

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**Board of Trustees (Regular meeting)**

**Monday, September 8, 2014**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The meeting was called to order at 4:36 p.m. by Mr. Jose Solorio. Other members present were Ms. Claudia Alvarez, Ms. Arianna Barrios, Mr. John Hanna, Mr. Larry Labrado, Ms. Nelida Mendoza Yanez, Mr. Phillip Yarbrough, and Ms. Alana Voechting.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Erlinda Martinez, Dr. Raúl Rodríguez, and Dr. John Weispfenning. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. John Hanna, Member, Rancho Santiago Community College District (RSCCD) Board of Trustees.

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve addendums for Item 6.1 (Management/Academic) and Item 6.2 (Classified Personnel). The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Voechting's advisory vote was aye.

1.4 Public Comment

Ms. Erica Ward and Ms. Laurie LaBounty expressed appreciation for the professors at Santiago Canyon College (SCC).

Mr. Matthew Velasquez expressed appreciation for the professors at Santa Ana College (SAC) and Santiago Canyon College.

1.5 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the minutes of the meeting held August 18, 2014. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Voechting's advisory vote was aye.

## 1.6 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Voechting’s advisory vote was aye.

### 3.1 Approval of OTA Agreement Renewal – White Memorial Medical Center

The board approved the agreement renewal with White Memorial Medical Center in Los Angeles, California.

### 3.2 Approval of Nursing Program Agreement, Addendum – University of California, Irvine (UCI), Irvine Medical Center

The board approved the clinical affiliation agreement with UCI, Irvine Medical Center located in Orange, California.

### 3.3 Approval and Certification of Santa Ana College (SAC) School of Continuing Education High School Diploma Program Graduate List 2013-2014

The board approved and certified the list of 2013-2014 high school program graduates for the SAC School of Continuing Education.

### 3.4 Approval and Certification of Santiago Canyon College Orange Education Center High School Diploma Program Graduate List 2013-2014

The board approved and certified the list of 2013-2014 high school program graduates for the SCC Orange Education Center.

### 3.5 Confirmation of Santa Ana College Associate Degrees and Certificates for Spring 2014 and Spring Intersession 2014

The board confirmed the list of recipients of SAC associate degrees and certificates for spring 2014 and spring intersession 2014 as presented.

### 3.6 Confirmation of Santiago Canyon College Associate Degrees and Certificates for Spring 2014 and Spring Intersession 2014

The board confirmed the list of recipients of SCC associate degrees and certificates for spring 2014 and spring intersession 2014 as presented.

### 4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

### 4.2 Approval of Budget Increases/Decreases and Budget Transfers

The board approved budget increases, decreases and transfers during the month of June 2014.

1.6 Approval of Consent Calendar – (cont.)

4.6 Approval of Contract Renewal – Chancellor’s Office Tax Offset Program (COTOP)

The board approved the renewal of the COTOP contract with the Chancellor’s Office as presented.

4.7 Approval of Consulting Services Agreement with Dolinka Group - Financial Advisory Services for Measure Q Bonds

The board approved the agreement with the Dolinka Group to provide financial advisory services for Measure Q bonds as presented.

4.8 Approval of Agreement with HPI Architecture for Professional Design Services for New Johnson Student Center Project at Santa Ana College

The board approved the contract with HPI Architecture based in Newport Beach, California, for the new Johnson Student Center project at SAC as presented.

4.9 Approval of Agreement with The Solis Group for Labor Compliance and Community Student Workforce Project Agreement Coordinator Consulting Services for Various Projects at Santa Ana College

The board approved the agreement with The Solis Group for labor compliance and community student workforce project agreement coordinator consulting services for various projects at SAC as presented.

4.10 Award of Bid #1242 for Roof Repairs for Fine Arts/Art Gallery (C), Music (N), Phillips Hall Theatre (P), and Russell Hall (R) Buildings at Santa Ana College

The board awarded Bid #1242 to Letner Roofing Company as presented.

