

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 North Broadway, #107
Santa Ana, CA 92706

Board of Trustees (Regular meeting)

Monday, June 21, 2010

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:30 p.m. by Mr. Larry Labrado. Other members present were Mr. Brian Conley, Mr. John Hanna, Mr. Mark McLoughlin, Mr. Nate Selvidge, and Mr. Phillip Yarbrough. Dr. David Chapel and Ms. Lisa Woolery were not in attendance due to illness.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Edward Hernandez, Jr., Dr. Erlinda Martinez, and Mr. Juan Vázquez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Amin David, a member of the community.

1.3 Administration of Oath of Allegiance to Nathan Selvidge, 2010-11 Student Trustee

Mr. Labrado administered the Oath of Allegiance to Mr. Nathan Selvidge. The board welcomed him as the 2010-11 student trustee.

1.4 Public Comment

Mr. Sal Addotta, Mr. Carlos Amador, Mr. Allen Baldwin, Ms. Cyndi Bendezu, Mr. Francisco Bravo, Ms. Alma Castrejon, Mr. Amin David, Mr. Erik Esparragoza, Mr. Paul Z. Garcia, Mr. Adrian Gonzalez, Ms. Yvonne Gonzalez Duncan, Ms. Tina Lam, Mr. Juan Francisco Lara, Ms. Adriana Martin Del Campo, Ms. Nora Mendez, Ms. Alexis Nava Teodoro, Mr. Bao Nguyen, Ms. Andrea Ortega, Mr. Tony Ortuno, Dr. Robert M. Ramirez, and Ms. Sarah Rimack spoke regarding Item 6.8 (SAC Foundation Scholarship).

Mr. Earl Mitchell spoke regarding administrative appointments.

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to review Item 6.8 (SAC Foundation Scholarship) as an informational item at this time.

6.8 SAC Foundation Scholarship

It was noted that an informational handout was provided to the public at the meeting.

Mr. Hanna explained that the board of trustees is unable to take action on this item since the scholarship is funded from private donations through the Santa Ana College Foundation.

Mr. Labrado asked the chancellor to read a resolution in support of college foundations, and submit this resolution to the board for approval at its next meeting.

1.5 Approval of Minutes

It was moved by Mr. Conley, seconded by Mr. Yarbrough, and carried unanimously to approve the minutes of the special meeting held May 22, 2010, the regular meeting held May 24, 2010, the special meeting held May 28, 2010, and the special meeting held June 3, 2010.

1.6 Approval of Consent Calendar

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve the recommended action on the following items as listed on the Consent Calendar, with the exception of Item 5.5 (Approval of Notice of Completion: Bid #1116 for Gym Restroom Addition, Gym Floor Replacement, and Fire Sprinkler Installation at Santa Ana College) removed from the Consent Calendar by Mr. Hanna, and Item 6.5 (Adoption of Revision to Board Policy 7002 – Intellectual Property Rights) removed by Mr. McLoughlin:

4.1 Approval of New Noncredit Courses for Santa Ana College School of Continuing Education

The board approved and certified the list of new noncredit courses attached to the docket for submission to the State Chancellor's Office and added to SAC's noncredit course inventory.

4.2 Approval of New OTA Agreement – Aviara Healthcare Center

The board approved this contract with Aviara Healthcare Center in Encinitas, California.

4.3 Approval of Renewal of On-Site Associate Degree Nursing Program with St. Joseph Hospital of Orange

The board approved this agreement with St. Joseph Hospital of Orange.

1.6 Approval of Consent Calendar – (cont.)

4.4 Approval of New OTA Agreement – Providence Little Company of Mary Medical Center

The board approved this contract with Providence Little Company of Mary Medical Center in San Pedro, California.

4.5 Approval of CJA Agreement Renewal: Asian Gang Investigators Association of California

The board approved this agreement with the Asian Gang Investigators Association of West Covina, California.

4.6 Approval of Renewal of OTA Agreement – AHMC Garfield Medical Center, LP

The board approved this contract with AHMC Garfield Medical Center, LP in Monterey Park, California.

4.7 Approval of New OTA Agreement – Life Care Centers of America

The board approved this contract with Life Care Centers of America in Cleveland, Tennessee.

4.8 Approval of Memorandum of Understanding with Trinity Cristo Rey Lutheran Church

The board approved this memorandum of understanding between Rancho Santiago Community College District on behalf of Santa Ana College School of Continuing Education and Trinity Cristo Rey Lutheran Church in Santa Ana, California.

