

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 North Broadway, #107
Santa Ana, CA 92706

Board of Trustees (Regular meeting)

Monday, May 6, 2013

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:35 p.m. by Ms. Arianna Barrios. Other members present were Ms. Claudia Alvarez, Mr. John Hanna, Mr. Larry Labrado, Mr. Jose Solorio, and Mr. Ryan Ahari. Ms. Nelida Mendoza Yanez arrived at the time noted. Mr. Phillip Yarbrough was not in attendance due to illness.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Erlinda Martinez, Dr. Raúl Rodríguez, and Mr. Juan Vázquez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Raymond Hicks, Academic Senate President, Santa Ana College (SAC).

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Ahari, seconded by Mr. Hanna, and carried unanimously to approve an addendum for Item 3.2 (Classified Personnel).

1.4 Recognition of Santa Ana College School of Continuing Education - Association for Community and Continuing Education (ACCE) Participants

The board recognized Ms. Susan Gaer, Mr. Phil Garnett, Ms. Adrianna Gonzalez, Mr. Jarek Janio, Mr. Robert Jenkins, Mr. Nilo Lipiz, Ms. Melanie Mowrer, Ms. Patty Siguenza, Ms. Robin Storti, Mr. Frank Suarez, and Ms. Julia Vercelli for receiving the Best Practices and Model Program award given to three SAC School of Continuing Education programs at the 2013 Association of Community and Continuing Education Conference held on March 14, 2013. The programs chosen to receive the award are the Student Transition Program, Noncredit Professional Development Initiative through BSI Initiative, and the Student Development Program and Counseling Department.

Ms. Mendoza Yanez arrived during Item 1.4 (Recognition of SAC School of Continuing Education - ACCE Participants).

1.5 Public Comment

There were no public comments.

1.6 Approval of Minutes

It was moved by Mr. Ahari, seconded by Mr. Solorio, and carried unanimously to approve the minutes of the meeting held April 15, 2013, with the following revision (in *italics*) requested by Mr. John Hanna and Mr. Ahari on Item 5.24 (Increase to Construction Management Agreement – Seville Construction Services):

It was moved by Ms. Alvarez and seconded by Mr. Hanna to postpone action on this item. Discussion ensued. The motion failed with ~~nay~~ ~~votes from Ms. Barrios, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough~~ the following vote: *Aye - Ms. Alvarez and Mr. Hanna; Nay – Ms. Barrios, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student trustee Ahari’s vote was nay.*

The motion carried to approve the increase to the construction management agreement with Seville Construction Services with ~~nay~~ ~~votes from Ms. Alvarez and Mr. Hanna~~ the following vote: *Aye – Ms. Barrios, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough; Nay – Ms. Alvarez and Mr. Hanna. Student trustee Ahari’s vote was aye.*

1.7 Approval of Consent Calendar

It was moved by Ms. Alvarez, seconded by Mr. Solorio, and carried unanimously to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar, with the exception of Item 5.9 (Agreement with HMC Architects to Provide Professional Planning Services – 2013 Capital Outlay Planning), Item 5.10 (Agreement with HMC Architects to Provide Professional Planning Services – Santa Ana College Building Planning), and Item 6.1 (Provision of Services Agreement between Internacionales de la Moda, S.A. de C.V. and Rancho Santiago Community College District) removed by Mr. Hanna.

4.1 Approval of New CJA Agreement – City of Long Beach, Long Beach Police Department

The board approved the agreement with the City of Long Beach, Long Beach Police Department in Long Beach, California.

4.2 Approval of New OTA Agreement – NextStep Fitness, Inc.

The board approved of the agreement with NextStep Fitness, Inc. in Lawndale, California.