4.11 Approval of Change Order #1 for Amendment to Agreement with McCarthy Building Companies, Inc. for Tessman Planetarium Upgrade and Restroom Addition, Parking Lot #11 Expansion and Improvements, and Temporary Village at Santa Ana College

The board approved change order #1 for the amendment to agreement with McCarthy Building Companies, Inc. for the Tessman Planetarium upgrade and restroom addition, parking lot #11 expansion and improvements, and temporary village at SAC as presented.

4.12 Approval of Change Order #1 for Bid #1239 for Contract with C.I. Services, Inc. for Roofing Replacement Project at Hammond Hall at Santa Ana College

The board approved change order #1 for Bid #1239 for the contract with C.I. Services, Inc. for the roofing replacement project at Hammond Hall at SAC as presented.

4.13 Approval of Notice of Completion for Bid #1239 for Roofing Replacement Project at Hammond Hall at Santa Ana College

The board approved the Notice of Completion with C.I. Services, Inc. for the roofing replacement project at Hammond Hall at SAC as presented.

1.6 Approval of Consent Calendar – (cont.)

4.14 Approval of Settlement Agreement with South Coast Air Quality Management District (SCAQMD)

The board approved the settlement agreement with SCAQMD as presented.

4.15 Approval of Foundation for California Community Colleges Administrative Services Agreement #CB 13-012 related to Request for Proposal (RFP) #13-001

The board approved the use of the Foundation for California Community Colleges Administrative Services Agreement #CB 13-012 related to RFP #13-001 for Cost Per Copy Printing Services including equipment lease and purchase of multi-function devices (copiers) and production equipment and all future renewals offered by Xerox Corporation as the vendor as presented.

4.16 Acceptance and Award of RFP #1243 – Exclusive Beverage Pouring Rights

The board accepted the RFPs and awarded RFP #1243 to Pepsi Beverages Company a subsidiary of Bottling Group, LLC as presented.

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- California Career Pathways Trust – Orange County Pathways Partnership (CCPT-OCCPP) – (SCC) – Year 1	\$ 54,213
- Los Angeles/Orange County Regional Consortium (SCC) - <i>Augmentation</i>	\$ 50,000
- Santiago Canyon College – Developing Hispanic-Serving Institutions Program – Year 5 (SCC)	\$650,000
- Student Support Services – Year 4 (SAC)	\$292,340
- Talent Search IV – Year 2 (SAC)	\$320,832
- Upward Bound – Year 3 (SAC)	\$291,663

1.7 Recognition of Faculty Members by Board of Trustees

The board recognized Ms. Madeline Grant, Professor of Marketing and Business at Santa Ana College, and Mr. Craig Rutan, Professor of Astronomy/Physics, for their dedication to students and accomplishments in their fields.

1.8 Public Hearing – 2014-2015 Proposed Adopted Budget

There were no public comments.

1.9 Public Hearing – Child Development Centers – CSEA Chapter 888 Initial Bargaining Proposal to Rancho Santiago Community College District

There were no public comments.

1.10 Public Hearing – Rancho Santiago Community College District Initial Bargaining Proposal to Child Development Centers – CSEA Chapter 888

There were no public comments.

1.11 Presentation on New Santiago Canyon College Art Gallery

Mr. Robert Miller, Assistant Professor of Art, Santiago Canyon College, gave a presentation on SCC's D-Building Art Gallery and Digital Media Lab. Board members received clarification on items related to the presentation.

1.12 Presentation on Measure Q Bond Issuance

Mr. Trennis Wright, Vice President, Piper Jaffray & Company, gave a presentation on the Measure Q Bond Issuance. Board members received clarification on items related to the presentation.

1.13 Presentation on 2014-2015 Adopted Budget

Mr. Peter Hardash, Vice Chancellor, Business Operations/Fiscal Services, and Mr. Adam O'Connor, Assistant Vice Chancellor of Fiscal Services, gave a presentation on the 2014-2015 Adopted Budget. Board members received clarification on items related to the presentation. Mr. Yarbrough gave a presentation on the 2014-2015 Adopted Budget and received clarification on items related to the presentation.

