	J.D. FIELDS LUMBER	Instructional Supplies	SP		3/5/2013
* 13-P0026216	3,046.50	J.D. FIELDS LUMBER	Instructional Supplies	SP		3/5/2013
13-P0026217	3,500.00	GAY & LESBIAN COMMUNITY SVCS CTR OF OC	Contracted Services	SP		3/5/2013
13-P0026218	107.73	OFFICE DEPOT BUSINESS SVCS	Instructional Supplies	SP		3/5/2013
13-P0026219	4,114.00	ENVIRONMENTAL SYSTEMS PRODUCTS	Maint Contract - Other Equip			3/5/2013
13-P0026220	3,649.16	D4 SOLUTIONS INC.	Contracted Services	SP		3/5/2013
13-P0026221	750.00	WALLY MACHINERY & TOOL SUPPLY	Instructional Supplies	SP		3/5/2013
13-P0026222	3,000.00	CARQUEST AUTO PARTS	Instructional Supplies	SP		3/5/2013
13-P0026223	700.00	OFFICE DEPOT BUSINESS SVCS	Instructional Supplies	SP		3/5/2013
13-P0026224	3,000.00	GOLD COAST TOURS	Transportation - Student			3/5/2013
13-P0026225	500.00	ENTERPRISE HOLDINGS INC	Transportation - Student			3/5/2013
13-P0026226	2,000.00	DON BOOKSTORE	Non-Instructional Supplies	SP		3/5/2013
13-P0026227	1,450.00	MCKESSON GENERAL MEDICAL CORP	Instructional Supplies	SP		3/5/2013
13-P0026228	44,852.00	DE LA TORRE COMMERCIAL	Site Improv - Contracted Svcs	SP	BOND	3/5/2013

Legend: * = Multiple Accounts for this P.O. SP = Special Project

5.25 (3)

5.25 (4)

P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
* 13-P0026229	1,500.00	LUX BUS AMERICA	Transportation - Student	SP		3/5/2013
13-P0026230	1,686.97	TENNANT SALES & SVC CO	Contracted Repair Services			3/5/2013
* 13-P0026231	600.00	OC WEEKLY LP	Advertising	SP		3/5/2013
* 13-P0026233	1,248.00	APPLE COMPUTER INC	Instructional Software	SP		3/5/2013
13-P0026234	517.50	LUX BUS AMERICA	Transportation - Student	SP		3/6/2013
13-P0026235	195.45	FACTS ON FILE	Instructional Supplies	SP		3/6/2013
13-P0026236	23.00	ACT	Non-Instructional Supplies	SP		3/6/2013
13-P0026237	216.35	MIDWEST LIBRARY SVC	Library Books			3/6/2013
13-P0026238	417.00	SCHOOL NEWS ROLL CALL, LLC	Advertising			3/6/2013
13-P0026239	840.90	PEARSON ED	Books, Mags & Ref Mat, Non-Lib	SP		3/6/2013
13-P0026240	1,670.99	HOUGHTON MIFFLIN HARCOURT PUBL	Books, Mags & Ref Mat, Non-Lib	SP		3/6/2013
13-P0026241	535.54	MCGRAW HILL CONTEMPORARY	Books, Mags & Ref Mat, Non-Lib	SP		3/6/2013
13-P0026242	441.03	OXFORD UNIV PRESS	Books, Mags & Ref Mat, Non-Lib	SP		3/6/2013
13-P0026243	37.80	SCHICK RECORDS MGMT	Non-Instructional Supplies			3/6/2013
13-P0026244	1,001.24	4 IMPRINT	Non-Instructional Supplies	SP		3/6/2013
13-P0026245	5,400.00	AMAZON COM	Library Books	SP		3/6/2013
13-P0026246	4,000.00	UNITED AUTOMOTIVE SVC INC	Contracted Repair Services	SP		3/6/2013
13-P0026247	327.43	OFFICE DEPOT BUSINESS SVCS	Instructional Supplies	SP		3/6/2013
13-P0026248	4,000.00	PATON GROUP	Software License and Fees	SP		3/6/2013
13-P0026249	1,500.00	PATON GROUP	Software License and Fees	SP		3/6/2013
13-P0026250	291.59	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies			3/6/2013
13-P0026251	120.61	ALBERTSON'S	Food and Food Service Supplies	SP		3/6/2013
13-P0026252	6,866.17	DELL COMPUTER	Equipment - Federal Progs >200	SP		3/6/2013
13-P0026253	129.19	CDW GOVERNMENT INC.	Instructional Supplies	SP		3/6/2013
13-P0026254	2,000.00	WAXIE SANITARY SUPPLY	Non-Instructional Supplies			3/7/2013
13-P0026255	2,000.00	CANDELA CORP	Non-Instructional Supplies			3/7/2013
13-P0026256	44.33	GOVPLACE	Software License and Fees	SP		3/7/2013
13-P0026257	256.55	FISHER SCIENTIFIC	Instructional Supplies	SP		3/7/2013
13-P0026258	2,786.20	DELL COMPUTER	Equipment - Federal Progs >200	SP		3/7/2013
13-P0026259	300.00	SURVEY MONKEY INC	Software License and Fees			3/7/2013
13-P0026260	1,278.70	AMERICAN EXPRESS	Conference Expenses	SP		3/7/2013
13-P0026261	3,640.00	ACADEMY ELECTRIC INC	Contracted Services	SP		3/7/2013
13-P0026262	475.00	PYRO-COMM SYSTEMS INC	Contracted Repair Services			3/7/2013
13-P0026263	223.46	FRANKLIN AIR CONDITIONING	Contracted Repair Services			3/7/2013
13-P0026264	466.25	WESTERN POWER SYSTEMS	Contracted Repair Services			3/7/2013

