

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**Board of Trustees (Regular meeting)**

**Monday, February 27, 2012**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The meeting was called to order at 4:32 p.m. by Mr. Phillip Yarbrough. Other members present were Ms. Arianna Barrios, Mr. Brian Conley, Dr. David Chapel, Mr. John Hanna, Mr. Larry Labrado, Mr. Mark McLoughlin, and Mr. Andrew Hanson.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Erlinda Martinez, Dr. Raúl Rodríguez, and Mr. Juan Vázquez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Ms. Evelyn Sanchez, Student President, Santa Ana College (SAC).

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Conley, seconded by Mr. Hanson, and carried unanimously to approve addendums for Item 3.1 (Academic/Management Personnel) and Item 3.2 (Classified Personnel).

1.4 Public Comment

There were no public comments.

1.5 Approval of Minutes

It was moved by Mr. McLoughlin, seconded by Mr. Hanson, and carried unanimously to approve the minutes of the regular meeting held February 6, 2012, with the following correction (underlined) read into the record by Mr. John Hanna:

*Regarding Item 1.7 (Revised Board Policies), Mr. Zeke Hernandez spoke in support of the district's recommendation to have each trustee reside in one of seven specified trustee areas and be elected by the voters residing in that area.*

## 1.6 Approval of Consent Calendar

It was moved by Mr. Labrado, seconded by Mr. Conley, and carried unanimously to approve the recommended action on the following items as listed on the Consent Calendar (as indicated by an asterisk on the agenda), with the exception of Item 5.4 (Hire Independent Audit Firm) removed from the Consent Calendar by Mr. McLoughlin.

- 4.1 Approval of OTA Agreement Renewal - Amendment #4 – Cedars-Sinai Medical Center  
The board approved the agreement renewal amendment with Cedars-Sinai Medical Center in Los Angeles, California.
- 4.2 Approval of New OTA Agreement – Abbott & Burkhart Therapy  
The board approved the agreement with Abbott & Burkhart Therapy in Ventura, California.
- 4.3 Approval of New OTA Agreement – Masada d.b.a. Counseling and Research Associates, Inc.  
The board approved the agreement with Masada d.b.a. Counseling and Research Associates, Inc., in Gardena, California.
- 4.4 Approval of New OTA Agreement – Reavis Rehab & Wellness Center, Inc.  
The board approved the agreement with Reavis Rehab & Wellness Center, Inc., in Round Rock, Texas.
- 4.5 Approval of New OTA Agreement – The Academy for Advancement of Children with Autism  
The board approved the agreement with The Academy for Advancement of Children with Autism in Chatsworth, California.
- 4.6 Approval of New OTA Agreement – Brookdale Senior Living d.b.a. Innovative Senior Care  
The board approved the agreement with Brookdale Senior Living d.b.a. Innovative Senior Care in Brentwood, Tennessee.
- 4.7 Approval of New OTA Agreement – Valley Health System, L.L.C.  
The board approved the agreement with Valley Health System, L.L.C., in Las Vegas, Nevada.
- 4.8 Approval of New Pharmacy Technology Agreement – Rady Children’s Hospital – San Diego  
The board approved the contract with Rady Children’s Hospital – San Diego in San Diego, California.

1.6 Approval of Consent Calendar – (cont.)

5.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

5.2 Approval of Budget Increases/Decreases and Budget Transfers  
Action

The board approved budget increases, decreases and transfers during the month of January 2012.

5.5 Approval of Lease Agreement with Gov Collection

The board approved the lease agreement with Gov Collection and authorized the Vice Chancellor of Business Operations/Fiscal Services to execute the agreement on behalf of the district as presented.

5.6 Approval of Quarterly Financial Status Report (CCFS-311Q) for period Ended  
December 31, 2011

The board approved the CCFS-311Q for the period ending December 31, 2011, as presented.

5.8 Approval of Geotechnical Consulting Services – College Avenue Street  
Alignment, Cul-De-Sac, Parking Lot Expansion, New Soccer Field and  
Football Facilities at Santa Ana College

The board approved the agreement with Koury Geotechnical Services, Inc., to perform geotechnical consulting services during the construction of College Avenue street alignment, cul-de-sac, parking lot expansion, new soccer field and football facilities at SAC as presented.

5.9 Approval of Materials Testing – College Avenue Street Alignment, Cul-De-Sac,  
Parking Lot Expansion, New Soccer Field and Football Facilities at Santa Ana  
College

The board approved the agreement with Reliant Testing Engineers to perform testing services as presented.

5.10 Approval of Southern California Edison Company to Relocate Overhead  
Electrical Lines at Santa Ana College

The board approved relocating overhead electrical lines at SAC as presented.