1.7 Approval of Consent Calendar – (cont.)

- 4.3 Approval of New OTA Agreement – Clovis Unified School District
The board approved the agreement with Clovis Unified School District in Clovis, California.
- 4.4 Approval of New OTA Agreement – Compass-Health, Inc.
The board approved the agreement with Compass-Health, Inc. in Grover Beach, California.
- 4.5 Approval of New OTA Agreement Renewal – Santa Barbara Cottage Hospital
The board approved the agreement with Santa Barbara Cottage Hospital in Santa Barbara, California.
- 4.6 Approval of New OTA Agreement Renewal – Interface Environments, dba Winways
The board approved the agreement with Interface Environments, dba Winways in Orange, California.
- 4.7 Approval of New OTA Agreement Renewal – California Hand Therapy
The board approved the agreement with California Hand Therapy in Newport Beach, California.
- 4.8 Approval of New OTA Agreement Renewal – Burger Rehabilitation Systems, Inc.
The board approve the agreement with Burger Rehabilitation Systems, Inc. in Folsom, California.
- 4.9 Approval of Amendment #1 to OTA Agreement – St. Mary Medical Center
The board approved the agreement with St. Mary Medical Center in Long Beach, California.
- 4.10 Approval of Amendment to Agreement between Santa Ana College WorkAbility III Program (2013-2014) and the California Department of Rehabilitation
The board approved the amendment to the agreement between RSCCD on behalf of SAC and the California Department of Rehabilitation.
- 4.11 Approval of Proposed Curricula Revisions for 2013-2014 Santa Ana College Catalog Addendum
The board approved the proposed revisions for the 2013-2014 SAC catalog.
- 4.12 Approval of New Courses for 2014-2015 Santa Ana College Catalog
The board approved the new courses for the 2014-2015 SAC catalog.

1.7 Approval of Consent Calendar – (cont.)

4.13 Approval of New Courses and New Programs for 2014-2015 Santiago Canyon College (SCC) Catalog

The board approved the new courses and new programs for the 2014-2015 SCC catalog.

4.14 Approval of Agreement with Pet Partners

The board approved the agreement with Pet Partners in Bellevue, Washington.

4.15 Approval of Upward Bound Math and Science Summer Residential Program Contract with California State University, Fullerton (CSUF)

The board approved the residential contract established between the SCC Upward Bound Math and Science program and CSUF.

5.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

5.2 Request for Public Hearing and Adoption of Education Protection Account Funding and Expenditures

The board approved scheduling a public hearing for May 20. After the public hearing, the board adopted the use of the estimated \$21,147,689 of Education Protection Account proceeds resulting from the passage of Proposition 30 to be accounted for as instructional salaries and benefits as presented.

5.3 Adoption of Resolution No. 13-19 regarding Expenditure Transfers to Permit Payment of Obligations

The board adopted Resolution No. 13-19 regarding expenditure transfers as presented.

5.4 Approval of Quarterly Financial Status Report (CCFS-311Q) for Period Ended March 31, 2013

The board approved the CCFS-311Q for the period ending March 31, 2013, as presented.

5.6 Award of Lease Agreement with Canopy

The board approved the lease agreement with Canopy and authorized the Vice Chancellor of Business Operations and Fiscal Services to execute the agreement on behalf of the district as presented.

5.7 Approval of Consultant Agreement with Pezeshki Engineering, Inc. - District Office Energy Audit

The board approved the consultant agreement with Pezeshki Engineering, Inc. for the district office energy audit as presented.