Legend: * = Multiple Accounts for this P.O. SP = Special Project

P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
13-P0026265	2,777.36	DAY LITE MAINTENANCE CO INC	Contracted Repair Services			3/7/2013
13-P0026266	236.25	WESTERN POWER SYSTEMS	Contracted Repair Services			3/7/2013
13-P0026267	1,970.00	DE LA TORRE COMMERCIAL	Site Improv - Contracted Svcs	SP	BOND	3/7/2013
13-P0026268	488.28	CONTROL AIR CONDITIONING CORP	Contracted Repair Services			3/7/2013
13-P0026269	170,484.96	BROCADE COMMUNICATIONS SYSTEMS INC	Equipment - All Other > \$1,000	SP		3/7/2013
13-P0026270	897.97	WESTERN POWER SYSTEMS	Contracted Repair Services			3/7/2013
13-P0026271	445.89	ORANGE COAST PLUMBING INC	Contracted Repair Services			3/7/2013
13-P0026272	2,464.00	DE LA TORRE COMMERCIAL	Buildings - Engineering Costs	SP	BOND	3/7/2013
13-P0026273	1,000.00	EBERHARD EQUIPMENT	Repair & Replacement Parts	SP		3/8/2013
13-P0026274	500.00	STATE CHEMICAL MFG CO	Non-Instructional Supplies			3/8/2013
13-P0026275	1,000.00	KNORR SYSTEMS INC	Non-Instructional Supplies	SP		3/8/2013
13-P0026276	1,000.00	ANGELUS QUARRIES BLDG	Non-Instructional Supplies	SP		3/8/2013
13-P0026277	990.00	GANAHL LUMBER CO	Non-Instructional Supplies			3/8/2013
13-P0026278	1,000.00	CONSOLIDATED ELECTRICAL DISTRIBUTORS	Non-Instructional Supplies			3/8/2013
13-P0026279	1,000.00	CLARK SECURITY PRODUCTS INC	Non-Instructional Supplies			3/8/2013
13-P0026280	2,500.00	REGENCY LIGHTING	Non-Instructional Supplies			3/8/2013
13-P0026281	405.00	FREEDOM COMMUNICATIONS, INC	Advertising			3/8/2013
13-P0026282	1,404.55	OUR LADY OF THE PILLAR CHURCH	Rental - Facility (Short-term)	SP		3/8/2013
13-P0026283	13,885.00	SUN ENVIRONMENTAL ENGINEERING	Buildings - Contracted Svcs	SP		3/8/2013
13-P0026284	60.00	BLANKENSHIP, SHARLENE	Contracted Services			3/8/2013
13-P0026285	2,000.00	MUCKENTHALER & ASSOC INC	Contracted Services	SP		3/8/2013
13-P0026286	232.88	BARNES & NOBLE INC	Instructional Supplies	SP		3/8/2013
13-P0026287	3,230.00	COMPUTERLAND OF SILICON VALLEY	Software Support Service-Fixed			3/8/2013
13-P0026288	3,000.00	MCCALLUM GROUP INC	Contracted Services			3/8/2013
13-P0026289	3,092.00	PUBLIC FINANCE STRATEGIES LLC	Sites - Contracted Services	SP		3/8/2013
13-P0026290	2,100.00	AMERICAN REPROGRAPHICS CO LLC	Rental-Equipment (Short-term)	SP		3/8/2013
13-P0026291	2,542.84	KNORR SYSTEMS INC	Buildings - Contracted Svcs	SP	BOND	3/8/2013
13-P0026292	1,332.56	VORTEX INDUSTRIES	Contracted Repair Services			3/8/2013
13-P0026293	4,920.00	ORANGE COAST PLUMBING INC	Buildings - Contracted Svcs	SP	BOND	3/8/2013
13-P0026294	118.12	DON BOOKSTORE	Non-Instructional Supplies			3/8/2013
13-P0026295	1,953.67	UNITED AUTOMOTIVE SVC INC	Contracted Repair Services			3/8/2013
13-P0026296	62.88	NORTHSTAR ENTERPRISES INC	Non-Instructional Supplies			3/8/2013
13-P0026297	4,568.00	KAISER ROBERT	Contracted Repair Services	SP		3/8/2013
13-P0026298	983.35	WELLS FARGO BANK	Conference Expenses			3/8/2013
13-P0026299	190.94	FREEDOM COMMUNICATIONS, INC	Library Books - Periodicals			3/8/2013