4.9 Approval of Instructional Agreements with SER, Jobs for Progress, Inc. for Vocational and Basic Skills Training

The board approved the instructional agreements with SER, Jobs for Progress, Inc. for program year 2010-2011.

4.10 Approval of Renewal of Fire Technology Classroom Training Agreement with City of Burbank

The board approved this contract renewal for 2010-2011 with the City of Burbank.

4.11 Approval of Metropolitan Water District of Southern California Master Cost Agreement

The board approved this agreement with the Metropolitan Water District of Southern California for 2010-2011 as presented.

- 1.6 Approval of Consent Calendar – (cont.)
 - 4.12 Approval of Extension of Existing Lease Agreement with Orange County Coastkeeper to Accommodate Proposition 84 Grant Application

The board approved the extension of the \$1 per year lease agreement with the Orange County Coastkeeper to June 30, 2029, from the current 10-year lease, to accommodate the Proposition 84 grant application at Santiago Canyon College.
 - 5.1 Approval of Payment of Bills

The board approved payment of bills as submitted.
 - 5.2 Approval of Budget Transfers and Budget Increases/Decreases

The board approved budget transfers, increases, and decreases during the month of May 2010.
 - 5.4 Approval of Notice of Completion: Bid #1051 for Classroom and Maintenance & Operations (M&O) Buildings at Santa Ana College (SAC)

The board approved the Notice of Completion for the construction of the classroom and Maintenance & Operations buildings at SAC as presented.
 - 5.6 Approval of Additional Construction Management Services for various Santiago Canyon College Construction Projects

The board approved additional services for Seville Construction Services, Inc., in the amount of \$575,129 as presented.
 - 5.7 Approval of Consulting Services Agreement – Facilities Planning & Program Services, Inc.

The board approved the consulting services agreement for Facilities Planning & Program Services, Inc., as presented.
 - 5.8 Approval of Additional Architectural Services Related to Miscellaneous Action Repairs & ADA Upgrades to the Gymnasium at Santa Ana College

The board approved the request for additional services for the IBI Group in the amount of \$217,805.49 as presented.
 - 5.9 Approval of Architect Change Order for Restroom Addition, Gym Floor Replacement, and Installation of Fire Sprinkler System at the Gymnasium at Santa Ana College

The board approved the request for additional services for the IBI Group in an amount not to exceed \$17,116.48.
 - 5.10 Approval of Change Order #2: Bid #1060 for Casework and Fixtures for Science Building (Bond Portion) at Santiago Canyon College

The board approved change order #2 for Dow Diversified, Inc., for Bid #1060 for casework and fixtures in the SCC science building as presented.

1.6 Approval of Consent Calendar – (cont.)

5.11 Approval of Change Order #2: Bid #1060 for Casework and Fixtures for Science Building (State Portion) at Santiago Canyon College (SCC)

The board approved change order #2 for Dow Diversified, Inc., for Bid #1060 for casework and fixtures in the SCC science building as presented.

5.12 Approval of Change Order #1: Bid #1062 for Fire Protection System for the Science Building (Bond Portion) at Santiago Canyon College

The board approved change order #1 for Cosco Fire Protection, Inc., for Bid #1062 in the amount of \$1,923 for the fire protection system for the SCC science building as presented.

5.13 Approval of Change Order #1: Bid #1062 for Fire Protection System for Science Building (State Portion) at Santiago Canyon College

The board approved change order #1 for Cosco Protection, Inc., for Bid #1062 in the amount of \$10,598 for the fire protection system for the SCC science building as presented.

5.14 Approval of Change Order #1: Bid #1063 for Plumbing for Science Building (State Portion) at Santiago Canyon College

The board approved change order #1 for J.M. Farnan Company, Inc., for Bid #1063 for plumbing services in the SCC science building.

5.15 Approval of Change Order #3: Bid #1076 for Glass/Glazing for Science Building (Bond Portion) at Santiago Canyon College

The board approved change order #3 for Best Contracting Services for Bid #1076 for glass and glazing for the SCC science building as presented.

5.16 Approval of Change Order #3: Bid #1097 for General Construction for Child Development Center at Santa Ana College

The board approved change order #3 for ISEC, Inc., for Bid #1097 for general construction for the SAC Child Development Center as presented.

5.17 Approval of Change Order #2: Bid #1100 for Concrete for Child Development Center at Santa Ana College

The board approved change order #2 for Micon Construction, Inc., for Bid #1100 for concrete for the SAC Child Development Center as presented.