1.7 Approval of Consent Calendar – (cont.)

- 5.8 Approval of DSA Inspector of Record, Testing & Inspection for Building “G” – Gym Miscellaneous upgrades at Santa Ana College
The board approved the agreement with TYR I.O.R. to provide DSA-mandated inspection services for Building “G” – Gym miscellaneous upgrades at SAC as presented.
- 5.11 Approval of Change Order #1 for Fire Lane Improvements at Santa Ana College Orange County Sheriff’s Regional Training Academy
The board approved change order #1 for fire lane improvements at SAC Orange County Sheriff’s Regional Training Academy as presented.
- 5.12 Approval of Notice of Completion for Bid #1179 – Road Alignment/Cul-de-sac and Parking Lot Expansion at Santa Ana College
The board approved the Notice of Completion for grading for the road alignment/cul-de-sac and parking lot expansion at SAC as presented.
- 5.13 Adoption of Resolution No. 13-20 – Concrete for Humanities Building at Santiago Canyon College
The board adopted Resolution No. 13-20 for Guy Yocom Construction, Inc. for Bid #1136 for concrete for the Humanities building at SCC as presented.
- 5.14 Adoption of Resolution No. 13-21 – Plumbing for Humanities Building at Santiago Canyon College
The board adopted Resolution No. 13-21 for Interpipe Construction, Inc. for Bid #1140 for plumbing for the Humanities building at SCC as presented.
- 5.15 Approval of Notice of Completion for Bid #1136 – Concrete for Loop Road Extension at Santiago Canyon College
The board approved the Notice of Completion for concrete for the Loop Road Extension at SCC as presented.
- 5.16 Approval of Notice of Completion for Bid #1139 – Electrical for Loop Road Extension at Santiago Canyon College
The board approved the Notice of Completion for electrical for the Loop Road Extension at SCC as presented.
- 5.17 Approval of Notice of Completion for Bid #1140 – Plumbing for Loop Road Extension at Santiago Canyon College
The board approved the Notice of Completion for plumbing for the Loop Road Extension at SCC as presented.
- 5.18 Approval of Notice of Completion for Bid #1146 – Framing for Loop Road Extension at Santiago Canyon College
The board approved the Notice of Completion for framing for the Loop Road Extension at Santiago Canyon College as presented.

1.7 Approval of Consent Calendar – (cont.)

5.19 Approval of Notice of Completion for Bid #1147 – Interior System for Signage for the Loop Road Extension at Santiago Canyon College

The board approved the Notice of Completion for interior system signage for the Loop Road Extension at SCC as presented.

5.20 Approval of Notice of Completion for Bid #1151 – Grading for Loop Road Extension at Santiago Canyon College

The board approved the Notice of Completion for grading for the Loop Road Extension at Santiago Canyon College as presented.

5.21 Approval of Consulting Agreement – Raubolt Consulting Services, Inc.

The board approved the consulting agreement with Raubolt Consulting Services, Inc. as presented.

1.8 Presentation on Legal/Ethical Decision Making for Board Members

Ms. Mary L. Dowell, Partner, Liebert Cassidy Whitmore, provided a presentation on legal/ethical decision making for board members. Board members received clarification on items relating to the legal/ethical decision making process for board members.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

Dr. Rodriguez reported the following will be discussed in closed session:
Conference with Real Estate Negotiator (pursuant to Government Code Section 54956.8)

Agency Negotiator: Dr. Raúl Rodríguez, Chancellor

Property Address: 1609-1631 North Bristol Street, Santa Ana, California

1240 West 17th Street, Santa Ana, California

1612 Louise Street, Santa Ana, California

Negotiating Parties: Danforth Holdings, LLC

Under Negotiation: Price and Terms of Payments

2.2 Reports from College Presidents

The following college presidents provided reports to the board:

Dr. Erlinda Martinez, President, Santa Ana College

Mr. Juan Vázquez, President, Santiago Canyon College

2.3 Report from Student Trustee

Mr. Ryan Ahari provided a report to the board.

2.4 Reports from Student Presidents

Ms. Monica Zambrano, provided a report to the board on behalf of SAC Associated Student Government.

Since Mr. Yuh Hwan Ko left the meeting, Mr. Ahari provided a report to the board on behalf of SCC Associated Student Government.

2.5 Reports from Academic Senate Presidents

The following academic senate presidents provided reports to the board:

Ms. Corinna Evett, Academic Senate President, Santiago Canyon College

Mr. Raymond Hicks, Academic Senate President, Santa Ana College

3.0 HUMAN RESOURCES

All items were considered after Closed Session.

4.0 INSTRUCTION

All items were approved as part of Item 1.7 (Consent Calendar).

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 5.1, 5.2, 5.3, 5.4, 5.6, 5.7, 5.8, and 5.11 through 5.21 were approved as part of Item 1.7 (Consent Calendar).

5.5 Quarterly Investment Report as of March 31, 2013

The quarterly investment report as of March 31, 2013, was presented as information.

5.9 Approval of Agreement with HMC Architects to Provide Professional Planning Services – 2013 Capital Outlay Planning

It was moved by Mr. Labrado and seconded by Mr. Solorio to approve the agreement with HMC Architects to provide professional planning services for the 2013 Capital Outlay Planning as presented. Discussion ensued. The motion carried unanimously.