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
13-P0026300	162.00	SUPER ANTOJITO'S AUTHENTIC MEXICAN FOOD	Food and Food Service Supplies	SP		3/8/2013
13-P0026301	1,529.28	XEROX CORP	Non-Instructional Supplies			3/8/2013
* 13-P0026302	3,124.02	AUTOMOTIVE ELECTRONIC SVCS	Instructional Supplies	SP		3/11/2013
13-P0026303	6,833.16	RYDIN DECAL	Non-Instructional Supplies	SP		3/11/2013
13-P0026304	1,800.00	RYAN E. AHARI	Conference Expenses			3/11/2013
* 13-P0026305	383.46	FORESTRY SUPPLIERS INC	Instructional Supplies	SP		3/11/2013
13-P0026306	1,009.79	WARD'S NATURAL SCIENCE	Instructional Supplies	SP		3/11/2013
13-P0026307	962.26	WARD'S NATURAL SCIENCE	Instructional Supplies	SP		3/11/2013
13-P0026308	250.00	NIKKIS FLAG SHOPPE	Non-Instructional Supplies	SP		3/11/2013
13-P0026309	4,975.00	SC FUELS	Gasoline			3/11/2013
13-P0026310	2,000.00	NORTHSTAR ENTERPRISES INC	Repair & Replacement Parts			3/11/2013
13-P0026311	160.00	MCMASTER CARR SUPPLY CO	Instructional Supplies	SP		3/11/2013
13-P0026312	6,706.32	SCANTRON	Equipment - Federal Progs >200	SP		3/11/2013
13-P0026313	1,225.16	IDSC HOLDINGS LLC	Instructional Supplies	SP		3/12/2013
13-P0026314	377.52	SEHI COMPUTER PRODUCTS	Instructional Supplies	SP		3/12/2013
13-P0026315	51,062.28	DELL COMPUTER	Equipment - All Other > \$1,000	SP		3/12/2013
13-P0026316	294,665.66	DELL COMPUTER	Equipment - All Other > \$1,000	SP		3/12/2013
13-P0026317	156.04	RICK TROW PRODUCTIONS INC	Non-Instructional Supplies	SP		3/12/2013
13-P0026318	80,595.93	DELL COMPUTER	Equipment - All Other > \$1,000	SP		3/12/2013
13-P0026319	500.00	BEARCOM	Contracted Repair Services	SP		3/12/2013
13-P0026320	420.00	COBRA SYSTEMS	Non-Instructional Supplies			3/12/2013
13-P0026321	154.00	JM MCKINNEY CO INC	Repair & Replacement Parts			3/12/2013
13-P0026322	500.00	HOLLAND, KEITH S.	Contracted Repair Services	SP		3/12/2013
13-P0026323	500.00	MATERIAL HANDLING SUPPLY INC	Contracted Repair Services	SP		3/12/2013
13-P0026324	2,400.00	PESTAL PETER A.	Contracted Repair Services	SP		3/12/2013
13-P0026325	1,000.00	JOHN J KANE INC	Contracted Repair Services	SP		3/12/2013
13-P0026326	250.00	IANNACCONE JUDITH A	Conference Expenses			3/12/2013
13-P0026327	740.00	ROMELIA MADRIGAL	Other Participant Travel Exp	SP		3/12/2013
13-P0026328	1,500.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		3/12/2013
13-P0026329	148.86	DUNWELL TECH INC	Instructional Supplies	SP		3/12/2013
13-P0026330	156.32	ULINE	Non-Instructional Supplies	SP		3/12/2013
13-P0026331	469.14	CENGAGE LEARNING/ EDUC. TO GO	Books, Mags & Ref Mat, Non-Lib	SP		3/12/2013
13-P0026332	975.00	LUX BUS AMERICA	Transportation - Student	SP		3/12/2013
13-P0026333	100.00	DON BOOKSTORE	Conference Expenses	SP		3/12/2013
13-P0026334	100.00	DON BOOKSTORE	Conference Expenses	SP		3/12/2013