**2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

2.1 Report from the Chancellor

Dr. Rodríguez provided a report to the board which included informing board members that college staff continues to prepare for accreditation team visits and providing an update on AB 1942 (act to amend Section 70901 of, and to add Section 72208 to, the Education Code, relating to community colleges).

2.2 Reports from College Presidents

The following college representatives provided reports to the board.

Dr. Erlinda Martinez, President, Santa Ana College  
Dr. John Weispfenning, President, Santiago Canyon College

Dr. Martinez and Dr. Weispfenning indicated staff plan to meet with the colleges' respective accreditation team chairpersons on September 11, 2014, to prepare for the team visits in October.

2.3 Report from Student Trustee

Ms. Alana Voechting, Student Trustee, provided a report to the board.

#### 2.4 Reports from Student Presidents

Since Mr. Hector Soberano, Student President, Santiago Canyon College, left the meeting to attend a class offered only on Monday evenings, Ms. Raquel Manriquez, Student President, Santa Ana College, provided a report to the board on behalf of SAC and SCC Associated Student Governments.

#### 2.5 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Ms. Corinna Evett, Academic Senate President, Santiago Canyon College  
Mr. John Zarske, Academic Senate President, Santa Ana College

### 3.0 **INSTRUCTION**

All items were approved as part of Item 1.6 (Consent Calendar).

### 4.0 **BUSINESS OPERATIONS/FISCAL SERVICES**

Items 4.1, 4.2, and 4.6 through 4.16 were approved as part of Item 1.6 (Consent Calendar).

#### 4.3 Adoption of Resolution No. 14-25 – Authorizing Reimbursement of Qualified Project Expenditures in Contemplation of Future Tax-Exempt Financing

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to adopt Resolution No. 14-25 authorizing reimbursement of qualified project expenditures in contemplation of future tax-exempt financing as presented. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Voechting's advisory vote was aye.

#### 4.4 Approval of 2014-2015 Adopted Budget

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the 2014-2015 Adopted Budget as presented. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Voechting's advisory vote was aye.

4.5 This item was deleted.

### 5.0 **GENERAL**

Item 5.1 was approved as part of Item 1.6 (Consent Calendar).

## 5.2 First Reading of Revised Board Policies

The following policies were presented for a first reading as informational items.

- BP 4026 Baccalaureate Degree Programs
- ~~BP 6333 District Standard for Hardware and Software~~
- BP 6601 Facility Modification and New Construction
- BP 6604 ~~Deferred~~ Scheduled Maintenance
- BP 6901 Auxiliary Food Service Operation

Mr. Hanna provided a report on the August 28, 2014, Board Policy Committee meeting at this time. Discussion ensued regarding BP 4026. Mr. Solorio asked staff to summarize the effect SB 850 would have on the district if the governor signed the bill. Ms. Barrios asked that the latest update on SB 850 provided by Townsend Public Affairs be forwarded to board members.

## 5.3 Reports from Board Committees

Mr. Labrado provided a report on the September 4, 2014, Board Facilities Committee meeting.

Mr. Hanna provided a report on the August 28, 2014, Board Policy Committee meeting during Item 5.2 (First Reading of Revised Board Policies).

Ms. Barrios provided a report on the September 4, 2014, Orange County Community Colleges Legislative Task Force (OCCCLTF) meeting.

## 5.4 Board Member Comments

Ms. Alvarez congratulated Ms. Grant and Mr. Rutan on being recognized by the board for their outstanding service.

Ms. Alvarez asked that students be informed of the notice given by the city of Santa Ana regarding the area to be sprayed for the West Nile virus.

Mr. Hanna gave a report on the Mobility 21 transportation conference he recently attended in Anaheim. He plans to give information received at this conference to Mr. Hardash.

Mr. Hanna asked the board's assistant to distribute materials from the Governance Leadership Institute he attended which was hosted by the Association of Community College Trustees in Washington, D.C., on August 4-6, 2014.

Mr. Hanna and Ms. Barrios discussed topics that the OCCCLTF may want to consider at future meetings.