5.18 Approval of Change Order #3: Bid #1102 for Drywall and Plastering at Child Development Center at Santa Ana College

The board approved change order #3 for Insul Drywall and Plastering, Inc., for Bid #1102 for drywall and plastering at the SAC Child Development Center as presented.

1.6 Approval of Consent Calendar – (cont.)

5.19 Approval of Materials Testing and Inspection Services for Child Development Center at Santa Ana College

The board approved additional service fees with Reliant Testing Engineers to perform specialized inspection and testing services as presented.

5.20 Approval of Change Order #4: Bid #1129 for Electrical at Child Development Center at Santa Ana College

The board approved change order #4 for EMAE International, Inc., for Bid #1129 for electrical services at the SAC Child Development Center as presented.

5.21 Approval of Change Order #1: Bid #1156 for Renovation of Child Development Center at Centennial Education Center (CEC)

The board approved change order #1 for MDE Group, Inc., for Bid #1156 for renovation of CEC Child Development Center as presented.

5.22 Approval to Reject all Bids – Bid #1161 Baseball Complex ADA Upgrades at Santa Ana College

The board rejected all bids in Bid #1161 for SAC Baseball Complex ADA upgrades as presented and approved a third rebidding of the project.

5.23 Approval of Outsource Technical Contract – Consulting Services

The board approved hiring Outsource Technical Contract programmers for the 2010-2011 fiscal year as presented.

5.24 Approval of Bid #1159 – HVAC Maintenance Service Contract

The board accepted the bid and approved awarding the bid including renewals to Franklin Air Conditioning & Heating Company, Inc., to provide maintenance service to HVAC equipment as presented.

5.25 Approval of 2010-2011 Contract Listing

The board approved the 2010-2011 contract listing as presented.

5.26 Approval of Contract with Xerox Corporation

The board approved the contract with Xerox Corporation for multifunction copiers and related software and services pursuant to the Master Service Agreement No. 1715 awarded by the State of Nevada on behalf of the Western States Contracting Alliance (WSCA) and approved for usage by the State of California pursuant to the California Participating Addendum Master Price Agreement No. 7-09-36-06 for the purchase and/or lease of multifunction copiers, related software and services including extensions on an as needed basis as presented.

1.6 Approval of Consent Calendar – (cont.)

5.27 Approval of Surplus Property

The board declared the list of equipment attached to the docket as surplus property and approved utilizing The Liquidation Company to conduct an auction as presented.

5.28 Approval of Donation of Surplus Items

The board approved the donations listed on the docket coversheet to Garden Grove Unified School District and Orange Unified School District as presented.

5.29 Approval of Purchase Orders

The board approved the purchase order listing for the period May 9, 2010, through June 5, 2010.

6.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:

- Disabled Students Programs & Services (DSPS)	\$ 5,735
– Augmentation (SAC)	
- Extended Opportunity Programs and Services (EOPS)	\$ 1,623
– Augmentation (SCC)	
- Business Entrepreneurship Centers (District)	\$205,000
- Business Entrepreneurship Centers Statewide Leadership (District)	\$172,500
- Center for International Trade Development (District)	\$188,273
- Child Development Facilities Renovation and Repair (District)	\$100,000
- Child Development Infant Toddler Resource Award (District)	\$ 5,837
- Enrollment Growth for Nursing ADN Programs, Year 1 (SAC)	\$101,087
- Women’s Business Center, Year 4 (District)	\$150,000

6.2 Adoption of Resolution No. 10-14 – United States Department of Health and Human Services – Early Head Start, Year Two

The administration recommends approval of Resolution No. 10-14 that authorizes the chancellor or his designee to sign the grant submission documents.

6.3 Approval of Amendment to Subcontract Agreement with Central County Regional Occupational Program (CCROP) for the Career Technical Education (CTE) Community Collaborative Grant (DO-09-006)

The board approved this amendment to the subcontract agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign the amendment to the subcontract agreement.

1.6 Approval of Consent Calendar – (cont.)

6.4 Acceptance of Grant Award – Small Business Administration, Office of Women Business Owners – Institute for Women Entrepreneurs (IWE)

The board approved acceptance of this grant award and the continued operation of the IWE program.

1.7 Public Hearing – 2010-2011 Tentative Budget

There were no public comments.

1.8 Recognition of Chancellor

On behalf of the board, Mr. Labrado recognized Dr. Hernandez and thanked him for his thirteen years of leadership as chancellor.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from Chancellor

Dr. Edward Hernandez, Jr. provided a report to the board and thanked staff and board members for their support during his tenure.