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
13-P0026335	100.00	DON BOOKSTORE	Conference Expenses	SP		3/12/2013
13-P0026336	295.23	CDW GOVERNMENT INC.	Instructional Supplies	SP		3/12/2013
13-P0026337	2,740.22	DELL COMPUTER	Equipment - Federal Progs >200	SP		3/12/2013
13-P0026338	127.44	COMPUTERLAND OF SILICON VALLEY	Software License and Fees			3/12/2013
13-P0026339	215.09	AMAZON COM	Instructional Supplies	SP		3/12/2013
13-P0026340	66.25	COPIER SOURCE INC	Contracted Services	SP		3/13/2013
13-P0026341	385.00	ACADEMIC SENATE FOR	Conference Expenses	SP		3/13/2013
13-P0026342	250.00	RP GROUP	Conference Expenses	SP		3/13/2013
13-P0026343	306.06	HYATT REGENCY IRVINE	Conference Expenses	SP		3/13/2013
13-P0026344	306.06	HYATT REGENCY IRVINE	Conference Expenses	SP		3/13/2013
13-P0026345	250.00	RP GROUP	Conference Expenses	SP		3/13/2013
13-P0026346	380.00	CCCCIO	Conference Expenses	SP		3/13/2013
13-P0026347	585.94	HILTON SAN FRANCISCO	Conference Expenses	SP		3/13/2013
13-P0026348	2,345.07	WITLOCK RICHARD DAVID	Contracted Repair Services			3/13/2013
13-P0026349	367.80	SEHI COMPUTER PRODUCTS	Equip/Software - >\$200 <\$1,000			3/13/2013
13-P0026350	16,195.00	PROFESSIONAL TURF SPECIALTIES INC	Maint/Oper Service Agreements			3/13/2013
13-P0026351	1,000.00	FULLERTON PAINT & FLOORING	Instructional Supplies	SP		3/13/2013
13-P0026352	350.00	STATE OF CALIF	Maint/Oper Service Agreements			3/13/2013
13-P0026353	600.00	IMMEL DESIGN INC	Contracted Repair Services			3/13/2013
13-P0026354	2,000.00	DE LA TORRE COMMERCIAL	Contracted Repair Services	SP		3/13/2013
13-P0026355	335.78	THOMAS JANETTE RAZZETTI	Instructional Supplies	SP		3/13/2013
13-P0026356	3,100.00	RIZUTO JOHN	Contracted Repair Services	SP		3/13/2013
13-P0026357	8,500.00	SMART & FINAL	Food and Food Service Supplies	SP		3/13/2013
13-P0026358	946.21	B & H PHOTO VIDEO INC	Instructional Supplies	SP		3/13/2013
13-P0026359	700.00	PACIFIC SYSTEMS ELECTRIC INC	Contracted Repair Services	SP		3/13/2013
13-P0026360	982.80	B & H PHOTO VIDEO INC	Instructional Supplies	SP		3/13/2013
13-P0026361	1,000.00	THE GOODYEAR TIRE & RUBBER CO.	Repair & Replacement Parts	SP		3/13/2013
13-P0026362	1,100.00	PYRO-COMM SYSTEMS INC	Contracted Repair Services	SP		3/13/2013
13-P0026363	2,425.00	WALLY MACHINERY & TOOL SUPPLY	Instructional Supplies	SP		3/13/2013
13-P0026364	1,000.00	TOMARK SPORTS INC	Contracted Repair Services	SP		3/13/2013
13-P0026365	200.00	DON BOOKSTORE	Awards & Incentives	SP		3/13/2013
13-P0026366	279.86	B2B COMPUTER PRODUCTS LLC	Equip/Software - >\$200 <\$1,000			3/13/2013
13-P0026367	4,500.00	WESTERN POWER SYSTEMS	Contracted Repair Services			3/14/2013
13-P0026368	1,000.00	ORKIN PEST CONTROL	Contracted Services	SP		3/14/2013
13-P0026369	1,000.00	CARRIER CORP	Contracted Repair Services			3/14/2013

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
13-P0026370	2,500.00	AAA ELECTRIC MOTOR SALES	Contracted Repair Services	SP		3/14/2013
13-P0026371	300.00	TROPICAL PLAZA NURSERY	Contracted Repair Services			3/14/2013
13-P0026372	2,000.00	JOHNSON CONTROLS	Contracted Repair Services	SP		3/14/2013
13-P0026373	500.00	DAN'S MACHINE REPAIR	Contracted Services			3/14/2013
13-P0026374	1,000.00	KNORR SYSTEMS INC	Contracted Repair Services	SP		3/14/2013
13-P0026375	510.84	ART ANGLES	Non-Instructional Supplies	SP		3/14/2013
13-P0026376	91.80	WE DO GRAPHICS INC	Reproduction/Printing Expenses			3/14/2013
* 13-P0026377	177.10	CAPITOL ENQUIRY	Non-Instructional Supplies			3/14/2013
* 13-P0026378	605.24	HAIMER USA LLC	Instructional Supplies	SP		3/14/2013
13-P0026379	276.00	COMPUTERLAND OF SILICON VALLEY	Software License and Fees	SP		3/14/2013
13-P0026380	284.04	BULBTRONICS WEST	Instructional Supplies	SP		3/14/2013
13-P0026381	6,492.12	DELL COMPUTER	Equip/Software - >\$200 <\$1,000			3/14/2013
13-P0026382	3,685.60	BONE CLONES	Instructional Supplies	SP		3/14/2013
13-P0026383	226.77	WOLTERS KLUWER	Instructional Supplies	SP		3/14/2013
13-P0026384	27,516.84	INTELECOM	Software License and Fees	SP		3/14/2013
* 13-P0026385	314.83	SEHI COMPUTER PRODUCTS	Equipment - Federal Progs >200	SP		3/14/2013
* 13-P0026386	549.89	SEHI COMPUTER PRODUCTS	Non-Instructional Supplies			3/15/2013
13-P0026387	1,578.42	MATCO TOOLS	Instructional Supplies	SP		3/15/2013
13-P0026388	25.66	KELLY PAPER	Non-Instructional Supplies			3/15/2013
13-P0026389	525.00	CCLC COMMUNITY COLLEGE LEAGUE	Conference Expenses			3/15/2013
13-P0026390	525.00	CCLC COMMUNITY COLLEGE LEAGUE	Conference Expenses			3/15/2013
* 13-P0026391	2,400.00	DIVERSIFIED BUSINESS SVCS	Non-Instructional Supplies	SP		3/15/2013
13-P0026392	501.93	NASCO	Instructional Supplies	SP		3/15/2013
13-P0026393	1,430.84	VWR INTERNATIONAL, LLC	Instructional Supplies	SP		3/15/2013
13-P0026394	483.82	JW PEPPER & SON INC.	Instructional Supplies	SP		3/15/2013
13-P0026395	233.57	ULINE	Non-Instructional Supplies			3/15/2013
13-P0026396	407.42	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		3/15/2013
13-P0026397	892.40	CAMBRIDGE UNIV PRESS	Books, Mags & Ref Mat, Non-Lib	SP		3/15/2013
13-P0026398	169.56	ORANGE TREE DELI & CATERING	Food and Food Service Supplies	SP		3/15/2013
13-P0026399	460.20	PASTIC PERFECTION LLC	Instructional Supplies	SP		3/15/2013
13-P0026400	3,800.00	ECMC SOLUTIONS CORP	Contracted Services	SP		3/15/2013
13-P0026401	980.04	ALTA BOOK CTR	Books, Mags & Ref Mat, Non-Lib	SP		3/15/2013
13-P0026402	1,500.00	CALIF STAGE & LIGHTING	Contracted Repair Services			3/15/2013
13-P0026403	1,000.00	APEX AUDIO INC	Contracted Repair Services			3/15/2013
13-P0026404	1,000.00	DIX METALS	Instructional Supplies	SP		3/15/2013