5.4 Board Member Comments – (cont.)

Mr. Labrado asked for a Full-Time Equivalent Student (FTES) report to be completed and provided to the board on a formal basis, a list of the FTES number of international and fire tech students, and for real growth figures for the transfer side compared to the others.

Mr. Solorio reported he attended the Sheriff's Basic Academy Graduation #211 on August 21. He indicated the sheriff and police staff are proud of their partnership with Santa Ana College.

Since Dr. Rodriguez failed to mention the following during Item 2.1 (his report), he reported the following will be discussed in closed session:

Conference with Real Property Negotiators (pursuant to Government Code Section 54956.8)

Agency Negotiator: Dr. Raúl Rodríguez, Chancellor  
Property Address: 4540 E. Riverdale Avenue, Anaheim, California  
Negotiating Parties: Orange Unified School District  
Under Negotiation: Price and Terms of Payments

**RECESS TO CLOSED SESSION**

The board convened into closed session at 7:23 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services

Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association, Chapter 579  
California School Employees Association, Chapter 888  
Continuing Education Faculty Association
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])
4. Conference with Real Property Negotiators (pursuant to Government Code Section 54956.8)

Agency Negotiator: Dr. Raúl Rodríguez, Chancellor  
Property Address: 4540 E. Riverdale Avenue, Anaheim, California  
Negotiating Parties: Orange Unified School District  
Under Negotiation: Price and Terms of Payments



Ms. Voechting left the meeting at this time.

## **RECONVENE**

The board reconvened at 8:14 p.m.

### **Closed Session Report**

Ms. Alvarez reported the board discussed public employment, labor negotiations, real property negotiations, and took no reportable action during closed session.

### **Public Comment**

There were no public comments.

## **6.0 HUMAN RESOURCES**

### **6.1 Management/Academic Personnel**

It was moved by Mr. Yarbrough and seconded by Ms. Barrios to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough.

- Approve Employment Agreements
- Approve Revised Job Descriptions & Titles & Grades
- Approve Leaves of Absence
- Approve CEFA Part-time/Hourly Step Increases Effective August 18, 2014
- Approve FARSCCD Beyond Contract/Overload Step Increases Effective August 18, 2014
- Approve FARSCCD Part-time/Hourly Step Increases Effective August 18, 2014
- Approve Appointments
- Approve Changes of Assignments
- Ratify Resignations/Retirements
- Approve Final Salary Placements
- Approve Adjusted 2014-2015 FARSCCD Contract Step Increases
- Approve Adjusted 2014-2015 FARSCCD Beyond Contract/Overload Step Increases
- Approve Stipends
- Approve Part-time Hourly New Hires/Rehires
- Approve Non-paid Instructors of Record
- Approve Non-paid Intern Services

## 6.2 Classified Personnel

It was moved by Mr. Yarbrough and seconded by Ms. Barrios to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough.

- Approve Hourly On Going to Contract Assignments
- Approve Temporary to Contract Assignments
- Approve Professional Growth Increments
- Approve Longevity Increments
- Approve Voluntary Furloughs
- Ratify Resignations/Retirements
- Approve New Appointments
- Approve Out of Class Assignments
- Approve Temporary Assignments
- Approve Changes in Temporary Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Volunteers
- Approve Student Assistant Lists

## 6.3 Adoption of Rancho Santiago Community College District's Initial Bargaining Proposal to Child Development Center Teachers, CSEA Chapter 888

It was moved by Mr. Yarbrough and seconded by Ms. Barrios to approve the district's initial bargaining proposal to the Child Development Center Teachers, CSEA Chapter 888. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough.

## 6.4 Authorization for Board Travel/Conferences

It was moved by Mr. Yarbrough and seconded by Ms. Barrios to approve the submitted conference and travel by board members. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough.

**7.0 ADJOURNMENT**

The next regular meeting of the Board of Trustees will be held on September 22, 2014.

There being no further business, Mr. Solorio declared this meeting adjourned at 8:15 p.m.

Respectfully submitted,

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Raúl Rodríguez, Ph.D.  
Chancellor

Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: September 22, 2014