5.11 Adoption of Resolution No. 12-04 – Concrete for Athletic/Aquatic Complex at  
Santiago Canyon College (SCC)

The board adopted Resolution No. 12-04 for Guy Yocom Construction, Inc., for Bid #1140 for concrete for the Athletic/Aquatic Complex at SCC as presented.

1.6 Approval of Consent Calendar – (cont.)

- 5.12 Adoption of Resolution No. 12-05 – Plumbing for Athletic/Aquatic Complex at Santiago Canyon College  
The board adopted Resolution No. 12-05 for Interpipe Construction, Inc., for Bid #1140 for plumbing for the Athletic/Aquatic Complex at SCC as presented.
- 5.13 Adoption of Resolution No. 12-06 - Earthwork for Humanities Building at Santiago Canyon College  
The board adopted Resolution No. 12-06 for Southern California Grading for Bid #1151 for earthwork for the Humanities Building at SCC as presented.
- 5.14 Adoption of Resolution No. 12-07 – Plumbing for Loop Road Extension at Santiago Canyon College  
The board adopted Resolution No. 12-07 for Interpipe Construction, Inc., for Bid #1140 for plumbing for the Loop Road Extension at SCC as presented.
- 5.15 Approval of Additional Geotechnical Observation and Testing Services for Loop Road Extension at Santiago Canyon College  
The board approved additional fees for Ninyo & Moore for geotechnical observation and testing services for the Loop Road Extension at SCC as presented.
- 5.16 Approval of Architect Change Order – Athletic/Aquatic Complex at Santiago Canyon College  
The board approved amending and increasing the architectural agreement for The Austin Company in the amount of \$243,800 as presented.
- 5.17 Approval of Change Order #3 for Bid #1137 - Masonry for Humanities Building at Santiago Canyon College  
The board approved change order #3 for Bid #1137 for Industrial Masonry, Inc., for masonry for the Humanities building at SCC as presented.
- 5.18 Approval of Change Order #3 for Bid #1138 - Structural Steel for Humanities Building at Santiago Canyon College  
The board approved change order #3 for Bid #1138 for Blazing Industrial Steel, Inc., for structural steel for the Humanities building at SCC as presented.
- 5.19 Approval of Change Order #5 for Bid #1147 - Interiors for Humanities Building at Santiago Canyon College  
The board approved change order #5 for Bid #1147 for Inland Empire Architectural Specialties for interiors for the Humanities building at SCC as presented.

1.6 Approval of Consent Calendar – (cont.)

- 5.20 Approval of Change Order #1 for Bid #1150 - Pool for Athletic/Aquatic Complex at Santiago Canyon College  
The board approved change order #1 for Bid #1150 for Nadar, Inc., for the pool for the Athletic/Aquatic Complex at SCC as presented.
- 5.21 Approval of Change Order #4 for Bid #1151 - Earthwork for Loop Road Extension at Santiago Canyon College  
The board approved change order #4 for Bid #1151 for Southern California Grading, Inc., for earthwork for the Loop Road extension at SCC as presented.
- 5.22 Approval of Change Order #3 for Bid #1181 - Signalization Project at Santiago Canyon College  
The board approved change order #3 for Bid #1181 for Dynalectric for the signalization project at SCC as presented.
- 5.23 Approval of DSA Inspector of Record, Testing and Inspection for Maintenance & Operations Building Roof Replacement Project at Santiago Canyon College  
The board approved an agreement with TYR I.O.R. Services to provide DSA mandated inspection services for the maintenance and operations roof replacement project at SCC as presented.
- 5.24 Approval of Environmental Consultant Services – Addendum to 2005 Environmental Impact Report (EIR) for Santiago Canyon College  
The board approved an agreement with LSA Associates, Inc., in the amount of \$37,900 to provide environmental consultant services for the preparation of an addendum to the SCC EIR as presented.
- 5.25 Approval of Proposal to Replace Telephone and Data Cabling at Santiago Canyon College  
The board approved the proposal for Dynalectric to replace the telephone and data cabling at SCC as presented.
- 5.26 Approval of Whole Building Commissioning Services – Humanities Building and Athletic/Aquatic Complex at Santiago Canyon College  
The board approved and authorized the Vice Chancellor of Business Operations/Fiscal Services to enter into an agreement with Glumac for Whole Building Commissioning Services at the Humanities building and Athletic/Aquatic Complex at SCC as presented.
- 5.27 Approval of Bid #1186 – Purchase of Dura Vertical 635 eco Mori Seiki Vertical Machining Center (or equal)  
The board accepted the bid and approved Bid #1186 – Purchase of Dura Vertical 635 eco Mori Seiki Vertical Machining Center as presented.