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
13-P0026405	12,794.01	DELL COMPUTER	Equipment - Federal Progs >200	SP		3/18/2013
13-P0026406	874.80	DELL COMPUTER	Equipment - Federal Progs >200	SP		3/18/2013
13-P0026407	1,218.96	DELL COMPUTER	Equipment - Federal Progs >200	SP		3/18/2013
13-P0026408	365.85	B2B COMPUTER PRODUCTS LLC	Equip/Software - >\$200 <\$1,000			3/18/2013
13-P0026409	1,819.68	APPLE COMPUTER INC	Equip/Software - >\$200 <\$1,000			3/18/2013
13-P0026410	1,091.83	WELLS FARGO BANK	Equip/Software - >\$200 <\$1,000			3/18/2013
13-P0026411	424.04	INTELLI-TECH	Instructional Supplies	SP		3/18/2013
13-P0026412	1,428.98	B & H PHOTO VIDEO INC	Equip/Software - >\$200 <\$1,000			3/18/2013
13-P0026413	1,568.64	ELECTRONIX EXPRESS	Instructional Supplies	SP		3/18/2013
13-P0026414	215.98	OFFICE DEPOT BUSINESS SVCS	Instructional Supplies	SP		3/18/2013
13-P0026415	1,780.91	APCO GRAPHICS INC	Building Improvements	SP		3/18/2013
13-P0026416	2,617.80	IMMEL DESIGN INC	Building Improvements	SP		3/18/2013
13-P0026417	1,075.00	PACIFIC COACHWAYS CHARTER	Transportation - Student	SP		3/18/2013
13-P0026418	5,194.29	DELL COMPUTER	Equipment - All Other > \$1,000	SP		3/18/2013
13-P0026419	72.00	TECHNICAL SAFETY SERVICES INC	Contracted Repair Services			3/18/2013
13-P0026420	817.00	WAXIE SANITARY SUPPLY	Non-Instructional Supplies			3/18/2013
13-P0026421	1,000.00	IMPERIAL PRODUCTS INC	Repair & Replacement Parts	SP		3/18/2013
13-P0026422	1,000.00	IRVINE PIPE SUPPLY	Non-Instructional Supplies			3/18/2013
13-P0026423	2,500.00	BELL PIPE & SUPPLY CO	Repair & Replacement Parts	SP		3/18/2013
13-P0026424	550.00	UNITED RENTALS	Rental-Equipment (Short-term)			3/18/2013
13-P0026425	162.92	ARBOR SCIENTIFIC	Instructional Supplies	SP		3/18/2013
13-P0026427	485.00	PYRO-COMM SYSTEMS INC	Contracted Repair Services			3/18/2013
13-P0026428	1,074.00	CASILLAS JOSEPH ANTHONY	Contracted Repair Services	SP		3/19/2013
* 13-P0026429	8,886.00	C.I. SERVICES INC	Buildings - Contracted Svcs	SP	BOND	3/19/2013
13-P0026430	165.00	VIDEO ENGINEERING SERVICES	Contracted Services	SP		3/19/2013
13-P0026431	700.00	SANTA ANA UNIFIED SCHOOL DIST	Contracted Services	SP		3/19/2013
13-P0026432	3,900.00	KAISER ROBERT	Contracted Repair Services	SP		3/19/2013
13-P0026433	5,000.00	2000 CHAPMAN INC.	Electricity	SP		3/19/2013
13-P0026434	14,500.00	ERIC ELIZALDE	Contracted Repair Services	SP		3/19/2013
13-P0026435	500.00	CASILLAS JOSEPH ANTHONY	Contracted Repair Services	SP		3/19/2013
13-P0026436	246.00	SO CAL LAND MAINTENANCE INC	Contracted Repair Services			3/19/2013
13-P0026437	2,181.50	COAST ELECTRIC	Buildings - Contracted Svcs	SP	BOND	3/19/2013
13-P0026438	1,250.00	EXECUTIVE ENVIRONMENTAL	Site Imp - Construction Tests	SP	BOND	3/19/2013
13-P0026439	150.00	HISPANIC CHAMBER OF COMMERCE OF	Contracted Services	SP		3/19/2013
13-P0026440	4,800.00	RODRIGUEZ SHARON	Contracted Services	SP		3/19/2013