2.2 Reports from College Presidents

The following college presidents provided reports to the board:

Dr. Erlinda Martinez, President, Santa Ana College (SAC)
Mr. Juan Vázquez, President, Santiago Canyon College (SCC)

2.3 Report from Student Trustee

Mr. Nathan Selvidge provided a report to the board.

2.4 Reports from Student Presidents

The following student presidents provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Mr. Alejandro Flores, 2009-2010 Student President, Santa Ana College
Mr. Kevin Dilger, 2010-2011 Student President, Santiago Canyon College

2.5 Reports from Academic Senate Presidents

The following academic senate presidents provided reports to the board:

Mr. Morrie Barembaum, Academic Senate President, Santiago Canyon College
Mr. John Zarske, Academic Senate President, Santa Ana College

2.6 Informational Presentation on the Budget

Mr. Hardash provided an informational presentation on the budget to the board.

RECESS TO CLOSED SESSION

The board convened into closed session at 6:37 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
 - f. Educational Administrator Appointments
 - (1) Administrative Dean
 - (2) Associate Dean
 - (3) Director
 - (4) Vice President
 - g. Other Educational and Classified Administrators
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
Continuing Education Faculty Association
Child Development Centers Teachers Association
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

Mr. Conley recused himself by leaving the room during discussion of Public Employee Discipline/Dismissal/Release.

RECONVENE

The board reconvened at 7:15 p.m.

Closed Session Report

Mr. Yarbrough reported the board discussed the abovementioned items, and took action to suspend Shaun Iranpour, Technical Specialist II, for ten working days.

Public Comment

There were no public comments.

3.0 HUMAN RESOURCES

3.1 Management/Academic Personnel

It was moved by Mr. Yarbrough, seconded by Mr. McLoughlin, and carried unanimously to approve the following action on the management/academic personnel docket:

- Approve Cabinet and Management Salary Schedules
- Approve New Job Descriptions
- Approve Appointments
- Approve Interim to Permanent Positions
- Approve Changes of Assignments/titles
- Approve Extensions of Interim Assignments
- Approve Interim Assignments/Changes of Locations
- Approve Interim Assignments
- Approve Return to Regular Assignments
- Approve Voluntary Furloughs
- Approve 2020-2011 Permanent FARSCCD 175-Day Contract Salary Schedule
- Approve 2010-2011 Permanent FARSCCD 192-Day Contract Salary Schedule
- Approve 2010-2011 Permanent FARSCCD 225-Day Contract Salary Schedule
- Approve 2010-2011 Permanent FARSCCD Part-time/Beyond Contract Salary Schedule
- Approve 2010-2011 Permanent FARSCCD Summer Credit Contract Salary Schedule
- Approve 2010-2011 Permanent FARSCCD Summer Non-credit Contract Salary Schedule
- Approve 2010-2011 Interim CEFA Part-time Salary Schedule
- Approve 2010-2011 Interim CDCTA Full-time Salary Schedule
- Approve 2010-2011 Interim CDCTA Part-time Salary Schedule
- Approve Rehiring of Temporary Non-tenure Track Employees per E.C. 87470
- Approve Adjusted Column Placements
- Approve Contract Extension Days for 2009-2010
- Approve Adjusted End Dates for Leaves of Absence

3.1 Management/Academic Personnel – (cont.)

- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve Stipends
- Approve Part-time/Hourly Hires/Rehires
- Approve Non-paid Intern Services

3.2 Classified Personnel

It was moved by Mr. Yarbrough, seconded by Mr. McLoughlin, and carried unanimously to approve the following action on the classified personnel docket:

- Approve Reduction in Force Lay Offs
- Approve 2010-2011 CSEA Interim Salary Schedules
- Approve Revised Job Descriptions
- Approve Temporary to Contract Positions
- Approve Professional Growth Increments
- Approve Out of Class Assignments
- Approve Changes in Positions
- Approve Voluntary Furloughs
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve Temporary Assignments
- Approve Additional Hours for On Going Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters/Stipends
- Approve Volunteers
- Approve Student Assistant Volunteers

3.3 Approval of Fringe Benefit Providers for Fiscal Year 2010-2011

It was moved by Mr. Yarbrough, seconded by Mr. McLoughlin, and carried unanimously to approve the renewal of the insurance programs listed on the docket coversheet at the negotiated rates, and authorization was given to enter into the appropriate agreements with the listed insurance companies for the 2010-2011 fiscal year.