1.6 Approval of Consent Calendar – (cont.)

5.28 Approval of Surplus Property

The board approved declaring the list of equipment as surplus property and utilizing The Liquidation Company to conduct an auction as presented.

5.29 Approval of Donation of Furniture and Equipment to Light of the Canyon Church

The board approved the donation of the furniture and equipment to Light of the Canyon Church as presented.

5.30 Approval of Donations of Surplus Items

The board approved the donations to Garden Grove Unified School District and The Vietnamese Community of Orange County, Inc., as presented.

5.31 Independent Contractor

The board approved the employment of Ms. Christine Draa to perform consulting services to provide oversight and coordination for the Faculty Entrepreneurship Program (FEP) conference as part of the statewide Business & Entrepreneurship Center (BEC) program at the rate of \$60 per hour. Dates of Service: February 28, 2012, through October 31, 2012. The fee is estimated at \$40,000.

5.32 Approval of Purchase Orders

The board approved the purchase order listing for the period December 18, 2011, through February 3, 2012.

6.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:

- Matriculation – Credit (SAC and SCC)	\$65,959
- Matriculation – Noncredit (CEC)	\$66,363
- NOCCCD – Digital Media Support Grant (SAC)	\$ 2,500
- NSF – Fullerton Mathematics Teacher and Master Teacher Fellows Project (FULL MT <sup>2</sup> ) – Year 2 (SAC)	\$20,000
- NSF – Teachers Assisting Students to Excel in Mathematics (TASEL-M) – Year 3 (SAC)	\$16,364

6.2 Approval of Sub-Agreements between RSCCD and Coachella Valley Economic Partnership and Riverside City College

The board approved the sub-agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign the agreements on behalf of the district.

1.6 Approval of Consent Calendar – (cont.)

6.4 Adoption of Resolution #12-03 authorizing payment to Trustee Absent from Board Meetings

The board adopted the resolution for payment to Dr. David Chapel for his absence from the January 17, 2012, board meeting due to family matters.

**2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

2.1 Report from Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board, which included a report on the recent legislative trip to Washington, D.C., by the chancellor, Mr. Conley, Mr. Hanna, and Mr. Hanson.

2.2 Reports from College Presidents

The following college presidents provided reports to the board:

Dr. Erlinda Martinez, President, Santa Ana College  
Mr. Juan Vázquez, President, Santiago Canyon College

2.3 Report from Student Trustee

Mr. Andrew Hanson provided a report to the board.

2.4 Reports from Student Presidents

The following student representatives provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Ms. Janine Bonilla, Inter-Club Council President, Santiago Canyon College  
Ms. Evelyn Sanchez, Student President, Santa Ana College

2.5 Reports from Academic Senate Presidents

The following academic senate presidents provided reports to the board:

Mr. Morrie Barembaum, Academic Senate President, Santiago Canyon College  
Mr. Raymond Hicks, Academic Senate President, Santa Ana College

**RECESS TO CLOSED SESSION**

The board convened into closed session at 5:19 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Part-time Faculty
  - b. Classified Staff
  - c. Student Workers
  - d. Professional Experts
  - e. Interim Dean

2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services  
Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association, Chapter 579  
California School Employees Association, Chapter 888  
Continuing Education Faculty Association
4. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
  - a. Chancellor
5. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

## **RECONVENE**

The board reconvened at 6:08 p.m.

### **Closed Session Report**

Ms. Barrios reported during closed session the board discussed the chancellor's evaluation, conferred with its labor negotiator, and no action was taken during closed session.

### **Public Comment**

There were no public comments.

## **3.0 HUMAN RESOURCES**

### **3.1 Management/Academic Personnel**

It was moved by Ms. Barrios and seconded by Mr. Labrado to approve the following action on the management/academic personnel docket:

- Approve Extensions of Emergency Employment of Retired STRS Members
- Approve Revised Job Descriptions
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve Adjusted Effective Date of Ratified Retirements
- Approve Stipends
- Approve Part-time Hourly Hires/Rehires
- Approve Non-paid Instructors of Record
- Approve Non-paid Intern Services

Discussion ensued. The motion carried unanimously.



### 3.2 Classified Personnel

It was moved by Ms. Barrios, seconded by Mr. Labrado, and carried unanimously to approve the following action on the classified personnel docket:

- Approve Longevity Increments
- Approve Corrections to Effective Dates of Longevity Increments
- Approve Out of Class Assignments
- Approve Changes in Positions
- Approve Changes in Salary Placements
- Approve Leaves of Absence
- Approve New Appointments
- Approve Temporary to Hourly On Going Assignments
- Approve Temporary Assignments
- Approve Additional Hours for On Going Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters and Stipends
- Approve Volunteers
- Approve Student Assistant Lists

### 3.3 Authorization for Board Travel/Conferences

It was moved by Ms. Barrios, seconded by Mr. Labrado, and carried unanimously to approve the submitted conference and travel by a board member.