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
13-P0026441	570.00	ACBO ASSOC OF CHIEF	Conference Expenses			3/19/2013
13-P0026442	912.82	MICROTECH SCIENTIFIC	Instructional Supplies	SP		3/19/2013
13-P0026443	255.00	2000 CHAPMAN INC.	Repair & Replacement Parts			3/19/2013
* 13-P0026444	220.50	MUSEUM OF TOLERANCE	Conference Expenses	SP		3/19/2013
13-P0026445	304.80	BARNES & NOBLE INC	Books, Mags & Ref Mat, Non-Lib	SP		3/19/2013
13-P0026446	62.00	OCSBA ORANGE CO SCHOOL BOARD ASSOC	Conference Expenses			3/19/2013
13-P0026447	203.20	IN N OUT BURGER	Food and Food Service Supplies	SP		3/19/2013
13-P0026448	1,000.00	MAR VAC ELECTRONICS	Instructional Supplies	SP		3/19/2013
13-P0026449	500.00	FREY SCIENTIFIC/EDUC PUBL SERVICE	Instructional Supplies	SP		3/19/2013
13-P0026450	3,000.00	AMERICAN CHEMICAL & SANITARY	Non-Instructional Supplies			3/19/2013
13-P0026451	113.40	SCHICK RECORDS MGMT	Non-Instructional Supplies	SP		3/19/2013
13-P0026452	499.00	HOME DEPOT	Instructional Supplies	SP		3/19/2013
13-P0026453	600.00	GRAINGER	Instructional Supplies	SP		3/19/2013
13-P0026454	2,634.00	OFFICE DEPOT BUSINESS SVCS	Instructional Supplies	SP		3/19/2013
13-P0026455	509.56	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies			3/19/2013
13-P0026456	647.36	INSIGHT MEDIA	Instructional Supplies	SP		3/19/2013
13-P0026457	3,345.62	BARNES & NOBLE INC	Books, Mags & Ref Mat, Non-Lib	SP		3/20/2013
* 13-P0026458	183.12	PS KOSHER FOOD WORKS INC	Conference Expenses	SP		3/20/2013
13-P0026459	567.00	WE DO GRAPHICS INC	Reproduction/Printing Expenses	SP		3/20/2013
13-P0026460	235.20	VENDINI INC	Instructional Supplies	SP		3/20/2013
* 13-P0026461	3,699.68	BUSINESS MACHINES SECURITY	Contracted Services	SP		3/20/2013
13-P0026462	6,050.00	TROXELL COMM INC	Buildings - Relocation/Moving	SP		3/20/2013
13-P0026463	55.08	SIMBIOTIC SOFTWARE	Software License and Fees			3/20/2013
13-P0026464	5,921.01	B & H PHOTO VIDEO INC	Instructional Supplies	SP		3/20/2013
13-P0026465	10,231.72	DELL COMPUTER	Equip/Software - >\$200 <\$1,000			3/20/2013
13-P0026466	1,069.20	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		3/21/2013
13-P0026467	3,196.80	SEHI COMPUTER PRODUCTS	Equipment - All Other > \$1,000			3/21/2013
13-P0026468	53.73	KULLY SUPPLY, INC	Non-Instructional Supplies			3/21/2013
13-P0026469	596.16	SEHI COMPUTER PRODUCTS	Instructional Supplies	SP		3/21/2013
13-P0026470	2,420.05	B & H PHOTO VIDEO INC	Instructional Supplies	SP		3/21/2013
13-P0026471	324.00	PALMER AARON	Contracted Repair Services			3/21/2013
13-P0026472	6,395.45	Q PRESS	Class Schedules/Printing	SP		3/21/2013
13-P0026473	588.60	SEHI COMPUTER PRODUCTS	Equip/Software - >\$200 <\$1,000	SP		3/21/2013
13-P0026474	2,415.50	ON TRACK	Instructional Supplies	SP		3/21/2013
* 13-P0026475	2,823.12	SEHI COMPUTER PRODUCTS	Instructional Supplies	SP		3/21/2013