3.4 Renewal of Flexible Benefits Plan 2010-2011

It was moved by Mr. Yarbrough, seconded by Mr. McLoughlin, and carried unanimously to authorize the chancellor or his designee to extend the flexible benefits plan with CONEXIS for the 2010-2011 fiscal year.

4.0 INSTRUCTION

All items were approved as part of Item 1.6 (Consent Calendar).

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 5.1, 5.2, 5.4, and 5.6 through 5.29 were approved as part of Item 1.6 (Consent Calendar).

5.3 Approval of 2010-2011 Tentative Budget

It was moved by Mr. Yarbrough and seconded by Mr. Conley to approve the 2010-2011 Tentative Budget as presented. Discussion ensued. The motion carried unanimously.

5.5 Approval of Notice of Completion: Bid #1116 for Gym Restroom Addition, Gym Floor Replacement, and Fire Sprinkler Installation at Santa Ana College

It was moved by Mr. Yarbrough and seconded by Mr. Conley to approve the Notice of Completion for completion of the gym restroom addition, gym floor replacement, and fire sprinkler installation at SAC as presented. Discussion ensued. The motion carried unanimously.

5.30 Approval of State Categorical Program Flexibility Transfer per AB 4X2

It was moved by Mr. Conley and seconded by Mr. Yarbrough to approve the State Categorical Program Flexibility Transfer per AB 4X2 as presented. Discussion ensued. The motion carried unanimously.

6.0 GENERAL

Items 6.1, 6.2, 6.3, and 6.4 were approved as part of Item 1.6 (Consent Calendar). Information Item 6.8 (SAC Foundation Scholarship) was reviewed after Item 1.4 (Public Comments).

6.5 Adoption of Revision to Board Policy 7002 – Intellectual Property Rights

It was moved by Mr. Yarbrough and seconded by Mr. Hanna to adopt revisions to Board Policy 7002. Discussion ensued. Mr. McLoughlin asked that consistency in

the revisions include “*copyright, trademark, or patent*” throughout the policy. Mr. Yarbrough amended the original motion to include Mr. McLoughlin’s request and Mr. Hanna seconded the amendment. The amended motion carried unanimously.

6.6 First Reading of Revision to Board Policies 9007 – Officers of the Board and 9013 – Annual Organizational Meeting

These policies were presented for first reading as informational items.

6.7 Board Self-Evaluation

Dr. Hernandez requested the board schedule an annual planning activity meeting to discuss the Board’s goals and vision for 2010-2011.

Mr. Labrado plans to meet with Mr. Didion regarding the annual planning activity and asked Mr. Didion to begin preparations for the meeting.

Mr. Labrado requested the Board Policy Committee schedule a meeting to begin planning for the annual planning activity meeting.

Mr. Hanna asked that the minutes reflect more detail on this item for accreditation purposes.

6.9 Reports from Board Committees

Mr. Hanna provided a report on the June 17, 2010, Board Facilities Committee meeting.

Mr. Conley provided a report on the June 14, 2010, Board Policy Committee meeting.

6.10 Board Member Comments

Mr. Selvidge thanked the board and staff for their support and encouragement. He reported he plans to attend the Community College League of California Student Trustee workshop in August.

Board members welcomed Mr. Selvidge as student trustee for 2010-2011. Mr. Hanna reminded him that as student trustee, he represents students at both colleges.

Board members commended Dr. Hernandez on his service to the district and extended best wishes on his retirement plans.

Mr. Conley congratulated Mr. Didion on his position as interim chancellor.

Mr. Conley and Mr. McLoughlin commended the college presidents on the colleges' recent commencement services.

Mr. Hanna commended Dr. Martinez on credit and non-credit commencement services. He apologized for not attending SCC's commencement ceremonies due to a conflict in scheduling.

Mr. Hanna reported on a recent trip with the Metropolitan Water District of Southern California.

Mr. McLoughlin reported on a recent meeting with Assemblyman Chris Norby.

Mr. McLoughlin asked that the board meeting be adjourned in honor of Dr. Hernandez' service to the district.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on July 26, 2010, at the District Office, 2323 N. Broadway, Santa Ana, California.

There being no further business, Mr. Labrado declared this meeting adjourned at 8:05 p.m. in honor of Dr. Edward Hernandez, Jr.'s service to the Rancho Santiago Community College District.

Respectfully submitted,

John Didion
Interim Chancellor

Approved: _____
Clerk of the Board

Minutes approved: July 26, 2010