## 4.0 INSTRUCTION

All items were approved as part of Item 1.6 (Consent Calendar).

## 5.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 5.1, 5.2, 5.5, 5.6, and 5.8 through 5.32 were approved as part of Item 1.6 (Consent Calendar).

### 5.3 Adoption of Resolution No. 12-08 – Authorizing the Issuance of RSCCD 2012 General Obligation Refunding Bonds

It was moved by Mr. Conley and seconded by Mr. Hanson to adopt Resolution No. 12-08 authorizing the issuance of the Rancho Santiago Community College District (Orange County, California) 2012 General Obligation Refunding Bonds, not to exceed \$75 million and approval of refunding all or a portion of the remaining District's Series 2003A General Obligation Bond and the 2005 Series B bonds. It was further moved to authorize the Vice Chancellor Business Operations/Fiscal Services to sign all required documents on behalf of the district as presented. Discussion ensued. The motion carried unanimously.

5.4 Approval to Hire Independent Audit Firm

It was moved by Mr. Labrado and seconded by Mr. Hanson to approve hiring Vavrinek, Trine, Day & Co., LLP, for auditing services for the 2011-2012 fiscal year audit and authorize the Vice Chancellor of Business Operations/Fiscal Services to enter into the contract agreement on behalf of the district as presented. Discussion ensued. The motion carried unanimously.

5.7 Quarterly Investment Report as of December 31, 2011

The quarterly investment report as of December 31, 2011, was presented as information.

**6.0 GENERAL**

Items 6.1, 6.2, and 6.4 were approved as part of Item 1.6 (Consent Calendar).

6.3 Selection of Firm to Develop New Trustee Area Boundaries

It was moved by Mr. Conley and seconded by Dr. Chapel to approve the Board Policy Committee's selection of National Demographics Corporation as a demographer and authorize the chancellor or his designee to enter into a contract to provide these services. Discussion ensued. The motion carried unanimously.

6.5 Reports from Board Committees

Mr. Hanna provided a report on the February 27, 2012, Board Policy Committee meeting.

6.6 Board Member Comments

Ms. Barrios commended board members, especially the student trustee, Mr. Hanson, for participating in the legislative trip to Washington, D.C.

Ms. Barrios and Mr. McLoughlin reported they attended the recent Community Foundation of Orange Gala where a SAC alumnus Mr. Gaddi Vasquez was honored and scholarship funds were raised for SCC.

Ms. Barrios stating she is looking forward to attending the Orange County Community College Legislative Task Force meeting later this week.

Mr. Hanson reported that SAC student Mr. Duy Le was honored to be selected to be on the first team of the Phi Theta Kappa All-California Academic Team and Mr. Hanson is honored to be on the second team. He indicated that Dr. Martinez plans to attend the award luncheon with both students on March 7 in Sacramento.

#### 6.6 Board Member Comments – (cont.)

On behalf of his wife, Mr. Labrado thanked board members for the flowers sent to his mother-in-law's funeral services.

Mr. McLoughlin reported he recently attended the State of Education in Orange County event and asked that a copy of the presentation be sent to other board members.

Although the report for the legislative trip to Washington, D.C., was presented during the chancellor's report, Mr. Hanna and Mr. Conley commended the student trustee and the chancellor on their participation in the meetings with legislators and legislative staff. Mr. Hanna plans to distribute documents received at the legislative meetings to appropriate staff for their perusal.

Mr. Conley reported he recently attended a public hearing on distance education for the California Student Aid Commission in Sacramento.

Mr. Hanson thanked Mr. Hanna for the opportunity to meet Georgia Congressman John Lewis who was a key civil rights activist. He thanked board members for the many opportunities given him in meeting people and attending events on behalf of the district.

Mr. Yarbrough reported he recently spoke at a SCC Academic Senate meeting.

Mr. Yarbrough indicated he nominated Mr. Conley for the Orange County School Board Association's Marian Bergeson award.

Mr. Yarbrough recently asked that information be sent to Mr. Tim Surridge (Orange Unified School District [OUSD] Board President) on RSCCD's annual meeting to review district goals and vision statement and asked staff to consider having a joint board meeting with OUSD.

#### 7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be on March 12, 2012.

There being no further business, Mr. Yarbrough declared this meeting adjourned at 6:37 p.m.

Respectfully submitted,

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Raúl Rodríguez, Ph.D.  
Chancellor

Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: March 12, 2012