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
13-P0026476	2,252.98	ZIBIZ CORP	Non-Instructional Supplies			3/21/2013
13-P0026477	8,475.00	GOLD COAST TOURS	Transportation - Athletics			3/21/2013
13-P0026478	520.00	HIGH RISE GLASS & DOORS INC	Contracted Repair Services			3/21/2013
13-P0026479	780.00	HIGH RISE GLASS & DOORS INC	Contracted Repair Services			3/21/2013
13-P0026480	174.00	CITY OF ORANGE	Public Agencies' Assess & Fees			3/21/2013
13-P0026481	220.21	THOMAS JANETTE RAZZETTI	Instructional Supplies	SP		3/21/2013
13-P0026482	730.00	LUX BUS AMERICA	Transportation - Student	SP		3/21/2013
13-P0026483	266.07	CEB CALIF ED OF THE BAR	Books, Mags & Ref Mat, Non-Lib	SP		3/22/2013
13-P0026484	1,100.00	GREYSTONES CONSULTING LLC	Conference Expenses	SP		3/22/2013
13-P0026485	183.50	JAY'S CATERING	Food and Food Service Supplies	SP		3/22/2013
13-P0026486	46,068.00	CYNOSURE NEW MEDIA INC	Contracted Services	SP		3/22/2013
13-P0026487	2,000.00	HOBART CORP	Contracted Repair Services	SP		3/22/2013
13-P0026488	102.60	WE DO GRAPHICS INC	Reproduction/Printing Expenses			3/22/2013
13-P0139292	20,000.00	UNIVERSITY OF SOUTHERN CALIF	Contracted Services	SP		2/27/2013
13-P0139293	30,000.00	REGENTS OF THE UNIV OF CALIF	Contracted Services	SP		2/27/2013
13-P0139294	38,152.62	GLOBAL TECHNOLOGY RESOURCES INC	Software Support Service-Fixed			3/5/2013
13-P0139295	142,600.00	CHILDREN'S HOSPITAL OF ORANGE COUNTY	Contracted Services	SP		3/8/2013
13-P0139296	15,000.00	BUTTE GLENN COMMUNITY COLLEGE	Software Support Service-Fixed			3/13/2013
13-P0139297	279,001.00	REGENTS OF THE UNIV OF CALIF	Contracted Services	SP		3/15/2013
13-P0139298	100,000.00	THE WRIGHT GROUP INC	Legal Expenses			3/19/2013
13-P0139299	108,000.00	SANTA ANA UNIFIED SCHOOL DIST	Contracted Services	SP		3/22/2013

Grand Total: \$2,193,486.52

5.25 (11)

Legend: * = Multiple Accounts for this P.O. **SP** = Special Project

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM FEBRUARY 24, 2013 THROUGH MARCH 23, 2013
BOARD MEETING OF APRIL 15, 2013**

P.O. #	Amount	Description	Department	Comment
13-P0026166	\$25,219.50	Facility rental for Fall 2012 by Santa Ana College	CEC	Board approved: November 20, 2006
13-P0026177	\$21,600.00	Consulting service to provide Qualified SWPPP Practitioner (QSP) services and inspection for Santa Ana College - Package 3 project	DO-Facility Planning	Board approved: February 4, 2013
13-P0026189	\$24,969.60	Custodial supplies for Santa Ana College	SAC-Custodial	Received Quotations: 1) *Glasby Maintenance Supply 2) OC Paper 3) Pioneer Chemical Co. 4) Lindy Office Product *Successful Bidder
13-P0026192	\$124,715.26	Payment for November 6, 2012 election	DO-Business Operations/Fiscal Services	
13-P0026228	\$44,852.00	Construction services related to the OC-Sheriff's Regional Training Academy Fire Lane Improvements project	DO-Facility Planning	Board approved: February 4, 2013
13-P0026269	\$170,484.96	IP Data Center Advanced Management network licenses, support and miscellaneous equipment	DO-ITS	Purchased from the Western State Contracting Alliance (WSCA) Master Price Agreement #7-09-70-14 Board approved: October 8, 2012

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM FEBRUARY 24, 2013 THROUGH MARCH 23, 2013
BOARD MEETING OF APRIL 15, 2013**

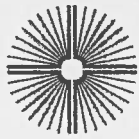
P.O. #	Amount	Description	Department	Comment
13-P0026315	\$51,062.28	Dell computers for Santiago Canyon College	DO-ITS	Purchased from the Western State Contracting Alliance (WSCA) Master Price Agreement #B27160 Board approved: November 16, 2009
13-P0026316	\$294,665.66	Dell computers for Santiago Canyon College	DO-ITS	Purchased from the Western State Contracting Alliance (WSCA) Master Price Agreement #B27160 Board approved: November 16, 2009
13-P0026318	\$80,595.93	Dell computers for Santiago Canyon College	DO-ITS	Purchased from the Western State Contracting Alliance (WSCA) Master Price Agreement #B27160 Board approved: November 16, 2009
13-P0026350	\$16,195.00	Turf repair and maintenance work for the football field at Santa Ana College	SAC-Maintenance & Operations	Received Quotations: 1) *Professional Turf Specialties 2) Barendt Construction, Inc. 3) Lee Bent Tree Services *Successful Bidder
13-P0026384	\$27,516.84	Enrollment assessment fee renewal for 2013/2014 fiscal year (Intelcom-provided telecourses)	SAC-Distance Education	
13-P0026486	\$46,068.00	Consulting services for the implementation of On-line New Student Orientation program for Santiago Canyon College	SCC-Counseling Department	Board approved: March 11, 2013