5.10 Approval of Agreement with HMC Architects to Provide Professional Planning Services – Santa Ana College Building Planning

It was moved by Mr. Solorio and seconded by Ms. Alvarez to approve the agreement with HMC Architects to provide professional planning services for the SAC building planning as presented. Discussion ensued. The motion carried unanimously.

6.0 **GENERAL**

6.1 Approval of Provision of Services Agreement between Internacionales de la Moda, Sociedad Anónima de Capital Variable (S.A. de C.V.) and Rancho Santiago Community College District

It was moved by Ms. Alvarez and seconded by Ms. Mendoza Yanez to approve the provision of services agreement with the Internacionales de la Moda, S.A. de C.V. as presented. Discussion ensued. The motion carried unanimously.

6.2 Approval of Privileges for Student Trustee

It was moved by Mr. Ahari and seconded by Mr. Hanna to approve the following privileges for the student trustee:

- The privilege to make and second motions;
- The privilege to attend closed sessions on matters relating to student discipline;
- The privilege to receive the same compensation as the other members of the board;
- The privilege to serve on board committees.

Discussion ensued. It was moved by Ms. Alvarez and seconded by Mr. Labrado to amend this item as follows (in *italics*):

Change title to “Approval of Privileges *and Responsibilities* for Student Trustee” and add the following bullet point:

- *The responsibilities of adhering to the code of ethics and other responsibilities enumerated in board policies.*

Discussion ensued. The motion carried unanimously to amend Item 6.2.

The motion carried unanimously to approve the privileges and responsibilities for the student trustee as amended.

6.3 Reports from Board Committees

Mr. Ahari and Ms. Barrios provided a report on the May 2, 2013, Orange County Community Colleges Legislative Task Force meeting.

6.4 Board Member Comments

Ms. Alvarez and Mr. Solorio thanked staff for a tour of the SCC campus on April 19. Mr. Solorio asked staff to consider improvements at SCC such as a cafeteria and student services area, and refurbishing or replacing older buildings. He asked staff to consider future funding relating to improvements on the SCC campus.

Ms. Alvarez thanked Mr. Hicks for bringing to the board's attention the academic senate's concerns regarding the link of planning to budget process for grants.

Ms. Alvarez reported she attended the SCC golf tournament dinner on April 26.

Mr. Solorio and Ms. Barrios reported they attended the SAC scholarship awards ceremony on May 3. Mr. Solorio commended staff on the event and congratulated students on receiving over \$250,000 worth of scholarships.

Mr. Labrado and Ms. Mendoza Yanez reported they attended the Community College League of California's (CCLC) Annual Trustees Conference in Northern California. Mr. Labrado indicated he attended a presentation by Dr. Barbara Beno, President of the Accrediting Commission for Community and Junior Colleges, and asked that board members be given a progress report on the district's self-study before it is completed. He urged board members to be prepared to answer questions and criticisms when interviewed by the accreditation team members. He encouraged board members to access PowerPoint presentations given at the conference available on the CCLC website.

Ms. Mendoza Yanez asked board members to review information she distributed from a workshop she attended at the conference entitled "Board Excellence, Student Success, and Accountability: An All-in-One Workshop to take Boards to the Next Level." She encouraged trustees to work together to keep the board running smoothly.

Mr. Labrado congratulated Dr. Rodríguez on his nomination to serve as chairperson of the accreditation committee.

Mr. Labrado asked if an item could be placed on the board agenda to allow administrators to make comments during the board meeting.

Mr. Hanna reported that he participated via teleconference in an Advisory Committee on Legislation recently. He asked for the long-term enrollment projections at each college.

Mr. Hanna thanked Dr. Rodríguez for the three recent presentations by Ms. Dowell.

Mr. Hanna thanked Ms. Mendoza Yanez for her encouraging the trustees to work together. He stressed the importance of the board receiving information and asked staff to inform board members of the good/bad news relating to the district.

6.4 Board Member Comments – (cont.)

Ms. Barrios reported she was honored to accept an award by Congresswoman Loretta Sanchez on April 30 as part of the Women's History Month celebration.