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM FEBRUARY 24, 2013 THROUGH MARCH 23, 2013
BOARD MEETING OF APRIL 15, 2013**

P.O. #	Amount	Description	Department	Comment
13-P0139292	\$20,000.00	Sub-contract agreement with USC's Center for Urban Education to provide evaluation services for the Engage Stem grant	SAC-Counseling Department	Board approved: April 2, 2012
13-P0139293	\$30,000.00	Sub-contract agreement with UCI's Center for Education Partnership to provide evaluation services for the Engage Stem grant	SAC-Counseling Department	Board approved: April 2, 2012
13-P0139294	\$38,152.62	Arubacare software license and support renewal	DO-ITS	Received Quotations: 1) *Global Technology Resources, Inc. 2) Adaptive 3) Accuvant 4) Comm Solutions *Successful Bidder
13-P0139295	\$142,600.00	Sub-contract agreement regarding Early Head Start (EHS) partnership grant #09CH909102	DO-Child Development Services	Board approved: January 14, 2013
13-P0139296	\$15,000.00	Annual usage, operation and maintenance of the OpenCCCApply system for Santa Ana College and Santiago Canyon College to be implemented in 2013-2014 fiscal year	DO-ITS	Board approved: February 4, 2013
13-P0139297	\$279,001.00	Grant sub-agreement with the UC Irvine regarding GEAR UP grant #P334A090134 - Year 4	DO-Educational Services	Board approved: October 8, 2012 & February 4, 2013

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM FEBRUARY 24, 2013 THROUGH MARCH 23, 2013
BOARD MEETING OF APRIL 15, 2013**

P.O. #	Amount	Description	Department	Comment
13-P0139298	\$100,000.00	Professional services to conduct background checks, surveillance and security consulting	DO-Human Resources	Board approved: August 22, 2011 Amendment approved: August 20, 2012
13-P0139299	\$108,000.00	Grant sub-agreement with the Santa Ana USD regarding GEAR UP grant #P334A090134 - Year 4	DO-Educational Services	Board approved: October 8, 2012



COMMUNITY COLLEGE LEAGUE
OF CALIFORNIA

DATE: February 28, 2013

TO: California Community College Trustees
California Community College District Chancellors/Superintendents

FROM: Judy Centlivre, Executive Assistant

SUBJECT: CCCT BOARD ELECTION — 2013

Pursuant to the CCCT Board Governing Policies, the election of members of the CCCT board of the League will take place between March 10 and April 25. This year there are seven, three-year vacancies on the board.

Each member community college district board of the League shall have one vote for each of the seven vacancies on the CCCT board. Only one vote may be cast for any nominee or write-in candidate. The seven candidates who receive the most votes will serve three-year terms. In the event of a tie vote for the last position to be filled, the CCCT board will vote to break the tie. While districts may nominate more than one trustee, only one may be elected to the board. The candidate from such district with the highest number of votes will be seated, and additional candidates will be seated based on vote order.

The fifteen trustees who have been nominated for election to the board are listed on the enclosed sheet in the Secretary of State's random drawing order. An official ballot for the election is also enclosed in this mailing to each community college district chancellor/superintendent, as well as copies of the statement of candidacy and biographic sketch form of each of the twelve candidates.

Please remember that: *1) ballots must be signed by the board secretary and board president or vice-president; and 2) ballot return envelopes must have no identifying information or signatures.* Official ballots must be signed and returned to the League office, postmarked no later than April 25. Faxed ballots will not be accepted. The ballots will be opened and counted by three tellers appointed by the CCCT President and the results announced at the CCCT Annual Conference, May 3-5 in Lake Tahoe.

If you have any questions on the CCCT board election, please call the League office at (916) 444-8641.

Attachments:

List of Candidates

CHANCELLORS/SUPERINTENDENTS ONLY:

Official Ballot and Return Envelope

Candidates' Biographic Sketches and Statements


**CCCT 2013 BOARD
OFFICIAL BALLOT**

Vote for no more than seven (7) by checking the boxes next to the names.

NOMINATED CANDIDATES

List order based on Secretary of State's January 22, 2013 random drawing.

- Dianne B. McKay, Ventura County CCD
- Howard Rudd, Sierra Joint CCD
- Adrienne Grey, West Valley-Mission CCD
- *Cy Gulassa, Peralta CCD
- *Louise Jaffe, Santa Monica CCD
- *Isabel Barreras, State Center CCD
- Sally W. Biggin, Redwoods CCD
- Greg Bonaccorsi, Ohlone CCD
- Susan M. Keith, Citrus CCD
- Garrett Yee, Ohlone CCD
- Loren Steck, Monterey Peninsula CCD
- *Jerry D. Hart, Imperial CCD
- Brent Haste, Yuba CCD
- Jeffrey Lease, San Jose-Evergreen CCD
- Linda S. Wah, Pasadena Area CCD

WRITE-IN CANDIDATES

Type each qualified trustee's name and district on the lines provided below.

* Incumbent

Board Secretary and Board President or Board Vice President must sign below:

This ballot reflects the action of the board of trustees cast in accordance with local board policy.

Secretary of the Board

President or Vice President of the Board