Ms. Barrios reported she attended a ribbon-cutting for the Coastkeeper Garden on May 3 and the Celebration of the Humanities Building and Dedication of Athletic & Aquatics Complex event on April 29.

RECESS TO CLOSED SESSION

The board convened into closed session at 6:59 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
 - f. Educational Administrator Appointments
 - (1) Associate Dean
 - (2) Assistant Vice Chancellor
 - g. Other Educational and Classified Administrators
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiator: Dr. Raúl Rodríguez, Chancellor
Union Organizations: Los Angeles-Orange County Building and Construction Trades Council
Craft Unions
Carpenters Union
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association
4. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
 - a. Chancellor
5. Conference with Real Property Negotiators (pursuant to Government Code Section 54956.8)

Agency Negotiator: Dr. Raúl Rodríguez, Chancellor
Property Address: 1609-1631 North Bristol Street, Santa Ana, California
1240 West 17th Street, Santa Ana, California
1612 Louise Street, Santa Ana, California
Negotiating Parties: Danforth Holdings, LLC
Under Negotiation: Price and Terms of Payments

RECONVENE

The board reconvened at 8:31 p.m.

Closed Session Report

Mr. Labrado reported the board discussed the aforementioned items, and no action was taken during closed session.

Public Comment

There were no public comments.

3.0 HUMAN RESOURCES

It was moved by Mr. Labrado, seconded by Mr. Solorio, and carried unanimously to approve the following action on the management/academic personnel docket:

3.1 Management/Academic Personnel

- Approve Appointments
- Approve 39 Month Reemployment per E.C. 87731
- Approve Banking Leave
- Approve Sabbatical Leaves (80% Contract) for 2013-2014
- Approve Leaves of Absence
- Approve Stipends
- Approve Part-time Hourly Hires/Rehires
- Approve Non-paid Instructors of Record

3.2 Classified Personnel

It was moved by Mr. Labrado, seconded by Mr. Solorio, and carried unanimously to approve the following action on the classified personnel docket:

- Approve New Appointments
- Approve Changes in Positions
- Approve Changes in Salary Placements
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve Professional Growth Increments
- Approve Changes in Assignments
- Approve Temporary Assignments
- Approve Additional Hours for On Going Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions

3.2 Classified Personnel – (cont.)

- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters and Stipends
- Approve Volunteers
- Approve Student Assistant Lists

3.3 Presentation of California School Employees Association (CSEA) Chapter 579 Initial Bargaining Proposal to Rancho Santiago Community College District

It was moved by Mr. Labrado, seconded by Mr. Solorio, and carried unanimously to schedule a public hearing for May 20, 2013.

3.4 Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to California School Employees Association Chapter 579

It was moved by Mr. Labrado, seconded by Mr. Solorio, and carried unanimously to receive and file the district's initial bargaining proposal to CSEA Chapter 579 and schedule a public hearing for May 20, 2013.

3.5 Presentation of Faculty Association of Rancho Santiago Community College District (FARSCCD) Initial Bargaining Proposal to Rancho Santiago Community College District

It was moved by Mr. Labrado, seconded by Mr. Solorio, and carried unanimously to schedule a public hearing for May 20, 2013.

3.6 Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to Faculty Association of Rancho Santiago Community College District

It was moved by Mr. Labrado, seconded by Mr. Solorio, and carried unanimously to receive and file the district's initial bargaining proposal to FARSCCD and schedule a public hearing for May 20, 2013.

3.7 Approval of Non-Credit Instructional Calendar 2013-2014

It was moved by Mr. Labrado, seconded by Mr. Solorio, and carried unanimously to approve the 2013-2014 Non-Credit Instructional calendar.

3.8 Authorization for Board Travel/Conferences

It was moved by Mr. Labrado, seconded by Mr. Solorio, and carried unanimously to approve the submitted conference and travel by board members.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on May 20, 2013.

There being no further business, Ms. Barrios declared this meeting adjourned at 8:34 p.m., in memory of Mr. Louie Muniz who died on April 17, 2013, and was a star track & field athlete for SAC in 1964 & 1965.

Respectfully submitted,

Raúl Rodríguez, Ph.D.
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: May 20, 2013